

Item 8.1 Cover sheet – New MOU between ARD and the City of Auburn

Auburn Area Recreation and Park District Policy Committee August, 2019; Board of Directors Meeting September 26, 2019

The Issue

Shall the Auburn Area Recreation and Park District (ARD) agree to an updated Memorandum of Understanding (MOU) with the City of Auburn?

Background

ARD and the City of Auburn entered into an MOU in 2001. This MOU provided direction for the distribution of Park Impact Mitigation Fees collected by the City. As part of the MOU, ARD agreed to take on certain maintenance tasks at four of the pocket parks owned by the City. A copy of the existing MOU is attached.

The Auburn City Council has asked City staff to develop a new MOU with ARD. The proposed amended MOU has several updates, and adds sections related to the City's enforcement of ARD Ordinances.

Highlights of the new MOU include:

- Sect. 2(b) clarifies that the Impact Fees need to be used within a 2 mile radius of the City, and that a minimum of 75% of the fees are used within City limits (the previous number was 50%).
- Sect. 2(e) creates a Project Review Committee to provide an opportunity for the City to review all projects that will rely on Impact Fees.
- Sect. 2(f) further clarifies which responsibilities belong to which agency. The previous MOU was somewhat vague.
- Sect. 3 is the new section that deals with City enforcement of ARD rules, regulations and ordinances. Please take note of subsections (c) and (d)

Recommendation for the Board of Directors

Review and approve the amendments to the MOU between the City of Auburn and ARD.

The Policy Committee did not review this item at the September Board meeting due to the meeting being cancelled.

Fiscal Impact

Unknown at this time.

Attachments

- Proposed new MOU between the City of Auburn and ARD
- Existing MOU between the City and ARD

Amended by City Attorney September 18, 2019

**MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY OF AUBURN AND THE AUBURN AREA
RECREATION AND PARK DISTRICT REGARDING USE
OF PARK IMPACT MITIGATION FEES AND
ENFORCEMENT OF APPLICABLE LAWS, ORDINANCES,
RULES, AND REGULATIONS IN PARKS**

This MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into effective _____ of 2019 (the “Effective Date”) by and between the City of Auburn, a California municipal corporation and general law city (hereinafter “City”) and the Auburn Area Recreation and Park District, a California special district organized and operating under California Public Resources Code section 5780 et seq. (hereinafter “ARD”) (collectively, the “Parties”) with respect to the following Recitals:

RECITALS

WHEREAS, the City and ARD desire to enter into this MOU: (1) regarding the use of Park Impact Mitigation Fees, (2) to ensure the rehabilitation and maintenance of all parks within the City’s sphere of influence in a suitable and timely manner, and (3) to authorize the City’s peace officers and other authorized staff to enforce laws, ordinances, rules, and regulations in parks owned and operated by ARD and lying within the incorporated areas of the City; and

WHEREAS, California Public Resources Code section 5786.17 makes a violation of any ARD rule, regulation, or ordinance unlawful and authorizes citations for violations of state law, city or county ordinances, or district rules, regulations, or ordinances, when the violation occurs in a recreational facility, as defined; and

WHEREAS, Public Resources Code section 5786.11 authorizes ARD to enter into a cooperative agreement with the City to do all things necessary or convenient in carrying out the purposes and intent of Public Resources Code section 5780 et seq. including, but not limited to, an agreement regarding use of Park Impact Mitigation Fees, rehabilitation and maintenance of parks, and enforcement of laws, ordinances, rules and regulations.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises hereinafter provided, the City and ARD hereby agree as follows:

1. The Recitals above are true and correct and hereby fully incorporate herein.
2. **Use of Park Impact Mitigation Fees and Rehabilitation and Maintenance of Parks.**
 - a. Starting September 30 of each year, at the end of each quarter, the City shall convey to ARD Park Impact Mitigation Fees collected by the City.

- b. The City and ARD agree that Park Impact Mitigation Fees collected by the City will be spent and used within a two mile radius of the City, with a minimum of seventy-five percent (75%) of said fees being spent within the City limits.
- c. ARD agrees that it shall provide to the City, by August 31 of each year, the following reports:
 - i. A report which details the expenditure of Park Impact Mitigation Fees forwarded to ARD in the preceding fiscal year. The report shall detail projects and costs expended for each project; and
 - ii. A report which details the proposed expenditures of Park Impact Mitigation Fees to be conveyed to ARD in the current fiscal year. The report shall detail the projects and costs to be expended for each project.
- d. ARD shall be responsible for ensuring the spending and use of Park Impact Mitigation Fees under this MOU complies with the requirements of applicable state law and the Auburn Municipal Code, as those laws and the code may change from time to time.
- e. The City and ARD will establish a Project Review Committee to provide the Parties an opportunity to review all ARD projects wholly or partially City funded through City Mitigation Fees. The Committee will consist of one ARD Board Member, the ARD Executive Director, one City Council Member and the Auburn City Manager. ARD shall submit three copies of preliminary plans to the City Manager once any project, wholly or partially funded by City Mitigation Fees, reaches the preliminary plan phase. The Project Review Committee shall not have regularly scheduled meetings. However, any member of the Project Review Committee may request the Committee meet to discuss the impacts of the project that has reached the preliminary plan phase. Upon such request, the Project Review Committee shall convene within 30 days.
- f. The City and ARD agree individually to assume rehabilitation and maintenance responsibility for the following specific tasks for those city parks listed in Paragraph (g), below. The City and ARD also agree to work together, as necessary, to perform these tasks by sharing equipment and labor when appropriate or if tasks not specified arise during the term of this agreement. Such performance shall be agreed to in writing beforehand by the City Manager and District Manager of the City and ARD, respectively. Vandalism shall be repaired by agency responsible for the items/tasks vandalized.

ARD Responsibilities

- i. Garbage collection and clean up within the parks on a daily basis.

- ii. Landscape maintenance. This shall include mowing (2 times per month during the months of April thru November, leaf blowing (1 time per week during the months of October thru January, trimming (1 time per month) and weed eating in Auburn Ravine 2 times during the months of April thru July (with additional weed eating as needed) and brush removal. Also includes graffiti inspection/removal (1 time per week).
- iii. Electrical infrastructure, including lighting fixture maintenance.
- iv. Water fountain repair and maintenance.
- v. Minor repairs to bridges, decks and walkway structures.
- vi. Maintenance of the creek to prevent dams created by park users or fallen timber.

City of Auburn Responsibilities

- i. Fencing.
 - ii. Major repairs or replacements of bridges, decks and walkway structures.
 - iii. Irrigation and backflow devices.
 - iv. Large tree maintenance/removal.
- g. The obligations in Paragraph 2(f) of this MOU only apply to the following City parks:
- i. Bicentennial Park.
 - ii. Chana Park.
 - iii. Herschel Young Park.
 - iv. Auburn Ravine Trail.
- h. The following pocket parks are specifically excluded from the obligations on Paragraph 2(f) of this MOU, and shall be the sole responsibility of the City:
- i. Clock Tower Park.
 - ii. Tennis Way Park.
 - iii. Livingston Building Park.
 - iv. Court View Park.
 - v. East Placer Park.
 - vi. Maple Street Park.
 - vii. Magnolia Street Park.
 - viii. Conheim Train Station.
 - ix. The Lewis Street Park
 - x. School Park Preserve
- i. ARD agrees to provide the services in Paragraph 2(f) in accordance with the attached ARD facilities maintenance policy, when applicable.
- j. City and ARD staff members shall meet quarterly to review each Party's obligations under this Agreement.

3. City Enforcement of Applicable Laws.

- a. ARD hereby authorizes and consents to the City enforcing ARD rules, regulations and ordinances and other applicable laws, including, but not limited to, the Auburn Municipal Code, when necessary and appropriate within properties owned, operated, or controlled by the ARD lying within incorporated areas of the City.
- b. The City has sole discretion to make enforcement decisions and determine the level of service provided under this section of the MOU. In the event of a conflict between laws, codes, rules, and/or regulations, the City may in its sole discretion choose which to enforce. The City alone shall control and determine the performance of personnel providing the services under this section of this MOU, including, but not limited to, the standards of personnel performance and discipline.
- c. The City will not charge ARD for services rendered under this section of this MOU; provided, however, that ARD will reimburse the City for any legal and/or hearing officer services necessary to implement this section of this MOU, including, but not limited to, costs the City's Police Department incurs in administrative enforcement under chapter 10.80 et seq. of the Auburn Municipal Code, from the initial investigation, administrative hearing, and up to and including appearances in court(s).
- d. The City reserves the right to reopen this agreement at any time to discuss cost sharing of emergency services, should the City see a rise in demand and said services.

4. Indemnification, Term, and Termination

- a. ARD shall indemnify, defend, and hold the City, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damage arising out of the performance of this section of the MOU, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent, intentional, or wrongful acts or omissions of ARD, its officers, agents, or employees.
- b. The City shall indemnify, defend, and hold ARD, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damage arising out of the performance of this section of the MOU, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent, intentional, or wrongful acts or omissions of City, its officers, agents, or employees.

- c. The term of this MOU shall be five years. This MOU may be terminated by either party for any reason and at any time by giving the other party 120 days written notice. This MOU may be amended at any time with concurrence of the Parties.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed on the date listed below.

City of Auburn

Auburn Recreation District

Robert Richardson
City Manager

Kahl Muscott
District Administrator

Date

Date

Attest:

Amy Lind
City Clerk

Date

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF AUBURN AND AUBURN RECREATION DISTRICT
PARK IMPACT MITIGATION FEES AND
PARK REHABILITATION AND MAINTENANCE**

WHEREAS, the City of Auburn (herein "City"), and the Auburn Recreation District (herein "ARD"), are desirous of establishing an agreed joint policy for the handling and use of Park Impact Mitigation fees; and

WHEREAS, the City and ARD are desirous of ensuring that the rehabilitation and maintenance of all parks within the limits of the City are performed in a suitable and timely manner; and

WHEREAS, the City and ARD have conferred on these matters and are now desirous of entering into this memorandum of understanding (MOU). The City and ARD hereby agree that:

1. Starting September 30 of each year, at the end of each quarter, the City shall convey to ARD Park Impact Mitigation Fees collected by the City.
2. City and ARD agree that City Park Impact Mitigation Fees will be spent within the City Sphere of Influence, with a minimum of fifty percent (50%) of said fees being spent within the city limits.
3. ARD agrees that it shall provide to the City, by August 31 of each year, the following reports:
 - a) A report which details the expenditure of Park Impact Mitigation Fees forwarded to ARD in the preceding fiscal year. The report shall detail the projects and costs expended for each project; and
 - b) A report which details the proposed expenditures of Park Impact Mitigation Fees to be conveyed to ARD in the current fiscal year. The report shall detail the projects and costs to be expended for each project.
4. City and ARD agree individually to assume rehabilitation and maintenance responsibility for the following specific tasks for those city parks listed in Paragraph 5, below. The City and ARD also agree to work together in performing these tasks by sharing of equipment and labor when appropriate:

Auburn Recreation District

- a. Garbage collection and clean up within the park.
- b. Electrical and water infrastructure.
- c. Large tree maintenance.
- d. Minor repairs to bridges, decks and walkway structures.

City of Auburn

- a. Landscape maintenance.
- b. Fencing.
- c. Major repairs or replacement of bridges, decks and walkway structures.

Existing

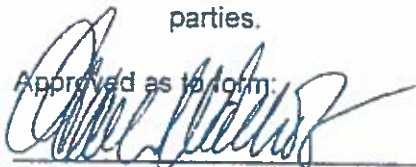
5. The following City parks, only, are covered by this MOU, said parks being shown on Exhibit "A" of this Agreement:
 - a. Bicentennial Park.
 - b. Chana Park.
 - c. Herschel Young Park.
 - d. Auburn Ravine Trail

6. Specifically excluded from this MOU are the following pocket parks within the City, which shall be the sole responsibility of the City:
 - a. Clock Tower Park.
 - b. Tennis Way Park.
 - c. Livingston Building Park.
 - d. Court View Park.
 - e. East Placer Park.
 - f. Maple Street Park.
 - g. Magnolia Street Park.
 - h. Train Depot Park.

7. The levels of maintenance provided by ARD in Paragraph 4 is agreed to be in keeping with present ARD facilities maintenance policy.

8. The term of this MOU shall be one year, with an automatic renewal at the end of each year unless terminated or amended. This MOU may be terminated by either party for any reason at any time by either party giving the other party 120 days written notice. This MOU may be amended at any time with concurrence of the parties.

Approved as to form:



 Charles Wachob, City Attorney

Dated: 9-21-01

City of Auburn
 By: 

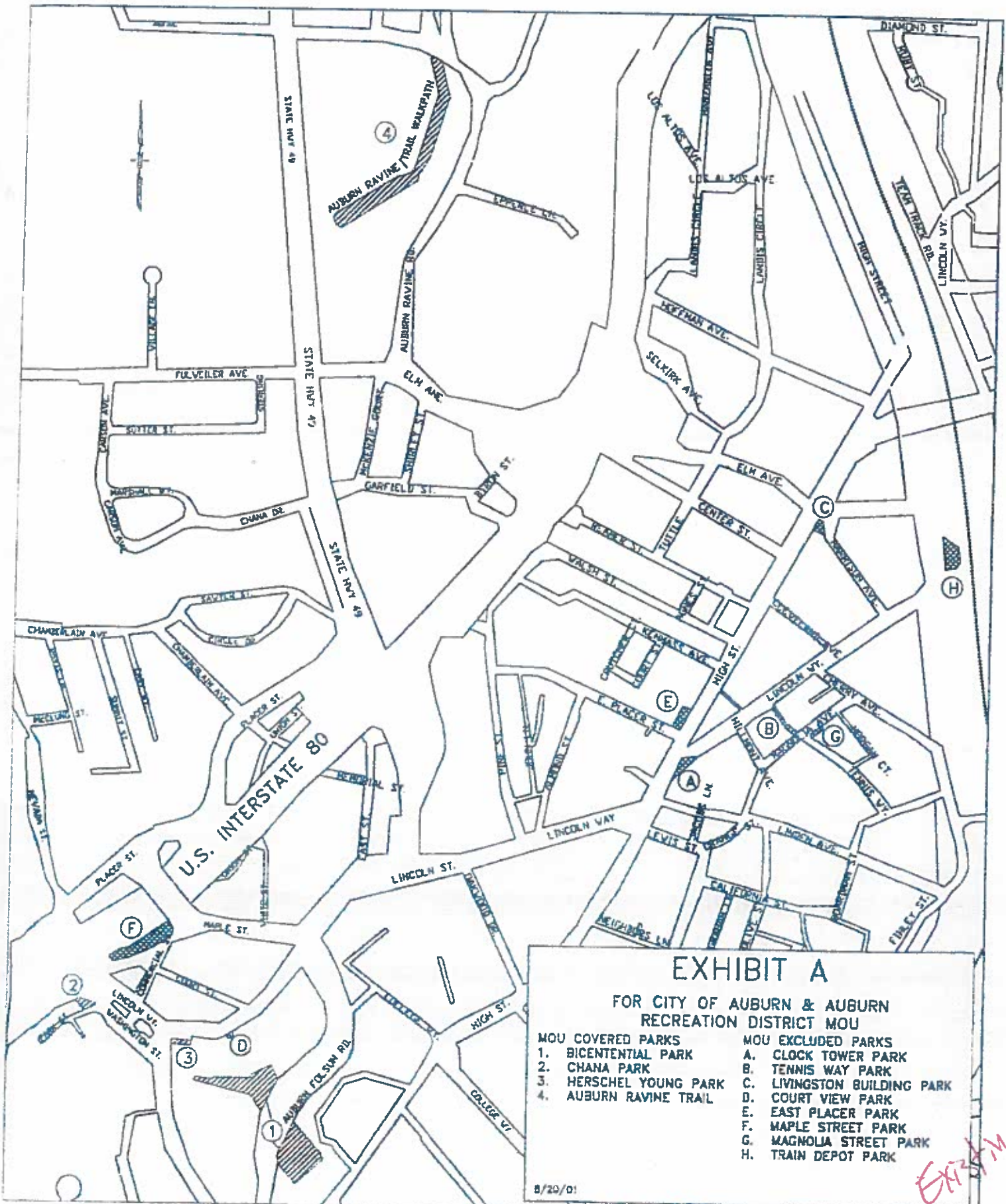
 Alice Dowdin Singh, Mayor

Dated: 8-23-01

Auburn Recreation District
 By: 

 Scott Holbrook, Chair

Existing



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RESOLUTION NO. 01- 106
RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING
WITH AUBURN RECREATION DISTRICT

THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

That the City Council of the City of Auburn does hereby authorize and approve the Memorandum of Understanding between the Auburn Recreation District and the City regarding Park Impact Mitigation Fees and park rehabilitation and maintenance with the City of Auburn. A true and correct copy of the Memorandum of Understanding is attached hereto as Exhibit "A" and incorporated herein by this reference.

The City Manager of the City of Auburn is authorized and directed to execute this Memorandum of Understanding on behalf of the City of Auburn.

DATED: August 27, 2001



ALICE DOWDIN SINGH, Mayor

ATTEST:


Joseph G. R. Labrie, City Clerk

I, Joseph G. R. Labrie, City Clerk of the City of Auburn, hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council of the City of Auburn held on the 27th day of August 2001 by the following vote on roll call:

Ayes: Hale, Maki, Sands, Dowdin Singh, Taylor
Noes: None
Absent: None


Joseph G. R. Labrie, City Clerk



Item 8.2 Cover sheet – Resolution #2019-26 Purchase of a New Toro Reelmaster Lawn Mower

Auburn Area Recreation and Park District Finance Committee September 18, 2019; Board of Directors meeting September 26, 2019

The Issue

Shall the Auburn Area Recreation and Park District (ARD) approve and adopt Resolution #2019-26, authorizing the District Administrator to purchase a new Toro Reelmaster Lawn Mower for \$90,264.51?

Background

ARD needs to purchase a new reel mower. Reel mowers are used to mow Bermuda grass, the type of turf found on both Railhead Soccer Fields and James Baseball Field. A new reel mower is scheduled for purchase on the 2019-2020 Obsolescence List. Staff has researched four different mowers and recommends purchasing the Toro Reelmaster 7000-D Heavy-duty fairway/rough mower. The Reelmaster 7000-D is a multi-use, heavy-duty reel mower designed for productivity and performance in the most extreme conditions. The patented Dual Precision Adjustment cutting units are designed to manicure our turf and save us time with easy set-up and long-lasting adjustments. It has a 55 horsepower Yanmar diesel engine, high-torque reel motors, and a SmartCool auto-reversing fan system to handle dense turf and high heat. It also has a 126" width-of-cut with 32" cutting units.

Staff has created a spreadsheet comparing the four mowers. It should be noted that while the Baroness LM3210 was liked by staff (and is \$17,000 cheaper than the Reelmaster), there were several questions raised about the availability of parts and repair centers. Baroness is new to the United States (10 years), and the nearest location for service is in Fairfield, CA.

All purchases over \$25,000 must be approved by the Board of Directors. District policy states the following (in part):

II. **Purchasing**

- A. **Purchasing Agent(s)**. The District Administrator or a designated manager shall serve as the purchasing agent for the District, and will be vested with the authority to purchase supplies, materials, services and equipment within annual budgetary authority limits as follows:

Purchasing Agent:

District Administrator: \$25,000/purchase

Recommendation

Staff recommends that the Board adopts Resolution #2019-26, authorizing the District Administrator to purchase a Toro Reelmaster Lawn Mower for \$90,264.51

The Finance Committee recommended the same.

Fiscal Impact

\$90,264.51. The funding for this purchase will come from the Equipment Replacement Reserve account. There is currently \$872,281 in this account.

