

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS AGENDA**

6:00 PM

**THURSDAY, SEPTEMBER 24 2020
CANYON VIEW COMMUNITY CENTER, FOOTHILLS ROOM
471 MAIDU DRIVE, AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting through Zoom. The link for this meeting is <https://zoom.us/j/96516768007> The public can use this link and/or call 1 669 900 6833 Webinar ID: 965 1676 8007 to participate.

People using the Zoom website will be able to see and hear the ARD Board, and the ARD Board will be able to hear the public. The Board will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than 5:00pm. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

The Auburn Area Recreation and Park District appreciates your patience and understanding as we work through this new method of holding a public meeting.

1.0 CALL TO ORDER

(PLEDGE TO THE FLAG)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____ Lynch _____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____ Lynch _____

Roll Call Vote

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote). All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and approval of Minutes of the Board of Directors from August 27, 2020 (Pages 5 - 9)**

Review and approval of Minutes of the Board of Directors from June 25, 2020

_____ **5.2 Review of Cash Requirements for August, 2020 (Standing Finance Committee) (Pages 10 - 12)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

_____ **5.3 Review and Approval of Financials for August, 2020 (Standing Finance Committee) (Pages 13 - 18)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

_____ **5.4 Resolution Number 2020-27: Changes to Conflict of Interest Code (Program, Personnel, Policy, Fee & Legal Review Committee) (Pages 19 -23)**

This item was reviewed and approved by the Program, Personnel, Policy, Fee & Legal Review Committee and forwarded to the Consent Calendar for review and adoption.

Motion by _____ second by _____ to _____

Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____ Lynch _____

Roll Call Vote

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS (Pages 24 -48)

Please see board reports, fee waiver log, vandalism reports, and project activity report under item 6.0.

_____ **7.0 UNFINISHED BUSINESS**

None.

_____ **8.0 NEW BUSINESS**

_____ **8.1 Change \$1,000 Asset Threshold to \$5,000 (Program, Personnel, Policy, Fee & Legal Review Committee) (Pages 49 -70)**

Shall the Auburn Area Recreation and Park District (ARD) change the \$1,000 asset threshold to \$5,000 in the District Policy Manual?

Motion by _____ second by _____ to _____

Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____ Lynch _____

Roll Call Vote

_____ **8.2 2020 California Association for Park & Recreation Indemnity (CAPRI) Board of Directors Election – Call for Nominations (Pages 71 - 73)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors make a nomination for election to the CAPRI Board of Directors?

Motion by _____ second by _____ to _____

Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____ Lynch _____

Roll Call Vote

_____ **9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Review of Projects/Improvements for Energy Savings Performance Contract (Standing Finance Committee) (Pages 74 - 102)
2. Rock Creek Mobile Home Park Encroachments at Regional Park (Program, Personnel, Policy, Fee & Legal Review Committee) (Pages 103 - 117)
3. ARD Encroachment Policy (Program, Personnel, Policy, Fee & Legal Review Committee) (Pages 118 - 122)
4. County Mitigation Fund, current balance \$792,000.

_____ **10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

_____ **11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

_____ **12.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be unmuted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

_____ **13.0 CLOSED SESSION**

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

_____ **14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

9-18-20
Date

11:35 A.M.
Time

P. Larson
Clerk to the Board

SECTION: 5.0

ITEM: 5.1 REVIEW AND APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS FROM AUGUST 27, 2020

INFORMATION: SEE ATTACHED MINUTES

STAFF RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE MINUTES

FISCAL IMPACT: NONE

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, August 27, 2020, 6:00 p.m.**

Board Members

Present: Chairman Scott Holbrook
Director Jim Gray
Director Scott Holbrook
Director Mike Lynch
Director H. Gordon Ainsleigh

Board Members

Absent: None.

Staff Present:

Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mark Brunner, Recreation/Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Pat Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Holbrook.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the agenda as written.

Roll Call Vote

Director Holbrook – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Absent
Director Lynch – Yes

4 – 0 Motion carries.

4.0 PUBLIC COMMENT - None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the Board of Directors Meeting from July 30, 2020**
- 5.2 Review of Cash Requirements for July, 2020 (Standing Finance Committee)**
- 5.3 Review and Approval of Financials for July, 2020 (Standing Finance Committee)**
- 5.4 Resolution Number 2020-26: Transfer of Contingency Funds to CALPERS Unfunded Liability Fund (Standing Finance Committee)**

A motion was made by Director Gray and seconded by Director Ainsleigh to approve the Consent Calendar as written.

Roll Call Vote

Director Holbrook – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Absent
Director Lynch – Yes

4 – 0 Motion carries.

Director Ferris arrived at 6:09 p.m.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

- 7.1 Reusable, Recyclable or Compostable Food Containers and Utensil Use Within ARD and by Vendors at ARD Events (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Lynch and seconded by Director Ferris to adopt a policy that would require reusable, recyclable or compostable food containers and utensils within ARD and by vendors at ARD events beginning with compliance of this policy to begin in the year 2023.

Roll Call Vote

Director Holbrook – No
Director Gray – Yes
Director Ainsleigh – No
Director Ferris – Yes
Director Lynch – Yes

3 – 2 Motion carries.

8.0 NEW BUSINESS

8.1 Resolution Number 2020-25: Approval of Application(s) Per Capita Funding (Acquisition & Development Committee)

A motion was made by Director Lynch and seconded by Director Gray to adopt Resolution Number 2020-25: Approval of Application(s) Per Capita Funding.

Roll Call Vote

Director Holbrook – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Lynch – Yes

5 - 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Rock Creek Mobile Home Park Encroachments at Regional Park. Suggested change were made to the draft Memorandum of Understanding Regarding Permissive Continuation of Encroachment on District Property. This item was sent back to the September, 2020 Program, Personnel, Policy, Fee & Legal Review Committee for review.
2. County Mitigation Fund, current balance \$487,738.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

Director Lynch requested a copy of the fire safety information from the City of Auburn from Sandy Amara.

Director Ferris invited the Board to the Save Auburn Ravine Salmon and Steelhead event on Saturday, September 12, 2020 at 10: a.m. at the Pine Valley Ranch, (Christmas Tree Farm), 10680 Kemper Road, Auburn, CA.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session was cancelled.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:07 p.m. by Chairman Holbrook.

Board Secretary

Date

SECTION: 5.0

**ITEM: 5.2 REVIEW AND APPROVAL OF CASH
REQUIREMENTS FOR AUGUST, 2020**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: \$184,886.97

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges: From: To:
 Check Number First Last
 Vendor ID First Last
 Vendor Name First Last
 Check Date From: To: 8/1/2020 8/31/2020
 Checkbook ID COMM 1ST COMM 1ST

Sorted By: Check Date

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
20639	S1007	Stationary Engineers, Local 39	8/7/2020	COMM 1ST	PMCHK00002678	
20640	TEMPB	Bryce Beverage	8/7/2020	COMM 1ST	PMCHK00002678	\$346.56
20641	TEMPC	Catherine Coutts	8/7/2020	COMM 1ST	PMCHK00002678	\$110.00
20642	TEMPO	Jennifer Dixon	8/7/2020	COMM 1ST	PMCHK00002678	\$116.00
20643	TEMPF	Foothills Quilters	8/7/2020	COMM 1ST	PMCHK00002678	\$70.00
20644	TEMPH	Cami Henderson	8/7/2020	COMM 1ST	PMCHK00002678	\$1,249.20
20645	TEMPJ	Kaitlyn Jacobs	8/7/2020	COMM 1ST	PMCHK00002678	\$224.00
20646	TEMPK	Justin Ludwig	8/7/2020	COMM 1ST	PMCHK00002678	\$112.00
20647	TEMPM	Kara Miller	8/7/2020	COMM 1ST	PMCHK00002678	\$285.00
20648	TEMPN	Sage Stowers	8/7/2020	COMM 1ST	PMCHK00002678	\$70.00
20649	TEMPO	Anna Tortosa	8/7/2020	COMM 1ST	PMCHK00002678	\$110.00
20650	TEMPQ	Andrea Williams	8/7/2020	COMM 1ST	PMCHK00002678	\$112.00
20651	TEMPR	Veronique Zobel	8/7/2020	COMM 1ST	PMCHK00002678	\$405.00
20652	U0033	United States Treasury	8/7/2020	COMM 1ST	PMCHK00002678	\$75.00
20653	U0019	US Bank	8/11/2020	COMM 1ST	PMCHK00002679	\$75.00
020651	1099-16	Skyhawks Sports	8/14/2020	COMM 1ST	PMCHK00002680	\$3,617.75
020652	1099-216	Gerald Harris	8/14/2020	COMM 1ST	PMCHK00002680	\$1,228.50
020653	1099-218	Auburn Gymnastics Center	8/14/2020	COMM 1ST	PMCHK00002680	\$156.00
020654	1099-221	Timothy Bowen	8/14/2020	COMM 1ST	PMCHK00002680	\$1,072.50
020655	1099-243	Phillip Dallas	8/14/2020	COMM 1ST	PMCHK00002680	\$1,134.00
020656	1099-254	Ralph Kendrick	8/14/2020	COMM 1ST	PMCHK00002680	\$130.00
020657	1099-269	Deborah Lynn	8/14/2020	COMM 1ST	PMCHK00002680	\$330.00
020658	1099-271	Kelpro Security	8/14/2020	COMM 1ST	PMCHK00002680	\$117.00
020659	1099-295	Juli Land-Marx	8/14/2020	COMM 1ST	PMCHK00002680	\$2,370.90
020660	1099-373	Metal Arts Academy	8/14/2020	COMM 1ST	PMCHK00002680	\$1,500.00
020661	1099-5	Daniel Crandall	8/14/2020	COMM 1ST	PMCHK00002680	\$780.00
020662	A0001	Recology Auburn Placer	8/14/2020	COMM 1ST	PMCHK00002680	\$68.60
020663	A0013	AT&T	8/14/2020	COMM 1ST	PMCHK00002680	\$852.66
020664	A0027	Recology Auburn Placer	8/14/2020	COMM 1ST	PMCHK00002680	\$64.20
020665	A0051	Anderson's Sierra Pipe Co.	8/14/2020	COMM 1ST	PMCHK00002680	\$1,132.71
020666	A0111	AllGood Driving School, Inc	8/14/2020	COMM 1ST	PMCHK00002680	\$1,128.88
020667	A0167	Auburn Chrysler Dodge	8/14/2020	COMM 1ST	PMCHK00002680	\$60.00
020668	B0008	Burke Company, Inc.	8/14/2020	COMM 1ST	PMCHK00002680	\$601.47
020669	B0056	Cindy Bell	8/14/2020	COMM 1ST	PMCHK00002680	\$3,430.31
020670	B0069	Bidwell Water	8/14/2020	COMM 1ST	PMCHK00002680	\$45.00
020671	C0113	Cooks Portable Toilets & Septi	8/14/2020	COMM 1ST	PMCHK00002680	\$247.50
020672	C0130	Cirrus Group LLC	8/14/2020	COMM 1ST	PMCHK00002680	\$1,742.63
020673	D0010	Diamond Pacific	8/14/2020	COMM 1ST	PMCHK00002680	\$672.09
020674	D0025	Dawson Oil Company	8/14/2020	COMM 1ST	PMCHK00002680	\$171.04
020675	D0066	De Lage Landen Financial Servi	8/14/2020	COMM 1ST	PMCHK00002680	\$3,428.76
020676	H0062	Home Depot Pro	8/14/2020	COMM 1ST	PMCHK00002680	\$332.48
020677	L0027	Pat Larson	8/14/2020	COMM 1ST	PMCHK00002680	\$102.19
020678	L0100	Lifeguard First Aid & Safety,	8/14/2020	COMM 1ST	PMCHK00002680	\$36.11
020679	M0098	Meadow Vista County Water Dist	8/14/2020	COMM 1ST	PMCHK00002680	\$2,022.74
020680	P0005	Placer County Water Agency	8/14/2020	COMM 1ST	PMCHK00002680	\$2,809.13
020681	P0007	Pacific Gas & Electric Company	8/14/2020	COMM 1ST	PMCHK00002680	\$3,577.66
020682	P0083	Placer County Resource Conserv	8/14/2020	COMM 1ST	PMCHK00002680	\$632.49
020683	S0008	Sherwin-Williams	8/14/2020	COMM 1ST	PMCHK00002680	\$4,000.00
020684	S0050	Sierra Safety	8/14/2020	COMM 1ST	PMCHK00002680	\$186.88
020685	S0094	Manouch Shirvanioun	8/14/2020	COMM 1ST	PMCHK00002680	\$22.25
020686	S0159	Sac Ice	8/14/2020	COMM 1ST	PMCHK00002680	\$40.25
020687	T0075	TS Printing	8/14/2020	COMM 1ST	PMCHK00002680	\$297.22
020688	T0076	Tri-C Machine Co. of Auburn, I	8/14/2020	COMM 1ST	PMCHK00002680	\$411.84
020689	TEMPT	Kari Tucker	8/14/2020	COMM 1ST	PMCHK00002680	\$16.09
020690	W0001	Walker's Office Supplies, Inc.	8/14/2020	COMM 1ST	PMCHK00002680	\$115.00
020691	W0003	Warehouse Paint Incorporated	8/14/2020	COMM 1ST	PMCHK00002680	\$1,157.46
						\$327.04

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
020692	W0010	Waxie Sanitary Supply	8/14/2020	COMM 1ST	PMCHK00002680	
020693	W0044	Wave	8/14/2020	COMM 1ST	PMCHK00002680	\$1,242.23
020694	Y0002	Yuba Lock & Safe	8/14/2020	COMM 1ST	PMCHK00002680	\$1,841.83
20695	A0169	AT&T Acct 303817271	8/21/2020	COMM 1ST	PMCHK00002680	\$704.10
20696	S1007	Stationary Engineers, Local 39	8/21/2020	COMM 1ST	PMCHK00002681	\$148.73
20697	TEMPB	Danielle Bushong	8/21/2020	COMM 1ST	PMCHK00002681	\$368.04
20698	TEMPL	Foothill Karate-Do	8/21/2020	COMM 1ST	PMCHK00002681	\$58.00
20699	U0033	United States Treasury	8/21/2020	COMM 1ST	PMCHK00002681	\$222.70
20635	S0167	Special District Risk Managemen	8/25/2020	COMM 1ST	PMCHK00002681	\$75.00
20701	1099-147	Tom Isaac	8/28/2020	COMM 1ST	PMCHK00002682	\$94,144.45
20702	1099-256	Healing Pastures, Inc.	8/28/2020	COMM 1ST	PMCHK00002683	\$468.00
20703	1099-343	Faith Petersen	8/28/2020	COMM 1ST	PMCHK00002683	\$648.75
20704	1099-363	Cheyenne Little	8/28/2020	COMM 1ST	PMCHK00002683	\$396.00
20705	A0014	AT&T	8/28/2020	COMM 1ST	PMCHK00002683	\$1,068.00
20706	A0051	Anderson's Sierra Pipe Co.	8/28/2020	COMM 1ST	PMCHK00002683	\$314.85
20707	B0034	Bast Bros. Welding Works	8/28/2020	COMM 1ST	PMCHK00002683	\$4,337.36
20708	C0061	California Computer Services	8/28/2020	COMM 1ST	PMCHK00002683	\$20.00
20709	C0120	Capture Technologies	8/28/2020	COMM 1ST	PMCHK00002683	\$62.50
20710	C0121	Cole Huber LLP	8/28/2020	COMM 1ST	PMCHK00002683	\$1,367.78
20711	D0008	The Davey Tree Expert	8/28/2020	COMM 1ST	PMCHK00002683	\$288.50
20712	H0056	Humana Dental Ins. Co	8/28/2020	COMM 1ST	PMCHK00002683	\$4,500.00
20713	R0060	HercRentals Inc.	8/28/2020	COMM 1ST	PMCHK00002683	\$2,192.31
20714	L0027	Pat Larson	8/28/2020	COMM 1ST	PMCHK00002683	\$2,264.76
20715	M0013	Meadow Vista Hardware	8/28/2020	COMM 1ST	PMCHK00002683	\$28.29
20716	M0019	Kahl Muscott	8/28/2020	COMM 1ST	PMCHK00002683	\$146.38
20717	N0012	Nevada Irrigation District	8/28/2020	COMM 1ST	PMCHK00002683	\$132.25
20718	N0045	Near U CO2	8/28/2020	COMM 1ST	PMCHK00002683	\$634.15
20719	O0021	Amy Oddo	8/28/2020	COMM 1ST	PMCHK00002683	\$111.30
20720	P0005	Placer County Water Agency	8/28/2020	COMM 1ST	PMCHK00002683	\$223.71
20721	P0007	Pacific Gas & Electric Company	8/28/2020	COMM 1ST	PMCHK00002683	\$3,308.27
20722	R0073	Riebes Auto Parts	8/28/2020	COMM 1ST	PMCHK00002683	\$12,064.79
20723	S0009	Sierra Saw Sales And Service	8/28/2020	COMM 1ST	PMCHK00002683	\$222.72
20724	S0034	Thatcher Company	8/28/2020	COMM 1ST	PMCHK00002683	\$103.80
20725	S0145	SCP Pool Distributors LLC	8/28/2020	COMM 1ST	PMCHK00002683	\$2,646.98
20726	S1000	State Of California/DOJ	8/28/2020	COMM 1ST	PMCHK00002683	\$244.93
20727	T0071	TIAA Commercial Finance, Inc.	8/28/2020	COMM 1ST	PMCHK00002683	\$106.00
20728	TEMPD	Alyson Dennis	8/28/2020	COMM 1ST	PMCHK00002683	\$107.34
20729	U0016	Uptown Signs & Graphics, Inc.	8/28/2020	COMM 1ST	PMCHK00002683	\$56.00
20730	W0001	Walker's Office Supplies, Inc.	8/28/2020	COMM 1ST	PMCHK00002683	\$377.52
20731	W0043	West Coast Fire Protection Sys	8/28/2020	COMM 1ST	PMCHK00002683	\$1,959.56
						\$150.00

Total Checks: 96

Total Amount of Checks: \$184,886.97

SECTION: 5.0

ITEM: 5.3 REVIEW AND APPROVAL OF FINANCIALS FOR AUGUST, 2020

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

STAFF RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING FINANCE COMMITTEE AND FORWARDED TO THE BOARD OF DIRECTORS FOR REVIEW AND APPROVAL

FISCAL IMPACT: NONE

Accounting's Report, September 2020 Finance Meeting:
Veona Galbraith- Administrative Services Manager

August's Financials

Revenues –

- **Program Revenues** are up \$16,500 above budget. (Recreation programs account for this)
- **Rents and Concessions** are up \$24,600 above budget. We have \$13,500 above budget in Pool Rentals, the rest comes from facilities with slight revenues above the refunds that we anticipated. Some groups have held onto their credits anticipating re-booking their rentals as soon as they can.
- **Miscellaneous Revenues** are up because we received \$15,000 for our new trailer and reimbursement for our truck repairs. (the accident was in last fiscal year, so we report the revenue here)
- **Interest Revenue** is under because we have not received final August reports from Placer County
- **Tax Revenues** are up by \$73,000.

Expenses –

- **Program Expenses** are above budget by \$15,600, since we ran programs that weren't budgeted for, we have expenses in running those programs.
- **Professional Services Expense** are under by \$13,500. In most cases, this is because of much lower merchant fees due to lack of programs.
- **Maintenance Expenses** are under by \$22,000. \$16,000 was set aside for Shockley Maint billing that we have not received, maintenance at Rec Park is also down \$11,000.
- **Benefits & Payroll Expenses** are under by \$92,000. Most savings have occurred due to cut hours. (Admin \$13,000, C Serv \$11,000, Rec \$7,900, Aqua \$6,000 and F & G \$60,000 which is currently understaffed). The majority of health insurance was not paid for in August due to the CalPERS Health Care change that happened Sept 1st. We will double pay for most employees in September
- **Assets** are over by \$30,000. The mower was budgeted for in fiscal year 2019-20, but didn't arrive until this fiscal year. Funds to pay for this come from the Equipment Reserves.

PROFIT & LOSS
20/21 Approved Budget

	Approved Budget FY 20-21	% Of Total	Mid-Yr Revision FY 20-21	2020 August ACTUALS	Last Yr August Actuals	2020 YTD ACTUALS	2020 YTD BUDGET	Last Yr YTD ACTUALS
Operating Revenues								
Program Revenue	559,332	12%	559,332	33,723	147,992	199,983	183,465	714,819
Facility Revenue	25,252	1%	25,252	1,040	10,822	23,752	(861)	114,649
Misc. Revenue	29,934	1%	29,934	2,550	3,601	28,567	11,640	21,332
Grants & Donations	133,815	3%	133,815	20,940	-	21,901	455	18,501
Interest Income	40,750	1%	40,750	6,097	8,467	14,766	16,850	39,835
Equipment Reserve Transfers	20,000	0%	20,000	-	-	-	-	-
Project Reserve Transfers	396,000	8%	396,000	-	-	-	-	-
Tax Revenue	3,435,481	73%	3,435,481	(2,778)	2,602	1,545,640	1,474,106	1,493,526
In Kind/Atwood	24,725	1%	24,725	-	-	11,369	9,626	9,626
City Mitigation Transfers	40,000	1%	40,000	-	-	-	-	-
County/City Mitigation Revenue	25,000	1%	25,000	-	-	-	-	-
Total Operating Revenue	4,730,289	100.00	4,730,289	61,572	173,484	1,845,978	1,695,281	2,412,288
Expenditures								
Program Expense	94,166	2%	94,166	8,373	50,778	32,606	16,975	133,994
Operating & Supplies	389,413	8%	389,413	29,725	35,613	132,359	140,875	149,431
Utilities Expense	222,389	5%	222,389	22,463	41,297	109,427	114,220	96,899
Professional Services	91,285	2%	91,285	5,024	2,138	13,970	26,406	28,824
Building & Grounds Maintenance	469,165	10%	469,165	27,231	48,187	145,541	168,021	180,672
Property Tax Admin.	99,318	2%	99,318	-	-	3,109	3,049	3,049
Wages	1,973,940	43%	1,973,940	171,640	202,852	723,859	758,442	970,268
Benefits & Payroll Costs	846,560	18%	846,560	46,506	65,007	352,090	409,724	382,774
Fixed Asset Expense	28,325	1%	28,325	-	132,785	50,256	19,325	143,874
Capital Improvement Projects	390,952	8%	390,952	-	9,651	35,551	60,141	121,902
Debt Services	2,076	0%	2,076	-	-	-	-	-
Total Expenditures	4,607,589	100.00	4,607,589	310,962	588,308	1,598,768	1,717,178	2,211,687

Net Revenue Over Expenditures	\$ 122,700	2.59	\$ 122,700	\$ (249,390)	(414,824)	\$ 247,210	(\$ 21,697)	\$ 200,601
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	Total	Total
Annual Contingency Reserve (1-2%)	\$ 540,000	\$ 450,000
Annual Equip Replacement Reserve	\$ 726,237	\$ 676,237
Future Capital Construction Reserve	\$ 945,573	\$ 945,573
ADA Reserve	\$ 30,032	\$ 25,032
CalPERS unfunded liability reserves	\$ 229,000	\$ 183,200
TOTAL RESERVE BALANCES	\$ 2,470,842	\$ 2,280,042
Net Position	\$ 21,900	\$ 21,900

Balance Sheet

8/31/2020

	Current YTD
ASSETS	
<u>Current Assets</u>	
Imprest Fund (Petty Cash)	910.00
First Foundation - Friends 501(c)(3)	32,467.28
First Foundation Bank	56,224.44
Placer County Treasure-General	3,447,566.66
Placer County Treasurer - City Trust	206,163.46
Accounts Receivable	(3,317.59)
PCOE Receivables	23,549.31
Prepaid Liability Expense	40,425.00
Prepaid Workers Comp Insurance	100,845.33
Total Current Assets	3,904,833.89
<u>Fixed Assets</u>	
Fixed Assets: Land	1,970,546.12
Fixed Assets: Structures	12,938,861.54
Fixed Assets: Equipment	1,394,754.68
Fixed Assets: Computer Equipment & Software	116,625.14
Fixed Assets: Vehicles	265,282.64
Fixed Assets: Office Furniture & Rec Equipment	82,166.15
Construction In Progress	1,153,283.41
Less: Accumulated Depreciation	(10,384,241.63)
Total Fixed Assets	7,537,278.05
TOTAL ASSETS	\$11,442,111.94
LIABILITIES AND NET PROFIT	
<u>Current Liabilities</u>	
Prepaid Revenue	38.00
PGE Tru-up payable	1,347.27
Gift Certificates	168.00
Compensated Absenses	131,995.16
Sales Tax Payable	120.71
Social Security-FICA Payable	10,919.85
Total Current Liabilities	\$144,588.99
<u>Net Position</u>	
Investments in Fixed Assets	7,537,278.05
RFB: Reserved (City Mitigation)	205,837.14
GFB: Youth Assistance Fund	22,337.87
General Fund Balance	823,864.44
DFB: Annual Equip Replacement Reserv.	676,236.72
DFB: Annual Contingency Reserve	528,000.00
DFB: Reserved for Future Capital Construction	945,573.52
RFB: Arboretum Grant Fund	13,275.73
RFB: Reserved (Atwood)	(13,592.13)
RFB: Atwood III-Equip Repl Fund	8,003.66
DFB: Unfunded Liability - CalPERS	241,000.00
RFB- 501(c)(3) Fund	32,467.28
GFB: General Fund (ADA Reserve)	30,031.75
Net Profit (Loss)	247,208.92
Total Net Postion	\$11,297,522.95
TOTAL LIABILITY AND NET POSITION	\$11,442,111.94

Auburn Rec & Park

Profit & Loss - Summary
4/1/2020 To 8/31/2020

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
OPERATING REVENUE					
Park & Recreation Services	33,722.53	199,982.80	183,465.00	16,517.80	109.00
Rents & Concessions	1,039.52	23,751.75	(861.00)	24,612.75	(2758.62)
Miscellaneous Revenue	2,550.40	28,566.93	11,640.00	16,926.93	245.42
Grants & Donations	20,940.04	21,901.04	455.00	21,446.04	4813.42
Interest Income	6,096.57	14,766.95	16,850.00	(2,083.05)	87.64
Taxes Revenue	(2,778.35)	1,557,008.75	1,483,732.00	73,276.75	104.94
TOTAL OPERATING REVENUE	\$61,570.71	\$1,845,978.22	\$1,695,281.00	\$150,697.22	108.89%
OTHER FINANCING SOURCES					
TOTAL OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL REVENUES	61,570.71	1,845,978.22	1,695,281.00	150,697.22	108.89
EXPENDITURES					
Program Expenses	(8,373.05)	(32,606.17)	(16,975.00)	(15,631.17)	192.08
Operations & Supplies Expense	29,725.14	132,358.72	140,875.00	(8,516.28)	93.96
Utilities Expense	22,462.87	109,427.36	114,220.00	(4,792.64)	95.80
Legal Expenses	288.50	1,077.02	0.00	1,077.02	0.00
Professional Services	4,734.59	12,893.44	26,406.00	(13,512.56)	48.83
Bldg & Grounds Maintenance	27,230.58	145,540.57	168,021.00	(22,480.43)	86.62
Property Tax Administration/LAFCO	0.00	3,108.67	3,049.00	59.67	101.96
Salaries Expense	171,640.35	723,859.46	758,442.00	(34,582.54)	95.44
Benefits & Payroll Costs	46,505.58	352,090.11	409,724.00	(57,633.89)	85.93
Fixed Asset Expense	0.00	50,256.42	19,325.00	30,931.42	260.06
Capital Improvement Projects	0.00	35,551.36	60,141.00	(24,589.64)	59.11

Auburn Rec & Park
 Profit & Loss - Summary
 4/1/2020 To 8/31/2020
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
TOTAL EXPENDITURES	\$310,960.66	\$1,598,769.30	\$1,717,178.00	(\$118,408.70)	93.10%
NET REVENUE OVER EXPENDITURES	(\$249,389.95)	\$247,208.92	(\$21,897.00)	\$269,105.92	(1128.96)%
ADJ. NET REVENUE OVER EXPENDITURES	(\$249,389.95)	\$247,208.92	(\$21,897.00)	\$269,105.92	(1128.96)%

Item 5.4 Cover sheet – Resolution #2020-27: Changes to Conflict of Interest Policy

Auburn Area Recreation and Park District (ARD) Policy Committee meeting September 16, 2020; Board of Directors meeting September 24, 2020

The Issue

Shall the Auburn Area Recreation and Park District (ARD) adopt Resolution #2020-27, updating and amending its Conflict of Interest Code?

Background

Every two years, local agencies receive a request from Placer County to update their Conflict of Interest Code. This information eventually is sent to the California Fair Political Practices Commission.

