

**Auburn Area Recreation and Park District**  
**Minutes**  
**of the Program, Personnel, Policy, Fee & Legal Review Committee Meeting**  
Wednesday, August 18, 2021 at 1:00 PM  
Canyon View Community Center  
471 Maidu Drive  
Auburn, CA 95603

**1.0 CALL TO ORDER**

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 1:02 p.m.

**ROLL CALL**

Director Holbrook was present, Director Ainsleigh arrived late.

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

The agenda was approved by Director Holbrook.

**3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.**

None.

**4.0 BUSINESS**

**4.1 Approval of Minutes from the July 21, 2021 Program, Personnel, Policy, Fee & Legal Review Committee Meeting**

The minutes from the July 21, 2021 Program, Personnel, Policy, Fee & Legal Review Committee meeting were reviewed and approved by Director Holbrook as Director Ainsleigh arrived late.

**4.2 Columbus Day Holiday Conversion to PTO**

The Committee reviewed and approved amending the Personnel Policy & Procedures Manual to reflect the recent conversion of the Columbus Day Holiday to PTO and forwarded it to the Consent Calendar for review and approval.

**4.3 Policy Amendment: Resident Discounts for Adult Sports Leagues**

The Committee reviewed amending the policy on Resident Discounts specific to Adult Sports Leagues with Director Ainsleigh recommending approving the change and Director Holbrook not recommending approving the change. This item was forwarded to the Board of Directors for consideration.

**4.4 License Exempt Preschool Associate Site Director Job Description**

Directors Holbrook and Ainsleigh reviewed and approved the License Exempt Preschool Associate Site Director Job Description and forwarded it to the consent calendar for review and approval.

**4.5 District Policy Proposed Amendment – Purchasing Limits**

Directors Holbrook and Ainsleigh reviewed and approved the District Policy Proposed Amendment – Purchasing Limits and forwarded it to the Board of Directors for review and approval.

**4.6 Approval of Legal Bills** – the Committee reviewed and approved the legal bills.

**4.7 Discussion Items:**

1. Further discussion of additional Cameras at Regional Park – District Administrator Kahl Muscott got a price of \$50,000 to install additional cameras at Regional Park. It was discussed that it might be cheaper to go with something like we have at the Lakeside Room at Regional Park.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE MEETINGS**

None.

**6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**ADJOURNED**

As there was no further business, the meeting was adjourned at 1:12 p.m.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