Attachments

Resolution 2019-26

Mower Comparison spreadsheet

Quote from TurfStar Western

Information on the Reelmaster 7000-D lawn mower

RESOLUTION NUMBER 2019-26

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE
AUBURN AREA RECREATION AND PARK DISTRICT APPROVING THE
PURCHASE OF A REELMASTER 7000-D LAWN MOWER

WHEREAS the Auburn Area Recreation and Park District Board of Directors has created an Equipment Reserve Fund to assist with the purchase of new and replacement equipment, and

WHEREAS, the Auburn Area Recreation and Park District Board of Directors has also created an Obsolescence List to help inform decisions on equipment replacement, and

WHEREAS, the Auburn Area Recreation and Park District Board of Directors approved the FY 2019/2020 budget and the updated Obsolescence List, both of which approved the purchase of a new reel mower, and

WHEREAS, staff has performed due diligence and research to determine the reel mower that will best fit the needs of the District, and

WHEREAS, staff has determined that the Toro Reelmaster 7000-D lawnmower is the best reel mower for the District, THEREFORE

The Auburn Area Recreation and Park District Board of Directors, does hereby resolve the following:

That the Auburn Area Recreation and Park District authorizes the District Administrator to purchase a new Toro Reelmaster 7000-D lawnmower for \$90,264.51.

APPROVED, PASSED, AND ADOPTED ON September 26, 2019 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

James S. Ferris
Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board

Reel Mower Comparison

| Vendor | Engine Type | Rated Horsepower | Mowing Speed |
|-----------------------|-------------|---------------------|--------------|
| Vermeer 1000000 | Diesel | 50.2 at 2700 RPM | up to 11 mph |
| John Deere 3300A | Diesel | 55.1 hp at 2800 RPM | up to 8 mph |
| Tanaka Western 7000-D | Diesel | 55 hp at 3000 RPM | up to 7 mph |
| Battens 1402210 | Diesel | 57.9 hp at 2400 RPM | up to 8 mph |

Application on all four options:

Engine is in back of the operator for a cooler ride.

Operator is not sitting on top of a hot transmission.

Cutting width is on front end to either side for greater visibility so the operator doesn't need to turn around.

| Width of cut | Seat | Canopy (Option?) | Height of Cut | Weight (Reels lowered) |
|--------------|---|---------------------------|-----------------|------------------------|
| 130 in. | Premium Suspension Seat with armrest | Canopy available with fan | 0.375-1.125 in. | 2971 lbs. |
| 150 in. | Air Ride suspension seat with arm rest; fore/aft adjustment, weight and lumbar adjustment | Canopy available with fan | 0.25-2.00 in. | 2725 lbs. |
| 170 in. | Air Ride seat | Canopy available with fan | 0.25-2.5 in. | 1300 lbs. (underway) |
| 180 in. | Reclining seat with multiple adjustments | Canopy available | 0.5-2.00 in. | 1550 lbs. (underway) |

| Vendor (optional) | Price | Warranty | Staff's Recommendation |
|--------------------------|-------------|---------------------|---|
| <u>Croster</u> Yes | \$74,575.70 | | Demo unavailable. Dealer does not recommend buying this as Jacobsen is having trouble getting them parts. |
| <u>John Deere</u> Yes | 79,795 | Two year limited | Approved. Staff's friend (owner). |
| <u>Turfstar</u> Yes | \$90,745.00 | Two year limited | Demoted. Staff's pick |
| <u>Baroness</u> Yes | \$72,555.00 | 2 Years 1,000 Hours | Demoted. Staff was very impressed. |



Quotation for Auburn Area Rec & Pk Dist

Date: August 20, 2019

Quote No:616350-00

| | |
|------------------------------|-------------------------|
| Prepared For: Jesse Williams | Quote No: 616350-00 |
| Auburn Area Rec & Pk Dist | iQuote No: 25481 |
| 123 Recreation Drive | Sales Person: Tim McCoy |
| Auburn, CA 95603 | tim.mccoy@turfstar.com |
| | (916) 709-7124 |

National IPA Pricing: Contract 2017025, IPA Membership required.

Summary

| Configuration Name | Qty | Unit Price | Sub Total | Sales Tax | Total |
|---------------------------------------|-----|-------------|-------------|------------|-------------|
| 010-Reelmaster 7000-D T4F Diesel 55HP | 1 | \$84,152.71 | \$84,162.71 | \$6,101.80 | \$90,264.51 |
| Totals: | | | \$84,162.71 | \$6,101.80 | \$90,264.51 |



Quotation for Auburn Area Rec & Pk Dist

Date: August 20, 2019

Quote No:616350-00

Configuration Product Details
010-Reelmaster 7000-D T4F Diesel 55HP

| Model | Product Description | Qty | Unit Price | Extended | Sales Tax | Total |
|----------------|---|-----|-------------|-------------|------------|--------------------|
| 03780 | Reelmaster 7000 D T4F Diesel 55HP | 1 | \$57,630.24 | \$57,630.24 | \$4,178.19 | \$61,808.43 |
| 30056 | MVP FILTER KIT-GM4000D/ RM7000 (2008^) | 1 | \$113.82 | \$113.82 | \$8.25 | \$122.07 |
| 03727 | RR17000 32in 89id ES (RR) DPA CU | 5 | \$4,121.09 | \$20,605.45 | \$1,493.90 | \$22,099.35 |
| 3230-30 | SCREW-CARR | 20 | \$5.54 | \$110.80 | \$8.03 | \$118.83 |
| 119-0626 | SHIM ROLLER | 20 | \$1.55 | \$31.00 | \$2.29 | \$33.29 |
| 30671 | Universal Sunshade Red | 1 | \$590.81 | \$590.81 | \$42.83 | \$633.64 |
| 131-6691 | SEAT COVER, LARGE | 1 | \$32.82 | \$32.82 | \$2.32 | \$35.14 |
| 03405 | Weight-7in CU w/No Attachments (Kit of 5) | 1 | \$405.32 | \$405.32 | \$29.39 | \$434.71 |
| 119-0640 | PLASTIC SHOULDER ROLLER ASM | 5 | \$248.29 | \$1,241.45 | \$90.01 | \$1,331.46 |
| 03247 | Operating Cooling Fan | 1 | \$192.80 | \$192.80 | \$13.98 | \$206.78 |
| 03248 | Switch Panel, Universal Sunshade | 1 | \$170.89 | \$170.89 | \$12.39 | \$183.28 |
| 138-2995 | POWER-HARNESS, KIT | 1 | \$108.61 | \$108.61 | \$7.87 | \$116.48 |
| 114-9377 | COMB/SCRAPER KIT 32" | 5 | \$187.72 | \$938.60 | \$68.05 | \$1,006.65 |
| 112-8961 | REAR ROLLER ASM | 5 | \$283.43 | \$1,417.15 | \$102.74 | \$1,519.89 |
| 114-9359 | REAR ROLLER SCRAPER KIT 32" | 5 | \$114.47 | \$572.35 | \$41.50 | \$613.85 |
| Totals: | | | | | | \$90,264.51 |



Quotation for Auburn Area Rec & Pk Dist

Date: August 20, 2019

Quote No:616350-00

Standard Terms and Conditions

Prices, including all finance options, are valid for 30 days from date of quotation. Open Account Terms are N30, subject to credit approval. Used and demo equipment is in high demand and availability is subject to change. Delivery is FOB Destination, unless otherwise stated

Office Locations

Northern California:

5646 W Barstow Ave Ste 104
Fresno, CA 93722
Fax: (559) 277-7123

2438 Radley Court
Hayward, CA 94545
Fax: (510) 785-3576

11373 Sunrise Gold Circle
Rancho Cordova, CA 95742
Fax: (800) 241-1997

Southern California:

79-253 Country Club Drive
Bermuda Dunes, CA 92203
Fax: (760) 345-4297

955 Beacon Street
Brea, CA 92821
Fax: (800) 775-8873

2110 La Mirada Ste 100
Vista, CA 92083
Fax: (760) 734-4285

Pacific Northwest:

11175 SW Elligsen Way
Sherwood, OR 97140
Ph: (503) 691-0250

20224 80th Ave South
Kent, WA 98032
Fax: (253) 872-6942

2824 East Garland
Spokane, WA 99207
Fax: (509) 483-7563



WARNING:

Cancer and Reproductive Harm http://www.P65Warnings.ca.gov

For more information, please visit http://www.ticoCAProp65.com

CALIFORNIA SPARK ARRESTER WARNING

Operation of this equipment in the State of California may create sparks that can start fires around dry vegetation. A spark arrester may be required. The operator should contact local fire agencies for laws or regulations relating to fire prevention requirements.

TORO

Reelmaster® 7000-D

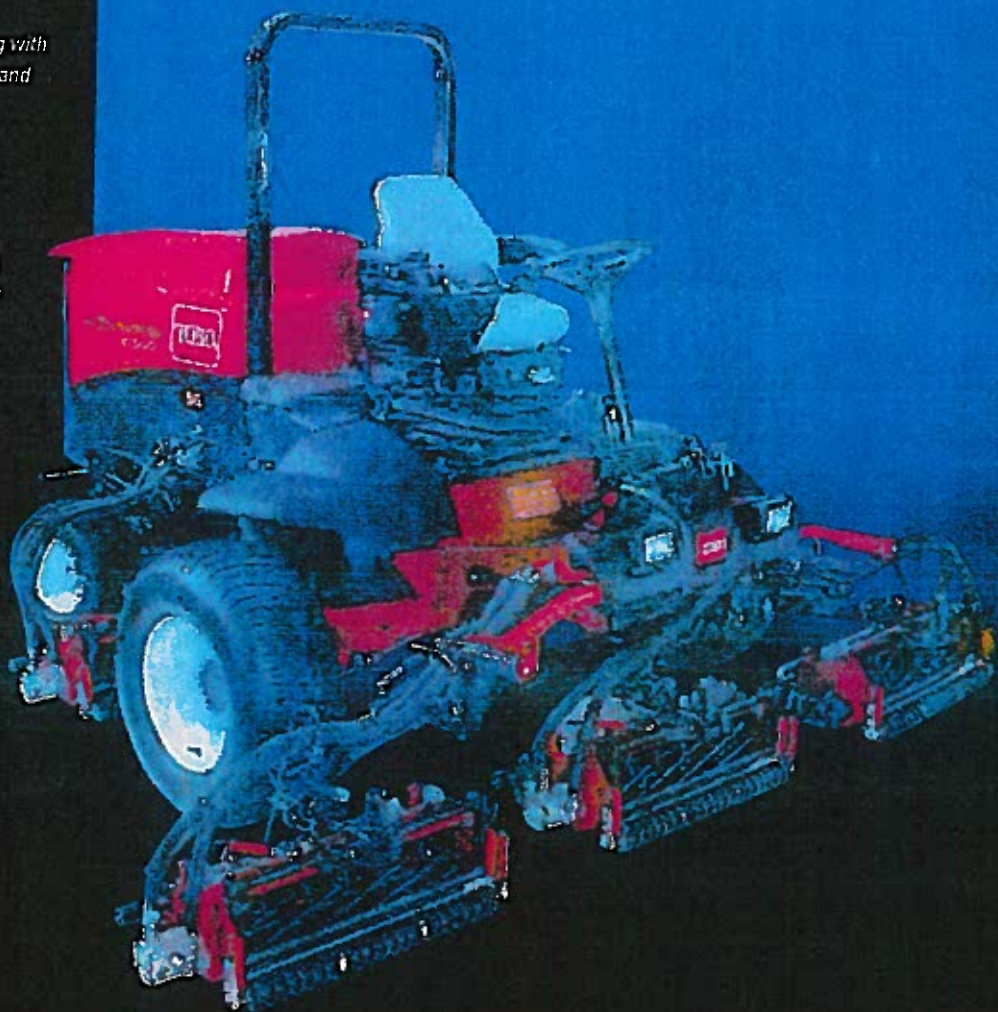
HEAVY-DUTY FAIRWAY/ROUGH MOWER

FEATURES

- **Multi-purpose** – Exquisite aftercut appearance for your fairways AND roughs. Significantly reduce the time needed to scalp in preparation for overseeding.
- **Power** – Tier 4 compliant Yanmar® 4-cylinder, liquid-cooled diesel engine provides the power you need for the toughest turf maintenance tasks.
- **Cooling** – The SmartCool™ reversing fan system keeps engine heat low when the workload and outside temperature are high.
- **Productivity** – Spend less time mowing with a 126" (320 cm) maximum width-of-cut and 14 mph (22.5 km/h) transport speed. Spend less time in the shop with DPA cutting units that provide easier, faster set-up and adjustment.
- **Comfort** – Air ride suspension seat and control hub console system for hours of comfort and control.

A reel performance beast.

The Reelmaster 7000-D is a multi-use, heavy-duty reel mower designed for productivity and performance in the most extreme fairway and rough conditions. We started with patented DPA cutting units that manicure your turf and save you time with easy set-up and long-lasting adjustments. Then, we added a 55 horsepower (41kW) Yanmar® diesel, high-torque reel motors, and the SmartCool™ auto-reversing fan system so southern grasses and high heat don't stand a chance. Finally, we combined it all with a whopping 121" (307 cm) width-of-cut or 126" (320 cm) width-of-cut with optional 32" (81.3 cm) cutting units! This mower has it all – power, productivity, and superior after-cut appearance. By the way, it's also an overseeding prep monster.



EdgeSeries™ Reels

Call your Toro distributor at 800-803-8676



Reelmaster 7000-D Specifications



| REELMASTER 7000-D, MODEL 03780 | | | |
|--------------------------------|--|--------------------------------|--------------|
| ENGINE | Tier 4 emission compliant Kohler 4-cylinder liquid-cooled diesel engine 65 to 74 kW | | |
| LUBRICATION | 50.0 L (13.2 gal) | | |
| AIR CLEANER | Dry, top-mounted primary and secondary elements | | |
| ENGINE COOLING | Reelmaster's aluminum radiator is powered by 18.0 L (4.7 gal) capacity | | |
| FUEL TANK CAPACITY | 33 gal (125 L) tank base fuel. 50-gal (189 L) capacity with 800 (200) L diesel and 80 L (21 gal) oil tank | | |
| HYDRAULICS/COOLING | 600 gal (227 L) capacity with 1000 psi (69 bar) pressure for front loader and 2000 psi (138 bar) pressure for rear loader with 2000 psi (138 bar) pressure for rear loader and 2000 psi (138 bar) pressure for rear loader | | |
| MAIN FRAME | Advanced formed-steel frame with integral side panels | | |
| TRACTION DRIVE | Full-time 4-wheel drive, hydrostatic drive with 4WD transfer on Demand 4WD Flow Drive (model 03780) | | |
| GROUND SPEED | Transfer 0.4 mph (0.7 km/h) forward 0.7 mph (1.1 km/h) reverse 0.7 mph (1.1 km/h) forward | | |
| TIRES | Front 20x8.5-12.5 (12.5) R1. Rear 20x8.5-12.5 (12.5) R1. Max. load 12,000 lbs (5,443 kg) per tire | | |
| BRAKES | Mechanically-actuated, internal wet-disk brakes provide controlled braking and control of wheel slip together | | |
| STEERING | Power steering with 2000 psi (138 bar) hydraulic pressure | | |
| GAUGES/INDICATORS | On-board 100-hour oil change indicator. Fuel gauge with reserve. Service brake diagnostic. Coolant temperature. Low oil pressure. Air intake restriction. High engine temperature. Backhoe speed. Backhoe pressure. Backhoe indicator. | | |
| SEAT | Patented ride suspension seat with 1000 psi (69 bar) hydraulic pressure. Removable seat belt. | | |
| CONTROLS | Hydraulic control lever for front loader. Hydraulic control lever for rear loader. Hydraulic control lever for backhoe. Hydraulic control lever for backhoe. Hydraulic control lever for backhoe. | | |
| ELECTRICAL & INTERLOCKS | 12V DC 3000A battery. 12V DC 3000A battery. 12V DC 3000A battery. 12V DC 3000A battery. 12V DC 3000A battery. | | |
| DIAGNOSTICS | Diagnostic pressure test ports for forward and reverse traction during 4WD. 12V DC 3000A battery. 12V DC 3000A battery. | | |
| REEL OPTIONS | | | |
| DIMENSIONS WITH CUTTING UNITS | Overall length including chisel | All 27" CUs or 32" in the rear | All 32" CUs |
| | Front width | 139 (348 cm) | 141 (358 cm) |
| | Rear width | 94 (239 cm) | 94 (239 cm) |
| | Max width | 21 (53 cm) | 21 (53 cm) |
| WEIGHT | 4,500 lbs (2,045 kg) weight. 4,500 lbs (2,045 kg) weight. | | |
| SAFETY CERTIFICATION | ISO 9001:2008 Certified. ISO 9001:2008 Certified. ISO 9001:2008 Certified. | | |
| WARRANTY | 3-year limited warranty. 3-year limited warranty. 3-year limited warranty. | | |

| Cutting Units: 27" 8-BLADE, MODEL 03721 27" 11-BLADE, MODEL 03722 32" 8-BLADE, MODEL 03727 | |
|--|---|
| TYPE | Patented 27" or 32" wide chisel blade with 8 or 11 blades. Patented 27" or 32" wide chisel blade with 8 or 11 blades. |
| SIZE | 27" (68 cm) diameter 27" (68 cm) wide 8-blade chisel blade with 8 blades. 27" (68 cm) diameter 27" (68 cm) wide 11-blade chisel blade with 11 blades. |
| WIDTH OF CUT | 27" (68 cm) or 32" (81 cm) |
| HOC RANGE | 0.50" (12.7 mm) to 1.50" (38.1 mm) |
| REEL SPEED | Manual control. Max. reel speed 1000 rpm. Max. reel speed 1000 rpm. Max. reel speed 1000 rpm. |
| BED KIFE ADJUSTMENT | 0.5" (12.7 mm) to 1.5" (38.1 mm) adjustment. |
| ROLLERS | 3 (1) rollers. 3 (1) rollers. 3 (1) rollers. |





Reelmaster® 7000-D Accessories



| CUTTING UNITS | |
|---------------|--------------------------------|
| 09101 | 27" 4-B Base DPA Cutting Unit |
| 09102 | 27" 11-B Base DPA Cutting Unit |
| 09107 | 30" 4-B Base DPA Cutting Unit |
| 09108 | 27" Versamax Cutting Unit |

| ROLLERS | |
|----------|----------------------------|
| 114-9333 | 27" Roll Front Roller |
| 114-9334 | 30" Roll Front Roller |
| 114-9335 | 27" Shouldered Wane Roller |
| 114-9341 | 30" Shouldered Wane Roller |
| 114-9336 | 27" Short Rear Roller |
| 114-9338 | 30" Short Rear Roller |

| SCRAPER OPTIONS | |
|-----------------|---------------------------------|
| 114-9370-01 | 27" Wane Roller |
| 114-9370-02 | 30" Wane Roller |
| 114-9381-01 | 27" Roll Front Roller |
| 114-9381-02 | 30" Roll Front Roller |
| 114-9387-01 | 27" Shouldered Wane Roller |
| 114-9387-02 | 30" Shouldered Wane Roller |
| 114-9388 | 27" Rear Roller Straker Kit |
| 114-9389 | 30" Rear Roller Straker Kit |
| 114-9390 | 27" Roll Roller Comb Strake Kit |
| 114-9391 | 30" Roll Roller Comb Strake Kit |

| TRACTION UNIT ACCESSORIES | |
|---------------------------|---|
| 0034R | Universal Mount Hitchmate® White |
| 0035R | Universal Mount Hitchmate® Red |
| 0037R | 50" 3rd Guard |
| 040-9374 | Operator Panel Kit |
| 114-9375 | 24 Pin ROPS Extension |
| 114-9342 | 2 Inchoress Kit for ROPS Extension (require 114-9375) |

| OTHER ACCESSORIES | |
|-------------------|--------------------------------|
| 114-9376 | Roll Bearing Installation Tool |
| 028-9378 | HSC Gauge Bar |
| 01-9380 | Ballast Storage and Hangers |
| 0437R | Tire Valves |

| SECURE OPTIONS | |
|----------------|--------------------------|
| 114-9339 | 27" Standard Protection |
| 114-9340 | 30" Standard Protection |
| 114-9351 | 27" Heavy Duty Fanway |
| 114-9352 | 30" Heavy Duty Fanway |
| 114-9347 | 27" Extra Low Cut Fanway |
| 114-9348 | 30" Extra Low Cut Fanway |

| CUTTING UNIT ACCESSORIES | |
|--------------------------|--|
| 03100 | Universal Broom |
| 03207 | 27" Encoder Damage |
| 03415 | Universal DPA Weight Kit |
| 03101 | 27" Universal PDS Kit |
| 03419 | Universal PDS Weight Kit |
| 03400 | Encoder Kit |
| 03291 | 27" Roll Front Roller Mounting Bracket |
| 03406 | 27" Roll Roller Encoder Mounting Bracket |
| 114-9330 | 27" Roll Roller High-Flow Wheel Kit (2016) |
| 114-9349 | 30" Roll Roller High-Flow Wheel Kit (2016) |
| 114-9337 | 27" Blade Kit |
| 114-9343 | 27" Encoder Kit Wane Roller (2016) |
| 114-9344 | 30" Encoder Kit Wane Roller (2016) |
| 114-9336 | Rear Roller Bushing Encoder Rollup Kit |
| 114-9337 | Roller Rollup Kit |
| 114-9338 | Roller Rollup Kit |



Item 8.3 Cover sheet – Amending 2019/2020 Project List

Auburn Area Recreation and Park District Acquisition and Development Committee September, 2019;
Board of Director's meeting September 26, 2018

The Issue

Shall the Auburn Recreation District amend the existing 2019/2020 Project List to coincide with the FY 19/20 Budget Revision?