ARD staff reviewed its Conflict of Interest Code and did not note any changes, sending back the required form noting no changes. Michael Profant with the Placer County Counsel office subsequently called and let ARD know that the County would like to see ARD's legal counsel listed as a separate line in Appendix A. That change has been made.

Recommendation for the Policy Committee

The Policy Committee sent a positive recommendation for the Board of Directors to approve Resolution #2020-27. The Committee also recommended that this item be placed on the Consent Calendar.

Fiscal Impact

N/A

Attachments

Resolution #2020-27 and updated Conflict of Interest Code (Appendix A).

RESOLUTION NO. 2020-27

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE AUBURN AREA RECREATION AND PARK DISTRICT
ADOPTING A CONFLICT OF INTEREST CODE**

WHEREAS, the Political Reform Act, Government Code sections 81000, et seq., requires every state or local government agency to adopt and promulgate a conflict of interest code and to update such code every five years; and

WHEREAS, the Auburn Area Recreation and Park District ("District") must update its conflict of interest code that is currently enacted in Section "V" of the District's Policies and Procedures Manual; and

WHEREAS, the Fair Political Practices Commission ("FPPC") has adopted a regulation, 2 California Code of Regulations section 18730, setting forth the terms of a standard model conflict of interest code, which can be incorporated by reference, and which will be amended from time-to-time by the FPPC to conform to any amendments in the Political Reform Act after public notice and hearing pursuant to the Administrative Procedures Act, Government Code sections 11370, et seq.; and

WHEREAS, incorporation by reference of the terms of regulation 2 California Code of Regulations section 18730, and any amendments to it, as the District's conflict of interest code will minimize the actions required to keep the District's conflict of interest code in conformity with state statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Auburn Area Recreation and Park District as follows:

Section 1. The terms of 2 California Code of Regulations section 18730, and any amendments to it that may be duly adopted from time-to-time by the FPPC, are hereby adopted by reference as the Conflict of Interest Code of the District.

Section 2. The list of designated employees/positions and disclosure categories attached hereto as Appendix "A" are hereby adopted as the Appendix of designated employees and disclosure categories referred to in 2 California Code of Regulations section 18730(b)(2).

Section 3. This conflict of interest code shall become effective upon the date of its approval by the Placer County Board of Supervisors, or designee, which is the code reviewing body for the Authority pursuant to Government Code section 82011(b).

Section 4. Designated employees shall file statements of economic interest with the Secretary of the District. Upon receipt of the statements of the Board Members, the District shall make and retain copies and forward the originals of these statements to the Clerk of the County of Placer. Statements for all other designated employees will be retained by the District as permanent public records.

Section 5. Section "V" of the District's Policies and Procedures Manual is hereby repealed.

The foregoing resolution was duly **PASSED and ADOPTED** at a meeting of the Board of Directors of the Auburn Area Recreation and Park District held on _____, 2020, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

Attachment: Appendix "A"

Scott Holbrook
Chairman, Board of Directors

ATTEST:

Patricia B. Larson
Secretary, Board of Directors

APPENDIX "A"
TO THE AUBURN AREA RECREATION AND PARK DISTRICT
CONFLICT OF INTEREST CODE

I. Disclosure and Disqualification Requirements. The disclosure and disqualification requirements for employees and individuals occupying the positions designated below shall be as set forth by regulation of the Fair Political Practices Commission (Title 2, California Code of Regulations, Section 18730, hereafter "Section 18730"), as Section 18730 may be amended by the Fair Political Practices Commission from time-to-time.

II. Designated Employees/Positions. The employees/positions listed below constitute the list of designated employees/positions that are required to complete a Statement of Economic Interests (Fair Political Practices Commission Form 700). The individual occupying each position is deemed to make, or participate in the making of, decisions that may have a material effect on a financial interest of that individual. The individuals occupying the designated positions shall disclose their economic interests in accordance with the corresponding disclosure categories, defined in Appendix "A".

Designated Employees/Positions	Disclosure Category
Members of the Board of Directors	1
District Administrator	1
Administrative Services Manager	2
Recreation Services Manager	2
Youth Services Manager	2
Customer Service/Marketing Manager	2
Landscape Architect	2
Facilities and Grounds Manager	2
Facilities and Grounds Supervisor	2
Legal Counsel (contracted)	1
Consultants ¹	1

III. Disclosure Categories - Defined.

(CATEGORY 1)

Persons in Category 1 shall disclose all interests in real property which are located entirely or partly within District boundaries or within two miles of District boundaries, or of any land owned

¹ Consultants shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The Chairman of the Board may determine in writing that a particular Consultant, although a "designated position," is hired to perform a range of duties that is limited in scope, and thus, is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the Consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chairman of the Board's determination is public record and shall be retained for public inspection in the same manner as this Conflict of Interest Code. Consultants that manage the District's investments shall file pursuant to Government Code section 87200 et seq.

or used by the District. Such interests includes any leasehold, beneficial or ownership interest, or option to acquire such interest in real property.

Persons in Category 1 shall also disclose all investments and business positions in business entities in or income from any sources that: (a) are engaged in the acquisition or disposal of real property in the District; (b) are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the District; or (c) manufacture of sell supplies, books, machinery or equipment of the type used by the District.

(CATEGORY 2)

Persons in Category 2 shall disclose investments or business positions in, or income from, all sources that provide any service or good that is the type used by the department which the designated person manages or directs.

SECTION: 6.0

BOARD REPORTS, VANDALISM REPORTS, AND THE PROJECT ACTIVITY REPORT ARE ATTACHED.

Kahl Muscott
District Administrator
Report to the Board of Directors
September, 2020

- As of the writing of this report, the following is true about ARD facilities and amenities (NO CHANGES FROM LAST MONTH)

Currently OPEN, with appropriate restrictions (social distancing, members of the same household, etc.):

- General park areas and walking pathways
- Pickleball courts
- Tennis courts
- Disc golf
- Ashley Memorial Dog Park
- Basketball courts
- Skate Park
- All parking lots
- Ballfields
- Individual picnic tables
- Buildings

Currently CLOSED, per order of the State/County:

- Playgrounds
- Picnic areas

Note #1: cancelled events: Ukulele Fest, Party in the Park, Ain't Necessarily Dead Fest; Food Truck Fiesta; Auburn Harvest Festival

- As of the writing of this report, ARD has not had a positive COVID test for an employee or participant in a program. There have been people with symptoms, but so far all have tested negative.
- We have received the ok from Placer County and CAPRI to move forward with a drive-in concert event at Overlook Park. The event will be small (only 62 cars can fit), however we have sponsors willing to underwrite the costs of the event, meaning that any money taken in from the vehicles is profit. The event will take place October 10th.
- We have also received the ok from Placer County and CAPRI to move forward with our Trick or Treat Trail at Recreation Park on October 17. The trail will feature local vendors handing out candy (in a safe manner), scarecrows and the Giant Pumpkin contest.
- We have started some non-contact adult activities. This includes yoga, pilates, fencing and Tai Chi. Most of these classes will take place in a gym, where we can spread people out. We still do not have permissions for any sort of adult sport or any activity with contact. This includes drop-in basketball and volleyball.
- Mike and Jesse worked with a local woman wanting to put a couple of Kindness Rock Gardens at our parks (Recreation and Regional). A couple of spots were identified and approved.
- We have looked in to the costs to install MERV 13 filters in the HVAC units throughout the District. Moving from our current MERV 11 to a MERV 13 would cost an extra \$1,000/month. The MERV 13 filter is a recommendation, and at this point, ARD will be sticking with the MERV 11 filters.

\$1,000/month. The MERV 13 filter is a recommendation, and at this point, ARD will be sticking with the MERV 11 filters.

- Katie Kenoyer, Placer County's Program Supervisor for the Business Advantage Network, is assisting ARD by posting two current job openings in their daily job leads. We have struggled recently to get enough qualified candidates. Katie indicated that the County is also experiencing a similar problem.

Meetings and events attended/scheduled to attend

9/1: Rotary

9/1: Centrica re: Toggle session

9/2: Regional Park property walk with Director's Gray and Lynch

9/3: 24 acres site visit with Dudek reps

9/8: Recreation and Youth Services Budget revision meeting

9/8: Rotary

9/9: Centrica

9/10: Andy Fisher and Ted Rel, Placer County Parks re: funding requests and upcoming projects

9/10: Meet and greet with APD, City Manager

9/10: Food Truck visit to Recreation Park

9/11: City of Auburn Special Session

9/14: Central Valley Asphalt at Ashford Park re: asphalt repairs near bridge

9/15: Rotary

9/16: A&D

9/16: Policy Committee

9/16: Finance Committee

9/17: Facilities and Grounds Budget Revision Meeting

9/18: Food Truck visit to Recreation Park

9/21: Scott Gayner, Western Community Housing re: sale of Mt. Vernon property

9/22: Rotary

Note: most meetings were held remotely/telephonically

District Administrator Board Report Addendum

Art in the park proposals and approvals

September, 2020

Two artists have proposed murals on the skate park wall. The proposals and "thumbnail" sketches of this artwork is attached. All artwork has been approved.

XXXI. Public art policy

All proposals for art at ARD parks and facilities will be presented to the District Administrator via the Art at ARD proposal form. The District Administrator and staff will review the proposed artwork and approve the proposal, deny the proposal or request further information. Denied proposals can be appealed to the ARD Board of Directors for review and consideration. Appeals will be made at the next available Board of Director's meeting.

All reviews of proposed artwork should include a review by law enforcement.

A copy or photos of the approved artwork will be included in the staff report section of the ARD Board of Directors agenda packet. This information should be made available at the next available Board of Director's meeting.

For the purposes of this policy, art or artwork refers to permanent art (given/donated or loaned) intended to enrich ARD park and facility environments for residents and visitors. Permanent as described in this policy refers to art or artwork that is meant to remain in place for a period of at least 6 months.



**Auburn Area Recreation and Park District
ART at ARD PROPOSAL**

Please complete this application as fully as possible

Date 9/13

Art/Project name SKATE

Is this Art/Project being given donated or loaned to ARD? If it is being loaned, what the proposed length of time before the Art/Project will be returned to the artist? _____

Art/Project location (please include a sketch of the location)
Auburn Skate Park - picture attached

Proposed by: Elisha Gallo
PI _____
Address _____

Please provide a description of the artwork, including conceptual drawings and/or photographs
I am going to write the word "SKATE" with a skeleton skater.

Please provide a statement of reason or purpose of the artwork
Requested by friends who frequent the skate park.

Are you aware of any reasons that this artwork may be controversial? If so, please explain
It has a skeleton which may offend some.

Please describe the materials to be used in the creation of the artwork
base paint and spray paint.

Please describe the installation procedures for the artwork
lay base paint background, sketch design with spray paints, fill with color, outline.

Please describe any special maintenance requirements for the artwork

Please provide some information on you/the artist's background.

I am a 19 y/o mural artist and have been practicing my art on a daily basis and I love to learn more about art on canvas or wall.

Approximate Art/Project value \$150-200

Review policies

- All proposed art will be reviewed by ARD staff and local law enforcement. Please allow up to 60 days for review.
- Proposals will be approved, denied or sent back for further information.
- Denied proposals can be appealed to the ARD Board of Directors at the next available Board of Director's meeting.

If approved, the artist is responsible for and agrees to the following items and tasks:

- All financial considerations involved with the artwork, including installation, labor and materials. ARD is not prohibited from contributing financially to the artwork or installation thereof.
- Arranging for the development and installation of the artwork as per the approved proposal.
- Signing a donation agreement (if the art is a donation) unconditionally transferring ownership of the artwork, after installation, to the Auburn Area Recreation and Park District.
- Signing a loan agreement (if the art is on loan).
- Providing all required insurance coverage. The determination of whether insurance coverage is needed will be made by ARD staff.
- Understanding that all artwork is subject to removal should the artwork present a safety hazard, if there have been significant changes in the use, character or design of the site, if the artwork requires extensive maintenance, has a faulty design or workmanship or the artwork has been damaged and the repair is impractical or unfeasible. Significant, adverse public reaction to the artwork may also constitute removal.

I, the undersigned, have read and understand this document. I further understand that the Auburn Area Recreation District Board of Directors, staff and contractors are not responsible for the safety, security and condition of the artwork before, during or after installation at an ARD owned or managed facility.

Elisha Gallo

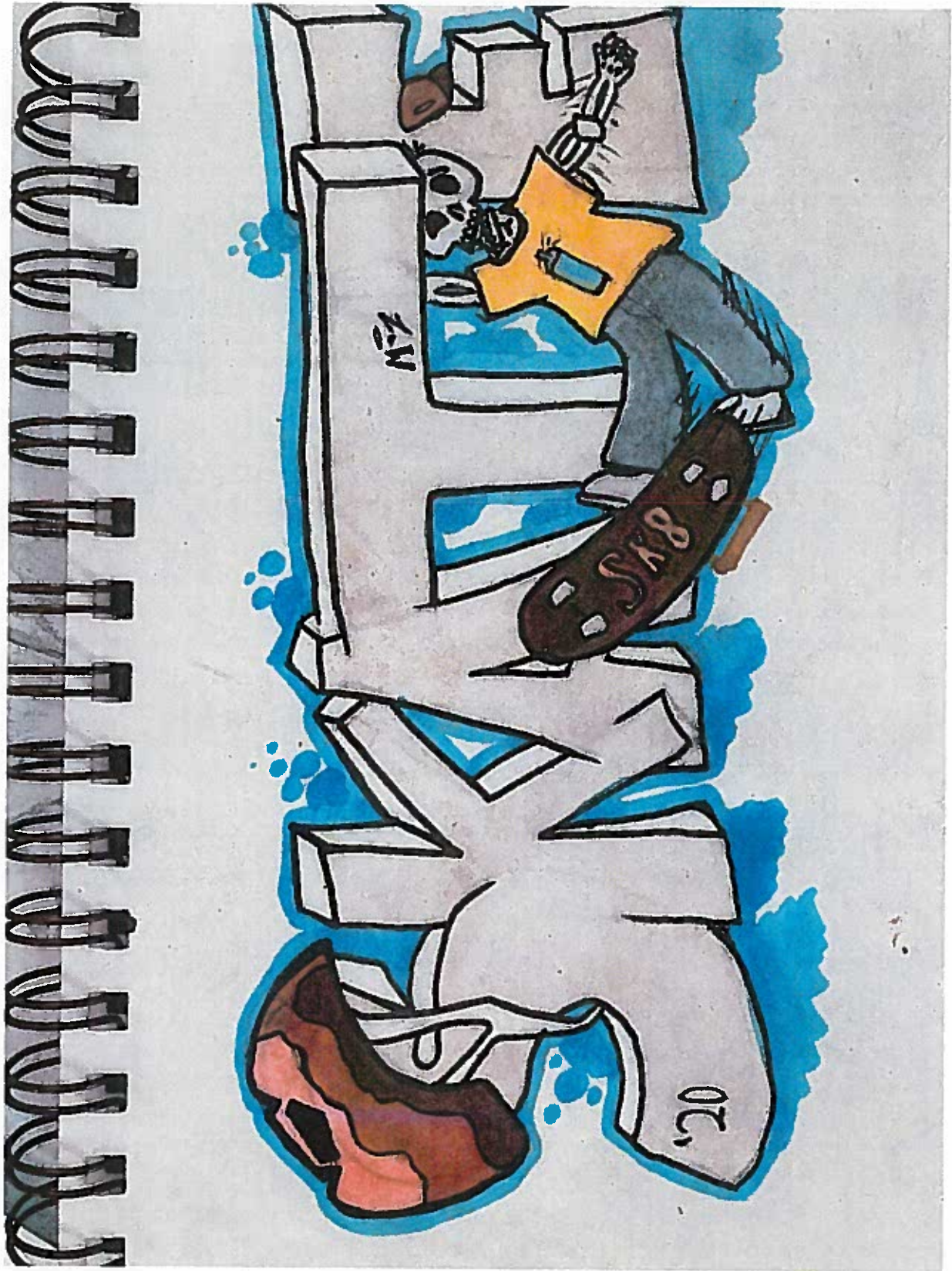
Name (Printed)

Signature

9/13

Date

Signature of parent or legal guardian if artist is under 18 years of age





Auburn Area Recreation and Park District
ART #1 ARD PROPOSAL

Please complete this application as fully as possible

due 09-01-2010

Art/Project name: There is always more

Is this Art/Project being: given/donated or loaned to ARD? If it is being loaned, what the proposed length of time before the Art/Project will be returned to the artist? NA

Art/Project location (please include a sketch of the location)

Proposed by: Raith Davis

Phone: _____ E-Mail: _____

Address: _____

Please provide a description of the artwork, including conceptual drawings and/or photographs

see attached

Please provide a statement of reason or purpose of the artwork

add new art + more color to the skatepark

Are you aware of any reasons that this artwork may be controversial? If so, please explain

NO

Please describe the materials to be used in the creation of the artwork

exterior colored paints

Please describe the installation procedures for the artwork

sketch, outline, paint. (2-3 day process) within a 2 week period.

Please describe any special maintenance requirements for the artwork

None

Please provide some information on possible artist's background

Sketching and painting in a kitchen of mine

Approximate Art/Project value \$ 1

Review policies

- All proposed art will be reviewed by ARD staff and local law enforcement. Please allow up to 60 days for review.
- Proposals will be approved, denied or sent back for further information.
- Denied proposals can be appealed to the ARD Board of Directors at the next available Board of Director's meeting.

If approved, the artist is responsible for and agrees to the following items and tasks:

- All financial considerations involved with the artwork, including installation, labor and materials. AND it not prohibited from contributing financially to the artwork or installation thereof.
- Arranging for the development and installation of the artwork as per the approved proposal.
- Signing a donation agreement (if the art is a donation) unconditionally transferring ownership of the artwork, after installation, to the Auburn Area Recreation and Park District.
- Signing a loan agreement (if the art is on loan).
- Providing all required insurance coverage. The determination of whether insurance coverage is needed will be made by ARD staff.
- Understanding that all artwork is subject to removal should the artwork present a safety hazard, if there have been significant changes in the use, character or design of the site, if the artwork requires extensive maintenance, has a faulty design or workmanship or the artwork has been damaged and the repair is impractical or unfeasible. Significant, adverse public reaction to the artwork may also constitute removal.

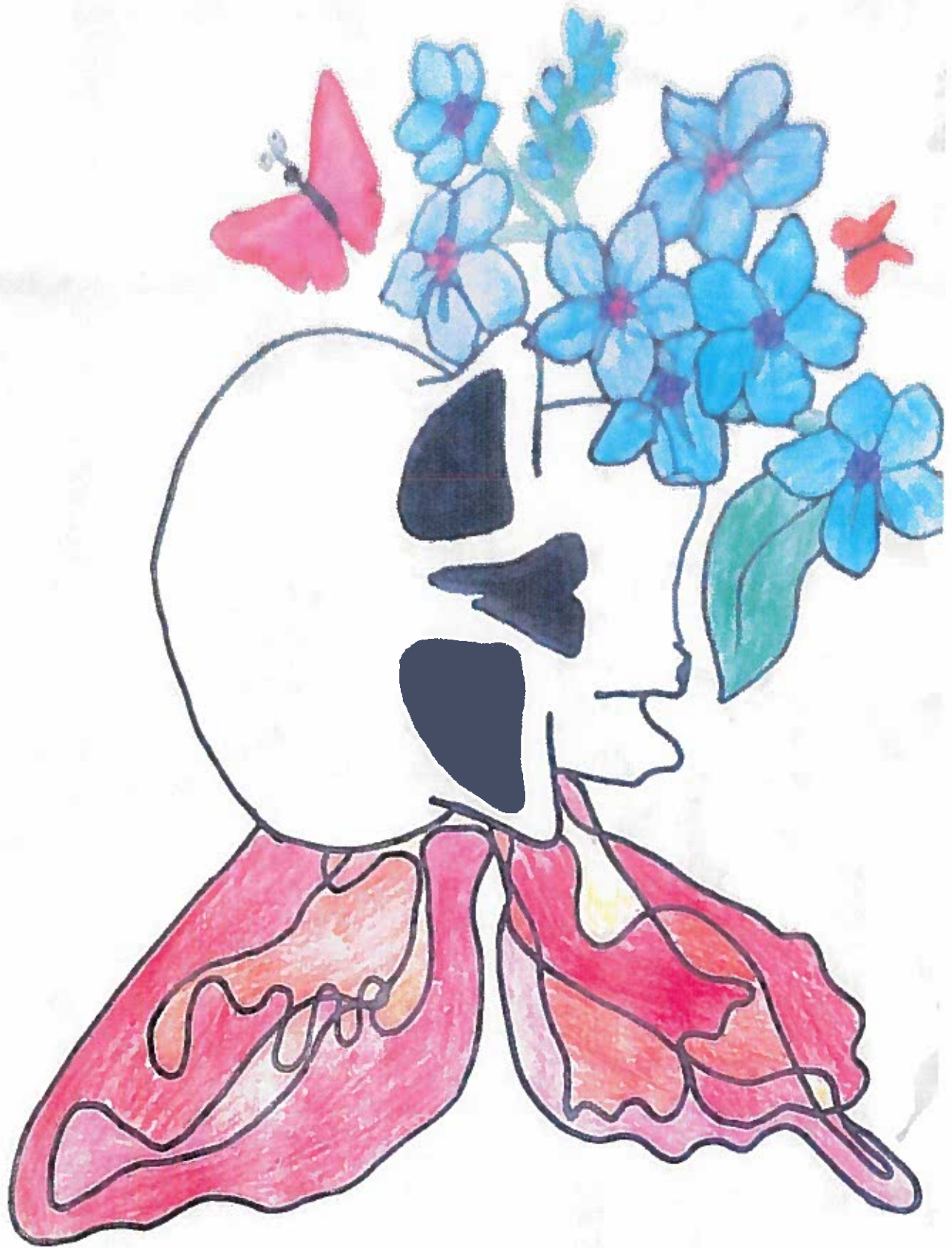
I, the undersigned, have read and understand this document. I further understand that the Auburn Area Recreation District Board of Directors, staff and contractors are not responsible for the safety, security and condition of the artwork before, during or after installation at an ARD owned or managed facility.

Faith Davis
Name (Printed)

08-03-2020
Date

Faith Davis
Signature

Stephanie Davis
Signature of parent or legal guardian if artist is under 18 years of age



Veona Galbraith
Administrative Services Manager
Report to the Board of Directors
September, 2020

August's Financials

Revenues –

- Program Revenues are up \$16,500 above budget. (Recreation programs account for this)
- Rents and Concessions are up \$24,600 above budget. We have \$13,500 above budget in Pool Rentals, the rest comes from facilities with slight revenues above the refunds that we anticipated. Some groups have held onto their credits anticipating re-booking their rentals as soon as they can.
- Miscellaneous Revenues are up because we received \$15,000 for our new trailer and reimbursement for our truck repairs. (the accident was in last fiscal year, so we report the revenue here)
- Interest Revenue is under because we have not received final August reports from Placer County
- Tax Revenues are up by \$73,000.

Expenses –

- Program Expenses are above budget by \$15,600, since we ran programs that weren't budgeted for, we have expenses in running those programs.
- Professional Services Expense are under by \$13,500. In most cases, this is because of much lower merchant fees due to lack of programs.
- Maintenance Expenses are under by \$22,000. \$16,000 was set aside for Shockley Maint billing that we have not received, maintenance at Rec Park is also down \$11,000.
- Benefits & Payroll Expenses are under by \$92,000. Most savings have occurred due to cut hours. (Admin \$13,000, C Serv \$11,000, Rec \$7,900, Aqua \$6,000 and F & G \$60,000 which is currently understaffed). The majority of health insurance was not paid for in August due to the CalPERS Health Care change that happened Sept 1st. We will double pay for most employees in September
- Assets are over by \$30,000. The mower was budgeted for in fiscal year 2019-20, but didn't arrive until this fiscal year. Funds to pay for this come from the Equipment Reserves.

Appointments to Note for Aug – Sept:

- Centrica overall toggle review, final meeting
- Meetings with staff for Mid-year budget
- Mt Vernon Meeting with Scott Gainer
- Research on pension liability reduction
- Preparing Mid-Year Budget 2020-21 COVID Year

Jesse Williams
Facilities & Grounds Manager
Report to the Board of Directors
September, 2020

Ashford Park, Canyon View Community Center, Meadow Vista Park, Placer Hills Park, Recreation Park, Regional Park:

- Lifeguard First Aid and Safety serviced all our first aid kits and eye wash stations.

Ashford Park:

- Serviced the #24 truck.
- Serviced the irrigation pump.

Recreation Park:

- Serviced the Jacobsen R311T Wide Area Mower.
- Repaired the ADA ramp to the court yard between the Day Camp Modules.
- Re-painted the picnic units at picnic unit #1 and #2.
- Performed repairs to the retainer walls throughout the park.

Regional Park:

- Finished repairing the partitions in the lower restrooms.
- Placer County Office of Education recognized staff at Regional Park for being a vocational education partner with them in 2019-2020. At this park, staff provide students with vocational skills training and work site exposure by providing these students with specific job duties during set hours and days.

Other:

-We have ended our contract with Lifeguard First Aid and Safety for maintaining our first aid kits. We will be performing this service inhouse moving forward.

Mike Scheele

Landscape Architect/Project Manager

Report to the Board of Directors

September, 2020

- **ARD Bike Park Project:** Staff continues to work with the Bike Park lead advocate Diana Boyer and the District graphic designer and has now finalized the final trail name, directional and warning signs. Quotes are being sought from local sign/graphics production companies. These smaller metal signs (8.5" x 11" and 11 x 17) will be mounted on small driven steel posts throughout the bike park. There will also be two larger (24 x 36) "Bike Park Closed" signs that will be placed out free-standing as needed. As previously reported, Lead Advocate Boyer successfully procured donated ground clearing work in the Phase 2 bike park jump area from Granite Bay Excavating (GBE) and this work has been completed. The Tiechert soil donation fell through but GBE has found a source for an even larger amount of donated soil however the delivery date is currently not known. At last word, GBE is waiting on their grading permit prior to moving the soil. Once the donated fill soil has been placed in the Phase 2 area, the existing chain link fence will be repaired and the area sealed off until additional funds or donations are obtained to implement more Phase 2 features. Key phase 2 features remaining that could use donations include the Sherland Canal bridge crossing, the wooden border fence and irrigation/planting work. Staff is working with volunteer group on a conceptual Phase 1 and 2 trail watering irrigation plan to come up with a list of materials needed for fundraising purposes. Rain Bird Irrigation Equipment Company has committed to donations of equipment should the plan be implemented. DUDEK's Habitat

Restoration Group is looking at the watering plan drawings and has visited the site to conduct feasibility analysis and provide cost estimating assistance. Staff has also been working on a Bike Park Trails Exhibit drawing for use on bike park websites & social media until the final, big bike park sign/map design is completed.

- **24 Acre Project Progress and Prop. 68 Statewide Park Development and Community Revitalization Program (SPP) Grant Application:** The APPLICATION for this final round of potential funding is due December 14th, 2020 and any projects seeking funding must have a CEQA process completed by March 2021. In order to apply for the grant, the District (all public agencies/the grantee) must pass a resolution approving the application, it's provisions and procedures and acknowledge that the District will enter in to a contract with the State of California to complete the project(s). Staff is working with Doug Houston to assist in the preparation of the grant application and will prepare the required resolution for Board approval prior to submittal of the application. Staff had a kick-off meeting with DUDEK on 8/26 to start the 24 Acres Master Plan Update/CEQA process and conducted a site visit of the property on 9/3. DUDEK is preparing a list of what the two upcoming revised master plan alternative concept drawings could show for District review. After District review the drawings will be prepared and put out for public comment via website, Facebook and will be announced in a one-mile radius around the property via a postcard sent via US mail. It is anticipated that valid public review and comment can be obtained without a typical public/group meeting format. Feedback on the two concept plans will be used to create a draft final master plan which will be put out one additional time for public review and comment prior to finalization. This finalized/updated 24-acre master plan is what will be used as base design for the CEQA process.
- **Overlook Park Restroom ADA Upgrades:** NO NEW ACTION. Project can be done in-house when staffing levels allow.
- **James Ballfield Outfield Turf Replacement Project:** NO NEW ACTION. Postponed.
- **Recreation Ballfield Infield Renovation Project:** NO NEW ACTION. Postponed.
- **Placer Hills Pool Parking Area Renovations:** NO NEW ACTION. Postponed.
- **Meadow Vista Park Parking Lot Re-Sealing/Striping Project:** NO NEW ACTION. Postponed.
- **Miscellaneous Items:** Creating/updating emergency exit diagrams for District buildings including off-site Discovery/Day Camp buildings at local elementary schools, preliminary pricing and coordination of asphalt repair project at the Ashford Park vehicle entry bridge, investigation and prelim pricing for a VFD at Railhead Park irrigation pump, coordinating possibly two new Memorial Benches for placement at Overlook Park or near the Bike Park, preliminary pricing/coordinates replacement of the Ashford Park irrigation filter, infill planting design and renovated drip system renovation project at Ashford Park entry walk, updates of monthly Board reports/A&D Project Activity Reports etc.

