

Auburn Area Recreation and Park District
Minutes
of the Program, Personnel, Policy, Fee & Legal Review Committee Meeting
Wednesday, April 20, 2016, 2:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA 95603

1.0 CALL TO ORDER

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 2:06 p.m.

ROLL CALL

Directors Holbrook and Lynch were both present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the March 23, 2016 Program, Personnel, Policy, Fee & Legal Review Committee Meeting

The minutes from the March 23, 2016 Program, Personnel, Policy, Fee & Legal Review Committee meeting were reviewed and approved by the Committee.

4.2 Proposed Amendments to Project Notification Policy

Directors Holbrook and Lynch reviewed the ARD Project Notification policy and forwarded it to the Board for review and approval.

4.3 Resolution Number 2016-05, Substantiation of Kahl Muscott as the District Administrator

Directors Holbrook and Lynch reviewed Resolution Number 2016-05 and asked if Placer County would accept a letter signed by the ARD Board Chairman substantiating Kahl Muscott as the District Administrator. If not, the Resolution can be forwarded to the consent calendar for the Board's adoption.

4.4 Update to Prohibited Harassment and Discrimination Policy

Directors Holbrook and Lynch reviewed and approved the update to prohibited harassment and discrimination policy and forwarded it to the Board for review and approval.

4.5 Approval of Legal Bills

The legal bills were approved.

Discussion Items:

None.

5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY & FEE COMMITTEE MEETINGS

None.

5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

Revised Board Procedures & Responsibilities Manual.

ADJOURNED

As there was no further business, the meeting was adjourned at 2:55 p.m.

Board Secretary

Date