Background

The ARD Board of Directors approved the 2019/2020 Project List in March, 2019. As staff prepared the budget revision for FY 2019/2020, a proposed revision was also made to the 2019/2020 Project List.

A list of those proposed revisions, as well as a spread sheet showing those revisions, is attached.

District Policy, Section H states:

3. Project List: The yearly Project List may include all funded items from that Fiscal Year's Capital Improvement Plan plus all planned General Fund projects costing an estimated \$5,000 or more. The Project List may be amended throughout the year if a project is identified after the creation and approval of the list. The Project List should be presented to the Board for approval by May of each Fiscal Year.

Special note: to complete the projects as described over the next 3 – 4 years, staff is recommending that funding to develop the 24-acre project largely rely on grant funding and County mitigation funds. Staff is recommending, and showing in this proposed amendment, the removal of all ARD Future Cap Reserve funds for the development of the property.

Recommendation for Board of Directors

Review and approve of the amended 2019/2020 Project List.

The A&D Committee recommended approving the project list with the suspension of the Winchester baseball field electric improvements. The Committee would like to review and discuss this further at the October A&D Committee meeting.

Alternatives available to the Board of Directors

- 1) Do not recommend approval of the Project List Amendment. Send back to the October 2019 A&D Committee meeting

Fiscal Impact

The estimated costs and proposed funding for each project are included on the project list.

Attachments

FY 2019/2020 Project List (with updates highlighted)

FY 2020/2021 Project List (with moved projects highlighted)

Description of proposed amendments to FY 2019/2020 Project List

Auburn Recreation District Five Year Project List

2019/2020

Estimated balance

| PROJECT | Est. Cost | Spent from General Funds or Grants In Prior Year(s) | ADA | Reserve | Cnty. Mit. | City Mit. | Grants | In Kind | Equip. Res. |
|--|------------------|---|---------------|----------------|----------------|----------------|---------------|----------|-------------|
| 25,032 845,098 607,038 475,326 792,679 | | | | | | | | | |
| <i>Recreation Park</i> | | | | | | | | | |
| James Field major renovation | 400,000 | | | 300,000 | | 100,000 | | | |
| James Field lighting re-wiring | 65,000 | | | 65,000 | | | | | |
| Parking lot Repairs | 10,681 | 10,681 | | | | | | | |
| <i>Locker room Floor</i> | | | | | | | | | |
| Locker room Floor | 25,000 | | | 25,000 | | | | | |
| <i>Wheelchair swing match</i> | | | | | | | | | |
| Wheelchair swing match | 60,000 | | | | | 30,000 | | | |
| <i>Railhead</i> | | | | | | | | | |
| Beautification | 24,014 | | 7,214 | | | | 16,800 | | |
| <i>Regional Park</i> | | | | | | | | | |
| POT tennis courts | | | | | | | | | |
| POT for South end Playground | 19,525 | | | 19,525 | | | | | |
| <i>24 Acre Preliminary work</i> | | | | | | | | | |
| Planning/CEQA | 190,000 | | | 190,000 | | | | | |
| <i>Christian Valley Park</i> | | | | | | | | | |
| Tutor Totter Floor Replacement | 5,000 | | 5,000 | | | | | | |
| <i>Winchester</i> | | | | | | | | | |
| Baseball field electric improvements | 15,000 | | | | | | | | 15,000 |
| <i>CVCC</i> | | | | | | | | | |
| Blke Park Phase I | 320,000 | | | 57,700 | 117,300 | 145,000 | | | |
| Maidu-Dr.-repair | | | | | | | | | |
| <i>Overlook Park</i> | | | | | | | | | |
| Restroom ADA upgrades | 35,000 | | | 35,000 | | | | | |
| TOTAL | 1,169,220 | 0 | 22,895 | 692,225 | 117,300 | 275,000 | 46,800 | 0 | 0 |
| Estimated Balance Remaining | | | 25,032 | 152,873 | 489,738 | 200,326 | -46,800 | 0 | 792,679 |

Suspended
for further
review

Note: Assumes \$50,000/year in County Mitigation Fees
 Note: Assumes \$5000/year in ADA reserve funds
 Note: Assumes \$10,000/year in city mitigation
 Note: Assumes \$25,000 added to FCC per year
 Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve
 Note: Assumes \$50,000/year in Equipment Reserve funds

| | |
|---------------------------------|------------------------------|
| 1,154,220 all projects | 692,225 Reserves |
| 22,895 Less: General Fund | 439,100 Project Revenue |
| 1,131,325 Capital Impr Projects | 1,131,325 Funds for Projects |

Auburn Recreation District Five Year Project List

2020/2021

Estimated balance

| PROJECT | Est. Cost | Spent from General Funds or Grants in Prior Year(s) | Gen. Fund | ADA | Reserve | Cnty Mit. | City Mit. | Grants | Mt. Vernon proceeds | Equip. Res. |
|--------------------------------|-----------|---|-----------|--------|---------|-----------|-----------|----------|---------------------|-------------|
| See Note | | | | | | | | | | |
| | | | | 30,032 | 177,873 | 539,738 | 210,326 | 365,000 | 400,000 | 842,679 |
| Recreation Park | | | | | | | | | | |
| North Playground | 120,000 | | | | | | 120,000 | | | |
| North Playground new POT | 30,000 | | | | | | 30,000 | | | |
| Stella Dance Floor Replacement | 10,000 | | 10,000 | | | | | | | |
| Meadow Vista | | | | | | | | | | |
| Parking lot reseal/restripe | 10,000 | | | | 10,000 | | | | | |
| Christian Valley Park | | | | | | | | | | |
| Tutor Toller Roof | 45,000 | | 45,000 | | | | | | | |
| Overlook Park | | | | | | | | | | |
| Overlook area development | 0 | | | | | | 0 | | | |
| 24 Acre Property | | | | | | | | | | |
| Phase I | 1,542,441 | | | | | 539,000 | | 603,441 | 400,000 | |
| CVCC | | | | | | | | | | |
| Bike Park Phase II | 200,000 | | | | 80,000 | | | 120,000 | | |
| TOTAL | 1,957,441 | 0 | 55,000 | 0 | 90,000 | 539,000 | 150,000 | 723,441 | 400,000 | 0 |
| Estimated Balance Remaining | | | | 30,032 | 87,873 | 738 | 60,326 | -358,441 | 0 | 842,679 |

692,941

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve

Note: Assumes \$50,000/year in Equipment Reserve funds

Note: Assumes \$215,000 from per capita (Prop 68) and \$150,000 from trail grant

1,957,441 all projects

55,000 Less: General Fund

1,902,441 Capital Impr Projects

90,000 Reserves

1,812,441 Project Revenue

1,902,441 Funds for Projects

FY 2019/2020 Project List Mid-Year Revision

The following is a brief discussion of the **changes** proposed for the mid-year revisions to the FY 2019/2020 Project List

James Field major renovation: Increased the estimated cost to \$400,000

James Field lighting re-wiring: putting the ballfield light power cords in conduit.

Stella Dance Floor replacement: moved to FY 20/21.

Meadow Vista Park parking lot reseal/re-stripe: moved to FY 20/21

Christian Valley Park Tutor Totter Building Roof Repair: moved to FY 20/21 and increased to \$45,000

Christian Valley Park Tutor Totter Building floor replacement: lowered to \$5,000

Winchester Park baseball field electric improvements: this project was added to the list. This project entails bringing power to the area behind home plate, allowing for power at the score booth/snack bar and for pitching machines.

Maidu Dr. repair: removed from the list

Special note: to complete the projects as described over the next 3 – 4 years, staff is recommending that funding to develop the 24-acre project largely rely on grant funding and County mitigation funds. Staff is recommending, and showing in this proposed amendment, the removal of all ARD Future Cap Reserve funds for the development of the property.

Item 8.4 Cover Sheet for Mid-Year Update of Obsolescence List

Auburn Area Recreation and Park District Finance Committee meeting September, 2019, Board of Directors Meeting September, 2019.

The Issue: Should the Auburn Recreation District (ARD) Board of Directors approve the updated 5-Year Obsolescence List?

Background: Each year staff updates the five-year obsolescence list during the annual Budget Revision to advise the Board of the District's equipment needs for the coming fiscal year as well as for the subsequent four years. The list is compiled with the input of the Facilities and Grounds Manager and Supervisor. The equipment list is contained within our financial statements as "fixed assets, equipment" and represents a running tabulation of several years of purchases in amounts generally over \$5,000.00, slated to be funded from the Equipment Reserve.

Each year, aforementioned staff review needs for replacement and/or needs for new equipment to be purchased. A life expectancy is assigned to each piece of equipment and the list reflects the replacement needs according to the expected life span. In some cases, equipment is deemed to be in good operating condition and is re-classified for replacement the following year or later. In other cases, equipment is identified as needing immediate replacement within the subject fiscal year.

Funding for the obsolescence list comes from the Equipment Reserve which currently contains \$872,282.00. Based on cash reserves at any particular moment, staff may opt to pay for some equipment from the General Fund rather than deplete the Equipment Reserve. As this is a timing issue at purchase, the attached 5-year list currently shows all purchases to be paid from the reserve at this time. Note that each year of the list shows a balance forward of funding from the previous year and adds the required \$50,000.00. The list shows a positive balance throughout the first 4 years, with a deficit in year 5. It is quite possible that the full \$130,000 won't necessarily be paid from the Equipment Reserves in FY 2023-2024, nor will we need to replace all of the HVAC units slated for FY 2020-2021, however it is best to prepare for such needs.

Recommendation:

The Finance Committee and staff recommended forwarding this item to the Board of Directors for review and approval the obsolescence list as presented.

Attachment: Obsolescence List.

Auburn Recreation District Park Obsolescence List

2019/2020

FUNDING SOURCE

| ITEM | Acquired | Purchase \$ | Life | Orig | | Year to be Replaced | Acquisition Cost | Equip Reserve | General Fund |
|--|----------|-------------|------|-----------|-----|---------------------|--------------------------------------|---------------|--------------|
| | | | | Repl Date | New | | | | |
| Estimated balance | | | | | | | | 872,282 | 0 |
| 1994 Jacobsen Turfcat T422D W/72" Discharge Deck (per Jesse) | 1994 | \$13,500 | 10 | 2004 | | 2019 | \$62,000 | \$62,000 | |
| Jacobson 1800G Tri King Mower | 2003 | \$19,176 | 10 | 2013 | | 2019 | (keeping, now - not for replacement) | | |
| Turfstar Western 010-Reelmaster 7000-D T4F Deisel | | | | New | | | \$90,265 | \$90,265 | |
| Cushman #8 32 HP Truckster w/Flatbed | 2003 | \$18,183 | 10 | 2015 | | 2019 | \$20,000 | \$20,000 | |
| Tutor Totter HVAC | 2008 | \$3,611 | 15 | 2023 | | 2019 | \$7,700 | \$5,597 | |
| Winchester Park irrigation pump/motor | 2002 | \$4,600 | 8 | 2010 | | 2019 | \$6,000 | \$0 | \$6,000 |
| Ashford Park irrigation pump/motor | 2012 | \$4,600 | 8 | 2020 | | 2020 | \$6,000 | \$0 | \$6,000 |
| Regional filter at pump | unk | | 20 | 2018 | | 2018 | \$160,000 | 125,983 | |
| Sierra Pool Strantol Chemical Feeder | 2004 | 3,709 | 15 | 2019 | | 2019 | \$9,008 | \$0 | \$9,008 |
| PHI Pool Strantol Chemical Feeder | unk | | | | | | \$1,864 | \$0 | \$3,092 |
| MV Slide Replacement | 1992 | | | | | 2020 | \$10,000 | \$10,000 | |
| Sierra Pool Umbrella #1 of 3 | unk | \$807 | 3 | | | 2019 | \$807 | | \$831 |
| Auto ADA Door for CVCC | | | | New | | 2020 | \$5,000 | | \$5,000 |
| TOTAL | | | | | | | | 313,845 | 29,931 |
| Estimated Balance Remaining | | | | | | | | 558,437 | |

Auburn Recreation District Park Obsolescence List

2020/2021

FUNDING SOURCE

| ITEM | Acquired | Purchase \$ | Life | Repl Date | Orig | year to be Replaced | New | 608,437 | |
|--|----------|-------------|------|-----------|------|---------------------|----------|----------------|---------------|
| | | | | | | | | Equip Reserve | Genl Fund |
| Estimated balance | | | | | | | | | 0 |
| John Deere Gator | 2011 | \$9,016 | 10 | 2021 | | 2021 | \$16,400 | \$20,000 | |
| Rec Gym exhaust fans | 2006 | \$15,127 | 15 | 2021 | | 2021 | 15,127 | \$15,127 | |
| Regional Portable Shade Structure | 2011 | 3,556 | 10 | 2021 | | 2021 | \$3,900 | \$0 | \$3,900 |
| Sierra Pool Umbrella #3 of 3 | 2012 | 800 | 7 | 2019 | | 2020 | 807 | 0 | \$807 |
| Rec Park Server #1 | 2013 | 9,000 | 5 | 2018 | | 2020 | 10,000 | 11,000 | |
| Rec Park Server # 2 | 2013 | 3,000 | 5 | 2018 | | 2020 | 3,000 | \$0 | \$3,000 |
| CVCC server | 2013 | 9,000 | 5 | 2018 | | 2020 | 10,000 | 11,000 | |
| Circulation pump motor, Sierra Pool | 2005 | | 8 | 2015 | | 2020 | \$5,050 | \$0 | \$6,200 |
| Recreation Park irrigation pump/motor | 2006 | \$4,600 | 8 | 2014 | | 2020 | \$10,100 | \$10,100 | |
| Daktronics scoreboard, Recreation Park gym | 2005 | \$3,468 | 10 | 2018 | | 2020 | \$3,540 | \$0 | \$3,540 |
| Regional Park Varsity gym scoreboard | 2007 | 3,053 | 10 | 2017 | | 2020 | \$3,230 | \$0 | \$3,230 |
| Commercial Refrigerator (CVCC) | 2002 | \$1,982 | 15 | 2017 | | 2020 | \$2,320 | \$0 | \$2,320 |
| Rec Park offices carpet (600 sq.ft. est) REC only | 2006 | | 12 | 2018 | | 2019 | \$2,300 | \$0 | \$2,300 |
| Recreation Park Modular #2 HVAC | unk | | 15 | 2016 | | 2020 | \$5,800 | \$0 | \$7,500 |
| Auburn EI Modular #2 HVAC | unk | | 15 | 2018 | | 2020 | \$5,800 | \$0 | \$5,800 |
| Regional gym heater #1 | 2015 | \$13,132 | 15 | 2015 | | 2020 | \$14,500 | \$14,500 | |
| Regional gym heater #2 | 2015 | \$13,132 | 15 | 2015 | | 2020 | \$14,500 | \$14,500 | |
| Rec building - Youth services office HVAC | unk | | 15 | 2016 | | 2020 | \$10,000 | \$10,000 | |
| CVCC 5 ton HVAC | 2003 | \$8,135 | 15 | 2018 | | 2020 | \$12,000 | \$12,000 | |
| CVCC 6 ton #2 HVAC | 2003 | \$9,760 | 15 | 2018 | | 2020 | \$13,000 | \$13,000 | |
| CVCC 6 ton #3 HVAC | 2003 | \$9,760 | 15 | 2018 | | 2020 | \$13,000 | \$13,000 | |
| CVCC 7.5 ton #1 HVAC | 2003 | \$12,200 | 15 | 2018 | | 2020 | \$15,000 | \$15,000 | |
| CVCC 7.5 ton #2 HVAC | 2003 | \$12,200 | 15 | 2018 | | 2020 | \$15,000 | \$15,000 | |
| CVCC 8 ton HVAC | 2003 | \$13,015 | 15 | 2018 | | 2020 | \$16,000 | \$16,000 | |
| TOTAL | | | | | | | | 190,227 | 38,597 |

Estimated Balance Remaining
418,210

Item 8.5 Cover Sheet Resolution #2019-27 Preliminary Budget Revision for Fiscal Year 2019/2020

Auburn Area Recreation and Park District Standing Finance Committee meeting September, 2019; Board of Directors' meeting September, 2019

The Issue:

Shall the Auburn Area Recreation and Park District (ARD) adopt Resolution #2019-27, approving the Preliminary Mid-Year 2019/2020 revised budget?

Background:

On an annual basis, the District is required to prepare and submit for approval a mid-year adjusting budget for the balance of the fiscal year. Such adjustments are made when circumstances change between the time the Board of Directors approves the final budget in March of each year, and the ensuing six months of actual revenues and expenditures.

The attached budget summary sheet contains the final approved budget, by department, and the proposed mid-year adjustments recommended by staff.

Some of the highlights of the revision:

Administration:

Increase of Tax Revenue

Aquatics

1. Reduction of Sierra Pool maintenance expenses.
2. Increase of Assets for Sierra and Placer Hills pools.

Customer Service

No major changes

Facilities and Grounds

1. Increased Grants, due to the Rotary contributions.
2. Increase in budgeted Maintenance.
3. An Increase of \$53,000 in Wages and Benefits for new staff.
4. An Increase of \$36,000 over original budgeted Assets.

- a. Increase of \$25,000 for a Turfstar Reelmaster Mower
- b. Increase of \$22,000 for 2nd Mower
- c. Moved Stella Room Dance Floor to FY '20-'21, reducing budgeted assets by \$15,000.
- d. Installed Regional Filter pump for a \$34,000 savings, reducing the Asset budget.
- e. Installing New Slide at Meadow Vista, increasing Asset budget by \$10,000.
- f. Installing New ADA Door for CVCC, increasing Asset budget by \$5,000.

