

Auburn Area Recreation and Park District
Minutes
of the Program, Personnel, Policy, Fee & Legal Review Committee Meeting
Wednesday, August 17, 2016, 2:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA 95603

1.0 CALL TO ORDER

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 2:08 p.m.

ROLL CALL

Directors Holbrook and Lynch were both present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the July 20, 2016 Program, Personnel, Policy, Fee & Legal Review Committee Meeting

The minutes from the July 20, 2016 Program, Personnel, Policy, Fee & Legal Review Committee meeting were reviewed and approved by the Committee.

4.2 Project Manager Job Description Creation

Directors Holbrook and Lynch reviewed and approved the Project Manager job description and forwarded it to the Board of Directors for review and approval.

4.3 Approval of Legal Bills

Directors Holbrook and Lynch reviewed and approved the legal bills.

Discussion Items:

None.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL,
POLICY & FEE COMMITTEE MEETINGS**

None.

5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

Revised Board Procedures & Responsibilities Manual.

ADJOURNED

As there was no further business, the meeting was adjourned at 2:15 p.m.

Board Secretary

Date