

**AUBURN AREA RECREATION AND PARK DISTRICT MEETING OF THE
PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE AGENDA**

WEDNESDAY, JUNE 17, 2020, 12:00 PM.

**REGIONAL PARK, LAKESIDE ROOM
3779 RICHARDSON DRIVE, AUBURN, CA 95602**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://zoom.us/j/98654389542>. The public can use this link and/or call **1 669 900 6833** Webinar ID: 986 5438 9542 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than noon. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

The Auburn Area Recreation and Park District appreciates your patience and understanding as we work through this new method of holding a public meeting.

1.0 CALL TO ORDER

Holbrook _____ Ainsleigh _____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the May 20, 2020 Program, Personnel, Policy, Fee & Legal Review Committee Meeting (Pages 3 – 4)

Recommendation: Review and approve minutes.

**4.2 Rock Creek Mobile Home Park Encroachments at Regional Park
(Pages 5 -6)**

Shall the Auburn Area Recreation and Park District (ARD) discuss encroachments into Regional Park made by residents of the Rock Creek Mobile Home Park?

4.3 Approval of Legal Bills (No attachment)

Recommendation: Review and approval of legal bills.

Discussion Items:

None.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM,
PERSONNEL, POLICY & FEE COMMITTEE MEETINGS**

None.

5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

6-12-20
Date

12:40 pm.
Time

P. Larson
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes
of the Program, Personnel, Policy, Fee & Legal Review Committee Meeting
Wednesday, May 20, 2020 at 12:00 PM
Canyon View Community Center
471 Maidu Drive
Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 12:04 p.m.

ROLL CALL

Directors Ainsleigh and Holbrook were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by Directors Ainsleigh and Holbrook.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the April 22, 2020 Program, Personnel, Policy, Fee & Legal Review Committee Meeting

The minutes from the April 22, 2020 Program, Personnel, Policy, Fee & Legal Review Committee meeting were reviewed and approved by Directors Ainsleigh and Holbrook.

4.2 Approval of Legal Bills – There were no legal bills.

Discussion Item:

1. Rock Creek Mobile Home Park encroachment at Regional Park – The Committee will review the situation and bring the findings back to the June, 2020 Program, Personnel, Policy, Fee & Legal Review Committee meeting.

5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE MEETINGS

None.

5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 12:05 p.m.

Board Secretary

Date

Item 4.2 Cover sheet – Rock Creek Mobile Home Park Encroachments at Regional Park

Auburn Area Recreation and Park District Policy Committee meeting May, 2020; June, 2020

The Issue

Shall the Auburn Area Recreation and Park District (ARD) discuss encroachments in to Regional Park made by residents of the Rock Creek Mobile Home Park? Director Holbrook has requested that this item be reviewed.

Background

Rock Creek Mobile Home Park borders Regional Park to the east. 29 of the 296 lots abut the park. Approximately 12 - 20 of these lots have encroached upon Regional Park's property. The encroachments are a variety of improvements.

While residents of the Mobile Home Park have claimed in the past that an agreement exists between ARD and the Mobile Home Park, no one has been able to produce a copy.

The Committee and staff walked to subject property in May. It was recommended to contact the management at the Rock Creek Mobile Home Park and invite them to a future meeting to discuss the situation and possible options.

Recommendation for the Policy Committee

Review and discuss. Forward to the Board when ready

Fiscal Impact

Unknown at this time

Attachments

Rock Creek Mobile Home Park site map
Aerial photo of Regional Park and the Rock Creek Mobile Home Park



MAP LEGEND:

A CLUBHOUSE & OFFICE
 B SWIMMING POOL
 C MAILBOXES
 D HORSEHOES A SIUFFLEBOARD
 E RECREATION HALL
 F MAINTENANCE YARD
 G CAR WASH
 H I.V. DUMP STATION
 I RECYCLING CENTER
 J DOG PARK
 K COMMUNITY GARDENS
 L UTILITY EASEMENTS

DISTANCE TO:

HOSPITAL / DOCTORS 1/2 MILE
 SHOPPING CENTER 3/4 MILE
 COUNTY OFFICE 4 MILES
 SENIORS CENTER 4 1/4 MILES
 P.O. SUBSTATION 1 1/2 MILES
 GOLF COURSE 1 1/2 MILES
 JAIL POST OFFICE 3 1/2 MILES
 PUBLIC LIBRARY 3 1/2 MILES

GRASS VALLEY 22 MILES
 SACRAMENTO 26 MILES
 LAKE TAHOE 83 MILES
 RENO 99 MILES

Rock Creek
 MOBILE HOME PARK

3765 Grass Valley Hwy • Auburn, CA 95602

RetireAtRockCreek.com
 rockcreek@wavecable.com

530-885-0141

MAP FOR ILLUSTRATION PURPOSES ONLY
 NOT TO SCALE