5. Increased Projects by \$174,000.

- a. James Field renovation needed to be increased by \$150,000.
- b. Added James Field re-wiring to Project budget in the amount of \$65,000
- c. Increased the Wheelchair swing by \$30,000 to reflect actual anticipated cost.
- d. Reduced Recreation Park Parking lot repairs by \$4,400 to reflect actual cost.
- e. Added the Railhead Rotary Project for \$24,000, that was primarily funded by the Rotary Clubs of Auburn.
- f. Reduced the Path of Travel for the Regional Park Playground by \$20,000 to reflect the savings on that project.
- g. Reduced the Tutor Totter Floor replacement project by \$10,000.
- h. Postponed the Meadow Vista Parking lot Project, reducing the budget by \$10,000.
- i. Postponed the Tutor Totter Roof to FY '20-'21, reducing budgeted projects by \$22,000.
- j. Added the Winchester Electrical upgrade for \$15,000.

Recreation

Program Revenues increased by \$23,000 from Youth Programs.

Youth Services

- 1) Youth Services' revenue was increased by \$64,000.
- 2) Operations decreased by \$7,000.
- 3) Professional expenses increased by \$24,000 due to new necessary software costs.

Overall, 2019/2020 is anticipated to be a steady year with modest increases in revenues and with expenses under control. RDA pass throughs that the District has received continued, with over \$66,000 received so far in fiscal 2019/2020. The pass throughs have been received since 2009 and will eventually end since the RDA diverted funds from ARD for about ten years, and once they are all “paid back” the District will cease to receive any further funds. We have budgeted for \$66,000 for 2019/2020.

The net result of the mid-year adjustments is a projected surplus of \$75,966 after required reserves and the proposal to fund the Future Capital Construction Reserve in the amount of \$50,000.

Recommendation:

The Standing Finance Committee had a recommendation approving the Preliminary Mid-Year Revision for Fiscal Year 2019-2020 for adoption by the Board of Directors.

Attachments:

Summary 2019/2020 budget
Departmental Budgets
Resolution 2019-27

**AUGER AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY**

2019/2020 Mid-Year Revision Budget

| | Program revenue | Facility revenue | Misc. revenue | Grants | Interest revenue | Project revenue City/Mitigation | Project revenue County Mitigation | Tax revenue | Transfer In from Future Cap & ADA Rev | Atwood III Sales | RDA pass thru | Transfer In from Equip Reserves | TOTAL | % of Total |
|----------------|------------------|------------------|---------------|---------------|------------------|------------------------------------|--------------------------------------|------------------|--|---------------------|------------------|--|------------------|---------------|
| Administration | | | | | | | | | | | | | | |
| F&G | | 157,717 | 31,342 | | 61,743 | | | 1,347,311 | | | | | 1,401,084 | 51% |
| Cust Service | 17,150 | | 4,100 | 49,800 | 6,950 | 394,000 | 275,300 | | 682,225 | 22,883 | 66,128 | 313,845 | 1,016,146 | 37% |
| Recreation | 374,033 | | | | | | | | | | | | 374,033 | 13% |
| Youth Services | 819,310 | 3,900 | 8,450 | 10,070 | | | | | | | | | 841,730 | 30% |
| Aquatics | 124,910 | 33,020 | | | | | | | | | | | 157,930 | 6% |
| TOTAL | 1,335,503 | 174,637 | 43,892 | 59,870 | 68,693 | 204,000 | 275,200 | 3,242,281 | 682,225 | 22,063 | 66,128 | 313,845 | 6,588,247 | 100% |

| | Program expenses | Operations & supplies | Utilities expense | Prof. expense | Building & grounds | Property Tax administ | Wages | Benefits & expenses | Fixed assets | Capital improve. | Capital improve. fund | Debt service | Contingency Reserve (ADA reserve) | % | |
|----------------|---------------------|--------------------------|----------------------|------------------|-----------------------|--------------------------|------------------|------------------------|-----------------|---------------------|-----------------------------|-----------------|---|------------------|-------------|
| Administration | | | | | | | | | | | | | | | |
| F&G | 173,713 | | | 59,794 | 500,353 | 61,819 | 152,243 | 115,315 | | | | | 45,800 | 9% | |
| Cust. Service | 143,207 | 192,640 | | 39,370 | 500,353 | 524,230 | 1,077,870 | 524,230 | 334,745 | 1,130,375 | 37,875 | 2,000 | 55,800 | 17% | |
| Recreation | 58,017 | | | 650 | | | 148,369 | 58,030 | | | | | 3,904,535 | 61% | |
| Youth Services | 61,080 | | | 190 | | | 172,270 | 66,275 | 1,100 | | | | 262,056 | 4% | |
| Aquatics | 9,595 | 1,240 | | 24,040 | 3,830 | | 517,030 | 139,508 | | | | | 495,960 | 8% | |
| | 3,537 | 23,610 | | 43,990 | | | 130,037 | 21,910 | 11,100 | | | | 733,084 | 11% | |
| TOTAL | 241,545 | 389,128 | 218,090 | 104,944 | 645,973 | 61,819 | 2,347,919 | 923,708 | 348,035 | 1,131,326 | 37,895 | 2,000 | 100,000 | 6,402,281 | 100% |

Transfer to Future Capital Construction Reserve

50,000

Net Revenue

75,966

1.15%

**AUBURN AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY**

2019/2020 Budget

| Operating Revenues | Original Budget | % of total | |
|---|---------------------|-----------------|------------------------|
| | | Mid Year Budget | |
| Program Revenue | \$ 1,254,440 | 20.4 | 1,335,503 20.3 |
| Facility Revenue | \$ 178,050 | 2.9 | 174,637 2.7 |
| Misc. Revenue | \$ 49,790 | 0.8 | 43,892 0.7 |
| Donations, Grant Revenue and In Kind | \$ 11,440 | 0.2 | 59,370 0.9 |
| Interest Income | \$ 60,270 | 1.0 | 68,193 1.0 |
| Transfer in from City Mitigation | \$ 175,000 | 2.8 | 294,000 4.5 |
| Transfer in from County Mitigation | \$ 242,300 | 3.9 | 275,300 4.2 |
| Tax Revenue | \$ 3,233,500 | 52.5 | 3,308,419 50.2 |
| Transfer in from Cap Const & Equip Res | \$ 925,400 | 15.0 | 1,006,070 15.3 |
| Misc (atwood etc) | \$ 26,470 | 0.4 | 22,863 0.3 |
| Total Operating Revenue | \$ 6,156,660 | 100.0 | 6,588,247 100.0 |
| Expenditures | | | |
| | \$ 1,167,700 | | |
| Program Expense | \$ 245,940 | 4.0% | 241,545 3.7% |
| Operating & Supplies | \$ 390,380 | 6.4% | 399,128 6.2% |
| Utilities Expense | \$ 213,290 | 3.5% | 218,090 3.4% |
| Professional Services | \$ 64,840 | 1.1% | 104,044 1.6% |
| Building & Grounds Maintenance | \$ 486,890 | 8.0% | 545,973 8.4% |
| Property Tax Admin. | \$ 60,950 | 1.0% | 61,819 1.0% |
| Wages | \$ 2,332,460 | 38.2% | 2,347,919 36.3% |
| Benefits & Payroll Costs | \$ 901,850 | 14.8% | 923,708 14.3% |
| Fixed Asset Expense | \$ 307,410 | 5.0% | 348,035 5.4% |
| Capital Improvement Projects Mitigation & Funds | \$ 925,000 | 15.2% | 1,131,325 17.5% |
| Capital Improvement Projects General Fund | \$ 70,000 | 1.1% | 37,895 0.6% |
| Debt Services | \$ 2,000 | 0.0% | 2,000 0.0% |
| Reserve Deposits (ADA, Conting, GASB) | \$ 100,800 | 1.7% | 100,800 1.6% |
| | | 0.0% | |
| Total Expenditures | \$ 6,101,810 | 100 | 6,462,281 100 |
| Net Revenue Over Expenditures | 54,850 | | 125,966 |
| Transfer to Future Capital Construction Reserve | \$ 50,000 | | \$ 50,000 |
| Net Revenue | 4,850 | | 75,966 |
| Annual Equip Replacement Fund | 854,762 | | 854,762 |
| Future Capital Construction Fund | 887,359 | | 887,359 |
| Contingency Reserve | 450,000 | | 450,000 |
| ADA reserve | 20,032 | | 20,032 |
| TOTAL RESERVES | \$ 2,212,153 | | \$ 2,212,153 |

Administration 19-20

Revenues

| | FY 19-20 Actual Actual to Date | FY 19-20 Budget Budget | Mid Year Budget Revision |
|---------------------------------|-----------------------------------|---------------------------|-----------------------------|
| Miscellaneous Revenues | | | |
| Misc. Income -w/c div and other | 1,192 | 1,240 | 1,192 |
| Verizon cell lease | 30,150 | 30,150 | 30,150 |
| 501c3 receivable | - | - | - |
| TOTAL | 31,342 | 31,390 | 31,342 |

Interest Income

| | | | |
|---------------------------|---------------|---------------|---------------|
| Interest Revenue other | 324 | 350 | 324 |
| Interest Revenue - County | 60,619 | 54,600 | 60,919 |
| TOTAL | 60,943 | 54,950 | 61,243 |

Taxes & Gov't Revenues

| | | | |
|--------------------------------|------------------|------------------|------------------|
| Current Sec Prop Tax General | 2,946,113 | 2,917,220 | 2,946,112 |
| Homeowner's Prop. Tax Reductio | 22,047 | 22,500 | 22,048 |
| Current Unsec Prop Tax General | 67,032 | 67,000 | 67,032 |
| Suppl. Prop Tax Current | 89,565 | 85,830 | 89,664 |
| Unitary & Op Non-unitary Tax | 115,181 | 113,740 | 115,180 |
| Redemptions Gen Taxes | - | - | - |
| Prior Unsec Prop Tax | 204 | 110 | 203 |
| Timber Tax Guarantee | 1 | - | 1 |
| Prior Supplemental Tax Rev | - | 30 | - |
| Prior Secured Prop Taxes | (19) | - | (19) |
| Railroad Unitary Prop Taxes | 2,073 | 2,070 | 2,070 |
| RDA Pass - Throughs | 91,128 | 25,000 | 66,128 |
| TOTAL | 3,333,325 | 3,233,500 | 3,308,419 |

Total Revenues

| | | | |
|--|-----------|-----------|-----------|
| | 3,425,610 | 3,319,840 | 3,401,004 |
|--|-----------|-----------|-----------|

Expenditures

| | FY 19-20 Actual Actual to Date | FY 19-20 Budget Budget | Mid Year Budget Revision |
|----------------------------------|-----------------------------------|---------------------------|-----------------------------|
| Operations & Supplies | | | |
| Discounts Taken | (40) | - | (40) |
| Finance Charges | 140 | 140 | 140 |
| CalCard Incentive | (1,606) | (1,670) | (1,606) |
| Penalties | 620 | 620 | 620 |
| Donations Expense | 500 | - | 500 |
| Telephone (CVCC) - Admin | 6,999 | 7,070 | 6,999 |
| Postage - Admin | 571 | 600 | 571 |
| Bank Service Charges | - | - | - |
| Office Supplies | 5,453 | 6,090 | 5,460 |
| Duplication Costs- Admin | 712 | 260 | 710 |
| Office Equip. Rental- Admin | 5,748 | 6,150 | 5,750 |

| | | | |
|----------------------------------|----------------|----------------|----------------|
| Office Equip Maint - Admin | - | - | - |
| Dining Expense | 917 | 720 | 920 |
| Gas/Mileage Expense | 2,297 | 1,970 | 2,300 |
| General Admin Exp | 120 | 290 | 120 |
| Liability Insurance | 80,080 | 77,890 | 84,842 |
| Board Expense | 3,497 | 1,460 | 3,500 |
| misc Expense | 850 | 900 | 850 |
| Dues & Subscriptions | 9,808 | 9,830 | 9,810 |
| Staff Appreciation | (3) | - | - |
| Staff Development | 2,265 | 2,340 | 2,265 |
| Safety Supplies - Administration | - | - | - |
| Small Office Equipment | - | - | - |
| TOTAL | 118,928 | 114,660 | 123,711 |

| | | | |
|------------|--------|--------|--------|
| Legal Fees | 17,720 | 11,940 | 27,720 |
|------------|--------|--------|--------|

| | FY 19-20 Actual Actual to Date | FY 19-20 Budget Budget | Mid Year Budget Revision |
|-------------------------|-----------------------------------|---------------------------|-----------------------------|
| Professional Services | | | |
| Professional Services | 22,960 | 23,454 | 22,964 |
| Accounting/Auditor Fees | 540 | 9,110 | 9,110 |
| Environmental Services | - | - | - |
| TOTAL | 23,500 | 32,564 | 32,074 |

Property Tax/Election Expense

| | FY 19-20 Actual Actual to Date | FY 19-20 Budget Budget | Mid Year Budget Revision |
|-----------------------------|-----------------------------------|---------------------------|-----------------------------|
| Property Tax Administration | 58,450 | 58,450 | 58,769 |
| Election Expense | - | - | - |
| LAFCO Fees | 3,049 | 2,500 | 3,050 |
| TOTAL | 61,499 | 60,950 | 61,819 |

| | FY 19-20 Actual Actual to Date | FY 19-20 Budget Budget | Mid Year Budget Revision |
|--------------------------------|-----------------------------------|---------------------------|-----------------------------|
| Salaries/Wages Expenses | | | |
| Wages - Admin - Full Time | 78,592 | 82,840 | 78,592 |
| Wages - Admin - Part Time | 118,151 | 116,300 | 118,890 |
| Wages- Admin - Board Pay | 30,000 | 30,000 | 30,000 |
| Wages - District Administrator | 124,861 | 125,650 | 124,861 |
| TOTAL | 351,604 | 354,790 | 352,343 |

Benefits & Payroll Costs

| | | | |
|----------------------------|--------|--------|--------|
| ER -Taxes - Admin (7.65%) | 28,366 | 28,590 | 28,565 |
| Employment Expense - Admin | 130 | 130 | 60 |

Admin

| | | | |
|--------------------------|----------------|----------------|----------------|
| Fingerprinting | 60 | 130 | 130 |
| Benefits Expense - Admin | 45,320 | 45,230 | 45,320 |
| Employer Retirement Exp | 37,129 | 39,480 | 37,310 |
| Worker's Compensation | 4,500 | 4,480 | 4,530 |
| TOTAL | 115,505 | 118,040 | 115,915 |

Fixed Assets- Equipment

| | | | |
|-----------------------------|----------|--------------|----------|
| Fixed Assets | - | - | - |
| Computer Purchases - Admin. | - | 2,000 | - |
| TOTAL | - | 2,000 | - |

| | | |
|---|---|---|
| - | - | - |
|---|---|---|

Total Expenditures

| | | |
|---------|---------|---------|
| 688,756 | 694,944 | 713,582 |
|---------|---------|---------|

| | | | |
|--------------------|-----------|-----------|-----------|
| Total Revenues | 3,425,610 | 3,319,840 | 3,401,004 |
| Total Expenditures | 688,756 | 694,944 | 713,582 |
| GASB 68 Reserve | 45,800 | 45,800 | 45,800 |
| Net Gain (Loss) | 2,691,054 | 2,579,096 | 2,641,622 |

Admin

Customer Service 19-20 Budget Revenues

| | FY 19-20 Actual | FY 19-20 Budget | Mid Year |
|--------------------------------|-----------------|-----------------|---------------|
| Revenue | | | |
| Out of Dist Fees | 15,907 | 14,890 | 15,900 |
| Out of Dist Fees - Bureau | 1,179 | 1,230 | 1,180 |
| Return Check Fees | 170 | 390 | 170 |
| Total | 17,256 | 16,510 | 17,250 |
| Rents & Concessions | | | |
| | 0 | 0 | 0 |
| Total | 0 | 0 | 0 |
| Miscellaneous Revenue | | | |
| | 0 | 0 | 0 |
| Total | 0 | 0 | 0 |
| Grant Revenue | | | |
| | 0 | 0 | 0 |
| Total | 0 | 0 | 0 |
| Total Revenues | 17,256 | 16,510 | 17,250 |

Expenditures

| Expenditures | | | |
|------------------------------|--------|--------|--------|
| Cash short/over | 24 | 0 | 20 |
| Merchant fees | 12,811 | 12,420 | 12,810 |
| Bad Debt | 304 | 210 | 300 |
| Telephone expense | 8,759 | 8,920 | 8,760 |
| Gift certificates Given Out | 585 | 600 | 590 |
| Postage | 500 | 0 | 500 |
| Office Supplies | 1,294 | 2,430 | 1,300 |
| Duplication costs | 398 | 570 | 400 |
| Office Equipment rental | 10,366 | 10,270 | 10,360 |
| Office equipment Maintenance | 4,499 | 4,900 | 4,500 |
| Gas/Mileage Expense | 685 | 660 | 684 |
| Public Relations/Marketing | 12,271 | 16,650 | 17,338 |
| Dues and Subscriptions | 15 | 0 | 15 |
| Safety Supplies | 0 | 0 | 0 |
| Staff Appreciation | 0 | 0 | 0 |
| Staff Development | 0 | 0 | 440 |
| Theft Expense | 0 | 0 | 0 |

Customer Service

| | | | |
|------------------------|--------|--------|--------|
| Small Office equipment | 0 | 0 | 0 |
| Total Expenditures | 52,511 | 57,630 | 58,017 |

| | | | |
|---------------|-----|-------|-----|
| Prof Services | 650 | 1,100 | 650 |
| | 650 | 1,100 | 650 |

| | FY 19-20 Actual | FY 19-20 Budget | Mid Year |
|-------------|-----------------|-----------------|----------|
| Wages (F/T) | 129,190 | 132,660 | 129,191 |
| Wages (P/T) | 19,178 | 16,960 | 19,178 |
| Total | 148,368 | 149,620 | 148,369 |

| | | | |
|-------------------------------------|--------|--------|--------|
| ER -Taxes - Admin (7.65%)(10.85%) | 12,069 | 12,140 | 12,070 |
| Employment Expense | 0 | 0 | 0 |
| Fingerprinting Expense | 0 | 0 | 0 |
| Benefits Expense | 24,916 | 24,960 | 24,920 |
| Employer Retirement Exp. (16.622%) | 18,374 | 18,930 | 18,380 |
| Worker's Compensation (.68% x 148%) | 642 | 650 | 650 |
| Total | 56,001 | 56,680 | 56,020 |

| | | | |
|--------------------------------------|---------|---------|---------|
| Total Salaries & Benefits | 204,369 | 206,300 | 204,389 |
|--------------------------------------|---------|---------|---------|

| | FY 19-20 Actual | FY 19-20 Budget | Mid Year |
|----------------------------------|-----------------|-----------------|----------|
| Fixed Assets- Equipment | | | |
| Fixed Asset Purchases | 0 | 0 | 0 |
| Fixed Asset Purchases (computer) | 0 | 0 | 0 |
| | 0 | 0 | 0 |

| | | | |
|---------------------------|---------|---------|---------|
| Total Expenditures | 257,530 | 265,030 | 263,056 |
|---------------------------|---------|---------|---------|

| | | | |
|-----------------------------------|----------|----------|----------|
| Total Revenues | 17,256 | 16,510 | 17,250 |
| Total Expenditures | 257,530 | 265,030 | 263,056 |
| Contingency Reserve (2% of expens | 2,343 | 2,650 | 2,631 |
| Net Gain (Loss) | -242,617 | -251,170 | -248,437 |