Manouch Shirvanioun
Marketing & Customer Service

Report to the Board of Directors
September, 2020

We continue to receive many inquiries regarding facility rentals and park usage for private and organized gatherings.

Once we moved from Purple to the Red zone category, I called certain regular renters to inform them that they can start using the building. So far, all of them would like to remain socially distanced until we move to a different level.

We have the following youth groups using our fields:

- Auburn Acres Volleyball using Regional C field once a week
- Stings Baseball using James field twice a week
- Team Hustle using James field three times a week

Also working with a couple of difference groups that would like to hold a very low-key Halloween event at Meadow Vista Park.

Mark Brunner
Recreation/Youth Services Manager
Report to the Board of Directors
September, 2020

Aquatics:

- The 2020 aquatics season came to an end on September 4. The pool will reopen the first week of March, 2021.

Chipper's Enrichment Club:

- Chipper's Enrichment Club is currently operating on the school campuses of Auburn Elementary, Skyridge Elementary, Newcastle Elementary, and at the Recreation Park Discovery Camp modular. Staff begin the first half of the day supporting the students through their distance learning. The staff have been amazing in making sure that the students are in each of their classes on time and have completed all of their school work. The second half of the day resembles more of a traditional recreation day camp.

Drive In Concert:

- In partnership with Maki Heating and Air, we are planning for drive in concert at Overlook Park on October 10. The event will be fully sponsored by Maki. The headline act will be a local favorite, Moonshine Crazy. The concert will go from 4:30-7pm. Staff has determined that we will be able to sell 63 drive in tickets for the event.

Preschool:

- The ARD Preschool opened on August 31. Teacher Renata and Michelle have done an excellent job rearranging the room to ensure for social distancing requirements. All preschoolers are required to wear a face covering while indoors. Many of the students have chosen to wear a face shield covering for the class. Dutch Brothers of Auburn and the Marx family have generously sponsored the Preschool.

Recreation Programs:

- With Placer County moving into the red tier, it has allowed for some of our regular recreation programs to restart their classes indoors. The programs that returned in September were Pilates, Kids Yoga Art, Shotokan Karate, Turns N Tumble Ballet, Tai Chi, and Historical Fencing. All of these classes were allowed to return under the current guidelines since they do not allow for contact with their participants. Social distancing can be applied and the programs can run safely.

TGI Food Truck Thursdays:

- Youth Services has been scheduling a food truck every Thursday night at Recreation park to help raise money for technology upgrades and computers. At the end of the night Youth Services receives 10% of what the food truck has generated in sales that night. Here is the schedule for the food trucks:
 - September 10th: Fire Goddess Pizza
 - September 17th: The Real Curry Queen
 - September 24th: Marias Tacos
 - October 1st: JoJo's Hawaiian Fried Chicken
 - October 8th: Bounty Food Truck
 - October 15th: Pasta Ala Mode

Trick or Treat Trail:

- With the approval from Placer County Health, we will be hosting a revised version of the Harvest Festival. We will be providing a safe option for families to Trick or Treat with their children. Trick or Treat Trail would allow the families the opportunity to walk a half mile loop around Recreation Park to Trick or Treat at booths manned by local vendors and agencies. The event will be hosted at the beautiful Recreation Park on October 17 from 11am-2pm. This event would be free to attend. The pumpkin weighing contest will also take place simultaneous to the event in the upper parking lot at Recreation Park.

8/17/2020

AUGUST 2020 VANDALISM REPORT

VANDALISM

8/14/2020 burn holes & cracks on playground equip.
Regional Park

LABOR COSTS

\$2,072.00

MATERIAL COSTS

\$3,430.00

8/14/2020 graffiti at Overlook Park

\$52.00

\$186.00

8/28/2020 lower restrooms burned & broken sinks
Regional Park

\$166.40

\$4,223.50

Total labor	\$2,290.40	Total material	\$7,839.50
Total for year	\$2,442.51	Total for year	\$8,540.08

7/30/2020

JULY 2020 VANDALISM REPORT

VANDALISM

	LABOR COSTS	MATERIAL COSTS
7/10/2020 Meadow Vista Park Graffiti	\$18.00	\$8.97
Throughout the park		
7/10/2020 Ashford Pa PARK Graffiti Restrooms	\$17.00	\$29.27

Total labor	\$35.11	Total material	\$38.24
Total for year	\$152.11	Total for year	\$700.58

6/30/2020		JUNE 2020 Vandalism Report			
		VANDALISM	LABOR COSTS	MATERIAL COSTS	
6/8/2020	CVCC	Stolen sign - replaced	\$26.00	\$24.61	
6/8/2020	REGIONAL PARK Restroom	Broken lights - replaced	\$13.00	\$106.90	
6/8/2020	ASHFORD PARK	Door & Padlock - replaced Destroyed	\$26.00	\$263.82	
6/19/2020	REGIONAL PLAYGROUND	Snap rings - replaced Broken	\$26.00	\$3.19	
6/19/2020	ASHFORD PARK	Toilet paper holders replaced Stolen from men's & women's restrooms	\$26.00	\$263.82	
			Total labor	\$117.00	Total material
					\$662.34

6/1/2020

VANDALISM REPORT

THERE WAS NO VANDALISM FOR THE MONTH OF MAY 2020.

5/21/2020

VANDALISM REPORT

THERE WAS NO VANDALISM FROM THE MONTH OF APRIL 2020.

General Ledger

From: 3/1/2020
 Date: 3/31/2020
 Account: 7-000-7764-000
 To: 7-000-7764-000

Include: Posting, Unit

Date	Jml No.	Orig. Audit Trail	Description	Description	Orig. Master Number	Orig. Master Name	Period Segment3	Beginning Balance:	Debit	Credit
7/2020	194,191	PMTRX00004177	Paint Liners, 3 pkRollersSkatepk	ULINE 3/17 JW	A0626422	Warmhouse Paint Incorporated		\$4,498.83		
1/2020	194,460	PMTRX00004178	Smokers Receptacle Wall mount			US Bank			\$18.76	
Entries: 2										
Account: 7-000-7764-000								Ending Balance	\$250.06	\$0.00
Grand Totals:								Ending Balance	\$269.41	\$0.00
Accounts 1								Beginning Balance	\$269.41	\$0.00
March Subtotals:								Ending Balance	\$269.41	\$0.00
Totals:								Ending Balance	\$269.41	\$0.00
Net Change								Ending Balance	\$269.41	\$0.00
Net Change								Ending Balance	\$269.41	\$0.00

3/27 → Graffiti - Skatepark sound wall
 3/31 → Smashed the old cigarette container - Olenok

Vandalism Report March 2020

2/21/2020

VANDALISM REPORT

THERE WAS NO VANDALISM FOR THE MONTH OF FEBRUARY, 2020.

1/24/2020

VANDALISM REPORT

VANDALISM	LABOR COSTS	MATERIAL COSTS
Stolen items - replaced	\$21.00	\$25.15
Broken toilet paper dispenser & sanitary box	\$43.00	\$12.10
Graffiti	\$17.00	\$8.14

12/6/2019 Rec. Park Women's restroom

12/6/2019 Rec. Park Women's restroom

12/20/2019 Meadow Vista Park

Total Labor	\$79.00	Total	\$45.39
		Material	

2020/2021 PROJECT ACTIVITY REPORT		UPDATED 09/10/20	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK		PEACH/FLESH COLORED SECTIONS INDICATE NEW ACTIVITY	
James Balfield-Outfield Bermudagrass Conversion Project (2019)	42,000.00	Staff has been able to get one preliminary quote for converting the outfield from Rye/Bluegrass to Hybrid Bermuda (\$22,080.00 for conversion & \$19,136.00 for 3 month grow-in+maintenance). It was determined however at the 5/28 Board meeting that due to Covid-19 budget and staff impacts this work will be postponed to next year.	SEPTEMBER 2021
PLACER HILLS POOL			
REGIONAL PARK			
OVERLOOK PARK			
24 ACRE PROPERTY			
Statewide Park Development and Community Revitalization Program Grant (2018/2019)	190,000.00	The full name of the state grant program is the "Statewide Park Development and Community Revitalization Program" or SPP for short. The APPLICATION for this final round of potential funding is due December 14th, 2020 and any projects seeking funding must have CEQA process completed by March 2021. In order to apply for the grant the District (all public agencies/the grantee) must pass a resolution approving the application, it's provisions and procedures and acknowledge that the District will enter in to a contract with the State of California to complete the project(s). Staff is working with Doug Houston to assist in the preparation of the grant application and will prepare the required resolution to coincide with the application. Staff had a kick-off meeting with DUDEK on 8/26 to start the 24 Acres Master Plan Update/CEQA process and conducted a site visit of the property on 9/3. DUDEK is preparing a list of what the two upcoming revised master plan alternative drawings could show for review. After District review the drawings will be prepared and put out for public comment via website, facebook and will be announced in a one-mile radius around the property via a postcard sent via US mail. It is anticipated that valid public review and comment can be obtained without a typical public/group meeting format. Feedback on the two concept plans will be used to create a draft final master plan and it will be put out one additional time for review and comment prior to finalization. This finalized 24 acre master plan is what will be used as basis for the CEQA process.	2020/2021

CVCC	320,000.00	ONGOING
Bike Park - Construction (2015/2016)		<p>Staff continues to work with the Bike Park lead advocate Diana Boyer and the District graphic designer and has almost finalized the final trail name, directional and warning signs. These will be smaller metal signs (8.5" x 11" and 11 x 17) mounted on small driven posts throughout the bike park. As previously reported, Lead Advocate Boyer successfully procured donated ground clearing work in the Phase 2 bike park jump area from Granite Bay Excavating Inc. The Tiechert soil donation has apparently fallen through but Granite Bay Excavation (GBE) has found a source for an even larger amount of donated soil and it's delivery is currently not known. At last word, GBE is waiting on their grading permit prior to moving soil. Once the donated fill soil has been placed in the Phase 2 area, the existing chain link fence will be repaired and the area sealed off until additional funds or donations are obtained to implement more Phase 2 features. Key phase 2 features remaining that could use donations include the Sherland Canal bridge crossing, the wooden border fence and the irrigation/planting work. Staff is working with volunteer group on a Phase 1 and 2 trail watering irrigation plan to come up with a list of materials needed for fundraising purposes. Rain Bird Irrigation Equipment Company has committed to donations of equipment. DUDEK's Habitat Restoration Group has agreed to look at the drawings and inspect the site for design feedback and cost estimating assistance. Staff has also been working on a Bike Park Trails Exhibit that can be used on websites & social media until the final, big bike park sign/map design is completed.</p>
Maidu Drive Repair (2018/2019)	0.00	TBD
MEADOW VISTA PARK		
MULTI-PARK ITEMS		
Carry over projects from 2018/2019 list in YELLOW		
Fiscal Year Projects Total:	510,000.00	

Item 8.1 Cover Sheet: Change \$1,000 Asset threshold to \$5,000

Auburn Area Recreation and Park District September, 2020, Program, Personnel, Policy, Fee and Legal Review committee meeting; Board of Directors meeting September, 2020.

The Issue: Shall the Auburn Area Recreation and Park District change the \$1,000 Asset threshold to \$5,000 in the District Policy Manual?

Background: Richardson & Company, Inc. were hired by the Board of Directors to do our annual audit for Auburn Area Recreation and Park District. Per their recommendation while presenting the audited financials, our Fixed Asset Capitalization Policy needs revising.

The Auditor stated in their Management Letter, *“The District’s capitalization threshold of \$1,000 seems low given the size of the District. We recommend that the District increase the capitalization threshold to \$5,000 to reduce the amount of tracking needed for capital assets.”*

Fixed Asset Capitalization Policy

These procedures concern the acquisition, movement, sale, disposal, physical inventory and depreciation of fixed assets. The objective is to provide a tool for controlling property acquisition, availability, transference and disposal.

A. **Description of Fixed Assets.** Fixed assets include land, buildings and structures, equipment or any related capital lease. These items are further defined as follows:

3. Equipment includes moveable personal property of a relatively permanent nature and of significant value. Relatively permanent nature should be interpreted as having a useful life expectancy of three or more years. Significant value shall be defined as all equipment acquisitions with a cost in excess of ~~\$1,000~~ **\$3,000**. The cost of equipment includes purchase price, freight charges, sales, use and transportation taxes and installation charges less discounts received.
4. Items under ~~\$1,000~~ **\$3,000** are to be capitalized to the extent that they are a part of a permanent improvement project, the cumulative cost of which exceeds the ~~\$1,000~~ **\$3,000** parameter.
5. All computer hardware purchased through the District is to be capitalized if the cost is in excess of ~~\$1,000~~ **\$3,000**.

Recommendation:

The Program, Personnel, Policy, Fee and Legal Review committee recommend the Fixed Asset Capitalization Policy be increased to a \$3,000 threshold. The Program, Personnel, Policy, Fee and Legal Review committee requests that this change be forwarded to the Board of Directors for review and adoption.

Impact:

Possibly saving staff time of \$1,200.00 annually.

Fixed Assets Purchased Through March 31, 2020

Date Purchased	Qty	Description	Serial #	Location Kept	Purchase Price
March 31, 2018	1	Gate Welcome Entrance at Herschel Young Park			4,000.00
Computer Equipment & Software					Total Equipment \$ 4,000.00
2/28/2017	1 set	Security System - Cameras		Overlook Park	6,789.50
Office Furn. & Rec Equipment					Total Office Equipment \$ -

Res. Value (10%)	Monthly Depr. (10y Sch)	Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20
33.33	-	1.00	678.95	735.53	4,000.00	400.00	400.00	3,600.00	400.00	800.00	3,200.00
56.58	-	1.00	678.95	735.53	6,053.97	678.95	1,414.48	4,639.49	678.95	2,093.43	4,696.07
	-		678.95	735.53	6,053.97	678.95	1,414.48	4,639.49	678.95	2,093.43	4,696.07

Reg Pk Totals \$ 10,789.50

Reg Pk Grand Total \$ 10,789.50

Fixed Assets Purchased Through March 31, 2020

Date Purchased	Qty	Description	Serial #	Location Kept	Purchase Price
Computer Equipment & Software					
6/30/2012	1	Dell Computer, Wind 7 & Monitor	35253874765	Volunteer	1,363.56
5/31/2017	2	Dell Computers			2,620.00
1/18/2018	1	Dell Computer & Monitor		PHI	1,983.73
1/18/2018	1	Sports Coordinator Laptop			1,065.52
3/31/2020	1	Dell Computer			(1,363.56)
					(2,620.00)
Office Furn. and Rec Equipment					
6/9/2003	Lot	Dancestep Flooring		Stella Room	5,986.90
8/15/2005	1	Datronics Basketball Scoreboard		Rec Park	3,468.25
12/31/2007	1	Varsity Scoreboards wireless remote			3,053.12
1/22/2010	1	AED Defibrillator		Marshia Skinner	1,299.00
7/31/2012	1	Heartline AED Defibrillator		Marshia Skinner	1,255.00
3/31/2013	1	Pool Sweep		Marshia Skinner	4,859.06
5/31/2018	1	Pool Cover		Marshia Skinner	7,820.17
8/30/2018	1	Pool Cover		Marshia Skinner	2,723.72
8/14/2018	1	6ft Cat Iron Steel Bench		Marshia Skinner	1,870.23
Total Office Equipment \$ 32,042.48					
Equipment					
5/21/2004	1	Stratol Chemical Feeder		Marshia Skinner	3,708.79
12/5/2008	1	Sierra Pool Pump (Johnson Controls)		Marshia Skinner	5,393.00
1/18/2009	1	Chlorine Chemical Pump		Marshia Skinner	1,730.57
4/1/2010	1	Pool Heater Replaced		Splash Pool	6,927.73
3/6/2015	1	Robotic Pool Cleaner			1,393.88
3/31/2015	1	Baldor Motor 15 HP		ECP4100T	2,483.74
2/2/2018	1	Movie Equipment		Rec Park	1,546.50
6/30/2018	1	Heater for Sierra Pool		Marshia Skinner	5,144.85
2/18/2018	1	Ice Machine		Rec Comm Ctr	3,291.83
8/31/2018	1	Pump, Strainer & Filter		Splash Pool	6,385.50
8/31/2018	1	Sierra Pool Diving Board		Marshia Skinner	5,332.41
4/1/2019	1	HVAC Unit		Computer Room	4,177.00
4/1/2019	1	HVAC Unit		Rec Offices	9,277.00
5/24/2019	1	HAS Pentair Pump		PHI Pool	3,092.80
Total Equipment \$ 106,058.40					
Dept. Grand Total \$ 141,161.89					

Dept. Grand Total \$ 141,161.89

Res. Value	Monthly Depr.	Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20
-	37.88	9.00	-	1,363.56	-	-	1,363.56	-	-	1,363.56	-
-	43.67	8.00	524.00	2,445.33	174.67	174.67	2,620.00	(0.00)	(0.00)	2,620.00	-
-	55.10	10.00	661.24	1,212.28	771.45	861.24	1,873.52	110.21	110.21	1,983.73	-
-	29.49	4.00	-	117.95	943.64	117.95	117.95	353.86	353.86	471.82	588.77
-	27.93	4.00	-	-	-	-	-	111.72	111.72	111.72	863.80
-	-	-	-	-	-	-	-	(1,363.56)	(1,363.56)	(1,363.56)	863.80
-	-	-	-	-	-	-	-	(2,620.00)	(2,620.00)	(2,620.00)	-
			1,185.24	5,021.17	948.72	853.87	5,878.04	1,063.84	(3,407.77)	2,567.27	1,483.57
-	168.30	1.00	-	5,986.90	-	-	5,986.90	-	-	5,986.90	-
-	47.04	96.00	-	1,893.50	-	-	1,893.50	-	-	1,893.50	-
-	31.80	96.00	-	3,468.25	-	-	3,468.25	-	-	3,468.25	-
-	10.83	2.00	129.90	3,053.12	-	-	3,053.12	-	-	3,053.12	-
-	40.46	8.00	129.90	1,090.85	236.15	129.90	1,190.75	108.25	108.25	1,299.00	292.79
-	62.74	10.00	125.50	711.21	543.79	125.50	838.71	418.28	125.50	964.21	1,457.51
-	22.70	10.00	485.81	2,428.94	2,428.12	485.81	2,914.74	1,943.32	485.81	3,400.55	6,148.82
-	15.66	10.00	83.98	827.43	6,901.74	204.28	2,519.44	2,723.72	204.28	2,723.72	2,247.07
-	(14.11)	10.00	-	93.98	1,785.27	187.82	281.88	1,597.35	(1,893.50)	-	1,597.35
			741.21	18,402.78	3,211.07	1,896.88	20,093.64	13,878.31	239.27	20,308.91	17,743.54
38.63	44.94	120.00	-	3,708.79	(0.00)	-	3,708.79	(0.00)	(0.00)	3,708.79	-
14.42	46.06	120.00	173.08	5,393.00	144.25	144.25	1,730.57	(0.00)	(0.00)	1,730.57	-
11.61	20.70	120.00	552.77	2,974.48	2,563.25	552.77	3,527.25	2,000.48	552.77	4,080.02	1,447.71
20.70	11.61	-	139.37	418.10	976.58	139.37	557.47	838.21	139.37	696.84	696.84
12.91	20.70	-	246.37	745.12	1,738.62	246.37	993.50	1,460.24	246.37	1,241.87	1,241.87
430.38	28.02	1.00	154.85	426.11	1,123.39	154.85	581.06	988.44	154.85	736.01	813.49
53.21	44.44	7.00	430.38	3,333.81	61,215.47	5,164.59	5,894.97	48,060.88	5,164.59	10,799.55	40,886.30
34.80	77.31	12.00	28.02	28.02	3,385.50	338.18	364.20	2,997.83	338.18	700.38	2,661.45
25.77	25.77	10.00	53.21	6,385.50	5,021.35	53.21	6,385.50	5,021.35	53.21	6,385.50	5,021.35
			1,726.92	15,710.33	87,488.86	7,690.89	23,406.42	65,112.18	9,371.05	32,771.47	72,768.83
			17,551.32								

105,058.40

Youth Services - OFFICE

Fixed Assets Purchased Through March 31, 2020

Date Purchased	Qty	Description	Serial #	Location Kept	Purchase Price
Office Equipment					
Computer Equipment					
5/31/2013	1	Dell Optiplex Computer 3010	816CDX1	Dobbler's	1,050.54
5/31/2013	1	Dell Optiplex Computer 3010	816CDX1	Daycamp Mod	1,978.55
3/31/2011	1	Dell Optiplex 390	HVMKSI	Daycamp Mod	1,222.27
7/30/2017	1	Dell Computer		Y.S Manager	1,099.74
3/31/2020	1	Dell Optiplex Computer 3010			(1,050.54)
3/31/2020	1	Dell Optiplex computer 3010			(1,078.55)
Total Office Equipment					\$ 2,322.01

Youth Services - Office

Location Grand Total	2,322.01
\$	2,322.01

Monthly Depr. (3Y Sch.)	Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20
29.18	10.00	-	1,050.54	0.00	-	1,050.54	0.00	0.00	1,050.54	-
29.98	10.00	-	1,078.55	(0.00)	-	1,078.55	(0.00)	(0.00)	1,078.55	-
33.95	-	-	1,222.27	-	-	1,222.27	-	-	1,222.27	-
30.55	8.00	corr	-	-	977.55	-	-	977.55	977.55	122.19
									(1,050.54)	-
									(1,078.55)	-
									2,199.02	172.79
									(1,078.55)	-
									2,199.02	172.79
									(1,078.55)	-
									2,199.02	172.79
									(1,078.55)	-
									2,199.02	172.79
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Fixed Assets Purchased Through March 31, 2020

Date Purchased	Qty	Description	Serial #	Location Kept	Purchase Price	Res. Value (10%)	Deprec. (10Y Sch.)	Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20
1994	1	1994 Challenger Air Compressor	6.04109E+11	Rec Park	3,600.00	400.00	30.00	120.00	-	3,600.00	400.00	-	3,600.00	400.00	-	3,600.00	400.00
1994	1	1994 Kubota Tractor B5200 (Can Sell)	E-3200594490	RV Park	3,150.00	350.00	26.25	108.00	-	3,150.00	350.00	-	3,150.00	350.00	-	3,150.00	350.00
1997	1	1997 John Deere Tractor (310E White)		RV Park	6,000.00	600.00	45.00	168.00	-	5,400.00	600.00	-	5,400.00	600.00	-	5,400.00	600.00
4/25/1997	1	Labord Backhoe	T0310EX0826126	Rec Park	59,452.16	5,945.22	445.89	86.00	-	53,506.94	5,945.22	-	53,506.94	5,945.22	-	53,506.94	5,945.22
9/17/1999	1	6000W Generator	77210267	Downstairs FG office	1,200.99	120.10	9.65	45.00	-	1,080.89	120.10	-	1,080.89	120.10	-	1,080.89	120.10
4/27/2000	1	3pl 63" Aerator - GRM630	961	Rec Park	1,692.38	169.24	12.47	39.00	-	1,523.14	169.24	-	1,523.14	169.24	-	1,523.14	169.24
8/31/2001	1	Pump, Motor & Valve	910273	Sierra Pool	9,102.37	910.24	68.27	22.00	-	8,192.13	910.24	-	8,192.13	910.24	-	8,192.13	910.24
2/25/2002	1	Jacobson HR5111 51HP Mower	691166370	Rec Park	38,221.76	3,822.18	286.66	16.00	-	34,399.58	3,822.18	-	34,399.58	3,822.18	-	34,399.58	3,822.18
3/29/2002	1	JMC Mulcher Bar FHR 5111		Rec Park	1,115.40	111.54	7.99	15.00	-	1,003.86	111.54	-	1,003.86	111.54	-	1,003.86	111.54
8/29/2002	1	Jacobson 1800G Tri King Mower	19176530	Rec Park	19,173.63	1,917.36	143.82	120.00	-	17,256.27	1,917.36	-	17,256.27	1,917.36	-	17,256.27	1,917.36
10/12/2003	1	Cushman 324P Tractor w/Flatbed	1818337	Rec Park	18,183.37	1,818.34	136.37	12.00	-	16,365.03	1,818.34	-	16,365.03	1,818.34	-	16,365.03	1,818.34
10/12/2003	1	Winnipeg V62 Pull Behind Leaf Vacuum	21699140	Rec Park	2,169.91	216.99	162.07	12.00	-	1,952.92	216.99	-	1,952.92	216.99	-	1,952.92	216.99
9/14/2004	1	Wilco Gopher Tractor Dream	200144	Rec Park	2,001.44	200.14	15.01	12.00	-	1,799.30	200.14	-	1,799.30	200.14	-	1,799.30	200.14
1/29/2004	1	John Deere 72 Aerator		Rec Park	4,308.43	430.84	32.54	32.54	-	3,877.59	430.84	-	3,877.59	430.84	-	3,877.59	430.84
1/14/2005	1	20 Storage Container	28807	Rec Park	2,880.72	288.07	21.61	12.00	-	2,592.65	288.07	-	2,592.65	288.07	-	2,592.65	288.07
8/19/2005	1	John Deere Generator w/4wd	M0HP4G4033231	Rec Park	888.20	88.82	66.14	88.34	-	801.38	88.82	-	801.38	88.82	-	801.38	88.82
9/12/2005	1	Turbo Top Dresser	1179277	Rec Park	1,179.27	117.93	88.34	12.00	-	1,061.34	117.93	-	1,061.34	117.93	-	1,061.34	117.93
5/30/2005	1	Front Loader for Kubota		Rec Park	779.17	77.92	58.48	33.00	-	701.25	77.92	-	701.25	77.92	-	701.25	77.92
10/24/2005	1	SDX 100-9K6M Sprayer #52349		Rec Park	2,413.83	241.38	18.14	10.57	-	2,172.45	241.38	-	2,172.45	241.38	-	2,172.45	241.38
2/17/2006	1	Centurion Generator 15kw - Gas		Downstairs FG office	2,413.83	241.38	18.14	10.57	-	2,172.45	241.38	-	2,172.45	241.38	-	2,172.45	241.38
3/3/2006	1	3.5 Ton Roller		Rec Park	13,942.80	1,394.28	104.57	10.57	-	12,548.52	1,394.28	-	12,548.52	1,394.28	-	12,548.52	1,394.28
9/30/2006	1	Milj Wrecker		Rec Park	155.08	15.51	11.63	12.00	-	139.57	15.51	-	139.57	15.51	-	139.57	15.51
10/31/2006	1	Vermeer 600d Brush Chipper	120317	Rec Park	12,031.73	1,203.17	90.24	12.00	-	10,828.56	1,203.17	-	10,828.56	1,203.17	-	10,828.56	1,203.17
2/2/2007	1	Grasshopper 9280 w/Aerator	184438	Rec Park	1,854.14	185.41	139.06	12.00	-	1,668.73	185.41	-	1,668.73	185.41	-	1,668.73	185.41
12/22/2007	1	Canest Extractor	47297	Rec Comm Ctr	472.97	47.30	35.47	3.00	106.42	2,487.42	472.97	425.68	2,913.09	472.97	425.68	2,913.09	472.97
10/15/2009	1	Brush Mower	FHS41V815586	Rec Park	318.90	31.89	23.92	3.00	287.01	2,487.42	318.90	103.61	2,591.03	318.90	103.61	2,591.03	318.90
7/30/2011	2	Heat and Air Unit	2700003000	Rec Park	1,151.17	115.12	8.63	5.00	103.61	785.04	115.12	103.61	888.65	115.12	103.61	888.65	115.12
2/28/2013	1	Goosman 3 Ton Heat/Air Unit		Siella & Craft rooms	1,322.46	132.25	84.92	1.00	1,019.02	6,795.48	1,322.46	103.61	6,899.09	1,322.46	103.61	6,899.09	1,322.46
3/12/2013	2	Gator Carts		Teen Center	6,125.00	612.50	45.94	1.00	5,512.50	2,802.19	3,222.81	561.25	3,784.06	3,222.81	561.25	3,784.06	3,222.81
2/7/2014	1	20' Floor Scrubber		Rec Park	1,159.17	115.92	121.19	2.00	1,043.25	7,271.63	1,159.17	289.77	7,561.40	1,159.17	289.77	7,561.40	1,159.17
5/30/2014	1	Honda Generator E12000	FANG20-105	Rec Park	321.96	32.20	24.15	2.00	289.77	2,017.36	321.96	1,497.15	3,514.51	321.96	1,497.15	3,514.51	321.96
5/31/2014	1	Aluminum Bleachers	EACT1072790	Rec Park	2,265.41	226.54	16.92	10.00	2,038.89	776.46	2,265.41	203.08	2,469.49	2,265.41	203.08	2,469.49	2,265.41
5/31/2014	1	Aluminum Bleachers	23325	Rec Park	2,332.50	233.25	17.49	10.00	2,099.25	604.71	2,332.50	209.93	2,542.43	2,332.50	209.93	2,542.43	2,332.50
3/31/2015	1	Tom Mower	213250	James Field	2,132.50	213.25	17.49	10.00	2,099.25	804.71	2,132.50	209.93	2,342.43	2,132.50	209.93	2,342.43	2,132.50
12/31/2015	1	Jacobson Mower	Mode 69178	Rec Park	1,150.39	115.04	8.63	3.00	1,035.35	310.61	1,150.39	103.54	1,253.89	1,150.39	103.54	1,253.89	1,150.39
2/28/2016	1	CO2 Tank	6070117	Rec Park	607.01	60.70	45.20	3.00	5,463.11	12,291.99	607.01	5,463.11	17,755.08	607.01	5,463.11	17,755.08	607.01
2/28/2016	1	Procore 86A Aerator	476053	Sierra Pool	4,760.53	476.05	35.85	1.00	4,302.25	896.35	4,760.53	430.25	5,192.50	4,760.53	430.25	5,192.50	4,760.53
2/28/2017	1	27.6 French Door, Refrigerator	2930914	Rec Park	2,930.91	293.09	218.17	1.00	2,637.82	2,836.25	2,930.91	2,637.82	5,568.46	2,930.91	2,637.82	5,568.46	2,930.91
7/21/2017	1	Evaporated Cooler	132478	Sierra Pool Shack	1,324.78	132.48	9.97	1.00	1,192.30	1,192.30	1,324.78	119.59	1,312.79	1,324.78	119.59	1,312.79	1,324.78
2/20/2018	1	Refrigerator	2970700	Rec Park	2,970.70	297.07	22.28	8.00	1,782.20	1,782.20	2,970.70	267.30	2,704.90	2,970.70	267.30	2,704.90	2,970.70
3/14/2018	1	Komatsu Forklift	1182730	Rec Maint Shop	11,827.30	1,182.73	64.35	1.00	88.71	88.71	11,827.30	1,064.48	12,891.78	11,827.30	1,064.48	12,891.78	11,827.30
3/31/2018	1	Kubota RTV cart	1597141	Rec Park	15,971.41	1,597.14	119.79	1.00	-	-	15,971.41	1,437.43	17,408.84	15,971.41	1,437.43	17,408.84	15,971.41
3/31/2018	1	Geosone FT8560 Sprayer	580401	Rec Park	347.30	34.73	26.05	9.00	-	-	347.30	312.57	659.87	347.30	312.57	659.87	347.30
6/8/2018	1	Kohler Tractor and Loader	3138478	Rec Park	3,138.48	313.85	239.16	9.00	-	-	3,138.48	2,332.41	5,470.89	3,138.48	2,332.41	5,470.89	3,138.48
11/9/2018	1	Gopher A Control Device		Rec Park	222.63	22.26	16.55	5.00	92.78	92.78	222.63	92.78	315.41	222.63	92.78	315.41	222.63
8/31/2019	1	Computer	9109418	Memba Skinner	9,109.48	910.95	75.07	7.00	-	-	9,109.48	-	825.49	9,934.97	825.49	9,934.97	9,934.97
11/30/2019	1	Refrigerator Mower	8529083	For Reithood Park	8,529.08	852.91	719.08	4.00	-	-	8,529.08	-	2,876.33	11,405.41	2,876.33	14,281.74	11,405.41
2/7/2020	1	Greiner Safety Cabinet for Pesticides	163955	Rec Shop	1,639.55	163.96	14.16	1.00	-	-	1,639.55	14.16	1,653.71	1,639.55	14.16	1,653.71	1,639.55
3/7/2020	1	Interstate Pesticide Storage Cabinet	500300	Rec Shop	5,003.00	500.30	41.71	1.00	-	-	5,003.00	41.71	5,044.71	5,003.00	41.71	5,044.71	5,003.00
3/12/2020	1	SCP Splash Actuator (for LR)	119218	Memba Skinner	1,192.18	119.22	9.93	1.00	-	-	1,192.18	9.93	1,202.11	1,192.18	9.93	1,202.11	1,192.18
3/31/2020	1	Security Camera	3523409	Rec Park & Comm C	3,523.41	352.34	326.95	-	-	-	3,523.41	-	3,875.75	3,523.41	-	3,875.75	3,523.41
(400.00)																	
Total Equipment \$ 243,634.13																	

