

Auburn Area Recreation and Park District
Minutes
of the Program, Personnel, Policy, Fee & Legal Review Committee Meeting
Wednesday, June 19, 2019 at 1:30 PM
Canyon View Community Center
471 Maidu Drive
Auburn, CA 95603

1.0 CALL TO ORDER

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 1:32 p.m.

ROLL CALL

Directors Holbrook and Ainsleigh were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved with item 4.6 being moved to after 4.8.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the May 21, 2019 Program, Personnel, Policy, Fee & Legal Review Committee Meeting

The minutes from the May 21, 2019 Program, Personnel, Policy, Fee & Legal Review Committee meeting were reviewed and approved by the Director Holbrook.

4.2 SDRMA & CAPRI

The Committee reviewed and approved ARD moving the Workers' Compensation Insurance to SDRMA and forwarded this item to the Board of Directors for review and approval.

4.3 Updated Recreation Services Manager Job Description

The Committee reviewed and approved the updated Recreation Services Manager Job Description and forwarded it to the Board of Directors for review and approval.

4.4 Process for Selecting ARD Friend of Recreation

The committee reviewed the process for selecting the ARD Friend of Recreation and forwarded this item to the Board of Directors with a negative recommendation.

4.5 Fee Waivers Policy Review

This item was reviewed by the Committee and forwarded back to the July 2019 Policy meeting for further discussion along with a copy of the fee schedule to be provided to the Committee.

4.6 Live Webcasts of ARD Meetings

This item was reviewed by the Committee and forwarded to the Board of Directors with a split recommendation of Director Holbrook against it and Director Ainsleigh in favor of live webcasts of ARD meetings.

4.7 Request for a new Needs Survey

This item was reviewed by the Committee and forwarded to the Board of Directors with a split recommendation of Director Holbrook against it and Director Ainsleigh in favor of a new needs survey.

4.7 Approval of Legal Bills from May, 2019

The legal bills from May, 2019 were approved.

Discussion Item:

1. Discussion of naming Recreation Park Cell Tower Site after Joe Fecko – no action was taken on this discussion item.

5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE MEETINGS

None.

5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 2:13 p.m.

Board Secretary

Date