Customer Service

Aquatics 18-19 Budget Revenues

| | FY 19-20 Actual | FY 19-20 Budget | Mid Year |
|---------------------------------------|--------------------|--------------------|----------|
| Adult Aquatic Activities | 9,781 | 9,070 | 9,780 |
| Adult Aquatic Activities Placer Hills | 0 | 1,430 | 0 |
| Master Swim | 4,528 | 4,450 | 4,520 |
| Public Swim | 41,621 | 39,980 | 41,620 |
| Public Swim - Placer Hills Pool | 3,954 | 4,310 | 3,960 |
| Swim Lessons | 29,574 | 28,570 | 29,570 |
| Swim Lessons - Placer Hills Pool | 9,890 | 8,950 | 9,890 |
| Swim Team | 15,787 | 25,100 | 15,830 |
| Synchro Team | 9,745 | 9,600 | 9,740 |
| Misc Income | 0 | 230 | 0 |
| Totals | 124,880 | 131,690 | 124,910 |
| Rents & Concessions | | | |
| Sierra/Splash Pool Rental | 11,153 | 13,700 | 11,160 |
| Placer Hills Pool rental | 1,861 | 2,160 | 1,860 |
| Totals | 13,014 | 15,860 | 13,020 |
| Grants & Donations | | | |
| Donation Rev - Aquatics | 0 | 0 | 0 |
| Other Financing Sources | | | |
| Transfers from Future Capital Constr. | 0 | 0 | 0 |
| Transfers from Equipment Reserv | 0 | 0 | 0 |
| Transfers from ADA Reserv | 0 | 0 | 0 |
| City Mitigation Apportionment | 0 | 0 | 0 |
| Totals | 0 | 0 | 0 |
| Total Revenues | 135,513 | 147,550 | 137,930 |

Expenditures

| | FY 19-20 Actual | FY 19-20 Budget | Mid Year |
|-------------------------------|--------------------|--------------------|----------|
| Program Expenditures | | | |
| Instructors - Aquatics | 1,877 | 1,520 | 1,870 |
| Adult Aquatic Activities Exp. | 1,215 | 750 | 1,210 |
| Public Swim Expenses | 2,756 | 2,300 | 2,750 |
| Public Swim Expenses PH | 491 | 500 | 490 |
| Swim Lessons Expenses | 102 | 340 | 110 |
| Swim Team Expenses | 1,438 | 2,640 | 2,040 |
| Synchro Team Expenses | 626 | 600 | 620 |
| Totals | 8,505 | 8,650 | 9,090 |

Aquatics

Operations & Supplies

| | | | |
|-------------------------------|--------------|--------------|--------------|
| Telephone - Placer Hills Pool | 1,037 | 1,030 | 1,037 |
| Telephone - Aquatics | 0 | 0 | 0 |
| Office Supplies | 10 | 10 | 10 |
| Gas Milleage - Aquatics | 0 | 0 | 0 |
| Professional Services | 274 | 0 | 270 |
| Staff Appreciation- Aquatics | 0 | 0 | 0 |
| Staff Development- Aquatics | 130 | 130 | 570 |
| Safety Supplies - Aquatics | 200 | 370 | 200 |
| Small Equipment | 1,430 | 1,430 | 1,430 |
| Small Equipment - PH Pool | 0 | 0 | 0 |
| Uniform Exp | 0 | 0 | 0 |
| Totals | 3,081 | 2,970 | 3,517 |

Utilities

| | | | |
|-------------------------------------|----------------|----------------|----------------|
| Gas/Electric - Sierra Pool | 26,944 | 28,080 | 26,950 |
| Gas/Electric - Placer Hills | 5,620 | 8,170 | 6,210 |
| Reimbursement - Gas/Electric | -10,565 | -11,790 | -10,570 |
| Water - Sierra Pool | 2,027 | 2,940 | 2,030 |
| Water - Placer Hills | 269 | 210 | 260 |
| Reimbursement - Water | -1,270 | -1,230 | -1,270 |
| Totals | 23,025 | 26,380 | 23,610 |

Maintenance

| | | | |
|------------------------------------|---------------|---------------|---------------|
| Maintenance - Sierra Pool | 40,183 | 46,730 | 36,730 |
| Reimbursement - Maintenance | -4,434 | -3,870 | -4,430 |
| Maintenance - Placer Hills pool | 9,689 | 10,100 | 9,690 |
| Totals | 45,438 | 52,960 | 41,990 |

Salaries/Wages Expenses

| | FY 19-20 Actual | FY 19-20 Budget | Mid Year |
|-----------------------------------|--------------------|--------------------|----------------|
| Wages - Aquatics Coordinator | 19,479 | 20,910 | 19,480 |
| Wages - Aqua Coord - Placer Hills | 0 | 0 | 1,260 |
| Wages - Adult aquatics | 6,712 | 5,450 | 5,450 |
| Wages - Public Swim | 57,772 | 60,300 | 57,780 |
| Wages - Public Swim - PH Pool | 7,581 | 6,370 | 7,580 |
| Wages - Swim Lessons | 7,582 | 10,820 | 7,590 |
| Wages - Swim Lessons - PH Pool | 3,377 | 2,800 | 3,377 |
| Wages - Master Swim | 4,139 | 5,160 | 4,140 |
| Wages - Coaches (Swim Team) | 7,435 | 10,310 | 7,570 |
| Wages - Coaches (Synchro) | 15,810 | 16,680 | 15,810 |
| Totals | 129,887 | 138,800 | 130,037 |

Benefits & Payroll Costs

| | | | |
|----------------------|--------|--------|--------|
| ER - Taxes -(12.65%) | 12,619 | 14,370 | 12,620 |
|----------------------|--------|--------|--------|

Aquatics

| | | | |
|-------------------------------|--------|--------|--------|
| Employment Exp- Aquatics | 2,530 | 2,440 | 2,530 |
| Fingerprinting Exp- Aquatics | 777 | 840 | 680 |
| Calpers Exp. 16.444% | 2,996 | 3,000 | 3,090 |
| Worker's Comp (2.29% x 1.14%) | 2,929 | 3,290 | 2,990 |
| Totals | 21,851 | 23,940 | 21,910 |

Equipment & Fixed Assets

| | | | |
|-------------------------|--------|-------|--------|
| Fixed Assets - Aquatics | 12,101 | 5,210 | 12,100 |
| Totals | 12,101 | 5,210 | 12,100 |

| | | |
|---|---|---|
| 0 | 0 | 0 |
| 0 | 0 | 0 |

| | | | |
|-----------------------------------|----------|----------|----------|
| Total Expenditures | 243,888 | 258,910 | 242,254 |
| Total Revenues | 135,513 | 147,550 | 137,930 |
| Total Expenditures | 243,888 | 258,910 | 242,254 |
| Contingency 2% of expenses | 2,390 | 2,589 | 2,589 |
| Net Gain (Loss) | -110,764 | -113,949 | -106,913 |

Aquatics

Recreation 2019-2020 Budget

| Revenues | FY 19-20 Actual Actual to Date | FY 19-20 Budget Budget | Mid Year Budget Revision |
|-------------------------------------|-----------------------------------|------------------------------|-----------------------------|
| Program Revenue | | | |
| Adult Softball | 18,312 | 23,040 | 18,310 |
| Adult Basketball | 13,289 | 11,010 | 13,280 |
| Sr. Sports | 4,930 | 4,940 | 4,930 |
| Adult Volleyball | 1,030 | 1,630 | 1,030 |
| Pickle Ball | 6,663 | 8,000 | 5,873 |
| Adult Classes | 40,408 | 39,100 | 40,400 |
| Adult Classes - Bureau | 17,957 | 19,760 | 17,960 |
| Bocce Ball | 720 | 1,060 | 720 |
| Youth Basketball | 91,960 | 91,960 | 91,960 |
| Pee Wee/Short Shots | 0 | 0 | 0 |
| Youth Classes | 44,626 | 38,100 | 44,680 |
| Youth Classes - Bureau | 874 | 810 | 870 |
| Youth Camps | 29,514 | 21,640 | 39,490 |
| Youth Camps - Bureau | 19,810 | 14,970 | 19,810 |
| Youth Sports Camp | 9,611 | 10,450 | 9,620 |
| Youth Sports Camp - Bureau | 8,289 | 9,200 | 8,290 |
| Special Events | 5,858 | 3,240 | 5,850 |
| Party in the Park | 7,802 | 8,060 | 7,800 |
| Ukulele Festival | 13,011 | 14,090 | 13,010 |
| Food Truck Fiesta | 1,325 | 0 | 0 |
| Great Obstacle Scramble | 15,730 | 16,020 | 15,730 |
| Dead Festival | 2,126 | 0 | 0 |
| Guitar Festival | 4,615 | 4,540 | 4,610 |
| Auburn Community Festival | 9,815 | 10,010 | 9,810 |
| Total Program Revenues | 368,275 | 351,630 | 374,033 |
| Misc. Revenue | | | |
| Activity Guide-Advertising Rev. | 8,450 | 9,250 | 8,450 |
| Miscellaneous Rev | 0 | 180 | 0 |
| TOTAL MISC REVENUE | 8,450 | 9,430 | 8,450 |
| Grants & Donations | | | |
| Youth Assistance Fund - In Dist | 10,071 | 9,040 | 10,070 |
| Donations - Recreation | 0 | 0 | 0 |
| TOTAL GRANTS & DONATIONS | 10,071 | 9,040 | 10,070 |

RRC

Total Revenues

386,796

370,100

392,553

Expenditures

| | FY 19-20 Actual Actual to Date | FY 19-20 Budget Budget | Mid Year Budget Revision |
|--------------------------------|-----------------------------------|------------------------------|-----------------------------|
| Program Expenditures | | | |
| Instructors - Adult Classes | 18,983 | 18,970 | 18,982 |
| Inst - A Classes - Bureau | 7,692 | 8,140 | 11,140 |
| Instructors - Youth Classes | 22,179 | 18,990 | 22,170 |
| Inst - Y Classes - Bureau | 265 | 80 | 260 |
| Officials - Adult Softball | 6,653 | 7,280 | 6,660 |
| Officials - Adult Basketball | 5,247 | 4,830 | 5,240 |
| Officials - Adult Volleyball | 0 | 0 | 0 |
| Officials - Youth Basketball | 9,430 | 9,430 | 9,430 |
| Instructors- Youth Camp | 26,709 | 30,540 | 26,710 |
| Inst - Y Camp - Bureau | 12,802 | 8,290 | 12,800 |
| Instructors- Youth Sports Camp | 5,324 | 0 | 5,320 |
| Inst - Y Sports Camp - Bureau | 0 | 0 | 0 |
| Adult Softball Expense | 2,363 | 3,370 | 2,370 |
| Adult Basketball Expense | 550 | 550 | 550 |
| Adult Volleyball Expense | 3,514 | 3,580 | 424 |
| Pickle Ball/Tennis | 2,201 | 1,530 | 2,200 |
| Adult Class Expense | 1,240 | 1,410 | 1,240 |
| Bocce Ball Prog Expense | 250 | 250 | 250 |
| Youth Basketball Expense | 31,391 | 33,070 | 22,981 |
| Pee Wee/Short Shots | 0 | 0 | 0 |
| T-Ball | 0 | 0 | 0 |
| Youth Class Expense | 566 | 520 | 566 |
| Youth Camp Expense | 10 | 10 | 10 |
| Youth Sports Camps | 30 | 30 | 30 |
| Special Events | 2,144 | 2,790 | 2,145 |
| Party in the Park | 8,784 | 10,060 | 8,783 |
| Ukulele Festival Expense | 10,186 | 10,150 | 10,186 |
| Food Truck Fiesta | 0 | 0 | 0 |
| Obstacle | 7,669 | 8,600 | 7,670 |
| Dead Festival | 38 | 0 | 0 |
| Guitar Festival | 6,463 | 4,080 | 6,464 |
| Auburn Community Festival Exp | 10,424 | 10,180 | 10,424 |
| TOTAL PROGRAM EXP. | 203,107 | 196,730 | 195,005 |
| Operating Expenditures | | | |
| Telephone | 547 | 500 | 546 |

R-C

| | | | |
|----------------------------|---------------|---------------|---------------|
| Activity Guide | 40,051 | 34,970 | 40,050 |
| Youth Assistance Expense | 12,871 | 16,220 | 13,587 |
| Office Supplies | 2,780 | 2,560 | 2,780 |
| Gas/Mileage | 407 | 500 | 407 |
| Dues & Subscriptions | 488 | 510 | 490 |
| Staff Appreciation | 0 | 0 | 0 |
| Company Celebrations | 1,900 | 1,900 | 1,900 |
| Staff Development | 510 | 510 | 950 |
| Small Rec Equipment | 340 | 470 | 340 |
| Safety Supplies | 30 | 200 | 30 |
| TOTAL OPERATING EXP | 59,924 | 58,340 | 61,080 |

| | FY 19-20 Actual Actual to Date | FY 19-20 Budget Budget | Mid Year Budget Revision |
|------------------------------------|-----------------------------------|------------------------------|-----------------------------|
| Professional Services | 190 | 80 | 190 |
| <i>Total Professional Services</i> | 3,807 | 80 | 190 |

Salaries/Wages Expenditures

| | | | |
|--------------------------|----------------|----------------|----------------|
| Wages - Full Time | 157,729 | 161,160 | 159,930 |
| Wages - Part Time | 1,427 | 2,850 | 1,430 |
| Wages - Seasonal | 1,618 | 2,490 | 1,620 |
| Wages - Adult Softball | 3,657 | 4,200 | 3,660 |
| Wages - Uniform | 0 | 0 | 0 |
| Wages - Adult Basketball | 2,193 | 1,900 | 2,190 |
| Wages - Adult Volleyball | 0 | 0 | 0 |
| Wages - Special Events | 3,436 | 3,730 | 3,440 |
| Totals | 170,060 | 176,330 | 172,270 |

Benefits & Payroll Expenditures

| | | | |
|------------------------|---------------|---------------|---------------|
| ER - Taxes - (13.65%) | 14,290 | 14,390 | 13,300 |
| Employment Expense | 567 | 70 | 560 |
| Fingerprinting Expense | 75 | 100 | 75 |
| Benefits Expense | 25,927 | 25,990 | 29,930 |
| Calpers Exp. | 19,131 | 19,590 | 18,160 |
| Worker's Comp | 4,138 | 4,170 | 4,200 |
| Totals | 64,128 | 64,310 | 66,225 |

Equipment & Fixed Assets

| | | | |
|---------------------------|-------|---|-------|
| Fixed Assets - Recreation | 1,192 | 0 | 1,190 |
| Computer Purchases - Rec | 0 | 0 | 0 |

Rec

| | | | |
|------------------------------|-----------|-----------|-----------|
| <i>Totals</i> | 1,192 | 0 | 1,190 |
| <i>Total Expenditures</i> | 502,218 | 495,790 | 495,960 |
| Total Revenues | 386,796 | 370,100 | 392,553 |
| Total Expenditures | 502,218 | 495,790 | 495,960 |
| Contingency (1% of expenses) | 4,680 | 4,958 | 4,960 |
| Net Gain (Loss) | (120,103) | (130,648) | (108,367) |

Pro

Youth Services 2019-2020 Budget Revenues

| | FY 19-20 Actual Actual to Date | FY 19-20 Budget Budget | Mid Year Budget Revision |
|------------------------------------|-----------------------------------|---------------------------|-----------------------------|
| Alta Vista DSC Revenue | 68,370 | 58,430 | 65,430 |
| Auburn Elem DSC Revenue | 163,423 | 157,380 | 161,380 |
| Skyridge DSC Revenue | 129,920 | 126,820 | 128,820 |
| Rec Day Camp Rev (School & Summer) | 233,157 | 230,600 | 248,600 |
| Preschool | 68,072 | 68,550 | 68,070 |
| Newcastle DSC Revenue | 149,405 | 133,010 | 147,010 |
| TOTAL | 812,347 | 774,790 | 819,310 |
| Rents & Concessions | | | |
| Rock Creek Modular Rent | 4,230 | 3,960 | 3,900 |
| Miscellaneous Revenue | | | |
| | 10 | 10 | 0 |
| Total Revenues | 816,587 | 778,760 | 823,210 |

Expenses

| | FY 19-20 Actual Actual to Date | FY 19-20 Budget Budget | Mid Year Budget Revision |
|--|-----------------------------------|---------------------------|-----------------------------|
| Program Expenditures | | | |
| Alta Vista Program expense | 2,942 | 3,220 | 2,950 |
| Auburn Elem - Program Expense | 2,670 | 3,100 | 2,680 |
| Skyridge - Program Expense | 3,708 | 4,100 | 3,710 |
| Rec Day Camp - Program Exp (Sch. & Sum) | 18,771 | 20,410 | 18,780 |
| Preschool | 5,367 | 5,890 | 5,370 |
| Newcastle - Program Expense | 3,966 | 3,820 | 3,960 |
| | 37,424 | 40,540 | 37,450 |
| Operations & Supplies | | | |
| Telephone - Youth Services (Cell phones) | 142 | 90 | 286 |
| Telephone - Preschool | 0 | 0 | 1 |
| Telephone - Rec Day Camp Modular | 2,978 | 2,670 | 3,419 |
| Telephone - Newcastle | 179 | 140 | 470 |
| Telephone- Auburn Elem | 1,841 | 1,670 | 2,020 |
| Telephone - Alta Vista | 152 | 90 | 410 |
| Telephone- Skyridge | 1,323 | 1,150 | 1,380 |
| Office Supplies - Youth Services | 710 | 800 | 710 |

Youth Services

| | | | |
|-------------------------------------|--------------|--------------|--------------|
| Gas/Mileage Reimbursement Expense | 100 | 130 | 100 |
| Staff Appreciation - Youth Services | 186 | 190 | 190 |
| Staff Development - Youth Services | 444 | 600 | 450 |
| Small Equipment | 0 | 0 | 0 |
| TOTAL | 8,093 | 7,530 | 9,596 |

Utilities

| | | | |
|---------------------|-------|-------|-------|
| Electric - Day Camp | 1,838 | 1,950 | 1,840 |
| | 1,838 | 1,950 | 1,840 |

Professional Services

| | | | |
|-----------------------|--------|-------|--------|
| Professional Services | 13,193 | 7,170 | 24,040 |
| | 13,193 | 7,170 | 24,040 |

| | FY 19-20 Actual | FY 19-20 Budget | Mid Year |
|--------------------------|-----------------|-----------------|--------------|
| Rep/Maint - Auburn Elem | 656 | 460 | 650 |
| Rep/Maint - Rock Creek | 490 | 300 | 490 |
| Rep/Maint - Rec Day Camp | 1,075 | 400 | 1,070 |
| Rep/Maint - Skyridge | 821 | 960 | 820 |
| Rep/Maint - Newcastle | 300 | 300 | 300 |
| Rep/Maint - Newcastle | 300 | 300 | 300 |
| | 3,642 | 2,720 | 3,630 |

Salaries/Wages Expenses

| | FY 19-20 Actual | FY 19-20 Budget | Mid Year |
|---|-----------------|-----------------|----------------|
| Wages - (Y.Serv) - Manager - Salary | 77,645 | 76,430 | 77,640 |
| Wages - (Y.Serv) - Alta Vista - PT | 45,318 | 47,000 | 45,320 |
| Wages - (Y.Serv) - Alta Vista Maint | 0 | 20 | 0 |
| Wages - (Y.Serv) - Aub Elem - PT | 79,139 | 80,130 | 79,140 |
| Wages - (Y.Serv) - Aub Elem Maint | 319 | 1,040 | 320 |
| Wages - (Y.Serv) - Rock Creek Maint | 786 | 240 | 780 |
| Wages - (Y.Serv) - Skyridge - PT | 69,380 | 66,390 | 69,380 |
| Wages - (Y.Serv) - Skyridge Maint | 110 | 240 | 110 |
| Wages - (Y.Serv) - Rec Day Camp - PT | 120,058 | 115,520 | 120,050 |
| Wages - (Y.Serv) - Day Camp Maintenance | 105 | 430 | 110 |
| Wages - (Y.Serv) - Newcastle - PT | 79,125 | 79,250 | 79,130 |
| Wages - (Y.Serv) - Newcastle Maint | 70 | 480 | 70 |
| Wages - (Y.Serv) - Preschool | 44,979 | 46,080 | 44,980 |
| TOTAL WAGES | 517,034 | 513,250 | 517,030 |

Benefits & Payroll Costs

| | | | |
|---------------------------|--------|--------|--------|
| ER Taxes (SS/MC/SUTA/ETT) | 44,771 | 43,590 | 44,770 |
| Employment Exp- Y.S. | 1,260 | 1,440 | 1,260 |
| Fingerprinting Exp - Y.S. | 907 | 740 | 900 |