Office Furn. & Rec Equipment

Date	Qty	Description	Serial #	Location Kept	Purchase Price	Res. Value (10%)	Deprec. (10Y Sch.)	Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20
10/31/2009	1 Lot	Surveillance Camera Security System	CS09040503	Rec Gym	4,006.75	400.68	111.30	5.00	-	4,006.75	400.68	-	4,006.75	400.68	-	4,006.75	400.68
		Camera WZ Series	CS09060687	Rec Gym													
		Camera WZ Series	CS09060685	Rec Gym													
		DVR LG Model DHR1504000R	D80608020239	Rec Gym													
		DVR LG Model DHR1504000R															

Fixed Assets Purchased Through March 31, 2020

Date Purchased	Qty	Description	Serial #	Location Kept	Purchase Price
12/23/1999	1	Refrigerator	2527425	Lakeside Room	2,346.80
1994	1	1994 Jacobson Turfcat 1422D W/72" Discharge Deck		Reg. Park	13,500.00
8/30/2001	1	Soccer goals		Reg. Park	5,395.68
10/27/2003	1	Air Spray Painter for Field Lines		Reg. Park	1,156.61
12/13/2004	1	Tuff Stuff		Reg. Park	2,145.62
8/31/2006	1	Evaporated Cooler		Reg. Park	1,670.13
2/16/2007	1	Pressure Washer Milwaukee Titan Gas		Reg. Park	1,245.63
6/30/2007	1	Pipe Locator (Metcach)		Reg. Park	1,200.00
3/31/2010	1	Trailer 18' Car Hauler w/wings		Regional	2,985.63
4/1/2010	1	Ball for Call Hauler - Tow		Regional	35.52
12/31/2011	1	John Deer Gator Cart		Regional	901.60
7/30/2013	1	Heat and Air Unit		Regional	67.62
3/31/2013	1	Toro Mower		Regional	1,121.63
4/30/2013	1	John Deer Mower		Regional	63,559.24
9/5/2014	1	HVAC Unit		Lakeside Room	6,544.00
10/31/2014	1	Synchro Swim Star Vacuum	S/N 78711	Regional Park	24,141.05
2/6/2015	1	J Deere Gator Cart w/rt	# 114176589	Regional Park	9,804.42
12/31/2015	2	Heater Units for Gym		Regional Park	28,263.50
5/31/2016	1	Flanger 570 by Polaris		Rec. Park	9,979.00
3/31/2018	1	PuddleBelt Gate		Regional Park	1,908.00
7/10/2018	1	Slud Sprayer		Regional Park	662.96
1/19/2018	1	15ft Shield Spray Boom/Try		Regional Park	6,652.63
3/31/2019	1	Pro ForceBlower w/ Trailer		Regional Park	8,698.74
3/31/2019	1	6 7ft Green Picnic Tables		Regional Park	7,722.00
3/31/2019	1	2 6ft Green Park Benches		Regional Park	1,592.43
8/31/2019	1	Pond Filter Product		Regional Park	159,272.71
3/31/2020	1	Bomow Gopher Machine		Regional Park	2,192.54
				Total Equipment	\$ 373,348.73
2/28/2017	1	Security System		Dry Creek Picn	12,493.82
				Total Equipment & Software	\$ 385,842.55
7/16/2010	1	Valleybowl Shade System		Regional	4,311.41
3/31/2011	1	Portable Shade Structure	20 X 18	Regional	3,658.75
3/31/2016	40	New Benches Installed		Dry Creek	15,149.13
3/31/2020	Unit	Cash Box, Replace Lights - Picnic Ball		Picnic Ball	2,697.00
				Total Office Equipment	\$ 25,816.29

Reg PK Totals \$ 413,502.84

Reg PK Grand Total \$ 413,502.84

Res. Value (10%)	Monthly Depr. (10% Sch)	Months	17-18 FY Depr.	Acc. Depr. Through 8/31/18	Book Value 8/31/18	18-19 FY Depr.	Acc. Depr. Through 8/31/19	Book Value 8/31/19	19-20 FY Depr.	Acc. Depr. Through 8/31/20	Book Value 8/31/20
225.00	16.85	43.00	-	2,021.89	225.00	-	2,021.89	225.00	(0.00)	2,021.89	225.00
300.00	22.50	120.00	-	2,700.00	300.00	-	2,700.00	300.00	-	2,700.00	300.00
1,350.00	101.25	108.00	-	12,150.00	1,350.00	-	12,150.00	1,350.00	(0.00)	12,150.00	1,350.00
540.00	40.46	22.00	-	4,855.68	540.00	-	4,855.68	540.00	(0.00)	4,855.68	540.00
125.00	9.43	120.00	-	1,131.61	125.00	-	1,131.61	125.00	0.00	1,131.61	125.00
215.00	16.09	120.00	-	1,930.62	215.00	-	1,930.62	215.00	(0.00)	1,930.62	215.00
128.60	9.64	120.00	86.60	1,670.13	128.60	-	1,670.13	128.60	(0.00)	1,670.13	128.60
120.00	9.00	120.00	27.00	1,060.00	120.00	-	1,060.00	120.00	(0.00)	1,060.00	120.00
298.56	22.39	120.00	268.71	2,149.65	835.98	268.71	2,418.36	567.27	268.71	2,687.07	298.56
35.52	2.66	120.00	31.96	255.72	98.44	31.96	287.68	67.48	31.96	319.64	35.52
901.60	67.62	3.00	811.44	5,071.50	3,944.50	811.44	5,882.94	3,133.06	811.44	6,694.38	2,321.62
-	80.18	8.00	962.14	6,414.27	3,207.14	962.14	7,376.41	2,245.00	962.14	8,338.55	1,282.86
-	9.35	-	112.15	560.77	560.77	112.15	672.92	448.61	112.15	785.07	396.46
5,360.00	401.91	11.00	4,622.92	23,712.70	29,876.54	4,622.92	28,253.63	25,063.61	4,622.92	33,358.55	20,230.69
658.00	49.39	6.00	592.70	2,074.45	4,510.55	592.70	2,667.15	3,917.85	592.70	3,259.85	3,325.15
2,495.00	187.08	5.00	2,245.01	7,670.43	17,274.62	2,245.01	9,915.44	15,029.61	2,245.01	12,160.44	12,784.61
967.00	72.51	1.00	870.14	2,680.94	6,985.48	870.14	3,553.08	6,115.34	870.14	4,423.22	5,245.20
-	218.86	3.00	2,626.35	5,809.29	20,354.21	2,626.35	8,435.64	17,727.86	2,626.35	11,161.99	15,101.51
999.90	74.99	10.00	699.91	1,649.84	6,349.17	699.91	2,349.75	7,449.26	699.91	3,449.66	6,549.35
602.96	13.32	8.00	397.78	397.78	1,598.00	397.78	159.80	1,438.20	397.78	319.60	1,278.40
565.28	42.40	5.00	211.58	2,115.8	6,231.86	211.58	307.78	6,231.86	565.28	994.45	5,635.19
888.97	66.67	-	-	-	6,440.85	-	-	6,440.85	888.97	720.74	4,932.09
-	64.35	-	-	-	8,883.74	-	-	8,883.74	800.08	9,683.82	8,000.08
-	13.27	-	-	-	7,722.00	-	-	7,722.00	772.20	8,494.80	6,948.60
-	1,318.52	7.00	-	-	1,992.45	-	-	1,992.45	159.25	2,151.70	1,433.21
-	18.19	-	-	-	-	-	-	-	8,229.66	9,229.66	146,993.07
									(2,700.00)	(2,700.00)	2,182.54
											(300.00)
											375,340.73
	104.12	1.00	1,249.38	1,353.50	11,140.32	1,249.38	2,602.88	9,680.94	1,249.38	3,852.26	6,641.56
											8,447.51
	39.92	108.00	475.05	3,672.68	638.73	475.05	4,161.73	159.68	159.68	4,311.41	356.06
	29.63	120.00	355.58	2,489.03	1,066.73	355.58	2,844.60	711.15	355.58	3,200.18	356.06
	125.99	-	1,511.91	3,023.83	12,095.30	1,511.91	4,538.74	10,583.39	1,511.91	6,047.65	9,071.46
	22.35	-	-	-	-	-	-	-	-	-	2,692.00
											12,100.63

Fixed Assets Purchased Through March 31, 2020

Date Complete	Park	Description	Cost Over \$1,000	Salvage Value	Monthly Depr.	Partial / Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20
Structures (Improvements) Completed															
Regional Park:															
January 27, 1987		Resurfacing Bicycling	6,000.00	-	50.00	120.00	-	6,000.00	-	600.00	6,600.00	(600.00)	(600.00)	6,000.00	-
June 31, 1987		Bleachers for Chana & Regional	9,601.00	-	40.84	192.00	-	9,601.00	-	490.05	10,291.05	(490.05)	(490.05)	9,801.00	-
March 29, 1988		Lighting for Chana Ballfield	29,667.00	-	123.61	183.00	-	29,667.00	-	1,483.35	31,150.35	(1,483.35)	(1,483.35)	29,667.00	-
September 27, 1988		Various Improvements	16,213.00	-	84.52	177.00	-	16,213.00	-	1,014.20	17,227.20	(1,014.20)	(1,014.20)	16,213.00	-
July 7, 1992		Tennis Court Light	9,723.00	-	36.35	132.00	-	9,723.00	(0.00)	436.15	10,159.15	(436.15)	(436.15)	9,723.00	(0.00)
June 30, 1992		Regional Gymnasium	1,461,184.00	-	2,435.31	132.00	29,223.68	762,509.76	708,674.24	29,223.68	791,733.44	(791,733.44)	(791,733.44)	810,967.12	(0.00)
June 30, 1995		New Sprinkler System	61,219.37	-	340.11	84.00	-	61,219.37	0.00	477.41	61,696.78	(477.41)	(477.41)	61,219.37	0.00
June 30, 1996		Footpath & Parking Lot-Regional	4,132.00	-	17.22	72.00	51.65	4,132.00	-	206.80	4,338.80	(206.80)	(206.80)	4,132.00	-
June 30, 1997		Fence Roadway	2,200.00	-	36.67	60.00	-	2,200.00	-	440.00	2,640.00	(440.00)	(440.00)	2,200.00	-
June 30, 1997		Restroom Partitions - Regional	3,218.00	-	53.63	63.00	-	3,218.00	-	643.60	3,861.60	(643.60)	(643.60)	3,218.00	-
June 30, 1999		Restroom Doors	11,865.76	-	65.92	48.00	-	11,865.76	0.00	791.05	12,656.81	(791.05)	(791.05)	11,865.76	-
June 30, 1999		Regional Park Picnic	83,934.00	-	391.39	48.00	4,696.70	88,063.13	5,870.88	4,696.70	92,759.83	(4,696.70)	(4,696.70)	88,063.13	(0.00)
June 30, 2000		Pathway Nature Trail	9,824.24	-	54.56	36.00	-	9,824.24	(0.00)	854.95	10,679.19	(854.95)	(854.95)	9,824.24	(0.00)
June 30, 2001		Fitness Disc Golf Course	6,936.08	-	38.53	24.00	-	6,936.08	0.00	462.41	7,398.48	(462.40)	(462.40)	6,936.08	(0.00)
June 30, 2001		Lakeside Kitchen (less: moveable assets)	13,800.00	-	164.29	24.00	-	13,800.00	0.00	1,971.43	15,771.43	(1,971.43)	(1,971.43)	13,800.00	(0.00)
June 30, 2001		Resurfaced Tennis Courts	8,356.10	-	46.42	24.00	-	8,356.10	(0.00)	557.07	8,913.17	(557.07)	(557.07)	8,356.10	(0.00)
June 30, 2001		Amphitheater	26,408.61	-	105.87	13.00	1,270.43	20,115.15	5,293.46	1,270.43	21,385.58	(1,270.43)	(1,270.43)	20,115.15	2,762.60
May 31, 2002		Outdoor Basketball Courts	26,690.53	-	147.78	13.00	295.56	26,690.53	0.00	1,270.43	27,960.96	(1,270.43)	(1,270.43)	26,690.53	0.00
July 31, 2002		Volleyball Court Project	2,366.91	-	28.18	11.00	-	2,366.91	0.00	236.69	2,603.60	(236.69)	(236.69)	2,366.91	0.00
July 31, 2002		Regional Park Scoreboard for Chana Field	1,548.61	-	12.91	0.00	-	1,548.61	(0.00)	154.86	1,703.47	(154.86)	(154.86)	1,548.61	(0.00)
June 30, 2003		Regional Scoreboard Booth (2002-2003)	1,309.16	-	94.24	0.00	-	1,309.16	(0.00)	155.00	1,464.16	(155.00)	(155.00)	1,309.16	(0.00)
June 30, 2004		Restroom Renovation/Additional Dry Creek	155.00	-	1.29	0.00	-	155.00	-	15.50	170.50	(15.50)	(15.50)	155.00	0.00
June 30, 2004		Sand Volleyball Courts (03-04)	22,778.82	-	165.66	11.00	-	22,778.82	0.00	1,138.94	23,917.76	(1,138.94)	(1,138.94)	22,778.82	0.00
June 30, 2005		Permanent Bench for Tennis Courts (04-05)	481.39	-	4.01	0.00	-	481.39	0.00	48.14	529.53	(48.14)	(48.14)	481.39	0.00
June 30, 2005		Regional Scoreboard Booth (2002-2003) (Finished)	225.77	-	1.88	0.00	-	225.77	0.00	22.58	248.35	(22.58)	(22.58)	225.77	0.00
June 30, 2006		Field C Drainage	7,299.07	-	60.74	0.00	-	7,299.07	0.00	729.91	8,028.98	(729.91)	(729.91)	7,299.07	0.00
June 30, 2006		Lake Renovation	29,949.95	-	249.58	0.00	-	29,949.95	(0.00)	4,328.53	34,278.48	(4,328.53)	(4,328.53)	29,949.95	0.00
June 30, 2006		Field A Scoreboard Booth	4,289.53	-	36.07	0.00	-	4,289.53	0.00	726.82	5,016.35	(726.82)	(726.82)	4,289.53	0.00
June 30, 2006		Soccer Picnic Units Relocation	7,284.82	-	60.71	0.00	-	7,284.82	0.00	10,507.45	17,792.27	(10,507.45)	(10,507.45)	7,284.82	0.00
June 30, 2006		Field AAB Shade Structures	10,507.45	-	87.56	0.00	-	10,507.45	(0.00)	6,644.82	17,152.27	(6,644.82)	(6,644.82)	10,507.45	0.00
June 30, 2006		Community Center Doors	8,644.82	-	72.04	0.00	-	8,644.82	0.00	18,886.14	27,530.96	(18,886.14)	(18,886.14)	8,644.82	0.00
June 30, 2007		Storage Building 30 x 30	10,899.14	-	157.38	0.00	472.15	10,899.14	0.00	3,277.49	14,176.63	(3,277.49)	(3,277.49)	10,899.14	0.00
June 30, 2007		Regional Lake Renovation	3,277.49	-	27.31	0.00	81.94	3,277.49	(0.00)	3,633.23	6,910.72	(3,633.23)	(3,633.23)	3,277.49	0.00
June 30, 2007		New Restroom Roof	3,633.23	-	30.28	0.00	90.83	3,633.23	(0.00)	791.41	4,424.64	(791.41)	(791.41)	3,633.23	0.00
June 30, 2007		C Field Dugouts	4,424.64	-	28.92	0.00	86.75	4,424.64	0.00	3,470.01	7,894.65	(3,470.01)	(3,470.01)	4,424.64	0.00
June 30, 2008		Lighting for VB & BB Courts	25,744.65	-	214.54	0.00	643.61	25,744.65	0.00	1,978.00	27,722.65	(1,978.00)	(1,978.00)	25,744.65	0.00
June 30, 2008		Gym Roof Repairs	19,978.00	-	166.48	0.00	499.45	19,978.00	0.00	2,668.00	22,646.00	(2,668.00)	(2,668.00)	19,978.00	0.00
March 31, 2009		New Fence @ Soccer Field	5,336.00	-	22.23	0.00	266.60	5,336.00	2,934.80	266.60	5,602.60	(266.60)	(266.60)	5,336.00	2,401.20
March 31, 2009		New additional Tennis Courts	170,862.42	-	711.93	0.00	8,543.12	170,862.42	93,974.33	8,543.12	179,405.54	(8,543.12)	(8,543.12)	170,862.42	76,368.09
Oct. 31, 2009		New Doors	1,592.00	-	12.93	5.00	155.20	1,592.00	245.73	155.20	1,747.20	(155.20)	(155.20)	1,592.00	0.00
March 31, 2009		Pathway near Tennis Courts	1,200.00	-	10.00	0.00	120.00	1,200.00	0.00	1,461.47	2,661.47	(1,461.47)	(1,461.47)	1,200.00	0.00
April 1, 2010		ADA Lower Restroom Update (2009-2010)	24,067.03	-	207.48	120.00	2,489.70	24,067.03	240.00	2,489.70	26,546.73	(240.00)	(240.00)	26,306.73	2,401.20
January 30, 2013		"C" Field Construction Project (2012-2013)	34,791.30	-	289.93	2.00	4,979.41	34,791.30	85,431.21	4,979.41	39,770.71	(85,431.21)	(85,431.21)	39,770.71	76,368.09
January 30, 2013		Softball Field "A" Shade Structure over baselines/bleachers	7,914.11	-	65.95	2.00	17,975.13	16,815.80	245.73	17,975.13	34,791.30	(16,815.80)	(16,815.80)	17,975.13	0.00
January 30, 2013		Painting of Community Center (2012-2013)	24,907.00	-	207.56	2.00	4,088.96	3,825.15	13,336.67	4,088.96	7,914.11	(13,336.67)	(13,336.67)	7,914.11	0.00
November 30, 2013		New Gutters installed on Building	8,045.00	-	74.71	4.00	2,490.70	12,868.82	12,068.38	2,490.70	15,359.52	(12,068.38)	(12,068.38)	15,359.52	0.00
March 31, 2014		New Gym Floor	82,048.75	-	690.41	0.00	896.50	82,048.75	5,080.17	896.50	83,945.25	(5,080.17)	(5,080.17)	83,945.25	0.00
August 31, 2014		Roof for Lakeside Room	22,807.38	-	190.01	0.00	8,284.88	33,139.50	49,709.25	8,284.88	41,424.38	(49,709.25)	(49,709.25)	41,424.38	33,139.50
August 31, 2014		Soccer Field Repair & Goal Replacement	9,870.00	-	82.25	7.00	2,280.14	8,170.49	14,630.89	2,280.14	10,450.63	(14,630.89)	(14,630.89)	10,450.63	0.00
January 31, 2016		Renovation of Spillway Bridge	7,147.31	-	64.56	2.00	987.00	6,333.25	3,033.74	987.00	7,320.25	(3,033.74)	(3,033.74)	7,320.25	0.00
March 31, 2016		Picketball Court Conversion	23,653.71	-	197.11	0.00	774.72	1,678.56	6,068.65	774.72	2,453.28	(6,068.65)	(6,068.65)	2,453.28	0.00
May 31, 2016		Gate for Dymorek Parking Lot	2,045.00	-	17.04	0.00	2,365.37	4,730.74	18,922.97	2,365.37	7,096.11	(18,922.97)	(18,922.97)	7,096.11	0.00
March 31, 2017		10 x 12 Tuff Shed	64,054.43	-	30.13	1.00	361.53	64,054.43	3,253.76	361.53	67,318.19	(3,253.76)	(3,253.76)	67,318.19	0.00
February 28, 2019		Pathway Repairs	12,165.31	-	450.54	1.00	460.54	12,165.31	120,651.43	460.54	126,261.85	(120,651.43)	(120,651.43)	126,261.85	48,207.45
February 28, 2019		New Playground	24,709.08	-	1,013.88	1.00	1,013.88	205.92	24,504.06	1,013.88	25,517.94	(24,504.06)	(24,504.06)	25,517.94	108,494.90
February 28, 2019		Security Cameras	24,307.63	-	203.31	1.00	203.31	203.31	24,504.06	203.31	24,707.37	(24,504.06)	(24,504.06)	24,707.37	22,033.07
February 28, 2019		ADA Picnic Access	19,630.44	-	162.77	7.00	77.90	1,423.00	24,504.06	1,423.00	15,953.00	(1,423.00)	(1,423.00)	15,953.00	21,754.95
August 31, 2019		Path of Travel to South Playground	5,600.00	-	46.67	7.00	77.90	5,600.00	24,194.32	1,338.40	6,938.40	(24,194.32)	(24,194.32)	6,938.40	18,388.14
August 31, 2019		ADA Path to Shop	2,097.65	-	17.48	7.00	77.90	2,097.65	24,194.32	326.67	2,424.32	(24,194.32)	(24,194.32)	2,424.32	1,338.40
August 31, 2019		Park bench w/arms (near play lot)	11,865.76	-	11.48	7.00	77.90	11,865.76	24,194.32	122.36	12,088.12	(24,194.32)	(24,194.32)	12,088.12	1,338.40
March 31, 2020		Picnic Benches	(11,865.76)	-	(11.48)	7.00	(77.90)	(11,865.76)	24,194.32	(11,865.76)	12,088.12	(24,194.32)	(24,19		