Youth Services

| | | | |
|--|----------------|----------------|----------------|
| Benefits Expense - Y.S. | 34,067 | 34,510 | 34,070 |
| Employer Retirement Exp. YS | 46,286 | 47,770 | 46,290 |
| Worker's Compensation - Y.S. | 12,109 | 12,370 | 12,218 |
| TOTAL BENEFITS | 139,400 | 140,420 | 139,508 |
| <i>Total Salaries & Benefits</i> | 656,434 | 653,670 | 656,538 |

| Fixed Assets- Equipment | FY 19-20 Actual | FY 19-20 Budget | Mid Year |
|----------------------------------|-----------------|-----------------|----------|
| Fixed Asset Purchases | 0 | 0 | 0 |
| Fixed Asset Purchases (computer) | 0 | 1,500 | 0 |
| | 0 | 1,500 | 0 |
| | | | 0 |
| Capital Improvement | 0 | 0 | 0 |

| | | | |
|-------------------------------------|---------------|---------------|---------------|
| <i>Total Expenditures</i> | 720,624 | 715,080 | 733,094 |
| Total Revenues | 816,587 | 778,760 | 823,210 |
| Total Expenditures | 720,624 | 715,080 | 733,094 |
| Contingency Reserve (1% of expense) | 0 | 0 | 0 |
| Net Gain (Loss) | 95,963 | 63,680 | 90,116 |

Youth Services

Facilities & Grounds 19-20 Budget

| Revenues | FY 19-20 Actual | FY 19-20 Budget | Mid Year Budget Revision |
|----------------------------------|--------------------|--------------------|-----------------------------|
| Rents and Concessions | Actual to Date | Budget | Budget Revision |
| Fee Waivers- Public | (14,864) | (14,510) | (14,860) |
| Fee Waivers-CVCC Public | (1,160) | (1,330) | (1,160) |
| Fee Waiver Offset | 16,024 | 15,840 | 16,020 |
| Blue Bird Room - CVCC | 2,265 | 2,410 | 2,260 |
| Stella Irving - Rec | 279 | 300 | 280 |
| Lakeside - Reg | 11,772 | 13,000 | 15,000 |
| Sierra Room Rental- CVCC | 7,732 | 10,440 | 7,740 |
| Sunset Room Rental- CVCC | 2,733 | 3,510 | 2,730 |
| Canyon View Room Rental-CVCC | 4,289 | 5,410 | 4,290 |
| Foothills Room Rental- CVCC | 10,074 | 9,700 | 10,070 |
| Oak Room Rental-CVCC | 0 | 0 | 0 |
| American River Room | 5,263 | 5,330 | 5,260 |
| Conference Room Rentals | 140 | 280 | 140 |
| Board Room Rental - CVCC | 40 | 130 | 40 |
| Conference Modular - Overlook | 9,387 | 10,150 | 9,390 |
| Gazebo - Rec | 220 | 110 | 220 |
| Gym - Rec | 830 | 930 | 830 |
| Gym - Reg | 4,772 | 3,930 | 7,930 |
| Tutor Totter Lease Agreement | 6,640 | 6,620 | 6,640 |
| Kitchen - Rec | 110 | 160 | 110 |
| Kitchen - Reg | 0 | 0 | 0 |
| Kitchen-CVCC | 850 | 810 | 850 |
| Picnic Area - Rec | 8,828 | 7,330 | 8,820 |
| Picnic Area - Reg | 2,374 | 1,790 | 2,370 |
| Picnic Area - Ashford | 1,338 | 1,330 | 1,330 |
| Picnic Area - Meadow Vista | 3,444 | 3,640 | 3,910 |
| Field - Recreation | 2,708 | 3,400 | 2,240 |
| Field A - Reg | 563 | 1,590 | 560 |
| Field - Softball MV | 602 | 970 | 600 |
| Field - Christian Valley | 1,826 | 1,710 | 1,820 |
| Field Soccer/Baseball-Winchester | 2,871 | 1,290 | 2,870 |
| Field "Beggs" - Rec | 5,970 | 7,640 | 5,970 |
| Field B - Reg | 1,845 | 1,570 | 1,840 |
| Field "James" - Rec | 12,666 | 11,610 | 9,000 |
| Field "Chana" - Reg | 3,734 | 2,980 | 3,730 |
| Bocce Ball Field Rental | 116 | 0 | 110 |
| Field Soccer - Reg | 2,317 | 2,540 | 2,320 |
| Field Soccer A- MV | 136 | 97 | 137 |

Facilities and Grounds

| | | | |
|--------------------------------------|----------------|----------------|----------------|
| Field Soccer A- Railhead | 6,726 | 7,100 | 6,730 |
| Field Placer Hills | 0 | 0 | 0 |
| Field Soccer B- MV | 0 | 0 | 0 |
| Field Soccer B- Railhead | 5,632 | 6,390 | 5,630 |
| Field "Pee Wee Soccer" Rental - MV | 0 | 0 | 0 |
| Field Lining Revenue - Rec | 0 | 0 | 80 |
| Field Lining Revenue - Reg | 160 | 80 | 80 |
| Misc Rents & Concessions | 2,207 | 3,140 | 2,210 |
| Misc Rents & Concessions - Bureau | 891 | 810 | 890 |
| Custodial Fees | 18,760 | 15,940 | 18,760 |
| Custodial Fees- Bureau | 80 | 0 | 80 |
| MV cust fee | 100 | 0 | 0 |
| Set up and Take Down Fees | 1,850 | 2,160 | 1,850 |
| MV alcohol fee | 40 | 0 | 0 |
| TOTAL RENTS & CONCESSIONS | 155,180 | 158,327 | 157,717 |

Miscellaneous Revenues

| | | | |
|---------------------------|-----------------|-----------------|--------------|
| MV comm ctr rental | 485 | 130 | 130 |
| Sales of an Asset | 0 | 0 | 0 |
| Recycling Revenue | 0 | 0 | 0 |
| Alcohol permit | 3,744 | 3,590 | 3,740 |
| Misc Income - F & G | 230 | 5,240 | 230 |
| Total Misc Revenue | 4,459 | 8,960 | 4,100 |
| | FY 19-20 Actual | FY 19-20 Budget | Mid Year |

| Grants & Donations | Actual to Date | Budget | Budget Revision |
|-------------------------------------|----------------|--------------|-----------------|
| In-Kind Donations | 0 | 0 | 0 |
| Donations F&G | 19,200 | 2,400 | 49,200 |
| Pump trac donations | 100 | 0 | 100 |
| TOTAL GRANTS & DONATIONS | 19,300 | 2,400 | 49,300 |

| | | | |
|-------------------------------|--------------|--------------|--------------|
| Interest Revenue - City Trust | 6,951 | 5,320 | 6,950 |
| TOTAL Interest Income | 6,951 | 5,320 | 6,950 |

Project Revenue - Government

| | | | |
|------------------------------------|----------------|----------------|----------------|
| County Mitigation | 275,300 | 242,300 | 275,300 |
| City Mitigation Revenue | 10,000 | 10,000 | 0 |
| Total Project Revenue - Gov | 285,300 | 252,300 | 275,300 |

Other Financing Sources

| | | | |
|---------------------------------------|---------|----------------|----------------|
| Transfers from Future Capital Constr. | 692,225 | 607,700 | 692,225 |
| Transfers from Equipment Reserv | 292,700 | 292,700 | 313,845 |
| Transfers from ADA Reserv | 0 | 0 | 0 |
| Transfers from City Mitigation | 194,000 | 175,000 | 294,000 |

Facilities and Grounds

Total Other Financing Sources 1,178,925 **1,075,400** **1,300,070**

Taxes & Government Revenue

| | | | |
|--|--------|---------------|---------------|
| Atwood III Tax Revenue | 22,861 | 25,403 | 22,863 |
| Total Taxes & Gov't Revenue | 22,861 | 25,403 | 22,863 |

TOTAL REVENUES 1,588,650 **1,528,110** **1,816,300**

Expenditures

FY 19-20 FY 19-20
Actual Budget Mid Year

| Operations & Supplies | Actual to Date | Budget | Budget Revision |
|---|-----------------------|---------------|------------------------|
| Telephone - F & G | 15,623 | 15,160 | 15,930 |
| Office Supplies - F & G | 5,488 | 5,000 | 5,490 |
| Duplication Cost - F & G | 0 | 0 | 0 |
| Gas/Mileage Expense - Fac & Gr.. | 34,296 | 33,120 | 35,920 |
| Membership & Dues - F & G | 110 | 120 | 110 |
| Staff Appreciation - F & G | 199 | 197 | 197 |
| Staff Development - F & G | 5,068 | 4,210 | 5,070 |
| Uniform Exp | 1,549 | 2,220 | 1,550 |
| Small Tools and Equipment-Rec Park | 2,890 | 3,750 | 2,890 |
| Small Tools and Equipment-Reg Park | 5,157 | 6,910 | 5,160 |
| Small Tools and Equipment-MV Park | 1,366 | 1,140 | 1,360 |
| Small Tools and Equipment-CVCC Fac | 2,000 | 2,530 | 2,000 |
| Field Marking Expense | 1,226 | 1,600 | 1,250 |
| Safety Supplies - F & G | 6,922 | 6,630 | 7,050 |
| Restroom Supplies - Rec Park | 1,821 | 1,380 | 1,820 |
| Restroom Supplies - Reg. Park | 1,432 | 1,360 | 1,430 |
| Restroom Supplies - Ashford | 1,113 | 1,390 | 1,120 |
| Restroom Supplies - M.V. Park | 1,035 | 1,240 | 1,040 |
| Restroom Supplies - Railhead Park | 1,094 | 1,340 | 1,100 |
| Restroom Supplies - Overlook Park | 1,179 | 1,370 | 1,180 |
| Restroom Supplies - Placer Hills Park | 560 | 670 | 570 |
| Restroom Supplies - Winchester Park | 60 | 60 | 60 |
| Restroom Supplies - Rec. Comm Ctr | 1,955 | 1,790 | 1,960 |
| Restroom Supplies - Reg. Comm. Ctr | 1,863 | 1,750 | 1,870 |
| Restroom Supplies - CVCC | 2,639 | 1,950 | 2,640 |
| Sanitation - Rec Toilet | 0 | 0 | 0 |
| Sanitation- Regional Park- Port. Toilet | 5,120 | 5,130 | 5,120 |
| Sanitation- CV - Port. Toilet | 0 | 0 | 0 |
| Sanitation- Winchester Park- Port. Toilet | 5,120 | 5,130 | 5,120 |
| Sanitation- Rec Park ADA Portab | 4,695 | 4,360 | 4,700 |
| Sanitation - Reg ADA Toilets | 4,695 | 4,360 | 4,700 |
| Rec Park - Debris Box | 8,934 | 9,250 | 8,940 |

Facilities and Grounds

| | | | |
|--|----------|----------------|----------------|
| Sanitation- Regional Park - Debris | 7,065 | 6,640 | 7,070 |
| Sanitation- MV Park- Debris | 4,842 | 4,520 | 4,880 |
| Sanitation- CVCC - Debris | 3,908 | 3,920 | 3,910 |
| TOTAL OPERATIONS & SUPPLIES | 141,024 | 140,197 | 143,207 |
| | FY 19-20 | FY 19-20 | |
| | Actual | Budget | Mid Year |

| | Actual to Date | Budget | Budget Revision |
|--------------------------------------|----------------|----------------|-----------------|
| Lights- Rec Pk Beggs Field (LL) | 2,903 | 3,380 | 2,910 |
| Lighting Reimbursements - Beggs Fld. | (2,455) | (3,530) | (3,210) |
| Lights- Rec Park James Field (LL) | 5,216 | 4,310 | 5,220 |
| Lighting Reimbursements - James Fld. | (5,637) | (5,080) | (5,630) |
| Lights- Recreation Field (LL) | 1,042 | 1,440 | 1,050 |
| Lighting Reimbursements - Rec Fld. | (866) | (1,610) | (870) |
| Gas/Electric - Rec Comm Ctr | 4,586 | 5,110 | 4,590 |
| Gas/Electric - Reg Comm Ctr | 11,521 | 11,850 | 11,530 |
| Gas/Elec. - Chr Vly Comm Ctr | 922 | 1,010 | 1,010 |
| Electric Reimbursements - Chr Vly CC | (864) | (880) | (940) |
| Gas/Electric - CVCC | 23,960 | 22,830 | 23,960 |
| Gas/Electric - Recreation Park | 9,050 | 9,350 | 9,060 |
| Lighting Reimb - Rec Park | (350) | (350) | (350) |
| Gas/Electric - Reg Park | 18,232 | 18,110 | 18,230 |
| Lighting Reimbursements - Reg Park | (3,851) | (4,480) | (3,850) |
| Gas/Electric - Ashford Park | 2,616 | 2,780 | 2,620 |
| Gas/Elec. - MV Park | 6,083 | 5,430 | 6,090 |
| Electric - Railhead | 2,791 | 3,680 | 2,800 |
| Lighting Reimbursements - Railhead | (912) | (1,770) | (910) |
| Gas/Electric - Overlook Park | 80 | 80 | 80 |
| Gas/Electric- Winchester Park | 908 | 1,140 | 910 |
| Water - Rec Comm Ctr | 4,172 | 4,230 | 4,180 |
| Water - Reg Comm Ctr | 2,218 | 2,340 | 2,220 |
| Water - Chr Vly Comm Ctr | 1,275 | 1,380 | 1,280 |
| Water - CVCC | 3,332 | 3,650 | 3,340 |
| Water - Recreation Park | 4,013 | 4,650 | 4,020 |
| Water - Regional Park | 7,476 | 8,250 | 7,480 |
| Water - Ashford Park | 4,116 | 4,460 | 4,120 |
| Water - MV Park | 11,797 | 10,720 | 14,120 |
| Water - Chr Vly Park | 5,182 | 5,280 | 5,190 |
| Water - Railhead Park | 4,226 | 4,360 | 4,230 |
| Water - CVCC (Park) | 2,335 | 2,240 | 2,340 |
| Water - Overlook | 7,055 | 7,360 | 7,060 |
| Water - Placer Hills Park | 6,180 | 4,620 | 6,180 |
| Water - Winchester Park | 0 | 0 | 0 |
| Water - Atwood | 6,358 | 4,780 | 6,360 |

Facilities and Grounds

| | | | |
|--------------------------------------|---------|----------------|----------------|
| Water - Chana Field | 6,000 | 9,000 | 9,000 |
| Sanitation - Rec Park (Sewer) | 9,344 | 9,810 | 9,350 |
| Sanitation - Regional Park - (Sewer) | 15,103 | 15,860 | 15,110 |
| Sanitation - Ashford Park (Sewer) | 1,642 | 1,710 | 1,650 |
| Sanitation - Railhead (Sewer) | 174 | 200 | 180 |
| Sanitation - Overlook (Sewer) | 736 | 800 | 740 |
| Sanitation - CVCC (Sewer) | 10,189 | 10,700 | 10,190 |
| TOTAL UTILITIES | 187,898 | 189,200 | 192,640 |

FY 19-20
Actual

FY 19-20
Budget

Mid Year

| Professional Services | Actual to Date | Budget | Budget Revision |
|------------------------------------|----------------|---------------|-----------------|
| Professional Services | 9,601 | 11,193 | 11,603 |
| Professional Services - Bureau | 1,117 | 1,117 | 1,117 |
| Professional Services - Atwood III | 800 | 6,400 | 6,400 |
| Atwood - County Admin Coll Fee | 250 | 250 | 250 |
| Total Professional Services | 11,768 | 18,960 | 19,370 |

Building & Grounds Maintenance

| | | | |
|---------------------------------------|--------|---------------|---------------|
| Equipment Rental - F & G | 6,530 | 6,530 | 6,530 |
| District Vehicles Maint - F & G | 13,552 | 19,000 | 19,000 |
| | 2,810 | 0 | 11,309 |
| Maint - Recreation Field | 2,320 | 7,910 | 2,330 |
| Maint - CV Baseball Field | 18,246 | 17,930 | 18,250 |
| Maint - James Field | 13,309 | 11,386 | 7,416 |
| Maint - Beggs Field | 16,129 | 10,910 | 23,130 |
| Maint & Repairs - Equipment | 27,485 | 29,000 | 27,490 |
| Maint- Rec Park - Irrigation Pump | 0 | 0 | 0 |
| Maint- Reg Park - Irrigation Pump | 0 | 0 | 0 |
| Maint- Ashford Park - Irrigation Pump | 4,600 | 4,600 | 4,600 |
| Maint- MV Park - Irrigation Pump | 0 | 0 | 0 |
| Maint - Winchester - Irrigation Pump | 4,600 | 4,600 | 4,600 |
| Maint - M.V. Soccer Field | 1,109 | 1,100 | 1,110 |
| Maint- Winchester Field | 1,159 | 1,490 | 1,160 |
| Maint - M.V. Tennis Courts | 4,500 | 4,500 | 4,500 |
| Maint - Recreation Park | 24,510 | 16,940 | 30,510 |
| Maint - Regional Park | 58,559 | 52,760 | 65,825 |
| Maint - Ashford Park | 11,134 | 10,000 | 12,331 |
| Maint - Meadow Vista Park | 9,989 | 9,490 | 12,990 |
| Maint - Christian Valley Park | 6,319 | 6,830 | 6,900 |
| Maint - Railhead Park | 5,089 | 4,090 | 5,090 |
| Maint- CVCC Park | 3,663 | 6,080 | 3,670 |
| Maint - Overlook Park | 7,398 | 7,860 | 7,580 |
| Maint - Placer Hills Park | 1,003 | 1,630 | 1,010 |
| Maint - Pocket Parks | 274 | 1,270 | 280 |
| Maint - Mt. Vernon Park | 3,044 | 3,120 | 3,050 |