Fixed Assets Purchased Through March 31, 2020

Date Complete	Park	Description	Cost Over \$1,000	Salvage Value	Monthly Depr.	Partial/ Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20
March 31, 2020 Structures (Improvements) Completed															
Picnic Hubs Pool cover															
Total Picnic Hubs Park Projects			\$ 112,768.35				3,489.57	44,250.64	70,534.41	5,447.01	49,697.65	65,087.39	2,951.02	52,652.87	60,652.33
Recreation Park:															
June 28, 1988		New Bleachers at Boggs	4,768.00	-	19.87	180.00	-	4,768.00	-	0.00	4,768.00	-	-	4,768.00	-
September 27, 1988		Various Improvements	35,000.00	-	194.44	177.00	-	35,000.00	-	0.00	35,000.00	-	-	35,000.00	-
September 26, 1989		2 Picnic Benches	1,184.00	-	6.58	165.00	-	1,184.00	-	0.00	1,184.00	-	-	1,184.00	-
June 30, 1995		Discovery (V.S.) Office Renovation	3,000.00	-	25.00	96.00	-	3,000.00	-	0.00	3,000.00	-	-	3,000.00	-
June 30, 1995		ADA Pool Lifts	2,084.15	-	24.81	84.00	-	2,084.15	-	0.00	2,084.15	-	-	2,084.15	-
June 30, 1995		New Playground (Near Pool)	20,000.00	-	83.33	96.00	-	20,000.00	-	0.00	20,000.00	-	-	20,000.00	-
June 30, 1995		Sierra Living Air conditioning	9,241.07	-	21.94	96.00	-	9,241.07	-	0.00	9,241.07	-	-	9,241.07	-
June 30, 1995		Heaters in the Locker rooms	4,475.00	-	18.65	96.00	-	4,475.00	-	0.00	4,475.00	-	-	4,475.00	-
June 30, 1996		Permanent Picnic Tables	1,789.19	-	9.94	83.00	-	1,789.19	-	0.00	1,789.19	-	-	1,789.19	-
June 30, 1996		Roofing to Rec. Building	40,417.00	-	336.81	83.00	-	40,417.00	-	0.00	40,417.00	-	-	40,417.00	-
June 30, 1996		Roofing to Sierra Pool Pura Room	2,837.19	-	23.64	83.00	-	2,837.19	-	0.00	2,837.19	-	-	2,837.19	-
June 30, 1996		Roofing to Mient shop at Rec.	2,720.00	-	22.67	83.00	-	2,720.00	-	0.00	2,720.00	-	-	2,720.00	-
June 30, 1996		Sierra Pool Diving Board	1,574.19	-	8.75	83.00	-	1,574.19	-	0.00	1,574.19	-	-	1,574.19	-
June 30, 1996		Sierra Pool Lifeguard Chair	1,600.00	-	19.03	83.00	-	1,600.00	-	0.00	1,600.00	-	-	1,600.00	-
June 30, 1996		Sprinkler System	5,524.66	-	23.02	83.00	-	5,524.66	-	0.00	5,524.66	-	-	5,524.66	-
June 30, 1997		Rec Field Light Improvement	21,450.00	-	89.38	83.00	-	21,450.00	-	0.00	21,450.00	-	-	21,450.00	-
June 30, 1997		Renovation to Admin Offices	2,500.00	-	20.83	72.00	-	2,500.00	-	0.00	2,500.00	-	-	2,500.00	-
June 30, 1997		4 Irrigation Controllers	2,200.00	-	18.33	72.00	-	2,200.00	-	0.00	2,200.00	-	-	2,200.00	-
June 30, 1997		5 BBQ Grills	1,400.00	-	16.67	72.00	-	1,400.00	-	0.00	1,400.00	-	-	1,400.00	-
June 30, 1997		Concrete Picnic Table Bench	1,200.00	-	6.67	72.00	-	1,200.00	-	0.00	1,200.00	-	-	1,200.00	-
June 30, 1999		James Field Renovation	25,000.00	-	138.89	48.00	-	25,000.00	-	0.00	25,000.00	-	-	25,000.00	-
June 30, 2001		Customer Service Office Upgrade	1,069.98	-	8.92	24.00	-	1,069.98	-	0.00	1,069.98	-	-	1,069.98	-
June 30, 2001		Sierra Splash Pool 99-02	176,000.00	-	729.50	24.00	8,754.00	146,629.50	28,450.50	8,754.00	155,383.50	19,696.50	0,754.00	164,137.50	10,942.50
November 30, 2002		Sierra Pool Bleachers (2002-2003)	854.21	-	4.75	7.00	37.96	854.21	0.00	0.00	854.21	0.00	0.00	854.21	0.00
June 30, 2003		James Field ADA Fountain (2002-2003)	2,452.40	-	20.44	0.00	-	2,452.40	0.00	-	2,452.40	0.00	-	2,452.40	0.00
June 30, 2003		Sierra Pool Wall Fountain (2002-2003)	1,159.16	-	9.50	0.00	-	1,159.16	0.00	-	1,159.16	0.00	-	1,159.16	0.00
June 30, 2003		Rec Gym Soundwall (2002-2003)	4,159.98	-	17.33	0.00	208.00	3,067.97	1,091.99	208.00	3,275.97	883.99	208.00	3,483.97	675.99
June 30, 2003		Boggs Field Outfield Fence (2002-2003)	1,217.13	-	5.07	60.86	60.86	897.63	319.50	60.86	958.49	258.64	60.86	1,019.35	197.76
July 1, 2003		Sierra Pool Bleachers (2002-2003)	80,271.63	-	445.95	0.00	5,351.44	78,933.77	1,337.86	0.00	80,271.63	0.00	0.00	80,271.63	0.00
June 30, 2004		Renovation Stalls Room (2002-2004)	1,331.82	-	13.05	13.05	156.58	2,152.92	978.60	156.58	2,309.50	822.02	156.58	2,466.07	685.45
June 30, 2004		Renovation Stalls Room (2003-2004)	4,541.93	-	60.56	60.56	726.71	9,992.24	4,541.93	726.71	10,718.94	3,815.22	726.71	11,445.65	685.45
June 30, 2004		Parking/Walkway Improvement (2002-2003)	15,070.00	-	125.56	0.00	-	15,070.00	0.00	-	15,070.00	0.00	-	15,070.00	0.00
June 30, 2004		Parking/Walkway Improvement (2003-2004)	1,731.90	-	14.43	0.00	-	1,731.90	0.00	-	1,731.90	0.00	-	1,731.90	0.00
July 31, 2003		Men's Rec Park Restroom (1999-2000)	4,357.76	-	36.31	0.00	-	4,357.76	0.00	-	4,357.76	0.00	-	4,357.76	0.00
June 30, 2005		Permanent Memorial Bench - Redwood (02-03)	434.79	-	3.62	0.00	(300.51)	434.79	0.00	-	434.79	0.00	-	434.79	0.00
June 30, 2006		Boggs Field Balling Cage	4,068.74	-	33.39	0.00	-	4,068.74	0.00	-	4,068.74	0.00	-	4,068.74	0.00
June 30, 2006		Stella Room Renovation	1,880.00	-	15.67	0.00	-	1,880.00	0.00	-	1,880.00	0.00	-	1,880.00	0.00
June 30, 2006		Rec Field Dugouts	3,863.61	-	32.00	0.00	(274.77)	3,663.61	0.00	-	3,663.61	0.00	-	3,663.61	0.00
June 30, 2006		Marsh-Shimmer Pool Renovation	625,916.75	-	5,215.97	0.00	-	625,916.75	0.00	-	625,916.75	0.00	-	625,916.75	0.00
June 30, 2006		Outdoor Basketball Court	53,315.99	-	444.30	0.00	-	53,315.99	0.00	-	53,315.99	0.00	-	53,315.99	0.00
June 30, 2006		Exhaust Fan - Rec. Gym (2004-2005)	16,126.67	-	128.06	0.00	-	16,126.67	0.00	-	16,126.67	0.00	-	16,126.67	0.00
June 30, 2006		Retaining Wall - James Field	13,736.12	-	114.47	0.00	617.39	13,736.12	0.00	617.39	14,353.51	0.00	617.39	14,970.90	0.00
June 30, 2007		Storage Building	24,695.68	-	205.60	0.00	172.08	24,695.68	0.00	172.08	24,867.76	0.00	172.08	25,039.84	0.00
June 30, 2007		Teen Center	6,883.12	-	57.36	0.00	-	6,883.12	0.00	-	6,883.12	0.00	-	6,883.12	0.00
June 30, 2007		Project Auburn	63,156.92	-	526.31	0.00	1,578.92	63,156.92	0.00	1,578.92	64,735.84	0.00	1,578.92	66,314.76	0.00
June 30, 2007		Bleachers	1,008.18	-	8.40	0.00	-	1,008.18	0.00	-	1,008.18	0.00	-	1,008.18	0.00
June 30, 2008		Boggs Parking Retaining Wall	10,532.61	-	87.77	0.00	1,053.26	10,269.29	263.32	1,053.26	11,322.55	0.00	1,053.26	12,375.81	0.00
June 30, 2008		Plumbing Repair Projects	11,965.62	-	99.71	0.00	1,196.56	11,965.62	299.14	1,196.56	13,162.18	0.00	1,196.56	14,358.74	0.00
June 30, 2008		Termite repair Project	4,200.00	-	35.00	0.00	420.00	4,095.00	105.00	420.00	4,515.00	0.00	420.00	4,935.00	0.00
June 30, 2008		James Boggs Infield Replacement	12,691.61	-	105.01	0.00	1,260.15	12,286.47	315.04	1,260.15	13,546.62	0.00	1,260.15	14,806.77	0.00
June 30, 2008		James Scorebook	6,548.65	-	52.91	0.00	634.97	6,190.92	158.74	634.97	6,825.89	0.00	634.97	7,460.86	0.00
March 31, 2009		Boggs Retaining Wall	74,102.96	-	308.76	0.00	3,705.15	33,346.63	40,756.63	3,705.15	37,051.78	0.00	3,705.15	40,756.93	0.00
April 1, 2010		Front Playground Wall (2009-2010)	8,466.59	-	65.28	0.00	423.33	8,099.97	4,656.62	423.33	8,523.30	0.00	423.33	8,946.63	0.00
April 1, 2010		Boggs Median (2009-2010)	10,208.74	-	1,020.83	0.00	1,020.83	1,020.83	2,041.66	1,020.83	2,041.66	0.00	1,020.83	3,062.49	0.00
April 1, 2010		Paver at Picnic Unit (2009-2010)	2,323.75	-	19.36	0.00	232.38	1,659.01	464.75	232.38	1,891.39	0.00	232.38	2,123.77	0.00
April 1, 2010		Shade Structure at Picnic Unit (2009-2010)	6,861.22	-	57.18	0.00	686.12	5,488.98	1,372.24	686.12	6,175.10	0.00	686.12	6,861.22	0.00
March 31, 2011		Walking Path & Fitness Equipment (2009-2011)	362,622.61	-	1,510.93	0.00	18,131.13	126,917.88	235,704.63	18,131.13	145,048.90	5,103.74	686.12	151,852.64	4,417.62
March 31, 2011		Locker Room at Pool (2008-2011)	523,218.87	-	2,180.08	0.00	26,169.94	183,126.60	300,092.27	26,169.94	209,296.55	313,951.32	26,169.94	236,466.49	38,239.92
March 31, 2011		Pool Guard House (2009-2011) See on 3/31/12	84,977.89	-	354.07	0.00	4,248.88	29,742.16	56,235.43	4,248.88	33,991.04	50,986.56	4,248.88	38,239.92	46,737.67
March 31, 2011		Roof Repair (2009-2011)	83,330.89	-	694.42	0.00	8,333.09	58,331.62	24,999.27	8,333.09	66,664.71	16,666.18	8,333.09	74,997.80	8,333.09
March 31, 2011		Men's and Women's restroom remodel (10-11)	10,165.06	-	84.71	0.00	1,016.51	7,115.54	3,049.52	1,016.51	8,132.05	2,033.01	1,016.51	9,148.56	1,016.51
March 31, 2011		James Food Ball Catcher (10-11)	13,238.00	-	110.32	0.00	1,323.80	9,268.60	3,971.40	1,323.80	10,592.40	1,323.80	1,323.80	11,916.20	1,323.80
March 31, 2011		New Playground Structure (10-11) See on 3/31/12	19,577.97	-	499.22	0.00	5,978.60	41,850.22	17,721.85	5,978.60					

Fixed Assets Purchased Through March 31, 2020

Date Complete	Park	Description	Cost Over \$1,000	Salvage Value	Monthly Depr.	Partial / Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20
Structures (Improvements) Completed												
March 31, 2012		ADA Compliance to Comm. Cr (2011-2012)	20,915.39		116.20	7.00	1,394.36	9,760.82	11,164.87	1,394.36	11,154.87	9,760.52
August 20, 2013		New office for Customer Services Manager	4,048.25		22.49	7.00	269.88	1,776.73	2,271.52	269.88	2,006.65	2,001.63
January 30, 2013		Regulated Gym Floor (2012-2013)	48,469.44		269.27	2.00	3,231.30	19,926.33	26,543.11	3,231.30	23,157.62	25,311.82
January 30, 2013		Completed New Small Gym in Front of Rec Comm Cr	7,231.23		60.26	2.00	723.12	4,459.26	723.12	723.12	5,182.38	2,048.85
October 21, 2013		New Kitchen Floor Installed	5,828.75		32.38	5.00	388.50	2,104.63	3,723.92	388.50	2,493.41	3,335.34
March 31, 2014		Marsha-Shanner Pool Expansion Joint Repaired	63,730.79		324.06	0.00	4,248.72	21,243.60	42,487.19	4,248.72	25,492.32	38,238.47
January 31, 2016		Solar Panels Installed	25,198.26		1,256.66	4.00	15,079.68	50,266.28	175,531.98	15,079.68	65,346.16	180,862.10
January 31, 2016		Renovation of Lower Restroom (ADA)	36,895.24		204.97	4.00	2,459.68	8,196.54	28,686.30	2,459.68	10,656.62	28,236.62
March 31, 2016		Bocce Ball Courts	181,975.13		899.53	0.00	10,794.34	32,383.03	129,532.10	10,794.34	43,177.37	118,737.76
March 31, 2017		2 Cement Picnic Benches & Umbrellas Installed	5,114.91		28.42	0.00	340.99	681.99	4,432.92	340.99	1,022.98	4,091.93
February 28, 2018		Patio Project	9,143.44		50.80	1.00	50.80	680.36	8,463.08	680.36	1,289.92	7,173.16
March 31, 2018		Unknown	1,879.23								1,879.23	
March 31, 2018		Sierra Pool Shack Renovation	1,794.00		9.97	1.00	119.60	1,674.40	1,674.40	119.60	1,794.00	1,554.80
March 31, 2018		Biycle Infield Renovation	31,246.80		173.59	1.00	2,083.12	2,083.12	29,163.68	2,083.12	4,168.24	27,085.44
February 28, 2019		Bocce Ball Fencing	7,760.00		64.58	1.00	64.58	64.58	7,695.42	64.58	6,910.42	73,670.03
February 28, 2019		Sierra Pool Bleacher	82,620.69		688.50	1.00	688.50	688.50	81,932.19	688.50	8,950.66	24,928.70
February 28, 2019		Sierra Pool Renovation	230,092.81		1,917.44	1.00	1,917.44	1,917.44	228,175.17	1,917.44	23,009.26	205,165.91
July 31, 2019		Parking Lot Improvements	10,680.57		89.00	6.00	5,346.00	19,174.44	228,175.17	5,346.00	24,520.44	205,645.73
August 31, 2019		Biggs ADA Improvements	1,120.00		9.33	7.00	65.31	65.31	1,054.69	65.31	712.04	9,968.53
August 31, 2019		Plastic Tables/Umbrellas for Rec Patio	4,581.76		38.18	7.00	2,671.26	2,671.26	1,910.50	2,671.26	4,341.49	1,054.69
March 31, 2020		Spas Rec Fencing	6,127.04		51.06	7.00	357.41	357.41	5,769.63	357.41	6,127.04	5,769.63
March 31, 2020		James Field Gate	2,418.31		20.65	7.00	144.58	144.58	2,273.73	144.58	2,418.31	2,273.73
March 31, 2020		Sierra Pool Diving Board	1,574.19									
Total Recreation Park Projects			\$ 3,484,621.71				734,280.38	2,108,783.92	1,550,544.87	763,006.67	2,771,782.59	1,412,828.12
Railhead Park:												
1996		Dev. for Railhead Park (Graded, grass, gravel to)	142,826.00		1,190.22	84.00	-	142,826.00	0.00	-	142,826.00	-
June 30, 1996		New Baseball	47,700.00		265.00	84.00	-	47,700.00	0.00	-	47,700.00	-
March 19, 1998		Injection Installation	30,858.00		128.57	63.00	1,542.80	30,858.00	0.00	-	30,858.00	-
June 30, 2002		Railhead Restrooms (02/000-9/2001)	95,890.75		186.30	12.00	2,235.61	35,210.86	18,443.78	2,235.61	38,682.08	16,208.17
July 31, 2003		Railhead Project (1999-2000)	2,653.34		22.11	1.00	2,653.34	2,653.34	0.00	0.00	2,653.34	-
June 30, 2005		Railhead Shade Structure (2001-2003)	1,359.22		11.33	1.00	1,359.22	1,359.22	0.00	0.00	1,359.22	-
June 30, 2005		Lighting Project (2003-2004)	22,402.99		93.35	1.00	1,120.15	14,281.91	8,121.08	1,120.15	15,402.06	1,389.22
June 30, 2005		Landscaping Project (2003-2004)	2,874.96		23.96	1.00	2,874.96	2,874.96	0.00	0.00	2,874.96	-
June 30, 2005		Railhead Park Renovation (1999-2002)	78,319.17		652.86	1.00	78,319.17	78,319.17	(0.00)	0.00	78,319.17	-
June 30, 2008		Lights on "A" Field (2007-2008)	29,500.00		245.83	1.00	29,500.00	29,500.00	0.00	0.00	29,500.00	-
Sept. 30, 2009		Parking Lot Expansion (2008-2010)	74,779.89		311.58	240.00	3,738.99	35,820.45	39,259.44	3,738.99	39,259.44	5,880.78
April 30, 2009		Parking Lot Expansion (2008-2010)	20.00		0.08	240.00	1.00	1.00	0.00	1.00	1.00	35,520.45
March 31, 2012		Landscaping/Inflation Project (2010-2012)	9,347.22		38.93	4.00	467.11	6,539.55	6,072.44	467.11	3,736.89	5,605.33
January 31, 2016		New ADA Playground Installed	58,026.80		322.37	4.00	3,668.45	12,894.84	16,763.30	3,668.45	16,763.30	41,263.00
January 31, 2016		Shade and Hardscape	127,466.57		708.09	4.00	8,497.10	19,826.56	99,132.89	8,497.10	36,820.79	90,636.78
March 31, 2016		Restroom Remodel (ADA)	28,818.54		160.10	0.00	1,921.24	5,763.71	23,054.83	1,921.24	7,684.94	21,133.60
March 14, 2017		Field B Renovation	35,678.87		197.67	1.00	2,371.99	4,743.98	2,371.99	2,371.99	7,115.97	28,463.90
February 28, 2018		Field A Renovation	62,434.55		346.86	1.00	346.86	346.86	57,925.39	346.86	62,434.55	57,925.39
August 31, 2019		Rotary Improvement Project	26,504.32		147.25	7.00	1,030.72	1,030.72	1,030.72	1,030.72	1,030.72	25,473.60
Total Railhead Park Projects			\$ 837,344.69				29,721.45	483,972.21	328,868.08	29,474.68	573,386.89	323,957.79
Rec Park Daycamp Mod:												
1993		Modular	28,000.00		93.33	120.00	1,120.00	27,720.00	280.00	1,120.00	28,000.00	-
June 30, 1995		Discovery Club AC & Bathroom Renovation	6,500.00		54.17	96.00	5,100.00	6,500.00	0.00	-	6,500.00	-
November 30, 1999		Modular w/Bathroom	50,243.80		167.48	43.00	2,009.75	36,845.45	13,398.35	2,009.75	38,855.21	9,378.84
June 30, 2001		Discovery Club - Deck Extension	4,904.08		40.87	24.00	0.00	4,904.08	0.00	0.00	4,904.08	-
July 31, 2003		Discovery Club Permit (2000-2001)	120.00		1.00	1.00	120.00	120.00	0.00	0.00	120.00	-
June 30, 2005		Deck Extension Complete (04-05)	389.97		3.25	7.00	228.75	389.97	0.00	0.00	389.97	-
Total Rec Park Daycamp Mod Projects			\$ 90,167.85				3,728.75	75,475.60	13,678.38	2,288.75	78,764.35	8,378.64
Auburn Elem Daycamp:												
1997		Modular	25,000.00		122.55	72.00	-	25,000.00	(0.00)	0.00	25,000.00	-
November 30, 2002		2nd Modular	25,615.86		109.47	19.00	1,313.67	22,770.36	2,846.30	1,313.67	24,084.04	1,532.62
December 31, 2008		New Deck	4,837.43		16.91	240.00	2,438.87	2,438.87	2,212.00	2,438.87	2,438.87	1,965.13
January 31, 2017		New Flooring	1,829.33		15.24	2.00	182.93	396.35	1,432.96	182.93	579.29	1,250.04
August 10, 2018		New Flooring	1,683.36		14.03	7.00	98.20	98.20	1,585.16	98.20	266.53	1,416.63
Total Auburn Elem Daycamp Mod Projects			\$ 58,666.78				1,721.48	44,768.63	8,274.74	1,827.68	50,596.35	6,184.62
Alta Vista Daycamp:												
					0.00		0.00	0.00	0.00	-	0.00	-
					0.00		0.00	0.00	0.00	-	0.00	-
					0.00		0.00	0.00	0.00	-	0.00	-

Fixed Assets Purchased Through March 31, 2020

Date Complete	Park	Description	Cost Over \$1,000	Salvage Value	Monthly Depr.	Partial/ Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20
Structures (Improvements) Completed															
Christlan Valley Park:															
June 30, 1996		Roofing & Doors for Conn Cir.	1,497.86	-	12.48	84.00		1,497.86	0.00	0.00	1,497.86	0.00	0.00	1,497.86	-
June 30, 1997		Chain Link Fencing	2,066.00	-	8.61	72.00		2,066.00	(0.00)	(0.00)	2,066.00	(0.00)	(0.00)	2,066.00	-
August 31, 2003		7 Signage Table (Blue), Fixed Structure	863.03	-	7.19			863.03	(0.00)	0.00	863.03	(0.00)	0.00	863.03	-
June 30, 2007		Tot Lot Enrichment	37,824.14	-	316.20	2.00	945.60	37,824.14	0.00	0.00	37,824.14	0.00	0.00	37,824.14	-
January 30, 2020		Tutor Tablet Floor	4,160.00	-	39.58				0.00	0.00		0.00	79.17	79.17	4,670.83
		Total Christlan Valley Park Projects	\$ 47,007.13				945.60	42,251.73	(0.00)	-	42,251.73	(0.00)	79.16	42,330.30	4,670.83
		Winchester Park:													
June 30, 2004		Fence/Backstop/Restroom (2002-2003)	2,565.45	-	10.69		128.27	1,692.01	801.71	128.27	1,820.28	673.44	128.27	2,000.29	545.16
June 30, 2004		Fence/Backstop/Restroom (2003-2004)	21,114.85	-	87.98		1,065.74	14,316.46	6,598.39	1,065.74	15,372.20	5,542.63	1,065.74	16,827.94	4,486.91
June 30, 2005		Fence/Backstop/Restroom (2002-2004)	15,983.90	-	66.18		794.20	10,320.18	4,963.72	794.20	11,114.38	4,169.52	794.20	12,508.57	3,376.33
February 28, 2020		Electrical Upgrades for Little League	16,713.99	-	69.64	1.00							69.64	69.64	16,644.34
		Total Winchester Park Projects	\$ 56,278.18				1,978.21	27,200.38	12,362.82	1,978.21	29,178.59	10,365.67	2,047.85	31,226.44	23,087.74
		Overlook Park:													
June 30, 2001		Skate Park	332,674.69	-	924.10	360.00	11,089.19	153,565.55	169,110.14	11,089.19	174,654.74	158,020.95	11,089.19	185,743.93	146,931.76
June 30, 2001		Overlook Park Project (1999-2001)	50,684.31	-	314.91		(2,834.22)	56,684.31	0.00	0.00	56,684.31	0.00	0.00	56,684.31	-
June 30, 2005		Overlook Permanent Benches (2001-2002)	982.96	-	8.19			982.96	0.00	0.00	982.96	0.00	0.00	982.96	-
June 30, 2007		Ingrain project	5,839.18	-	48.60		145.80	5,832.16	0.00	0.00	5,832.16	0.00	0.00	5,832.16	-
June 30, 2008		ADA Curb Cuts	7,069.23	-	58.91	120.00	706.92	6,892.50	176.73	706.92	7,069.23	0.00	0.00	7,069.23	-
March 31, 2010		ADA Curb Cuts - Phase II	3,245.76	-	27.05		324.58	2,956.60	649.15	324.58	3,245.76	0.00	0.00	3,245.76	-
March 31, 2011		Used Reconditioned Hooplar	34,964.99	-	291.37		3,496.50	24,475.49	10,489.50	3,496.50	27,971.99	6,993.00	3,496.50	31,468.49	3,496.50
March 14, 2017		Fencing Security	23,954.32	-	195.62		2,395.43	2,395.43	21,558.89	2,395.43	4,790.86	19,163.46	2,395.43	7,186.30	16,769.02
		Total Overlook Park Projects	\$ 485,408.41				16,124.20	263,424.99	201,954.42	17,483.43	280,907.42	194,501.99	17,368.71	298,276.13	167,194.92
		Pocket Parks:													
June 30, 2004		Plaza Park Construction	1,688.78	-	14.07	1.00		1,688.78	(0.00)	0.00	1,688.78	(0.00)	0.00	1,688.78	-
February 29, 2019		Herschel Park Improvements	8,900.00	-	73.33		73.33	8,726.67	8,726.67	73.33	8,726.67	8,726.67	860.00	953.33	7,846.67
		Total Pocket Park Projects	\$ 10,488.78				73.33	1,688.78	(0.00)	73.33	1,762.11	8,726.67	860.00	2,642.11	7,846.67
		Canyon View Community Center													
April 30, 2003		Heat and Air Project	81,005.12	-	379.19	2.00	4,550.26	67,874.65	23,130.47	4,550.26	72,424.91	18,580.21	4,550.26	76,975.16	14,029.98
April 30, 2003		Fire Escape (Stairwell & Door)	34,795.99	-	47.92	2.00	695.92	10,360.80	24,415.19	695.92	11,076.72	23,719.27	695.92	11,772.64	23,023.35
April 30, 2003		Fire Alarm System	5,760.00	-	57.99	0.00		5,760.00	(0.00)	0.00	5,760.00	(0.00)	0.00	5,760.00	-
June 30, 2003		Restroom Renovation (2001-2003)	20,693.95	-	170.87	0.00		20,693.95	(0.00)	0.00	20,693.95	(0.00)	0.00	20,693.95	-
June 30, 2003		Kitchen (2001-2003)	10,914.82	-	90.96	0.00		10,914.82	(0.00)	0.00	10,914.82	(0.00)	0.00	10,914.82	-
June 30, 2003		Drinking Fountain (2002-2003)	3,110.83	-	42.59	0.00		3,110.83	(0.00)	0.00	3,110.83	(0.00)	0.00	3,110.83	-
June 30, 2004		ADA Approved Walkways/Exits	18,230.13	-	151.92	0.00		18,230.13	(0.00)	0.00	18,230.13	(0.00)	0.00	18,230.13	-
June 30, 2004		Restroom Renovation, ADA	76.34	-	0.64	0.00		76.34	(0.00)	0.00	76.34	(0.00)	0.00	76.34	-
June 30, 2004		Fire Escapes (CVCC)	29,268.30	-	243.90	0.00		29,268.30	(316.00)	0.00	29,268.30	(316.00)	(316.00)	29,268.30	-
June 30, 2004		Parking Lot Handicap Spaces (2002-2003)	2,865.45	-	21.38	0.00		2,865.45	(0.00)	0.00	2,865.45	(0.00)	0.00	2,865.45	-
June 30, 2004		Parking Lot Handicap Spaces (2003-2004)	22,114.85	-	184.29	0.00		22,114.85	(0.00)	0.00	22,114.85	(0.00)	0.00	22,114.85	-
June 30, 2005		Kitchen (2004-2005) Finished	590.05	-	4.92	0.00		590.05	0.00	0.00	590.05	0.00	0.00	590.05	-
June 30, 2006		Renovation	45,676.53	-	380.64	0.00		45,676.53	0.00	0.00	45,676.53	0.00	0.00	45,676.53	-
June 30, 2007		Planning & Design	25,671.42	-	210.93	0.00		25,671.42	(0.00)	0.00	25,671.42	(0.00)	0.00	25,671.42	-
June 30, 2007		Carpet, Tile, Paint etc	30,959.96	-	258.00	0.00		30,959.96	(0.00)	0.00	30,959.96	(0.00)	0.00	30,959.96	-
June 30, 2007		Heat & Air Prod Remainder	2,840.00	-	23.67	0.00		2,840.00	(0.00)	0.00	2,840.00	(0.00)	0.00	2,840.00	-
April 1, 2010		Concrete Paving (2002-2007)	3,376.77	-	28.14	0.00		3,376.77	0.00	0.00	3,376.77	0.00	0.00	3,376.77	-
March 31, 2014		Roof Repairs	8,480.40	-	70.67	0.00		8,480.40	675.35	337.68	3,039.09	337.68	337.68	3,376.77	-
		Total Meleto Center Projects	\$ 367,938.41				7,978.68	364,937.17	62,393.24	6,437.89	371,369.06	46,287.35	6,116.89	377,484.95	48,445.46
		MT Vernon Park													
March 31, 2009		Park Completion	111,511.39	-	464.63		5,575.57	45,402.03	66,105.36	5,575.57	50,977.60	60,533.80	5,575.57	56,553.16	54,958.23
		Total MT Vernon Projects	\$ 111,511.39				5,575.57	45,402.03	66,105.36	5,575.57	50,977.60	60,533.80	5,575.57	56,553.16	54,958.23
		Misc. Cap Outlay:													
7??		Initial Capital Improvements	3,275,960.90	-	13,649.84	180.00	0.00	3,275,960.90	0.00	0.00	3,275,960.90	0.00	0.00	3,275,960.90	-
June 30, 1994		Miscellaneous Cap Outlay Projects	8,045.36	-	44.59	100.00	0.00	8,025.36	(0.00)	0.00	8,025.36	(0.00)	0.00	8,025.36	-
June 30, 1995		Miscellaneous Cap Outlay Projects	9,748.71	-	54.16	96.00	0.00	9,748.71	(0.00)	0.00	9,748.71	(0.00)	0.00	9,748.71	-
June 30, 1996		Miscellaneous Cap Outlay Projects	2,627.63	-	14.60	84.00	0.00	2,627.63	0.00	0.00	2,627.63	0.00	0.00	2,627.63	-
May 28, 2015		All Parks - Trees Planted through the Parks	25,445.44	-	141.36	1.00	1,696.36	5,230.45	20,214.99	1,696.36	6,926.81	18,518.63	1,696.36	8,623.18	16,822.26

Fixed Assets Purchased Through March 31, 2020

Date Complete	Park	Description	Cost Over \$1,000	Salvage Value	Monthly Depr.	Partial / Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20
		Structures (Improvements) Completed													
		Total Misc Capital Improvement Projects	\$ 3,327,892.04				1,696.38	3,307,553.05	20,274.99	7,696.36	3,303,288.71	18,578.63	7,696.37	3,304,985.78	16,822.26
		Total Structures	\$ 12,938,867.54				335,782.45	8,735,348.46	3,432,760.51	352,807.19	9,088,155.64	3,762,462.57	355,785.43	9,443,941.08	3,494,920.46

Fixed Assets Purchased Through March 31, 2020

Date Purchased	Qty	Description	Serial #	Location Kept	Purchase Price
1/18/2002	1	#15) 2000 Dodge 3/4 ton Truck (lc. 1107399)	1B7KC23W1VJ155626	Rec. Park	20,000.00
1998?	1	Trailer (lc. E315483)		Rec. Park	1,000.00
8/25/2005	1	#22) 2000 Ford F-250 Dump Truck (lc. 1203731)	1FDXFAGF3YEE1B658	Rec. Park	27,443.15
9/2/2005	1	#24) 2005 Dodge Ram 2500 (lc. 1203731)	306WRT6D56831735	Rec. Park	21,410.05
9/2/2005	1	#00) 2005 Ford Ranger XLT (lc. 1203734)	1FTYR10425PB09012	Rec. Park	12,588.42
6/1/2006	1	#19) 2006 Ford Ranger (lc. 1205980)	1FTYR10037PA56761	Rec. Park	12,583.96
12/7/2006	1	#10) 2006 Ford Ranger XLT (lc. 1205980)	1FTYR10057PA56762	Rec. Park	11,326.84
1/16/2007	1	#8) 2007 Ford F250 4WD (lc. 1209015)	1FTYR100X6SPA5264	Rec. Park	24,217.35
6/30/2013	1	#28) 2013 F150 Pick up (lc. 1422380)	1FTX1CME6KF1463	Rec. Park	19,559.70
6/30/2013	1	#29) 2013 F150 Pick up (lc. 1422359)	1FTX1CME6KF1454	Rec. Park	19,559.70
12/30/2013	1	#30) 2014 F250 Pick up (lc. 1435484)	1FTZM2B64FA86577	REG. Park	29,820.57
1/31/2014	1	2007 Ranger Truck		Rec. Park	1,190.00
3/3/2016	1	#31) 2016 F350 Ford Truck Pick-up (lc. 1498735)	1FT8W3A14GEC53704	Rec. Park	35,788.63
10/26/2016	1	Ford Van	NM0L57E78E1142861	Rec. Park	17,900.43
Total Vehicles					\$ 265,282.64

Res. Value	Mo. Dep. (BY Sch.)	Partial Months	17-18 FY Depr.	Acc. Dep. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Dep. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Dep. Through 03/31/20	Book Value 03/31/20
2,000.00	187.50	17.00	-	18,000.00	2,000.00	-	18,000.00	2,000.00	-	18,000.00	2,000.00
100.00	9.38	60.00	-	900.00	100.00	-	900.00	100.00	-	900.00	100.00
2,704.22	253.52	-	-	24,337.53	2,704.22	-	24,337.53	2,704.22	-	24,337.53	2,704.22
2,141.01	200.72	-	-	19,269.04	2,141.01	-	19,269.04	2,141.01	-	19,269.04	2,141.01
1,258.84	118.02	-	-	11,329.58	1,258.84	-	11,329.58	1,258.84	-	11,329.58	1,258.84
1,254.40	117.60	-	-	11,289.56	1,254.40	-	11,289.56	1,254.40	-	11,289.56	1,254.40
1,132.68	106.19	-	-	10,194.16	1,132.68	-	10,194.16	1,132.68	-	10,194.16	1,132.68
1,132.68	106.19	-	-	10,194.16	1,132.68	-	10,194.16	1,132.68	-	10,194.16	1,132.68
2,423.74	227.23	-	-	21,813.61	2,423.74	-	21,813.61	2,423.74	-	21,813.61	2,423.74
1,955.87	183.36	9.00	2,200.35	10,451.68	9,107.02	2,200.35	12,652.03	6,906.67	2,200.35	14,852.39	4,706.31
1,955.87	183.36	9.00	2,200.35	10,451.68	9,107.02	2,200.35	12,652.03	6,906.67	2,200.35	14,852.39	4,706.31
2,982.06	279.57	3.00	3,354.81	14,257.96	15,562.61	3,354.81	17,612.77	12,207.80	3,354.81	20,967.59	8,652.98
115.00	10.78	2.00	129.38	539.06	610.94	129.38	668.44	481.58	129.38	797.81	352.19
3,576.86	335.33	1.00	4,023.97	8,393.27	27,365.36	4,023.97	12,417.24	23,391.01	4,023.97	16,431.21	19,337.42
1,795.04	168.29	-	0.00	0.00	0.00	0.00	2,019.42	15,931.01	2,019.42	4,038.85	13,911.58
					11,808.87	174,411.71	78,928.59	185,340.30	78,942.84	174,388.29	84,874.35

Fixed Assets Purchased Through March 31, 2020

Date Purchased	Qty	Description	Serial #	Location Kept	Purchase Price
Equipment					
1994	1	Easterday Buffer, Model #P-20	P03926	Moved from Rec	1,500.00
8/31/2007	1	High Speed Buffer	FD2893	CVCC	1,208.56
11/30/2015	1	AED Safety Unit		CVCC	1,323.33
9/2/2016	1	Maki Air Conditioner Unit		CVCC	11,816.00
				Total Equipment	\$ 15,645.89
Office Furn. and Rec Equipment					
6/24/2002	1	2 Door Refrigerator w/Casters		CVCC/Kitchen	1,981.60
12/31/2003	1	Audio System, Amp & Recorder		Board Room	1,208.22
6/30/2006	1	Portable Strobe		Sierra Room	1,501.00
3/31/2015	1	Lighting Project		CVCC/REC/REG	19,925.17
3/31/2020		Multi Media Equipment & Large Screen			1,754.48
				Total Office Equipment	\$ 26,348.45
Computer Equipment & Software					
5/31/2014	1	Dell Optiplex Computer 3010	617BDX1	Landscape	1,078.54
3/31/2020	1	Dell Optiplex Computer 3010			(1,078.54)
				Total Computer Equipment & Software	\$ -

Res. Value	Monthly Depr.	Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20
150.00	11.25	108.00	-	1,350.00	150.00	0.00	1,350.00	150.00	-	1,350.00	150.00
120.66	9.05	120	45.24	1,085.90	120.66	0.00	1,085.90	120.66	-	1,085.90	120.66
-	22.06	4.00	264.67	617.55	705.78	264.67	882.22	441.11	264.67	1,146.89	176.44
-	96.80	6.00	1,161.60	1,742.40	9,873.60	1,161.60	2,904.00	8,712.00	1,161.60	4,065.60	7,550.40
			1,471.51	3,445.85	10,790.04	1,426.27	4,872.12	9,273.77	1,426.27	6,298.39	7,847.51
200.00	9.79	12.00	-	1,761.60	200.00	0.00	1,761.60	200.00	-	1,761.60	200.00
-	20.10	-	-	1,208.22	-	0.00	1,208.22	0.00	-	1,208.22	-
-	25.02	-	-	1,501.00	-	0.00	1,501.00	0.00	-	1,501.00	-
-	168.04	-	1,992.52	3,985.03	15,940.14	1,992.52	5,977.55	13,947.62	1,992.52	7,970.07	11,955.10
-	14.62	-	-	0.00	0.00	0.00	0.00	0.00	-	0.00	1,754.48
			1,992.52	8,453.85	16,140.14	1,992.52	10,448.37	14,147.62	1,992.52	12,438.89	13,905.58
29.96	10.00	-	-	1,078.54	(0.00)	0.00	1,078.54	(0.00)	(0.00)	1,078.54	-
			-	1,078.54	(0.00)	0.00	0.00	0.00	(1,078.54)	(1,078.54)	-
			-	1,078.54	(0.00)	0.00	1,078.54	(0.00)	(1,078.54)	(1,078.54)	-

14,145.89

\$ 41,994.34

Fixed Assets Purchased Through March 31, 2020

Date Purchased	Qty	Description	Serial #	Location Kept	Purchase Price
5/22/2009	1	Safe 4.8 Cu Ft	Walkers	Cust Serv	1,472.19
Total Office Equipment \$ 1,472.19					
Computer Equipment					
6/24/2005	1	Rec Trac Software/Training	Vermont Syst	Registration	7,078.50
8/2/2005	1	Rec Trac Software/Training	Vermont Syst	Registration	3,653.79
11/21/2006	1	Dell Vostro 220	1V2S1J1	Extra - Pix	1,548.13
10/31/2006	1	OptiPlex Computers	DFY2RB1	Registration	1,177.28
12/19/2008	1/2	WebTrac(Software)			4,940.94
7/30/2011	1	Dell Optiplex Computer		Back office	1,522.86
8/31/2011	1	Server for Rec Trac		SERVER	3,125.98
5/31/2014	1	HP ProLiant ML 350P Gen 8			10,571.30
5/31/2016	1	Dell Optiplex Computer	3RQ462	Ann's	1,140.33
11/9/2018	1	Dell Computer & Monitor		Manouch	1,483.85
11/9/2018	1	Dell Computer & Monitor		Andie	1,483.85
3/31/2020		Computers Decommissioned			(4,249.27)
Total Computer Equipment \$ 33,478.55					

Equipment					
2/8/2008	1	Heater in Women's Restroom	Aire Serv H & A	Lobby	1,999.00
2/8/2008	3	HVAC Systems replaced	Aire Serv H & A	Rec Comm CTR	18,114.00
Total Equipment (\$ 20,113.00)					

\$ 55,063.74

Monthly Depr. (3Y Sch.)	Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20
12.27	10.00	147.22	1,300.43	171.76	147.22	1,447.65	24.54	24.54	1,472.19	-
		147.22	1,300.43	171.76	147.22	1,447.65	24.54	24.54	1,472.19	-
196.63	36.00	7,078.50	-	-	0.00	7,078.50	0.00	-	7,078.50	-
101.49	36.00	3,653.79	-	-	0.00	3,653.79	0.00	-	3,653.79	-
43.03		1,548.13	-	-	0.00	1,548.13	0.00	-	1,548.13	-
32.70		1,177.28	-	-	0.00	1,177.28	0.00	-	1,177.28	-
137.25		4,940.94	0.01	0.01	0.00	4,940.94	0.01	0.01	4,940.94	-
25.38	8.00	1,522.86	0.00	0.00	0.00	1,522.86	0.00	0.00	1,522.86	-
52.10	7.00	3,125.98	(0.00)	(0.00)	0.00	3,125.98	(0.00)	(0.00)	3,125.98	-
178.19	10.00	2,114.28	352.38	352.38	352.38	10,571.30	(0.00)	(0.00)	10,571.30	-
31.68	10.00	360.11	696.87	443.46	360.11	1,076.98	63.35	63.35	1,140.33	-
41.22	4.00	164.87	164.87	164.87	164.87	1,318.99	824.37	824.37	824.37	-
41.22	4.00	164.87	164.87	164.87	164.87	1,318.98	824.36	824.36	824.36	-
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
		2,494.37	33,864.26	796.85	1,062.24	35,026.50	2,701.32	(3,196.89)	31,829.61	1,648.73
		33,478.55								

Monthly Depr. (3Y Sch.)	Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20
16.66	120.00	199.90	1,932.37	66.63	66.63	1,999.00	0.00	0.00	1,999.00	-
150.95	120.00	452.85	18,114.00	-	0.00	18,114.00	0.00	-	18,114.00	-
	120.00				0.00	0.00	0.00	-	0.00	-
	120.00				0.00	0.00	0.00	-	0.00	-
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
		662.75	20,046.37	66.63	66.63	20,113.00	0.00	0.00	20,113.00	-
		2,494.37	33,864.26	796.85	1,062.24	35,026.50	2,701.32	(3,196.89)	31,829.61	1,648.73
		33,478.55								

Fixed Assets Purchased Through March 31, 2020

Date Purchased	Qty	Description	Serial #	Location Kept	Purchase Price	Res. Value	Monthly Depr.	Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20	
Office Furn. and Rec Equipment																		
Computer Equipment & Software																		
10/31/2007	1	Optiplex 795 Dell Comp & 18" Flat Monit.	2939BRD1	Newcastle	1,564.40		43.46	8.00	1,564.40	1,564.40	(0.00)	(0.00)	1,564.40	(0.00)	(0.00)	1,564.40	-	
3/29/2019	1	Optiplex 755 Dell Comp & 18" Flat Monit.			(1,564.40)				0.00	(1,564.40)	0.00	(1,564.40)	0.00	0.00	0.00	0.00	0.00	
Total Computer Equipment & Software \$																		
0.00																		

Fixed Assets Purchased Through March 31, 2020

Date Purchased	Qty	Description	Serial #	Location Kept	Purchase Price	Res. Value	Monthly Depr.	Months	17-18 FY Depr.	Acc. Depr. Through 03/31/18	Book Value 03/31/18	18-19 FY Depr.	Acc. Depr. Through 03/31/19	Book Value 03/31/19	19-20 FY Depr.	Acc. Depr. Through 03/31/20	Book Value 03/31/20	
Equipment																		
7/00/2011	2	Heat and Air Units		Skyridge Mads	9,821.39		80.18	8.00	982.14	6,093.55	3,527.84	982.14	7,055.69	2,565.70	982.14	8,017.83	1,603.57	
Total Equipment \$																		
9,821.39																		
Computer Equipment & Software																		
2/28/2007	1	Dell Optiplex	9X89CC1	Skyridge	1,897.57		52.71		1,897.57	1,897.57	0.00	0.00	1,897.57	0.00	0.00	1,897.57	-	
10/31/2015	1	Dell Computer w/Speakers		Skyridge	1,151.90		32.00	5.00	383.97	927.82	223.98	223.98	1,151.90	0.00	0.00	1,151.90	-	
10/31/2015	1	Dell Computer		Skyridge	1,044.31		29.01	5.00	348.10	841.25	203.08	203.06	1,044.31	0.00	0.00	1,044.31	-	
3/21/2020		Dell Optiplex			(1,897.57)				0.00	0.00	0.00	0.00	0.00	0.00	(1,897.57)	0.00	0.00	
Total Computer Equipment & Software \$																		
2,196.21																		

\$ 11,817.60

**Item 8.2 Cover sheet – California Association for Park & Recreation
Indemnity (CAPRI) Board of Directors Election – Call for Nominations**

The Issue:

Shall the Auburn Area Recreation & Park District (ARD) Board of Directors make a nomination for election to the CAPRI Board of Directors?

Recommendation:

Board of Directors review information from CAPRI, follow nomination procedures.

Attachments

Letter from CSDA.



1075 Creekside Ridge Drive, Suite 240
Roseville, CA 95678

Phone: (916) 722-5550
Fax: (916) 722-5715
Website: capri-jpa.org

September 1, 2020

TO: CAPRI Member Districts
FROM: Matthew Duarte, Executive Director
RE: 2020 CAPRI Board of Directors Election – Call for Nominations

Dear CAPRI Member:

Every even-numbered year, an election is held for select positions on the CAPRI Board of Directors. Of course, that means that 2020 is an election year. The Board of Directors is responsible for governance of CAPRI and its Workers' Compensation and General Liability and Property programs. This includes guidance and oversight over each respective risk pool including risk control, claims handling, and investment management. Consistent with CAPRI's Bylaws, the CAPRI Board of Directors has called for this year's election to be held on November 2, 2020. The two seats up for election this year are "At Large".

To be eligible to serve on the CAPRI Board of Directors, you must be a Board Member for a member agency or a management employee of a member agency, unless appointed to one of two positions as selected by the CARPD Board. The CAPRI Board of Directors meets between 4-8 times per year depending upon the needs of the organization. Travel expenses for Board of Directors meetings are reimbursed. Also, Board Members are encouraged to attend insurance/risk management/pooling conferences each year, which are paid for by CAPRI.

At this time, CAPRI is calling for nominations for the two seats on this year's ballot. All qualified and interested individuals willing to serve should send a *letter of interest* to CAPRI outlining their interest and qualifications for the CAPRI Board of Directors. The letter of interest must be received by September 30, 2020 to be considered for nomination and placement on the ballot. Those interested in sending in a nomination, please send your letter of interest to CAPRI through either of the following means:

Via Mail:
CAPRI
1075 Creekside Ridge Drive
Suite 240
Roseville, CA 95678

or

Via Email:
mduarte@capri-jpa.org

At the close of the nomination period, the ballot will be finalized and sent out to the membership. The timeline for the 2020 election is as follows:

<u>Action</u>	<u>Date</u>
Notice/Call for Nominations	09/01/20
Nominations must be received	09/30/20
Ballots mailed to Districts	10/02/20
ELECTION (Ballot must be in)	11/02/20
Run-off Election Ballots (if needed)	11/16/20
RUN-OFF ELECTION (if needed)	12/14/20

If you have any questions or comments on this or anything related to CAPRI, please do not hesitate to contact us at any time. Thank you!

Sincerely,



Matthew Duarte
Executive Director

Discussion Item #1. - Cover sheet: Review of Projects/Improvements for Energy Savings Performance Contract

**Auburn Area Recreation and Park District Finance Committee meeting September, 2020;
Board of Director's meeting September 24, 2020**

The Issue: A review of the projects and improvements that are currently part of the proposed Energy Savings Performance Contract with Centrica (formerly SmartWatt Energy Inc.).

Background: In November of 2019 staff presented to the Board of Directors a Preliminary Feasibility Assessment (PFA), produced by Centrica. This study provided a way to optimize and upgrade energy systems in a manner that is budget-neutral to agencies and businesses. The Board of Directors requested staff to produce a Request for Qualifications (RFQ), to select the most qualified respondent to generate a budget neutral Energy Savings Performance Contract.

In April of 2020, the ARD Board of Directors approved a resolution authorizing Centrica to perform an Investment Grade Audit (IGA) of the District. The IGA identified energy saving measures and equipment replacement at ARD facilities and parks. The IGA was conducted at no cost to ARD.

Based on the results of the IGA, ARD staff has been working with Centrica to further refine projects and improvements. Attached to this agenda item is a spread sheet showing the projects that were looked at. This is also known as a "toggle review", as certain projects/improvements can be toggled on or off.

Recommendation:

The Finance Committee reviewed this information and received a presentation from Centrica. The Finance Committee recommended sending this item to the Board for review.

Brooklyn Stewart with Centrica will present at the Board meeting and answer any questions.

Fiscal Impact:

As currently laid out, the fiscal impact is \$2,272,943, with a simple payback at 15.2 years.

A low-interest loan would be taken out to pay for these improvements, with the savings generated from the improvements making this budget-neutral.

Attachments

Information on the projects/improvements being proposed for the Energy Savings Performance Contract

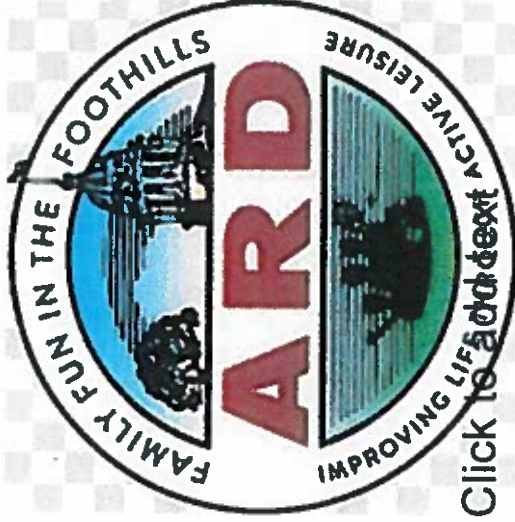
Power Point presentation (the presentation will also be given at the Board meeting)

Facility in Project?	Facility Name	ELM Description	Year 1 Annual Utility Savings (\$/Yr)	Year 1 Equipment Replacement Savings (\$/Yr)	Total Annual Cost Savings (\$/Yr)	Year 1 IM Cost (\$)	Utility/Incentive (\$)	Cost - Incentive (\$)	Simple Payback (Years)
	Asford Park	Install LED Lighting and Controls	\$8	\$0	\$8	\$961	\$0	\$961	118.6
	Auburn Elementary	Install LED Lighting and Controls	\$603	\$0	\$603	\$7,996	\$0	\$7,996	13.3
	Christian Valley Park	Install LED Lighting and Controls	\$275	\$0	\$275	\$6,299	\$0	\$6,299	22.9
	Meadow Vista Park	Install LED Lighting and Controls	\$193	\$0	\$193	\$2,838	\$0	\$2,838	14.7
	Overlook Park	Install LED Lighting and Controls	\$179	\$0	\$179	\$3,256	\$0	\$3,256	18.2
	Placer Hills Pool	Install LED Lighting and Controls	\$289	\$0	\$289	\$7,202	\$0	\$7,202	24.9
	Railhead Park	Install LED Lighting and Controls	\$9	\$0	\$9	\$589	\$0	\$589	62.3
	Regional Park	Install LED Lighting and Controls	\$4,047	\$0	\$4,047	\$89,075	\$11,755	\$77,320	19.1
	Regional Park	Install LED Lighting and Controls	\$8,688	\$0	\$8,688	\$112,791	\$0	\$112,791	13.0
	Skyridge Elementary	Install LED Lighting and Controls	\$631	\$0	\$631	\$8,053	\$0	\$8,053	12.8
	Sugar Pine Park	Install LED Lighting and Controls	\$2	\$0	\$2	\$464	\$0	\$464	214.8
	James Field	Sports Lighting (Sports Field Lighting)	\$1,888	\$2,000	\$3,888	\$421,054	\$0	\$421,054	108.3
	Recreation Field	Sports Lighting (Sports Field Lighting)	\$266	\$2,000	\$2,266	\$95,241	\$0	\$95,241	42.0
	Begg's Field	Sports Lighting (Sports Field Lighting)	\$1,001	\$2,000	\$3,001	\$111,115	\$0	\$111,115	37.0
No	Field B	Sports Lighting (Sports Field Lighting)	\$0	\$0	\$0	\$0	\$0	\$0	N/A
No	Field A	Sports Lighting (Sports Field Lighting)	\$0	\$0	\$0	\$0	\$0	\$0	N/A
No	Field C	Sports Lighting (Sports Field Lighting)	\$0	\$0	\$0	\$0	\$0	\$0	N/A
No	Soccer Field	Sports Lighting (Sports Field Lighting)	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Recreation Park	46KW Carport	\$17,587	\$0	\$17,587	\$174,167	\$0	\$174,167	9.9
	Regional Park	73.2 KW Carport	\$31,623	\$0	\$31,623	\$249,956	\$0	\$249,956	7.9
	Placer Hills Pool	15.5 KW Carport	\$5,439	\$0	\$5,439	\$80,462	\$0	\$80,462	14.8
	Canyon View	Replace package units (38 Tons)	\$2,410	\$10,000	\$12,410	\$132,308	\$0	\$132,308	10.7
	Recreation Park	On-Site Hypochlorite Generation	\$16,022	\$0	\$16,022	\$207,846	\$0	\$207,846	13.0
	Placer Hills Pool	On-Site Hypochlorite Generation	\$5,158	\$0	\$5,158	\$72,440	\$0	\$72,440	14.0
	Recreation Park	Pool Pump VFD	\$6,156	\$0	\$6,156	\$65,432	\$0	\$65,432	10.6
	Placer Hills Pool	Replace Pool Heater	\$340	\$0	\$340	\$7,778	\$0	\$7,778	22.9
All	All	Faucets, Urinals and toilet low flow Retrofits	\$15,379	\$0	\$15,379	\$198,947	\$0	\$198,947	12.9
All	All	Kitchen Equipment/ Ice Machine Efficiency	\$466	\$0	\$466	\$3,138	\$0	\$3,138	6.7
All	All	Central Controlled Weather Based Irrigation	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Canyon View	44 KW Carport Solar PV	\$12,667	\$0	\$12,667	\$174,141	\$0	\$174,141	13.7
	Recreation Park	5 ton Package unit (Youth Services)	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Regional Park	Restroom Heater	\$180	\$500	\$680	\$16,646	\$0	\$16,646	24.5
	Auburn Elementary	Bard Modular Heat Pump (3.5 Ton)	\$375	\$0	\$375	\$11,375	\$0	\$11,375	30.3
	Recreation Park	Bard Modular Heat Pump (3.5 Ton)	\$375	\$0	\$375	\$11,375	\$0	\$11,375	30.3

TOTAL \$152,466 \$29,550 \$182,916

Total Utility Savings	\$	132,238	\$	196,679	\$	141,269	\$	146,015	\$	150,920	\$	155,091	\$	161,233	\$	166,052	\$	172,254	\$	178,045
Material Replacement Savings	\$	16,500	\$	16,695	\$	17,505	\$	18,030	\$	18,571	\$	19,128	\$	19,702	\$	20,293	\$	20,902	\$	21,529
Total Project Savings	\$	148,738	\$	213,374	\$	158,774	\$	164,045	\$	169,491	\$	174,219	\$	178,935	\$	184,045	\$	189,156	\$	194,574
Principal & Interest	\$	146,526	\$	151,895	\$	156,427	\$	161,627	\$	167,001	\$	172,554	\$	178,293	\$	184,224	\$	190,353	\$	196,587
Measurement and Verification	\$	96	\$	37	\$	39	\$	40	\$	41	\$	42	\$	43	\$	45	\$	46	\$	47
Services Contract	\$	2,175	\$	2,240	\$	2,307	\$	2,377	\$	2,448	\$	2,521	\$	2,597	\$	2,675	\$	2,755	\$	2,838
Total Project Payments	\$	148,737	\$	153,673	\$	158,773	\$	164,044	\$	169,490	\$	175,118	\$	180,934	\$	186,944	\$	193,154	\$	199,573
Net annual benefits from Total Project	\$	1	\$	1	\$	1	\$	1	\$	1	\$	1	\$	1	\$	1	\$	1	\$	1
Cumulative Payment for Project	\$	148,737	\$	302,430	\$	461,183	\$	625,227	\$	794,716	\$	969,834	\$	1,150,768	\$	1,337,712	\$	1,530,866	\$	1,730,439
Cumulative Project Savings	\$	148,738	\$	302,412	\$	461,186	\$	625,231	\$	794,721	\$	969,840	\$	1,150,775	\$	1,337,720	\$	1,530,875	\$	1,730,449

Year 1 Electric Savings \$/yr	Year 1 Natural Gas Savings \$/yr	Year 1 Water Savings \$/yr	Year 1 Fuel Oil Savings \$/yr	Year 1 Propane Savings \$/yr	Year 1 Other Utility Savings \$/yr	Variable FIM Cost	Fixed FIM Cost
\$8	\$0	\$0	\$0	\$0	\$0	\$71	\$890
\$603	\$0	\$0	\$0	\$0	\$0	\$594	\$7,401
\$275	\$0	\$0	\$0	\$0	\$0	\$468	\$5,830
\$193	\$0	\$0	\$0	\$0	\$0	\$211	\$2,627
\$179	\$0	\$0	\$0	\$0	\$0	\$242	\$3,014
\$289	\$0	\$0	\$0	\$0	\$0	\$535	\$6,666
\$9	\$0	\$0	\$0	\$0	\$0	\$44	\$545
\$4,047	\$0	\$0	\$0	\$0	\$0	\$6,622	\$82,452
\$8,668	\$0	\$0	\$0	\$0	\$0	\$8,386	\$104,405
\$631	\$0	\$0	\$0	\$0	\$0	\$599	\$7,454
\$2	\$0	\$0	\$0	\$0	\$0	\$34	\$429
\$1,888	\$0	\$0	\$0	\$0	\$0	\$31,304	\$389,750
\$266	\$0	\$0	\$0	\$0	\$0	\$7,081	\$88,161
\$1,001	\$0	\$0	\$0	\$0	\$0	\$8,261	\$102,854
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$17,587	\$0	\$0	\$0	\$0	\$0	\$12,949	\$161,218
\$31,623	\$0	\$0	\$0	\$0	\$0	\$18,583	\$231,373
\$5,439	\$0	\$0	\$0	\$0	\$0	\$5,982	\$74,480
\$2,410	\$0	\$0	\$0	\$0	\$0	\$9,837	\$122,471
\$0	\$0	\$16,022	\$0	\$0	\$0	\$15,453	\$192,393
\$0	\$0	\$5,158	\$0	\$0	\$0	\$5,386	\$67,054
\$6,156	\$0	\$0	\$0	\$0	\$0	\$4,865	\$60,568
\$0	\$0	\$0	\$0	\$340	\$0	\$578	\$7,700
\$0	\$0	\$15,379	\$0	\$0	\$0	\$14,791	\$184,156
\$0	\$0	\$466	\$0	\$0	\$0	\$233	\$2,904
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$12,667	\$0	\$0	\$0	\$0	\$0	\$12,947	\$161,195
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$180	\$0	\$0	\$0	\$0	\$1,238	\$15,408
\$375	\$0	\$0	\$0	\$0	\$0	\$846	\$10,529
\$375	\$0	\$0	\$0	\$0	\$0	\$846	\$10,529
\$94,691	\$190	\$37,025	\$0	\$340	\$0	\$168,965	\$2,103,955