Facilities and Grounds

Facilities and Grounds

| | | | |
|-----------------------------------|-----------------------|----------------|------------------------|
| Maint - Winchester Park | 5,380 | 5,270 | 5,380 |
| Maint - Atwood III | 3,769 | 4,080 | 8,370 |
| Maint-Shockley | 4,764 | 3,990 | 19,512 |
| Maint-Ashley dog park | 13,850 | 16,400 | 13,850 |
| Maint - Recreation Comm Ctr | 30,858 | 23,250 | 30,860 |
| Maint - Regional Comm Ctr | 7,551 | 10,980 | 7,560 |
| Maint - Christian Valley Comm Ctr | 7,215 | 7,150 | 7,030 |
| Maint - CVCC | 11,017 | 8,360 | 11,420 |
| Maint - Overlook Modular | 1,039 | 540 | 1,040 |
| Maint - Regional Tennis Courts | 4,300 | 4,600 | 4,680 |
| Maint - MV Soccer A Field | 421 | 260 | 260 |
| Maint - RH Soccer A Field | 5,136 | 5,100 | 5,500 |
| Maint - PH Soccer Field | 260 | 260 | 260 |
| Maint - Regional Field Soccer | 1,333 | 2,010 | 1,340 |
| Maint - MV PeeWee Soccer | 161 | 0 | 0 |
| Maint - RH Soccer B Field | 4,497 | 4,700 | 4,820 |
| Maint - Regional Field A | 12,678 | 18,780 | 18,570 |
| Maint - MV Softball Field | 310 | 370 | 310 |
| Maint - Regional Field B | 12,864 | 12,800 | 12,870 |
| Maint - Regional Field C | 6,987 | 5,800 | 6,990 |
| Tree Maint Rec Park | 24,300 | 25,000 | 18,300 |
| Tree Maint Reg | 30,500 | 35,000 | 35,000 |
| Tree Maint Ashford | 0 | 0 | 0 |
| Tree Maint MV park | 0 | 0 | 0 |
| Tree Maint PH Park | 0 | 0 | 0 |
| Tree Maint Railhead Park | 0 | 0 | 0 |
| Tree Maint Pocket Parks | 0 | 0 | 0 |
| Vandalism Repairs Exp. | 5,764 | 3,480 | 5,770 |
| TOTAL MAINTENANCE | 442,285 | 437,206 | 500,353 |
| | FY 19-20 | FY 19-20 | Mid Year |
| | Actual | Budget | Budget Revision |
| Salaries/Wages Expenses | Actual to Date | Budget | Budget Revision |
| Wages - Fac Attend - Rec Park | 75,355 | 71,400 | 75,360 |
| Wages - Fac Attend - CVCC | 36,982 | 37,750 | 37,090 |
| Wages - Fac Attend - Reg Park | 41,372 | 33,650 | 41,370 |
| Wages - Management | 142,394 | 141,240 | 142,390 |
| Wages - Rec Park | 309,176 | 316,020 | 329,180 |
| Wages - Reg Park | 193,674 | 195,850 | 193,680 |
| Wages - Ashford Park | 24,342 | 23,100 | 24,340 |
| Wages - Meadow Vista Park | 49,114 | 47,000 | 49,110 |
| Wages - CV Comm Ctr | 17,374 | 14,890 | 17,370 |
| Wages - Railhead Park | 19,730 | 19,300 | 19,730 |
| Wages - CVCC | 14,821 | 14,610 | 14,930 |
| Wages - Overlook Park | 18,276 | 18,090 | 18,280 |
| Wages - Placer Hills Park | 21,963 | 21,650 | 21,970 |

| | | | |
|---------------------------|------------------|----------------|------------------|
| Wages - Pocket Parks | 10,438 | 10,280 | 10,440 |
| Wages- Mt. Vernon Park | 1,625 | 1,450 | 1,630 |
| Wages - Winchester Park | 5,247 | 5,530 | 5,250 |
| Wages - Atwood | 9,250 | 9,300 | 9,250 |
| Wages - Shockley | 1,690 | 2,260 | 1,690 |
| Wages - Other Projects | 0 | 0 | 0 |
| Wages - Special Events | 3,378 | 4,090 | 3,380 |
| Wages - Uniform Allowance | 11,427 | 12,510 | 11,430 |
| | 1,007,628 | 999,970 | 1,027,870 |

| | FY 19-20 Actual Actual to Date | FY 19-20 Budget Budget | Mid Year Budget Revision |
|---|--------------------------------------|------------------------------|-----------------------------|
| ER -Taxes - F & G (7.65%) | 81,770 | 80,430 | 83,780 |
| Employment Expense - F & G | 2,406 | 2,680 | 2,410 |
| Fingerprinting Exp. - F & G | 600 | 470 | 600 |
| Benefits Expense - F & G | 198,974 | 210,550 | 224,970 |
| Employer Retirement Exp. | 107,614 | 112,600 | 114,120 |
| Worker's Comp. | 93,747 | 92,270 | 98,250 |
| TOTAL BENEFITS & PAYROLL COSTS | 485,111 | 499,000 | 524,130 |
| TOTAL SALARIES, BENEFITS | 1,492,739 | 1,498,970 | 1,552,000 |

Fixed Assets

| | | | |
|--------------------------------|----------------|----------------|----------------|
| Fixed Asset Purchases - F&G | 297,153 | 292,700 | 325,845 |
| Fixed Asset Purchases - Bureau | 0 | 0 | 5,000 |
| Computer Purchases | 600 | 6,000 | 3,900 |
| TOTAL FIXED ASSETS | 297,753 | 298,700 | 334,745 |

Lease Purchase Princ/Interest

| | | | |
|--------------------------|----------|----------|----------|
| | 0 | 0 | 0 |
| | 0 | 0 | 0 |
| TOTAL LEASE COSTS | 0 | 0 | 0 |

Rent

| | | | |
|-----------------------------|--------------|--------------|--------------|
| Bureau of Reclamation Lease | 0 | 0 | 0 |
| Rec Park Lease UPPR | 2,000 | 2,000 | 2,000 |
| TOTAL RENT | 2,000 | 2,000 | 2,000 |

| | FY 19-20 Actual Actual to Date | FY 19-20 Budget Budget | Mid Year Budget Revision |
|--------------------------------|--------------------------------------|------------------------------|-----------------------------|
| Bike Park Construction | 319,047 | 320,000 | 320,000 |
| Tutor Totter Floor Replacement | 15,000 | 15,000 | 5,000 |
| Tutor Totter Roof | 22,000 | 22,000 | 0 |

Facilities and Grounds

| | | | |
|--|--------------------|--------------------|--------------------|
| CVCC Road Improvements | 25,000 | 25,000 | 0 |
| MV Parking Lot Reseal/Stripe | 10,000 | 10,000 | 0 |
| Overlook ADA RR upgrades | 35,000 | 35,000 | 35,000 |
| REG - 24 Acres Planning/CEQA | 190,184 | 190,000 | 190,000 |
| Rotary - Railhead Project | 24,013 | 3,000 | 24,014 |
| Locker Room Floor | 25,000 | 25,000 | 25,000 |
| Rec - Parking Lot Repairs | 15,000 | 15,000 | 10,681 |
| Operation/Development Plan | 5,000 | 5,000 | 0 |
| POT for Playground at Regional Park | 40,000 | 40,000 | 19,525 |
| REC - James Field Renovation | 249,952 | 250,000 | 400,000 |
| Wheelchair Swing | 30,000 | 30,000 | 60,000 |
| Stella Room Floor replacement | 10,000 | 10,000 | 0 |
| Winchester Electrical / water Upgrades | 0 | 0 | 15,000 |
| ReWire at James Field | 0 | 0 | 65,000 |
| Regional Pond - Asset Project | 0 | 0 | 0 |
| Rec - Beggs ADA Repairs | 0 | 0 | 0 |
| Total Capital Improvements (Funded) | 1,015,196 | 995,000 | 1,169,220 |
| TOTAL CAP IMPROVEMENT | 1,015,196 | 995,000 | 1,169,220 |
| TOTAL EXPENDITURES | 3,590,663 | 3,580,233 | 3,913,535 |
| Total Revenues | 1,653,976 | 1,528,110 | 1,816,300 |
| Total Expenditures | 3,590,663 | 3,580,233 | 3,913,535 |
| Contingency Fund 1% of total ex | 0 | 0 | 0 |
| Restricted reserve for equip repl | 0 | 0 | 0 |
| Net Gain (Loss) | (1,936,687) | (2,052,123) | (2,097,235) |

Facilities and Amunds

**Resolution No. 2019 - 27
Before the Governing Board of the
Auburn Area Recreation and Park District
County of Placer, State of California**

ADOPTION OF PRELIMINARY BUDGET REVISION, GENERAL FUND

WHEREAS, the Auburn Area Recreation and Park District has endeavored to create a Budget Revision for Fiscal Year 2019-2020.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Budget Revision for the Fiscal Year 2019-2020 is hereby adopted in accordance with the following:

REVENUES

| | | |
|---|--|---------------------|
| Park & Recreation Services Revenue | | |
| Program Revenue | | 1,335,503.00 |
| Facility Rentals | | 174,637.00 |
| | | <hr/> |
| Total Park & Rec. Services Revenue | | 1,510,140.00 |
| Government Revenues | | |
| Taxes, Governmental Revenue | | 3,331,282.00 |
| | | <hr/> |
| Total Governmental Revenue | | 3,331,282.00 |
| Other Revenue | | |
| Interest Revenue | | 68,193.00 |
| Misc. Revenue | | 43,892.00 |
| | | <hr/> |
| Total Other Revenue | | 112,085.00 |
| Donations | | |
| Donations, Grant, In kind | | 10,070.00 |
| | | <hr/> |
| Total Donation Revenue | | 10,070.00 |
| | | <hr/> |
| TOTAL OPERATING REVENUES | | 4,963,577.00 |
| Project and Equipment Revenue | | |
| Misc. Project Revenue | | 16,800.00 |
| Grant Proceeds | | - |
| Contributions/In kind Services Revenue | | 32,500.00 |
| Transfer in from Equipment Reserves | | 313,845.00 |
| Transfer in from Reserves | | 692,225.00 |
| | | <hr/> |
| Total Project and Equipment Revenue | | 1,055,370.00 |
| Park Dedication Revenue | | |
| City Park Dedication Revenue | | 294,000.00 |
| County Park Dedication Revenue | | 275,300.00 |
| | | <hr/> |
| Total Park Dedication Revenue | | 569,300.00 |
| | | <hr/> |
| TOTAL PROJECT AND EQUIPMENT REVENUES | | 1,624,670.00 |
| | | <hr/> |
| TOTAL REVENUES | | 6,588,247.00 |

EXPENDITURES

| | |
|--|---------------------|
| Program, Administrative and General Expenditures | |
| Program Expenditures | 241,545.00 |
| Operations & Supplies | 399,128.00 |
| Utilities Expense | 218,090.00 |
| Professional Expenses | 104,044.00 |
| Building & Grounds expense | 545,973.00 |
| Property Tax Admin. Fees | 61,819.00 |
| Election Cost | - |
| Wages & Benefits | 3,271,627.00 |
| Equipment and Land Lease | 2,000.00 |
| Fixed Assets | 34,190.00 |
| Equipment Reserve Expenditures | 313,845.00 |
| Total Operating Expenditures | 5,192,261.00 |
| Capital Improvement Projects | |
| General Fund Capital Improvement Projects | 37,895.00 |
| ADA reserve projects | - |
| Future Cap Projects | 692,225.00 |
| In-Kind & Other Contribution Projects | 46,800.00 |
| Total Project Expenditures | 776,920.00 |
| Park Dedication Capital Improvement Projects | |
| City Park Dedication Project Expenditures | 275,000.00 |
| County Park Dedication Project Expenditures | 117,300.00 |
| Total Park Ded. Project Expenditures | 392,300.00 |
| TOTAL EXPENDITURES | 6,361,481.00 |
| TOTAL REVENUE SURPLUS (DEFICIT) | 226,766.00 |
| TO EQUIPMENT RESERVE | 50,000.00 |
| TO ADA RESERVE | 5,000.00 |
| TO CONTINGENCY (acct 2453) | - |
| TO CALPERS UNFUNDED LIAB. RESERVE | 45,800.00 |
| TO FUTURE CAP CONSTRUCTION RESV. | 50,000.00 |
| OPERATING BUDGET BALANCE | 75,966.00 |

BE IT FURTHER RESOLVED, that the Budget Revision is hereby adopted on this 26th day of September, 2019 in accordance with the listed attachments which show approved appropriations, revenues and methods of financing, appropriations subject to limitations attached hereto and by reference made a part hereof.

James S. Ferris
Board of Directors

Kahl Muscott
District Administrator

Item 8.6 Cover Sheet – Auburn Bike Park Rules

Auburn Area Recreation and Park District (ARD) Acquisition and Development Committee meeting September, 2019; Board of Directors Meeting September 26, 2019

The Issue

Shall ARD adopt a set of rules for the Auburn Bike Park?

Background

On March 27, 2014, the ARD Board of Directors approved moving forward with the environmental analysis for a bike park proposed on Maidu Dr., just to the east of the Canyon View Community Center (471 Maidu Dr., Auburn, CA).

On October 23, 2017, the ARD Board of Directors adopted a Mitigated Negative Declaration and approved the project as described in the Draft Final Environmental Assessment/Initial Study.

On July 2, 2018, the final signature for the Bike Park Finding of No Significant Impact (FONSI) was signed by staff at Reclamation.

Construction on the Auburn Bike Park began on September 9th.

Staff and key volunteers have developed a list of rules for the Auburn Bike Park. These rules were created based on similar rules at the Truckee Bike Park and the Sunnyside Bike Park. The ARD Acquisition and Development Committee and two members of the public reviewed these rules and made a few suggestions that have been incorporated into the rules. A list of these proposed rules is attached. Once the rules are adopted, staff will have them incorporated into the designs for certain signage at the Bike Park.

Recommendation for the Board of Directors

Review and approve the rules for the Auburn Bike Park.

The A&D Committee reviewed these rules, suggested some changes (incorporated) and forwarded them to the Board with a positive recommendation.

Attachments:

Proposed rules for the Auburn Bike Park

AUBURN BIKE PARK

HOURS OF OPERATION: Auburn Bike Park is open from 8:00 AM to dark (and at no time later than 9:00 PM) daily. Auburn Bike Park is closed when the soil is wet, muddy or damp.

PLEASE NOTE: Auburn Bike Park is a non-supervised facility and is governed by California Government Code Sec. 831.7. Bicycle activities such as those at this facility are considered potentially hazardous recreational activities and all persons who participate or visit the park voluntarily accept the risk of potential injury.

AUBURN BIKE PARK RULES:

1. Ride in control and ride within your ability at all times.
2. Be aware of and respect other riders, bystanders and our neighbors at all times. No loud or vulgar language is permitted.
3. Helmets are required for riders at all times. Elbow pads, knee pads and other protective equipment are strongly encouraged to be used by riders.
4. Riders must stay on the trails and designated Bike Park features.
5. No hiking or walking is allowed on trails, tracks or jumps-these features are for bike use only.
6. All dogs must be leashed. No dogs allowed on trails, tracks or jump areas.
7. Respect soils, vegetation and wildlife. No digging or changing Bike Park trails or other features is allowed without written permission from the Auburn Recreation District.
8. Pay attention to all "Trail Closed" signs and all follow the rules of all direction and information signs.
9. The Auburn Bike Park is closed when the soil is wet, muddy or damp. Do not ride park in wet conditions as this can cause excessive wear or rutting which may result in dangerous conditions. Please visit the Auburn Recreation District (ARD) website at auburnrec.com and click on the "Fields" icon for updated information on Bike Park conditions, to make a donation or find other park site information.
10. No motorized vehicles, including remote control cars, are allowed.
11. No smoking is allowed.
12. No glass bottles are allowed.
13. No alcohol is allowed without a permit from the Auburn Recreation District.
14. No barbecues or open flame allowed.
15. Put all trash into the trash receptacles provided.
16. No amplified voice or music shall be allowed or used within the bike park except under a Special Event Permit issued by the Auburn Recreation District.

Auburn Bike Park visitors must use Maidu Drive off of Auburn Folsom Road when driving to or from the facility. Please do not drive through the other nearby neighborhoods.

Failure to follow any Auburn Bike Park rules can result in removal from the park. Please provide friendly reminders to anyone you see breaking any rules. It is the responsibility of all users and visitors to read and adhere to these rules.

In case of emergency dial 911. The address of the Canyon View Community Center (CVCC) is 471 Maidu Drive, Auburn CA 95603.

To report non-emergency violations, please call the Placer County Sheriff's Office (530) 889-7800

For non-emergency comments, questions or suggestions please call (530) 885-8461 ext. 102

SECTION: 9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Notice of Vacancy for the Unexpired Term of the Alternate Public Member on the Placer Local Agency Formation Commission.
2. County Mitigation Fund, current balance \$487,738.
3. Wooly Creek Spill Channel Dry Conditions – see attachment.

Item 9.1 Cover sheet – Notice of Vacancy for the Unexpired Term of the Alternate Public Member on the Placer Local Agency Formation Commission

Auburn Area Recreation and Park District (ARD) Board of Directors meeting September, 2019

The Issue

Shall an ARD Board Member apply for the position of Alternate Public Member for the Placer Local Agency Formation Commission (LAFCO)?

Background

See attachments.

Fiscal Impact

N/A

Attachments

Notice of Vacancy for the Unexpired Term of the Alternate Public Member on the Placer Local Agency Formation Commission.

Application for Alternate Public Member.

NOTICE OF VACANCY FOR THE UNEXPIRED TERM OF THE ALTERNATE PUBLIC MEMBER ON THE PLACER LOCAL AGENCY FORMATION COMMISSION

The Placer Local Agency Formation Commission (LAFCO) is state mandated governmental agency that reviews the proposals for the formation of new local governments and changes of organization in existing government agencies. Placer LAFCO is seeking applications for the position of **Alternate Public Member**.

The public member represents the public on the Commission, whereas each of the other members are appointed to represent a city, the county or a special district. The alternate member is appointed by the other LAFCO members. An employee or officer of a city, the county or any special district is not eligible to serve as a public member. The Commissioners must reside in Placer County. Alternates may participate in discussion during any meeting, however they vote only in the absence of the regular public member.

LAFCO is a statutorily-created independent regulatory commission that plans and regulates the boundaries of cities and special districts within Placer County. Meetings are usually held at 4 p.m. on the second Wednesday of each month. The Commission is comprised of seven members – two county members, two city members, two special district members and one public member. There are four alternate members, one for each category of membership. The position is for a term that expires in May of 2023.

Candidates must submit a written application by 4:30 p.m. October 14, 2019. Applications may be obtained from the Placer Local Agency Formation Commission, 110 Maple Street, Auburn, CA 95603. It is likely that the Commission will make the appointment at its regular meeting on November 13, 2019. To obtain more information, please contact Kris Berry, Placer LAFCO Executive Officer, by calling (530) 889-4097, or emailing lafco@placer.ca.gov.

Placer Local Agency Formation Commission
110 Maple Street, Auburn CA 95603
(530) 889-4097

ALTERNATE PUBLIC MEMBER

Name: _____

Residence Address: _____

Residence Telephone Number: _____

E-Mail Address: _____

Employer: _____

Business Address: _____

Business Telephone Number: _____

I am applying for the position of Alternate Public Member

=====
Please briefly describe your experience in local government and/or with local
community organizations: _____

Please briefly describe your employment experience:

Please briefly describe your educational background:

On a separate page, explain why you are interested in serving on the Placer Local Agency Formation Commission, and how your appointment would be of benefit to the Commission and the community. Please do not exceed one page.

Signed: _____ Dated: _____

Applications must be received no later than 4:30 p.m. on October 14, 2019.

Thank you for your interest in the Placer Local Agency Formation Commission.

Item 9.3 Cover sheet – Wooly Creek Spill Channel Dry Conditions

ARD Board of Director's Meeting September, 2019

The Issue

A discussion about dry conditions in the Wooly Creek Spill Channel (aka Ragsdale Spillway) at Meadow Vista Park. Director Ainsleigh requested that this item be discussed.

Background

The Wooly Creek Spill Channel runs through the east side of Meadow Vista Park, specifically the Meadow Vista Arboretum. This tributary is also a spill channel to PG&E's Bear River Canal, commonly known as Ragsdale Spill. PG&E owns a 100 foot wide easement along this channel for spillway purposes from the Bear River Canal. The spill channel is needed to safely remove water from the canal during both planned and emergency canal outage situations.

Recently, the Wooly Creek Spill Channel has been experiencing dry conditions. Staff reached out to Robert Steigmeyer, Land Planner with PG&E to inquire about this. Robert shared this in an email:

A PG&E Hydro employee has reviewed the upper reach of the Ragsdale Spill Channel today and has confirmed that the current low water situation in the channel appears to be the natural condition for this season.

The review was timely since it did disclose where a landowner recently constructed an unauthorized road crossing through the channel which will need to be addressed as a separate issue. However, it does not appear the road currently has any affect on flow since there is simply no source water at this time.

Thank you for checking with PG&E, let me know if there are additional questions or you'd like to meet for a site review.

In a separate email, Robert also shared the following:

PG&E only puts water in the channel when there's an operational or emergency need to do so. In other words, there is no recognized obligation to discharge canal water to the channel to maintain minimum flow levels during the dry season.

FYI, the natural channel upslope of the canal passes under the canal as opposed to being diverted into the canal. Except for a possible spring, there is simply no water in the natural channel during the late summer.

In summary, it's safe to say the low flow situation is temporary and will increase once the typical rainy season returns this fall/winter.