Auburn Area Recreation and Park District

Energy Savings Performance Contract: Investment Grade
Audit (IGA) Review

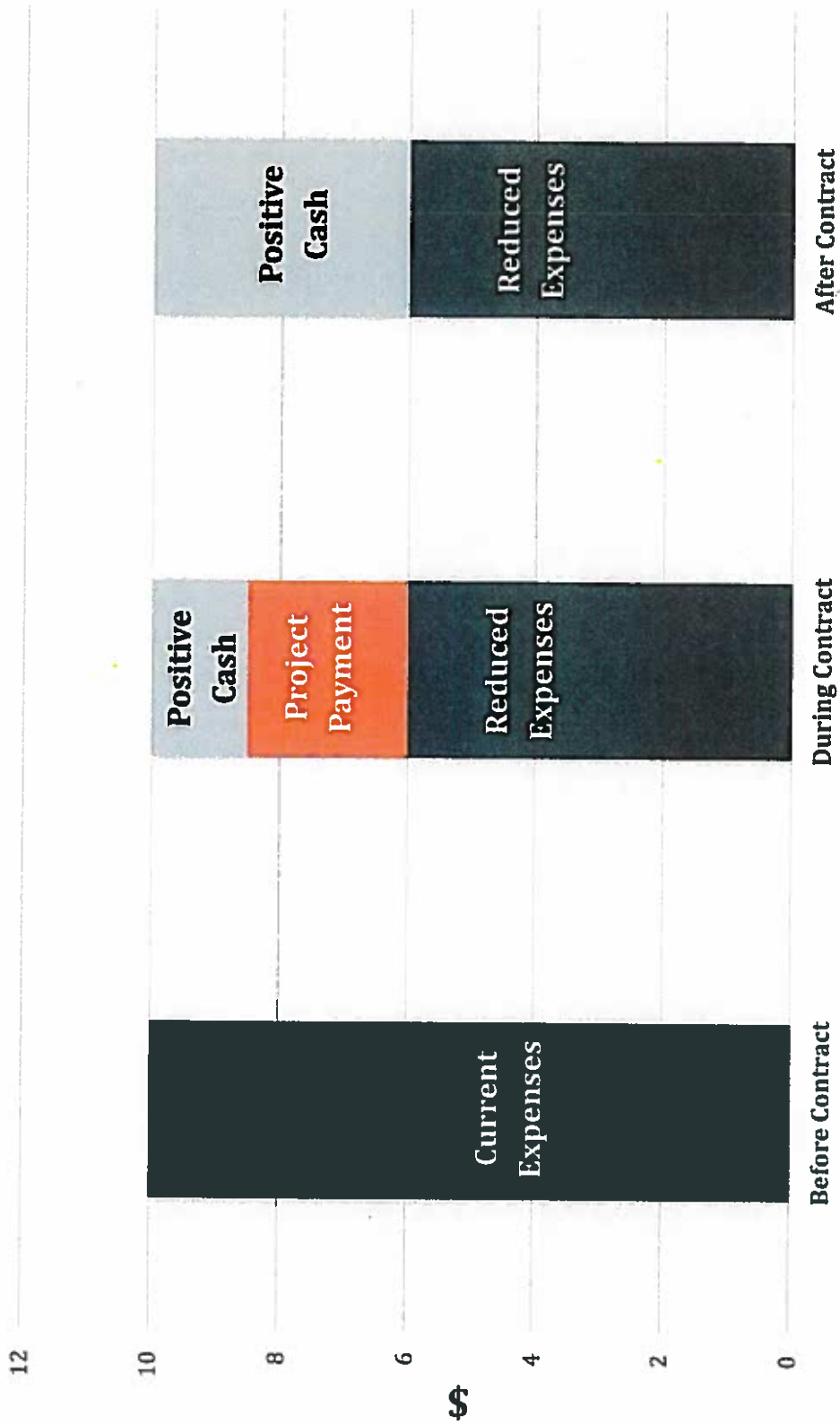
September 16, 2020

Energy Savings Performance Contract Program Benefits

- Upgrade failing equipment without up-front investment
- Annually budget neutral using energy savings
- Ongoing operational support and maintenance services

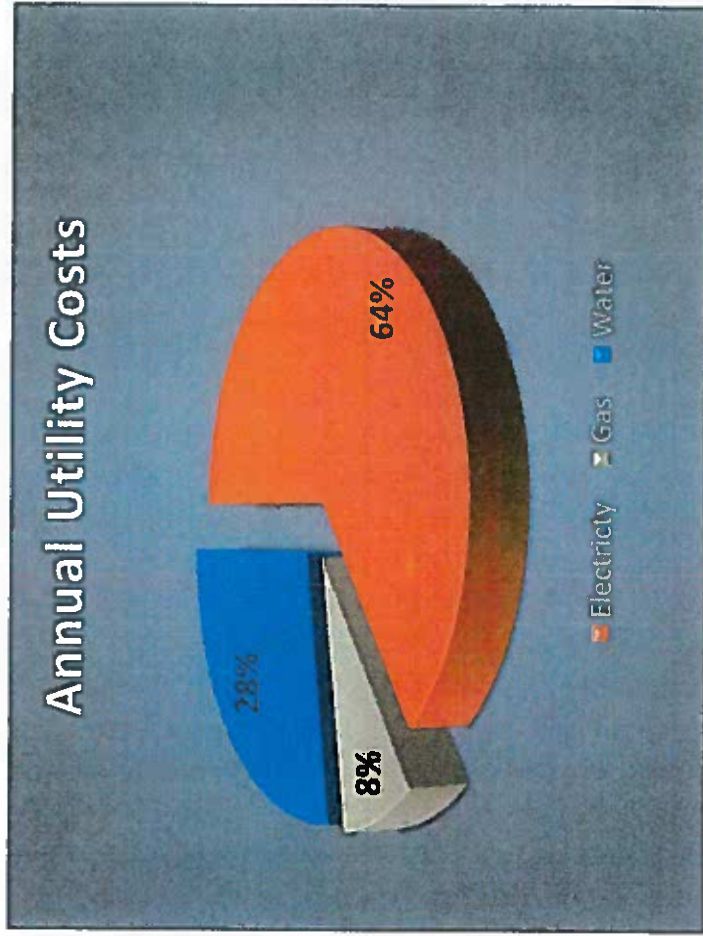


Energy Performance Contract

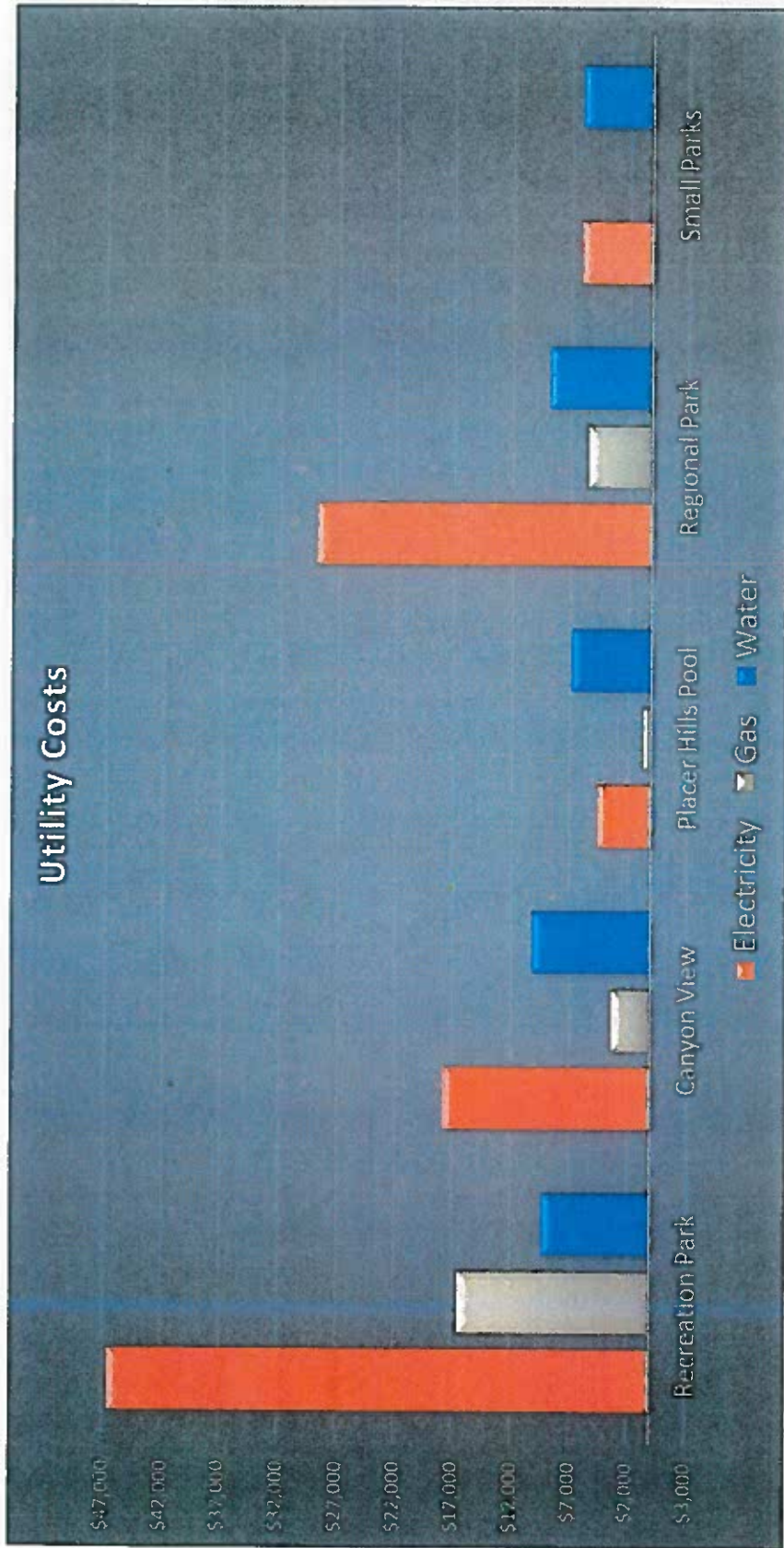


Utility Analysis (All Sites)

- Total Utility Spend = \$174,869
- Electricity Cost = \$105,808
- Gas Cost = \$26,204
- Water Cost = \$42,857



Utility Analysis (Primary Sites)



Facility Improvement Measures (FIMs)

Fim Name		Recreation Park	Placer Hills Pool	Meadow Vista Park	Regional Park	Overlook Park	Ashford Park	Railhead Park	Christian Valley Park	Atwood Park	James Field	Recreation Field	Begg's Field	Field B	Field A	Field C	Soccer Field	Canyon View	Auburn Elementary	Skyridge Elementary	Sugar Pine Park
1	Interior / Exterior Lighting Improvements	X	X	X	X	X	X	X	X	X	X	X	X						X	X	X
2	Sports Field Lighting										X	X	X								
3	HVAC Replacement	X			X													X	X		
4	Boiler/ Pool Heater Upgrades		X																		
	On-Site HypoChlorite Generation	X	X																		
	Faucets, Urinals and toilet low flow Retrofits	X	X	X	X	X	X	X	X									X			
	Kitchen Equipment/ Ice Machine Efficiency	X			X													X			
5	Pool Pump Variable Frequency Drive and Controls	X			X													X			
	Solar PV	X	X	X														X			

Lighting Measures



- Replace or retrofit interior/exterior existing fixtures to LED technology
- New fixture replacements and increased light levels in gym
- Occupancy sensors where appropriate and required by Title 24
- New fixture replacements for pole mount and wallpack exterior lighting

Facility Name	FIM Description	Year 1 Annual Utility Savings (\$/yr)	Year 1 Equipment Replacement Savings (\$/yr)	Total Annual Cost Savings (\$/yr)	Total FIM Cost (\$)	Utility Incentive (\$)	Cost - Incentive (\$)
Ashford Park	Install LED Lighting and Controls	\$8	\$0	\$8	\$961	\$0	\$961
Auburn Elementary	Install LED Lighting and Controls	\$603	\$0	\$603	\$7,996	\$0	\$7,996
Christian Valley Park	Install LED Lighting and Controls	\$275	\$0	\$275	\$6,299	\$0	\$6,299
Meadow Vista Park	Install LED Lighting and Controls	\$193	\$0	\$193	\$2,838	\$0	\$2,838
Overlook Park	Install LED Lighting and Controls	\$179	\$0	\$179	\$3,256	\$0	\$3,256
Placer Hills Pool	Install LED Lighting and Controls	\$289	\$0	\$289	\$7,202	\$0	\$7,202
Railhead Park	Install LED Lighting and Controls	\$9	\$0	\$9	\$589	\$0	\$589
Recreation Park	Install LED Lighting and Controls	\$4,047	\$0	\$4,047	\$89,075	\$11,755	\$77,320
Regional Park	Install LED Lighting and Controls	\$8,668	\$0	\$8,668	\$112,791	\$0	\$112,791
Skyridge Elementary	Install LED Lighting and Controls	\$631	\$0	\$631	\$8,053	\$0	\$8,053
Sugar Pine Park	Install LED Lighting and Controls	\$2	\$0	\$2	\$464	\$0	\$464
		\$14,906		\$14,906	\$239,524	\$11,755	\$227,769

Field Lighting Measure

- Replace existing metal halide field lighting with new LED fixtures
- Increased light levels and guaranteed fixture performance for 25 years
- Wireless Lighting Controls via app for individual pole dimming and switching



Existing

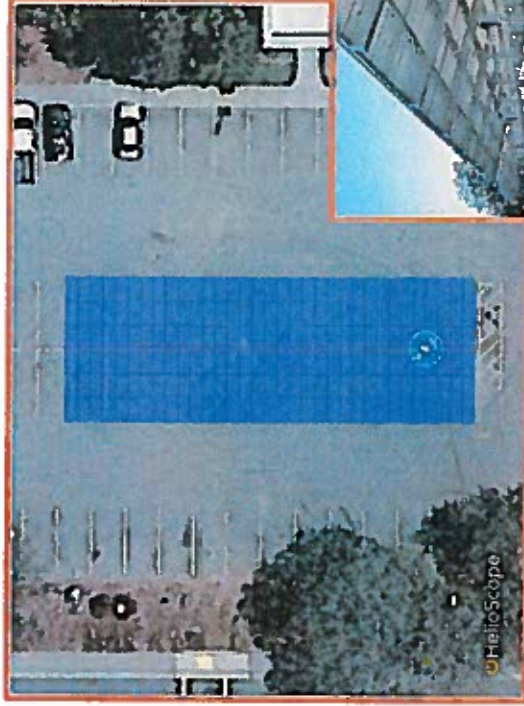


Proposed

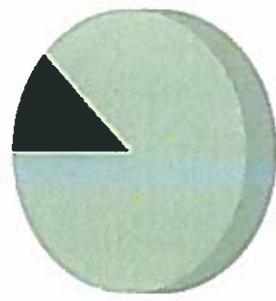
Facility Name	FIM Description	Year 1 Annual Utility Savings (\$/yr)	Year 1 Equipment Replacement Savings (\$/yr)	Total Annual Cost Savings (\$/yr)	Total FIM Cost (\$)	Cost - Incentive (\$)
James Field	Sports Lighting (Sports Field Lighting)	\$1,888	\$2,000	\$3,888	\$421,054	\$421,054
Recreation Field	Sports Lighting (Sports Field Lighting)	\$266	\$2,000	\$2,266	\$95,241	\$95,241
Begg's Field	Sports Lighting (Sports Field Lighting)	\$1,001	\$2,000	\$3,001	\$111,115	\$111,115
		\$3,155	\$6,000	\$9,155	\$627,410	\$627,410

Regional Park Solar PV

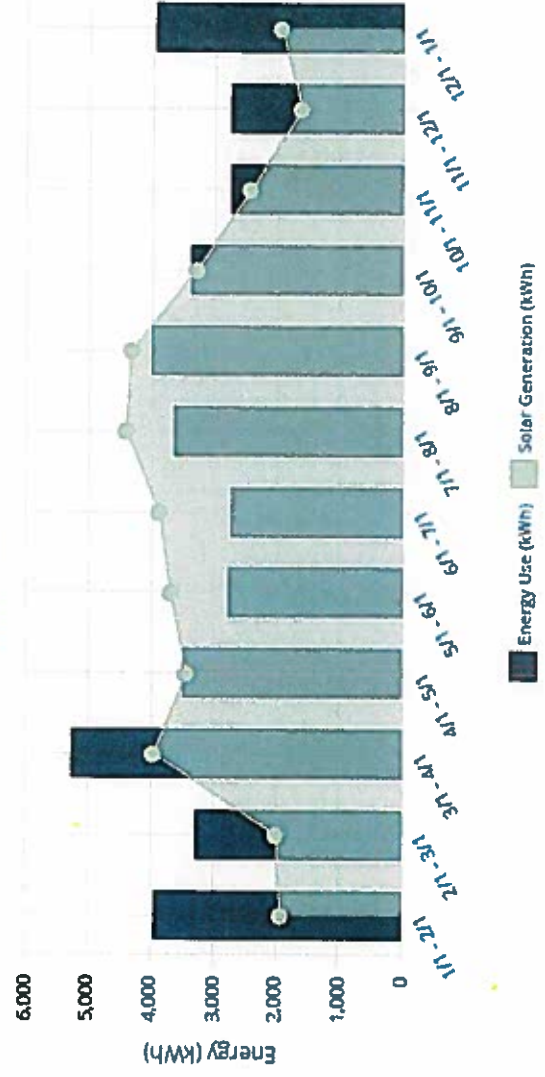
- 73 KW carport array at the gym.
- The system is estimated to produce 106,700 kWh of electricity and will offset approximately 91% of current electricity use.
- The PV array utilizes the PG&E NEMA interconnection to offset consumption for all 3 meters at Regional Park.



Energy Consumption Mix
Annual Energy Use: 41,995 kWh

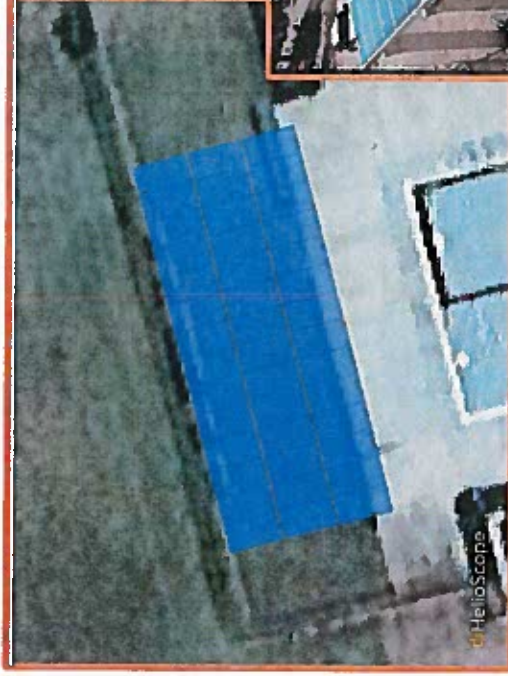


Monthly Energy Use vs Solar Generation

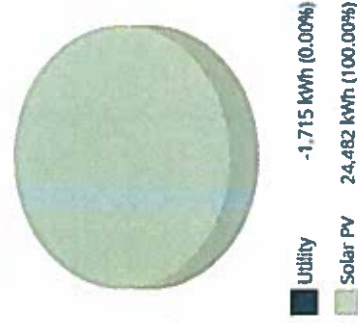


Placer Hills Pool Solar PV

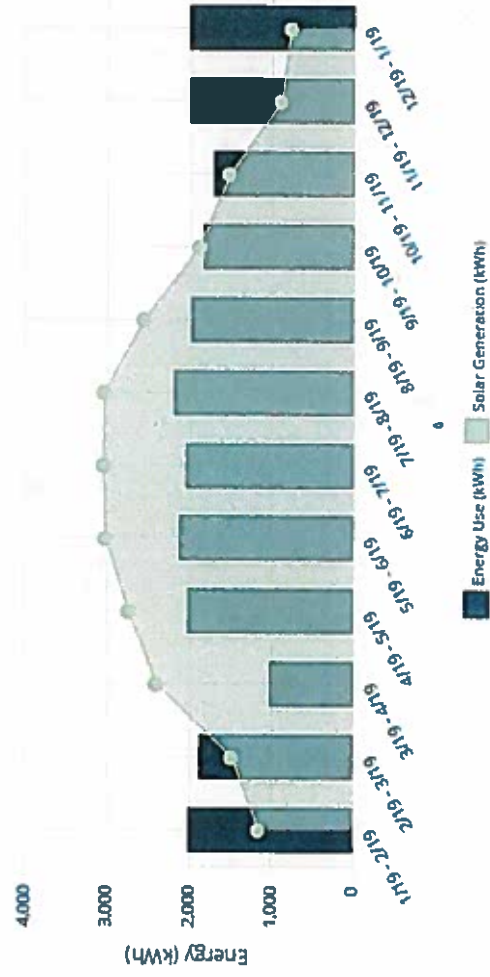
- 15.5 KW shade structure array
- They system is estimated to produce 24,400 kWh of electricity and will offset approximately 100% of the current electricity use.
- The structure will provide additional shaded area for picnic tables.



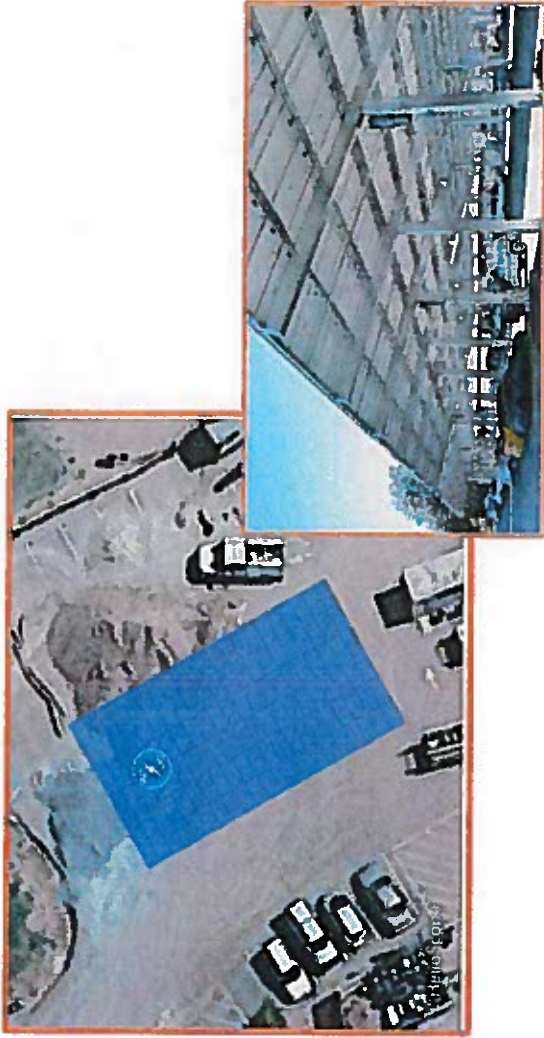
Energy Consumption Mix
Annual Energy Use: 22,767 kWh



Monthly Energy Use vs Solar Generation

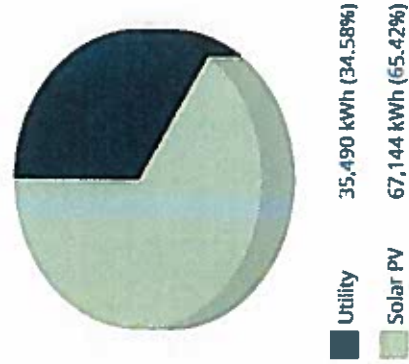


Recreation Park Solar PV

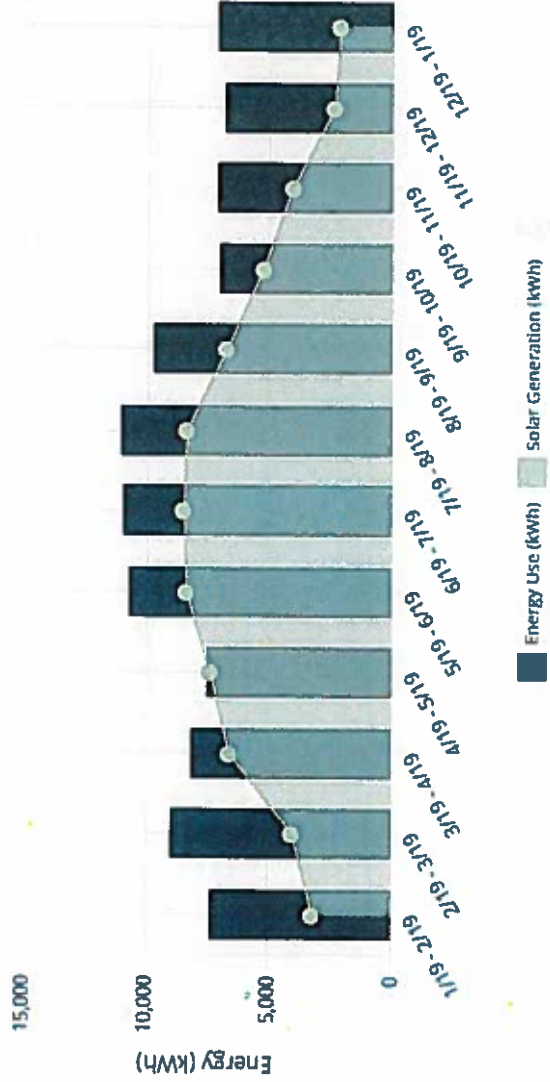


- 46.6 KW carport array
- The system is estimated to produce 69,100 kWh of electricity and will offset approximately 65% of total consumption of all 3 meters.
- The PV system will net meter power to 2 meters at Rec Park

Energy Consumption Mix
Annual Energy Use: 102,634 kWh



Monthly Energy Use vs Solar Generation

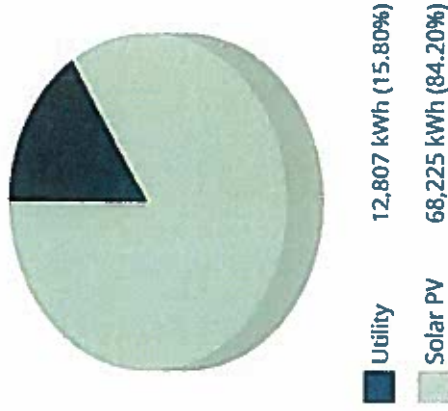


Canyon View Solar PV

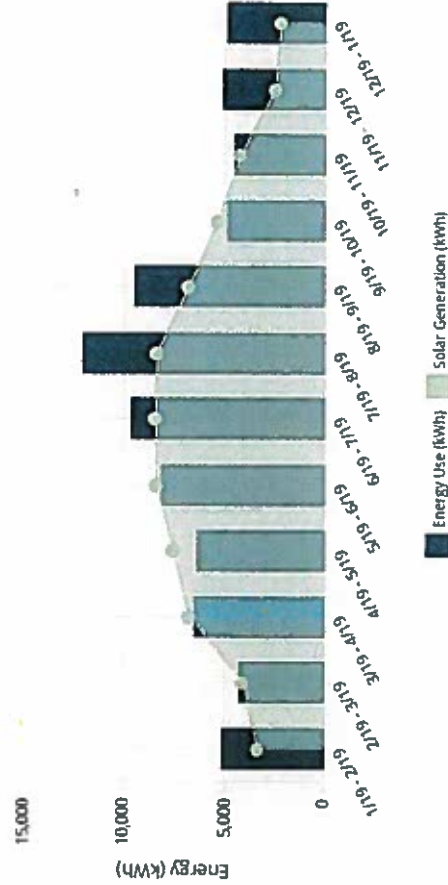
- 44.4 KW carport array
- Estimated to produce 68,050 kWh of electricity and will offset approximately 84% of current electricity consumption at the site.



Energy Consumption Mix
Annual Energy Use: 81,032 kWh



Monthly Energy Use vs Solar Generation



Solar PV: Summary

- Total system size is 179.7 kW (DC) at 4 locations.
- 1st Year Estimated Production is 268,250 kWh.
- 1st year Estimated Utility \$ savings \$59,754
- Performance monitoring provided through Cloud based technology.
- Tier I bankable solar modules will be installed along with Smart Inverter technology.



Facility Name	FIM Description	Year 1 Annual Utility Savings (\$/yr)	Total FIM Cost (\$)
Recreation Park	46KW Carport Solar PV	\$17,587	\$174,167
Regional Park	73.2 KW Carport Solar PV	\$31,623	\$249,956
Placer Hills Pool	15.5 KW Carport Solar PV	\$5,439	\$80,462
Canyon View	44 KW Carport Solar PV	\$12,667	\$174,141
		\$67,316	\$678,727

HVAC Measures

- Replace 7 of the 8 roof top package units at or near end-of-life at Canyon View Recreation Center.
- Replace the rooftop heater for the restroom at Regional Park Gym: unit has failed and needs to be replaced.
- Replace Bard wall mounted heat pumps at Auburn Elementary and Recreation Park.
- Title 24 calculations and a set of as built drawings will be provided for each location.