Recommendation:

Review and provide direction

Fiscal Impact:

N/A

Attachments

Aerial showing the approximate location of the Wooly Creek Spill Channel

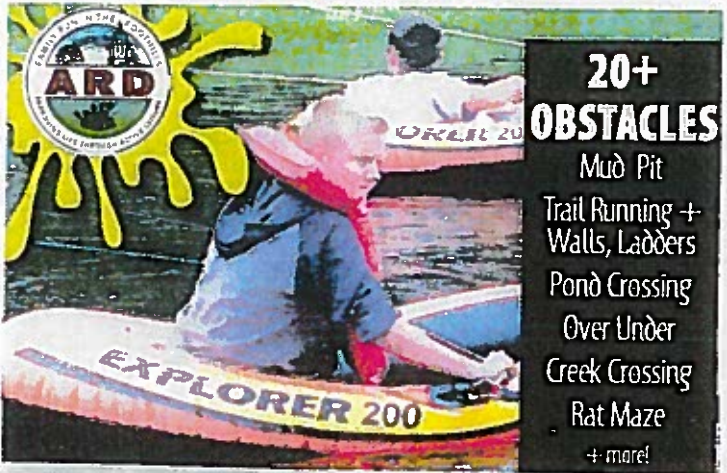
Wooley Creek Spill Channel

Meadow Vista Park Reach

Legend

● Approx centerline channel





20+ OBSTACLES
Mud Pit
Trail Running +
Walls, Ladders
Pond Crossing
Over Under
Creek Crossing
Rat Maze
+ more!

The 2019 Great Auburn
OBSTACLE
Race

Sunday
September 22
@ 9am

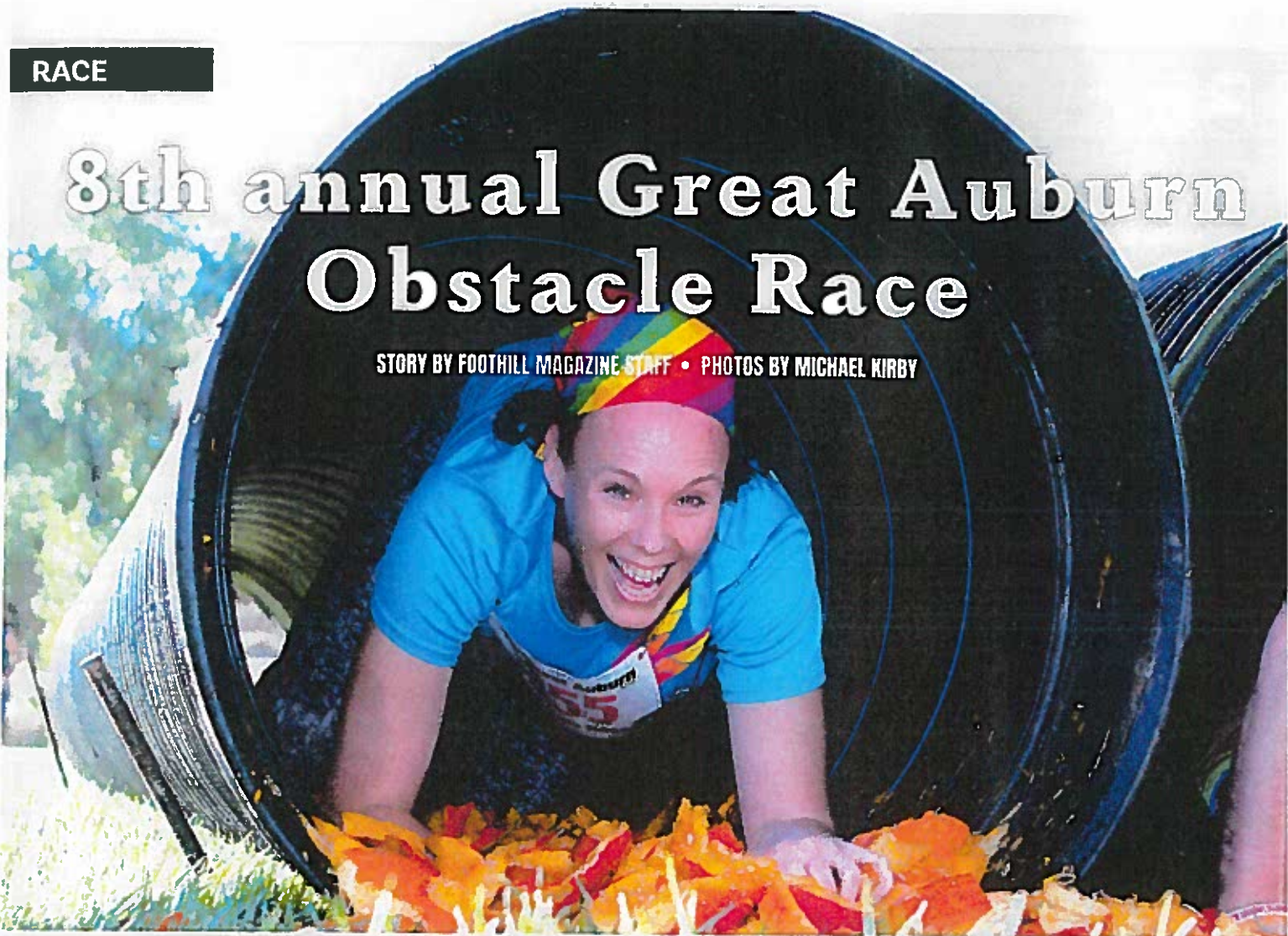
auburnrec.com
or
(530) 885-8461
for more info

Sept. 2019
Foothill Magazine

RACE

8th annual Great Auburn Obstacle Race

STORY BY Foothill Magazine Staff • PHOTOS BY MICHAEL KIRBY



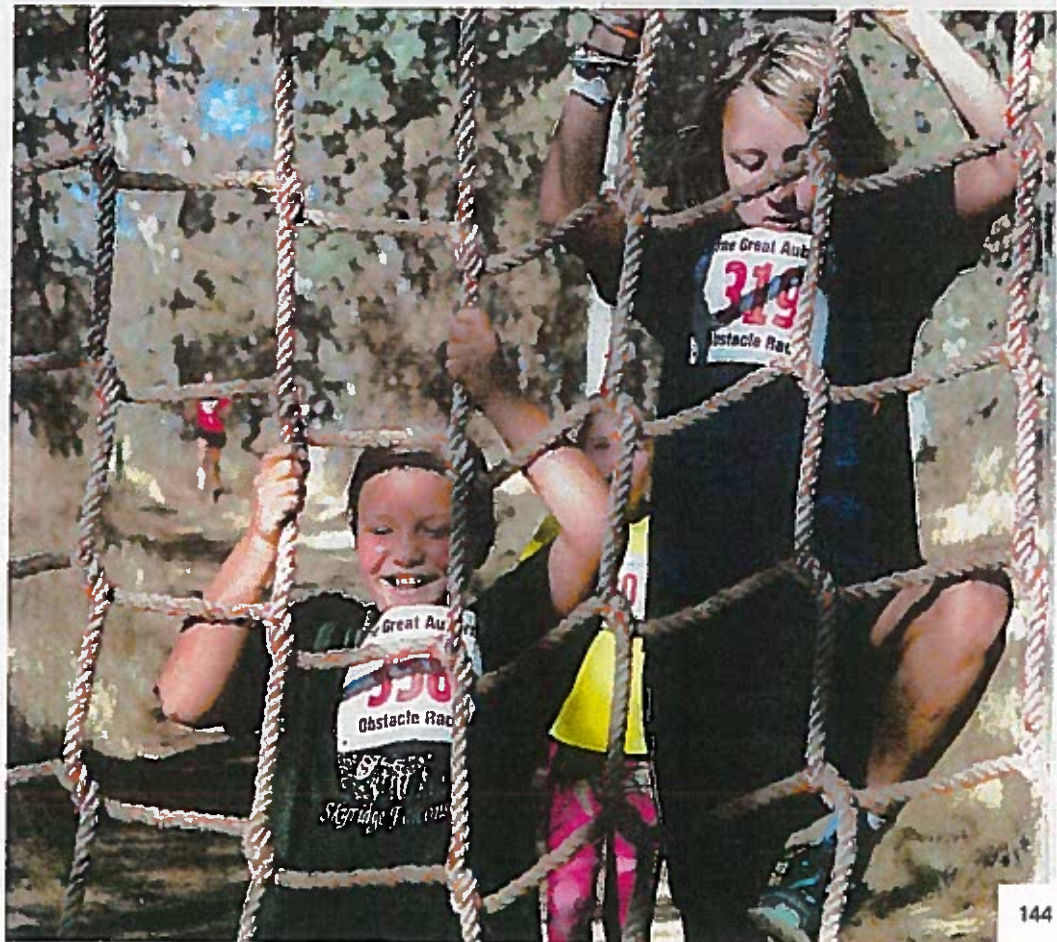
Obstacle Race

WHEN: Sept. 20

WHERE: Regional Park

LINEUP: auburnrec.com

TIME: Race starts 9 a.m.





Back for its eighth year is the Great Auburn Obstacle Race. This 5k fun trail run has the whole family in mind. And it is geared for those 8 years old and up.

"And we do mean up; our oldest finisher to date was an 82-year-old Auburn woman," said Sheryl Peterson recreation services manger for Auburn Recreation District.

Laid out in scenic Regional Park, the course will take runners up the hill from C field into the land of trees and climbing walls, hanging tires, cargo nets, a maze, a stack of straw bales to conquer, and down through the dreaded Pumpkin Pipe. Headed back to the main park, participants will encounter additional challenges including: a pond crossing, sack carry, sleigh pull, and the messy mud pit.

• CONTINUED ON PAGE 48



• CONTINUED FROM PAGE A7

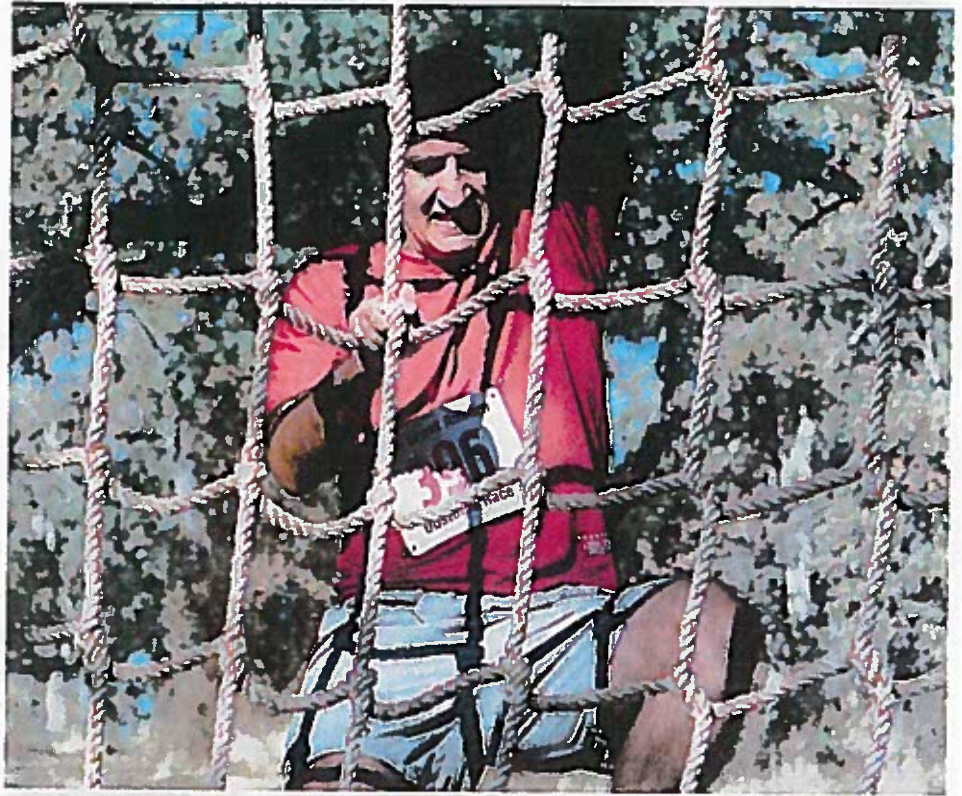
The creek crossing and several more challenges round out the course.

“Each year we make adjustments to improve the course and continue to challenge the runners,” Peterson said. “This race is a perfect place for first-time runners as well as seasoned racers who will be challenged throughout.

Runners will be given a race shirt and should wear clothing that is washable.

“We promise that you will get dirty, muddy, and wet — but you will be smiling in the end,” Peterson said.

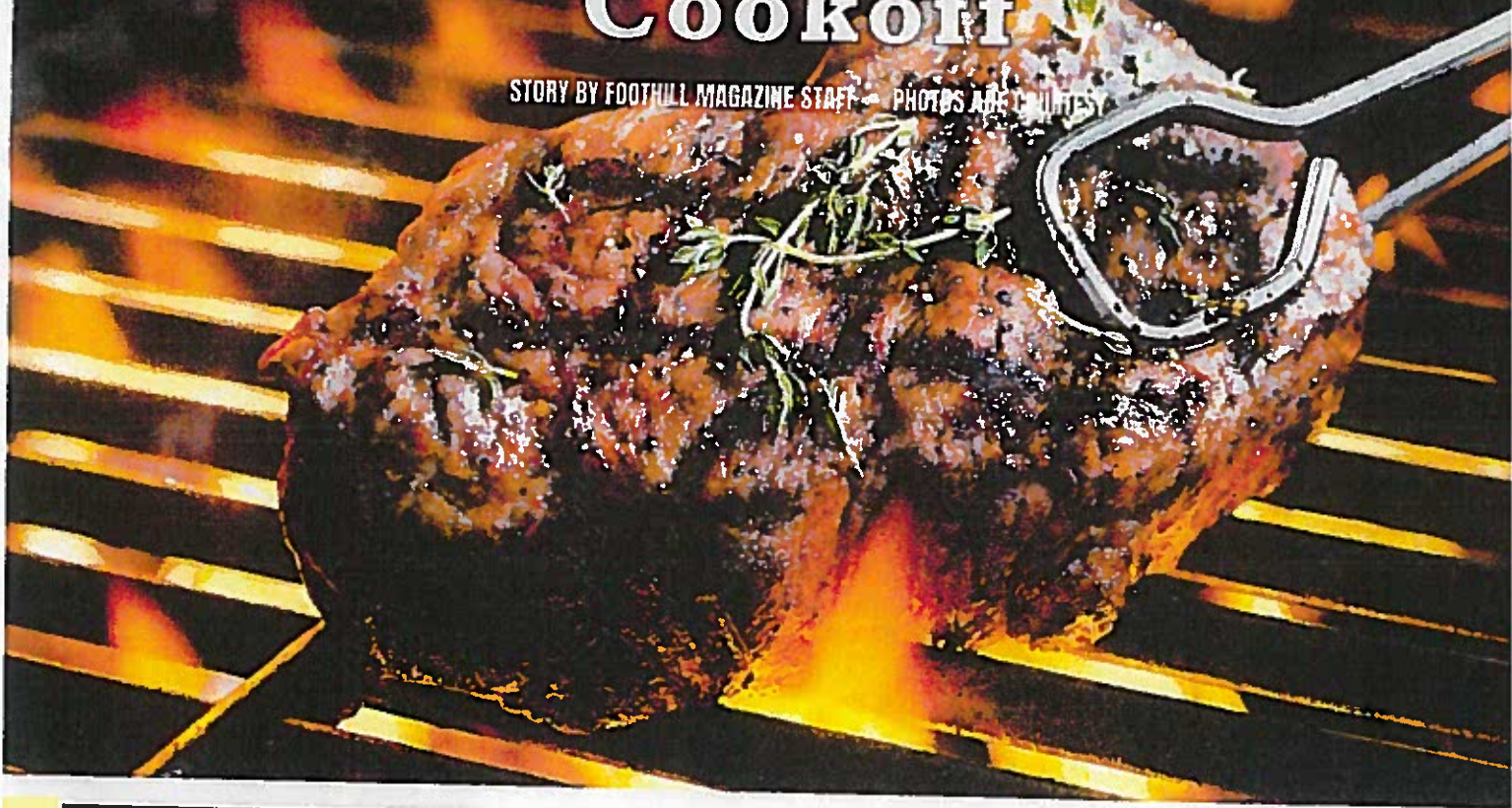
To register, go to auburnrec.com. Cost is \$35 per runner in advance or \$40 on race day and no race shirt guaranteed.



COOK

All American Rib Cookoff

STORY BY Foothill Magazine Staff • PHOTOS ARE COURTESY



Rib Cookoff

WHEN: Sept. 28

WHERE: Recreation Park, Auburn

WEBSITE: auburnrec.com

TIME: 11 a.m.-4 p.m.

TICKETS: Starts at \$25

The third annual All American Rib Cookoff has quickly become one of Auburn's signature events.

First thing Saturday morning, 20 grillers fire up their barbecues and start slow cooking ribs, coaxing out flavor and using secret recipes. By noon, the tasting is on.

Chefs are vying for the coveted People's Choice trophy and the Most Spirited Cook Team.

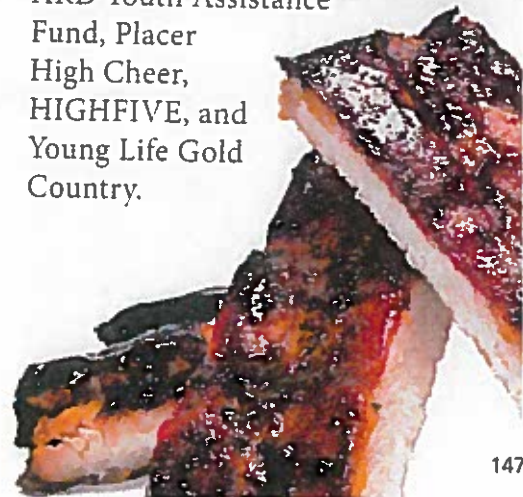
Joining the more seasoned cooks this year are new comers Bounty Hunter Café, Cal Fire and Pork Delicious and Devine. There will also be cooks from White House, the new barbecue restaurant filling in the old Latitudes eatery, slated to open this fall.

In addition to the ribs eating, several other food options are available including Gator Boys and Machados. Along with food, various other vendors will present products and services to event attendees. Live music by Moonshine Crazy. A kids' zone and bull ride will be set up this year as well.

New this year is the VIP Experience, where event hosts will pamper those who opt for special treat. These guests will be in a tent with service of ribs, drinks and more.

Also, new this year is the addition of the Hot Pepper Eating Contest. Sign-ups begin at 11 a.m. and the list will be complete by 2 p.m. The contest starts at 3 p.m. Fee to enter the contest is \$25 (that includes all-you-can-eat peppers).

Funds secured from the cookoff will benefit five local nonprofits, including: Crime Victims United, ARD Youth Assistance Fund, Placer High Cheer, HIGHFIVE, and Young Life Gold Country.



27th annual Senior Health Fair

STORY BY JULIE MILLER • PHOTOS ARE COURTESY

Free health screenings will be among the offerings at the 27th annual Senior Health Fair.

Among the screenings will be blood pressure tests, hearing exams, derma scans, chiropractic and pulmonary tests, and fall prevention.

Free flu shots will also be available.

In addition, the event features vendors that offer resources and services geared toward those who are 50 years old and older and their families.

"Join us for a couple of hours on Wednesday, Oct. 2 to peruse new assistance devices, get advice from specialists and compare pricing of services," said Sheryl Peterson of

the Auburn Recreation District.

The four-hour event will have many door prizes and Lions members will be serving free coffee.

Entertainment will be provided by a barbershop quartet.

The event is hosted by Auburn Recreation District and will take place Oct. 2 at the Regional Park Gym, which has lots of flat, disabled-accessible parking available, Peterson said.

Health Fair

WHEN: Oct. 2

WHERE: Regional Park Gymnasium
3770 Richardson Drive, Auburn

INFO: auburnrec.com

TIME: 9 a.m.-1 p.m.