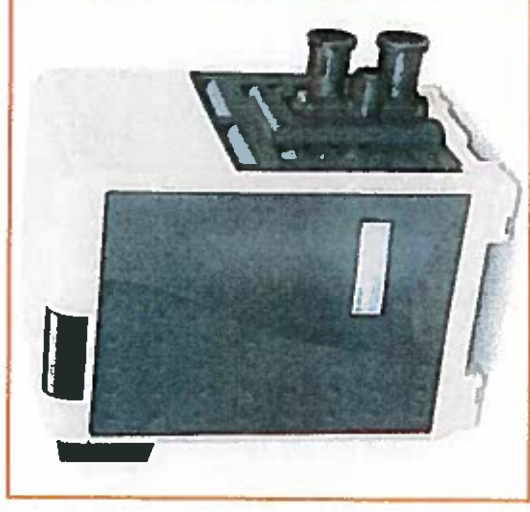
Facility Name	FIM Description	Year 1 Annual Utility Savings (\$/yr)	Year 1 Equipment Replacement Savings (\$/yr)	Total Annual Cost Savings (\$/yr)	Total FIM Cost (\$)
Canyon View	Replace 7 package units (43 Tons)	\$2,410	\$10,000	\$12,410	\$132,308
Regional Park	Restroom Heater	\$180	\$500	\$680	\$16,646
Auburn Elementary	Bard Modular Heat Pump (3.5 Ton)	\$375	\$0	\$375	\$11,375
Recreation Park	Bard Modular Heat Pump (3.5 Ton)	\$375	\$0	\$375	\$11,375
		\$3,340	\$10,500	\$13,840	\$171,703

Pool Measures

- Replace the existing pool heater at Placer Hills Pool: it is currently not functioning and needs to be replaced.
- The new pool heater has a higher efficiency and will offer greater functionality, reliability and gas savings.



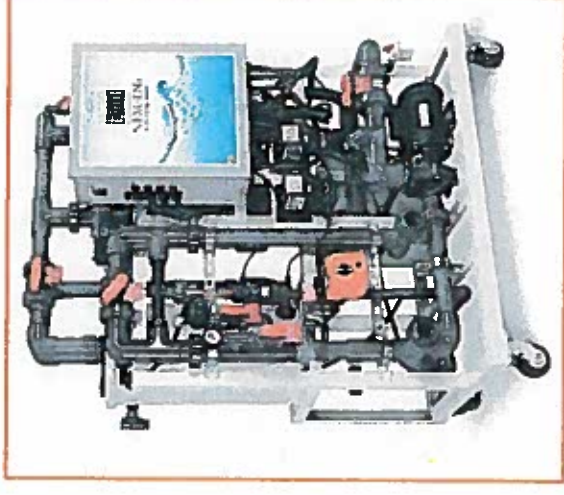
Existing



Proposed

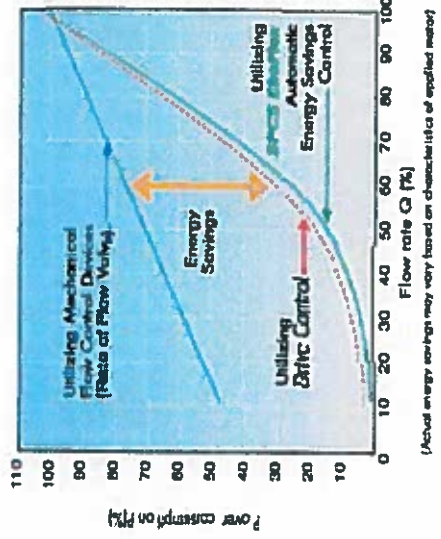
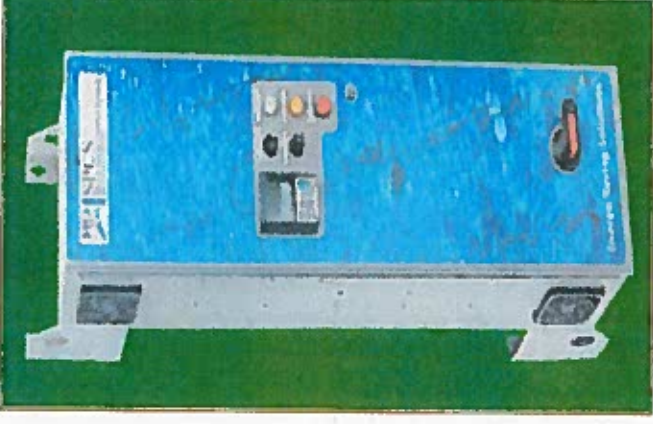
Pool Measures

- Install an On-Site Sodium Hypochlorite Generator to produce pool chlorination chemicals from the electrochemical reaction between salt, water, and electricity.
- Alleviates the risks to public health and safety relating to the storage and transportation of hazardous acid and concentrated chlorine solutions.
- The only raw material, salt, is an inert, safe compound that is stored in a feeder on-site and used as required by the chlorine generator.
- On-site generation systems create a pH neutral chlorine allowing for a more stable, effective chlorine to treat your commercial pool or aquatic center.
 - This also reduced cost of water by over \$5k per year



Pool Measures

- Install a Smart Pump Control System with Integrated VFD and Chemistry Controller
- This system will be integrated with the existing heater, Filter, and Pumps.
- Smart Control Drives: Energy savings is achieved by matching the pump performance to the filter load as it dynamically changes during the filter cycle.
- Drives inherently soft-start the motor, reducing wear and tear on the attached mechanical components, resulting in reduced maintenance.

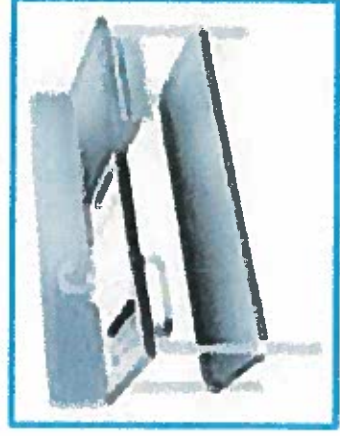
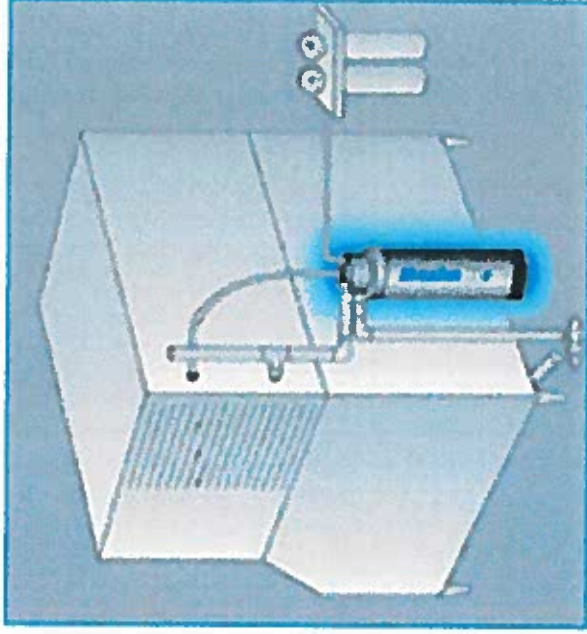


Pool Measures: Summary

Facility Name	FIM Description	Year 1 Annual Savings (\$/yr)	Total Annual Cost Savings (\$/yr)	Total FIM Cost (\$)
Recreation Park	On-Site HypoChlorite Generation	\$16,022	\$16,022	\$207,846
Placer Hills Pool	On-Site HypoChlorite Generation	\$5,158	\$5,158	\$72,440
Recreation Park	Pool Pump VFD	\$6,156	\$6,156	\$65,432
Placer Hills Pool	Replace Pool Heater	\$340	\$340	\$7,778
		\$27,676	\$21,180	\$353,495

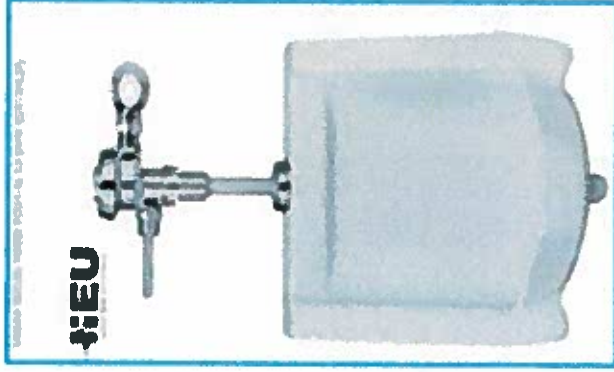
Water Measures

- Install refrigeration heat exchanger at Recreation Park kitchen to cool incoming water by more than 16%, improving ice machine efficiency by more than 18%
- Install low-flow kitchen pre-rinse sprayers
- Retrofit existing high flow prep sink faucets with new 1.5 GPM aerators with foot pedal flow controls



Water Measures

- Replace all existing toilets and urinals with new efficient low-flow fixtures
- Replace all flush/water valves and diaphragms
- Replace all faucets with higher efficiency aerators
- Replace showerheads with ultra-low flow fixtures





Water Measures: Summary

Facility Name	FIM Description	Year 1 Annual Utility Savings (\$/yr)	Year 1 Equipment Replacement Savings (\$/yr)	Total Annual Cost Savings (\$/yr)	Total FIM Cost (\$)	Cost - Incentive (\$)
All	Faucets, Urinals and toilet low flow Retrofits	\$15,379	\$0	\$15,379	\$198,947	\$198,947
All	Kitchen Equipment/ Ice Machine Efficiency	\$466	\$0	\$466	\$3,138	\$3,138
		\$15,845		\$15,845	\$202,085	\$202,085

Project Financials

Project Total Investment	\$2,272,943
Utility Incentive	\$11,755
Net Project Investment (After Incentive)	\$2,261,188
Year 1 Utility Savings	\$132,238
Year 1 Maintenance Cost Savings and Capital Offset	\$16,500
Interest Rate	3%
Term	16

300,000
 (74,240)
 (499)
 255
 18

1,113
 332,941
 (74,082)
 (294)
 14,034

1,122
 337,250
 (73,448)

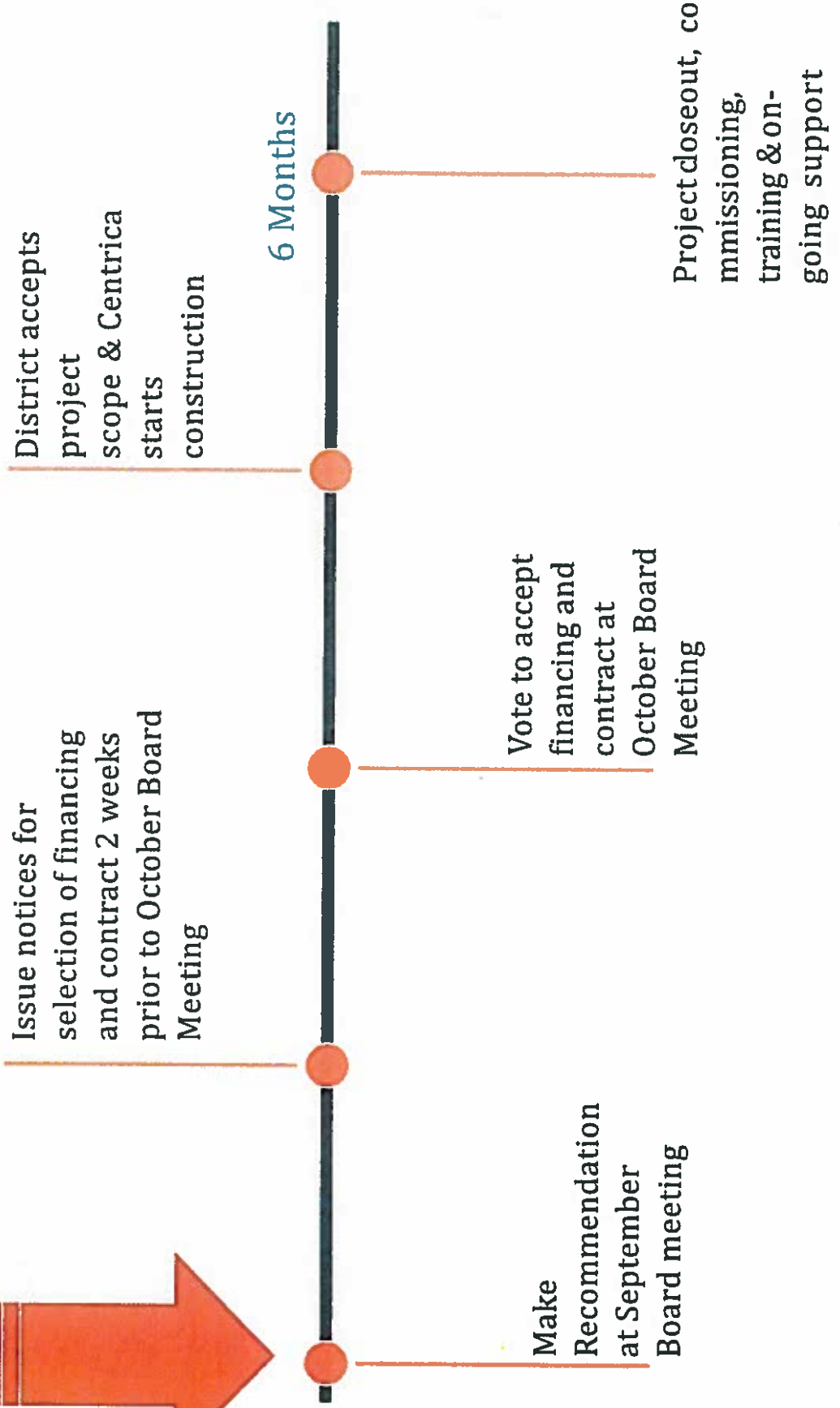
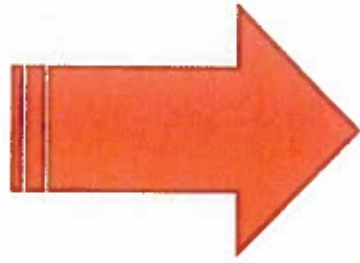
5,465
 127,663

1,124
 338,660

3
 121,

Next Steps

We are Here





centrica

Business Solutions

Brooklyn Stewart | Account Executive

P: 916-860-9032

brooklyn.stewart@centrica.com

Discussion Item #2. - Cover sheet – Rock Creek Mobile Home Park Encroachments at Regional Park

Auburn Area Recreation and Park District Policy Committee meeting May, 2020; June, 2020; July, 2020; Board of Directors meeting July, 2020; Policy Committee August, 2020; Board of Directors meeting August, 2020; September, 2020

The Issue

A review of the DRAFT agreement between ARD and the Rock Creek Mobile Home Park re: encroachment on to Regional Park property.

Background

Rock Creek Mobile Home Park borders Regional Park to the east. 29 of the 296 lots abut the park. Approximately 12 - 20 of these lots have encroached upon Regional Park's property. The encroachments are a variety of improvements.

While residents of the Mobile Home Park have claimed in the past that an agreement exists between ARD and the Mobile Home Park, no one has been able to produce a copy.

The Committee and staff walked to subject property in May. It was recommended to contact the management at the Rock Creek Mobile Home Park and invite them to a future meeting to discuss the situation and possible options.

At the June Committee meeting, the committee recommended that staff speak with ARD's attorney about this issue. Staff spoke with Derek Cole at Cota Cole. Derek got background information from staff and is looking in to ways to develop an agreement/waiver. Derek said that the cost to put together an agreement that would indemnify ARD is approximately \$2,000.

At the July 2020 Board meeting, staff was directed to move forward with attorney Derek Cole to put together an agreement/waiver.

The Policy Committee reviewed the DRAFT agreement drawn up by Derek Cole. The Committee provided feedback and possible changes (highlighted in the DRAFT agreement) and sent the agreement to the Board for further review and comment.

The Board reviewed the document at the August Board of Directors meeting and sent it back to Policy with some additions. The City of Auburn also provided information on how they handle encroachments for fuel load reduction. A companion encroachment policy is being proposed for the Board to consider.

Recommendation for the Board of Directors

The Policy Committee sent this item to the Board for further review and comment on the changes to the DRAFT agreement.

Fiscal Impact

Unknown at this time

Attachments

DRAFT agreement between ARD and the Rock Creek Mobile Home Park

Rock Creek Mobile Home Park site map

Photos of the encroachment areas

**MEMORANDUM OF UNDERSTANDING
REGARDING PERMISSIVE CONTINUATION OF
ENCROACHMENT ON DISTRICT PROPERTY**

This Memorandum of Understanding ("Agreement") is made between the Auburn Recreation and Park District ("District") and the [name of corporate entity/land owner], a [state and type of business] ("Owner"), who are sometimes referred to within individually as a "Party" or collectively as "Parties." This agreement is effective as of September __, 2020 ("Effective Date").

WHEREAS, The District is a California recreation and park district that owns in fee the property on which it operates and maintains Regional Park in Auburn, California.

WHEREAS, Owner owns in fee the land immediately to the east of Regional Park more particularly described as Assessor Parcel No. [insert] ("Mobilehome Park Property").

WHEREAS, the Property is improved as a mobilehome park and 29 of its 296 lots back up to the District's Regional Park property ("Regional Park Property");

WHEREAS, the Parties recognize that **some** of the backyards behind these 29 lots ("Encroaching Lots") have landscaping, structures, concrete, and improvements that partially encroach into the Regional Park Property, as more particularly depicted in Exhibit A, which is attached and incorporated by reference;

WHEREAS, the Parties desire to memorialize the terms and conditions under which the Encroaching Lots will be allowed to maintain, and not expand, their existing encroachments with the express permission of the District;

WHEREAS, the Parties enter into this Agreement for the purposes of avoiding litigation, and reserving their respective rights, concerning the encroachment by the Encroaching Lots on the Regional Park Property.

NOW THEREFORE, in consideration of mutual covenants contained herein, the parties to this Agreement mutually agree as follows:

1. Continued Encroachment Expressly Permitted

The District expressly consents to the continued encroachment by the Encroaching Lots of the Mobilehome Park Property, as depicted in Exhibit A, so long as such encroachments at all times remains in full compliance with the terms and conditions of this Agreement.

2. Permissive Use

The Parties expressly recognize that the right of the Encroaching Lots to continue encroaching on Regional Park Property conferred by this Agreement is permissive in

nature and nothing in this Agreement shall be deemed to confer, create, or establish any agreed boundary between the Regional Park Property and Mobilehome Park Property, and nothing in this Agreement is intended to confer or create any prescriptive right or claim of adverse possession by any party or person.

The Parties expressly recognize that the District will be accessing the Regional Park property for a variety of reasons, including but not limited to maintenance and future improvements such as trails and disc golf course expansion.

The Parties further expressly recognize that the public may continue to use the area of the Regional Park Property in which the Encroaching Lots encroach into that property. Neither Owner nor any of its residents, tenants, or occupants may install or maintain any fencing, barrier, or other device to prevent the public from using such area or any portion of such area.

3. No Expansion of Encroachment

No tenant, resident, or occupant of any Encroaching Lot shall increase the area of the encroachment of his, her, or its lot into Regional Park Property that existed as of July 1, 2020 without the express written permission of the District. Nor shall any such tenant, resident, or occupant add any new or additional landscaping, structure, concrete, or other improvement that did not exist in the encroachment area by that same date. Upon notification by District that the resident or tenant of lot has violated this Section, Owner shall promptly take such actions as are necessary to cause and supervise the elimination of the additional encroachment or the removal of the unauthorized landscaping, structure, concrete, or improvement.

3.5 No transfer of encroachment (will need to renumber if this is where this statement goes)

Permission for encroachment on Regional Park property does not transfer to new residents. All encroachments and/or improvements must be removed by any new residents with lots that border Regional Park property.

4. Notification to Tenants, Residents, and Occupants

Owner shall take such steps as are reasonably necessary to notify residents, tenants, and occupants of the Encroaching Lots on Regional Park Property of the terms and conditions of this Agreement and to notify new residents or tenants of such lots of such terms and conditions before the effective date any lease, tenancy, or occupancy commences.

5. Effect and Term of Agreement; Termination

The Parties expressly recognize that they have entered into this Agreement to avoid litigation concerning any claims, defenses, rights, or obligations they may have

concerning the encroachment by the Encroaching Lots on Regional Park property. For so long as this Agreement is in effect, no Party may commence any lawsuit, legal action, or proceeding concerning such encroachment. The Parties reserve the right upon termination of this Agreement, as provided in this section below, to assert any claims, defenses, cross-claims, rights, or interests that existed on the Effective Date. Notwithstanding the foregoing, the Parties agree that the running of any statute of limitations as to any claim they may have shall be suspended, stayed, and tolled for the duration of this Agreement.

Any Party may withdraw from this Agreement by giving the other Party 90 days' notice in writing, as provided below in Section 13. This Agreement shall remain effective until such time as Any Party exercises its right to terminate this Agreement under this Section or the Parties mutually agree in writing to such termination. If this agreement is terminated, the District remains as owners of the Regional Park property and all Mobile Home park residents must remove their additions/material/improvements at their expense.

6. Indemnification by Owner

For the duration of this Agreement, Owner shall indemnify, defend, and hold harmless the District from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees arising out of, resulting from any negligent or wrongful act or omission of the Owner; or of Owner's agents, officers, or employees; or of any tenant, resident, occupant, guest, or invitee of the Mobilehome Park Property, that occurs on or involves or relates to the area of encroachment on Regional Park Property by any of the Encroaching Lots.

7. Entire Agreement

This Agreement, including the attached exhibit, constitutes the entire agreement and understanding between the parties regarding its subject matter and supersedes all prior or contemporaneous negotiations, representations, understandings, correspondence, documentation and agreements (written or oral).

8. Written Amendment

This Agreement may only be changed by written amendment signed by the duly appointed representatives of the Parties to this Agreement on the effective date of the amendment. Any oral representations or modifications concerning this Agreement shall be of no force or effect.

9. Severability

If any provision in this Agreement is held by any court of competent jurisdiction to be invalid, illegal, void, or unenforceable, such portion shall be deemed severed from this Agreement, and the remaining provisions shall nevertheless continue in full force and

effect as fully as though such invalid, illegal, or unenforceable portion had never been part of this Agreement.

10. Choice of Forum

The Parties agree that this Agreement is to be enforced in accordance with the laws of the State of California, is entered into and is performed in the County of Placer, that all claims or controversies arising out of or related to performance under this Agreement shall be submitted to and resolved in a forum within the County of Placer at a place to be determined by the rules of the forum.

11. Attorney Fees

The prevailing party in any litigation brought to enforce or interpret this Agreement shall be entitled to recover its attorneys' fees and all costs of litigation including, but not limited to, expert witness fees, in addition to any other relief to which it may be entitled. Fees and costs not included within those allowed by Code of Civil Procedure § 1033.5 shall be set forth in the Parties' pleadings and shall be proved in a bifurcated trial before the trial judge alone, the right to trial by jury being hereby waived, after the conclusion of the trial on all other issues.

12. Agreement Jointly Drafted

The Parties agree that this Agreement has been jointly drafted and that each Party has had the opportunity to have its legal counsel review, comment upon, and suggest amendments to the Agreement prior to its execution. The Parties recognize that in any legal action or proceeding concerning the interpretation of this Agreement, the trier of fact shall not be authorized to employ any presumption against the drafter of this Agreement to resolve any dispute.

13. Notices

If any Party is required to give notice to the other Parties under this Agreement, the notice shall be sent by United States Mail, postage prepaid, as follows:

To District

Auburn Recreation and Park District
Attention: District Administrator
123 Recreation Drive
Auburn, CA 95603

To Owner

[Insert]

14. Heirs and Successors

This Agreement shall be binding on all heirs, assigns, successors, and transferees of the Parties.

15. Counterparts

This Agreement may be executed in counterpart signatures.

IN WITNESS WHEREOF, the parties have caused their duly authorized representatives to execute this Memorandum of Understanding.

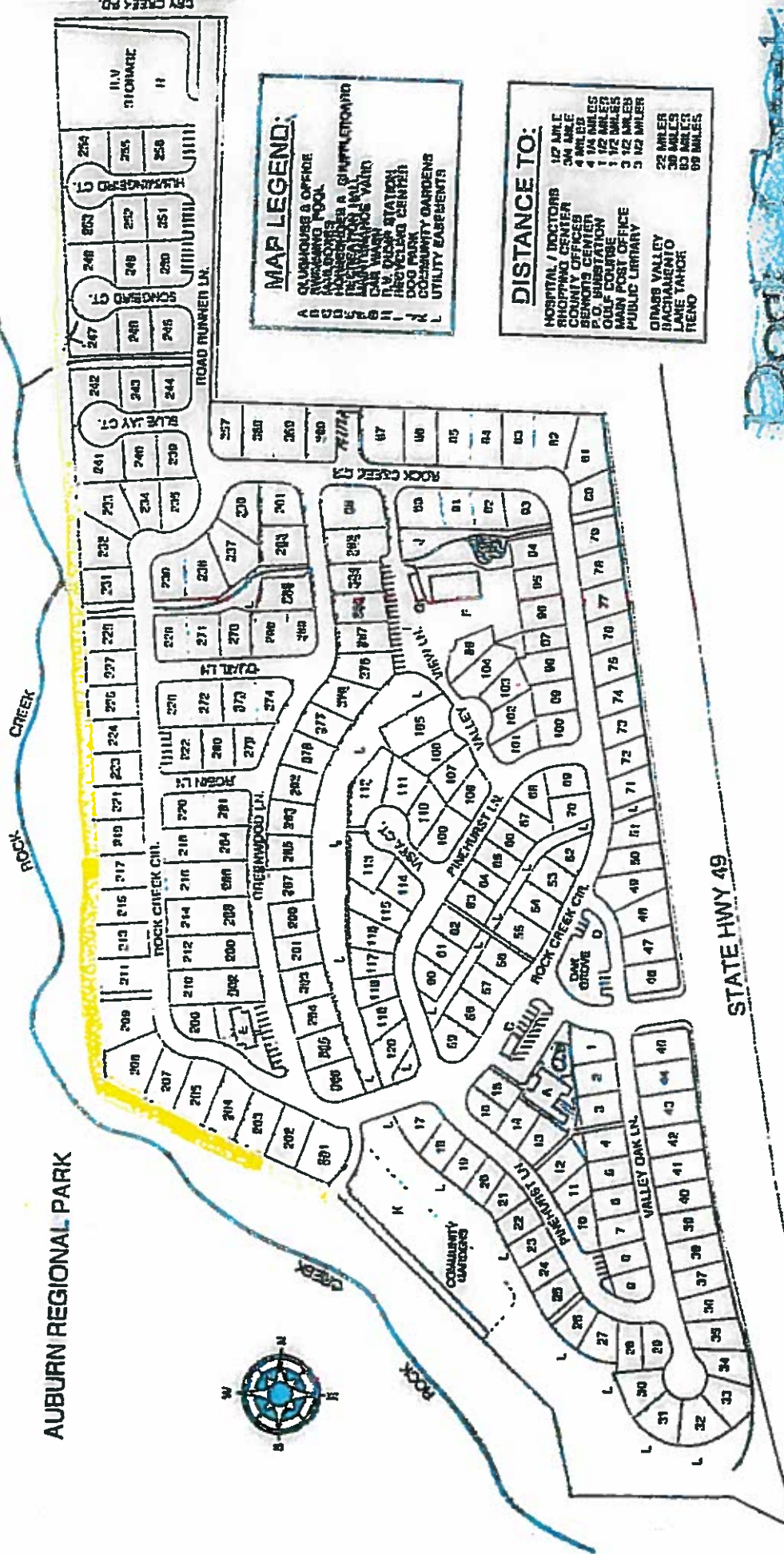
Kahl Muscott
District Administrator
Auburn Recreation and Park District

Date

[Name]
[Title]
[Company]

Date

AUBURN REGIONAL PARK



MAP LEGEND:

- CLUBHOUSE & OFFICE
- AMUSEMENT POOL
- RESTROOMS
- RESTAURANT & GRILL
- LAUNDRY
- CHILDREN'S PLAY AREA
- DOG WASH STATION
- DOG WALK CENTER
- COMMUNITY GARDENS
- UTILITY CABINETS

DISTANCE TO:

- HOSPITAL / DOCTORS 12 MILES
- SHOPPING CENTER 14 MILES
- COUNTY OFFICES 4 MILES
- BEHAVIOR CENTER 4 1/2 MILES
- P.O. SUBSTATION 1 1/2 MILES
- GOLF COURSE 1 1/2 MILES
- MAIN POST OFFICE 3 1/2 MILES
- PUBLIC LIBRARY 5 1/2 MILES
- GRASS VALLEY 22 MILES
- SACRAMENTO 38 MILES
- LAKE TAHOE 53 MILES
- TREND 69 MILES



W O B I L R H O M E P A R K
 3788 Grass Valley Hwy - Auburn, CA 95602
 RetireAtRockCreek.com
 rockcreek@wavecable.com
 530-885-0141

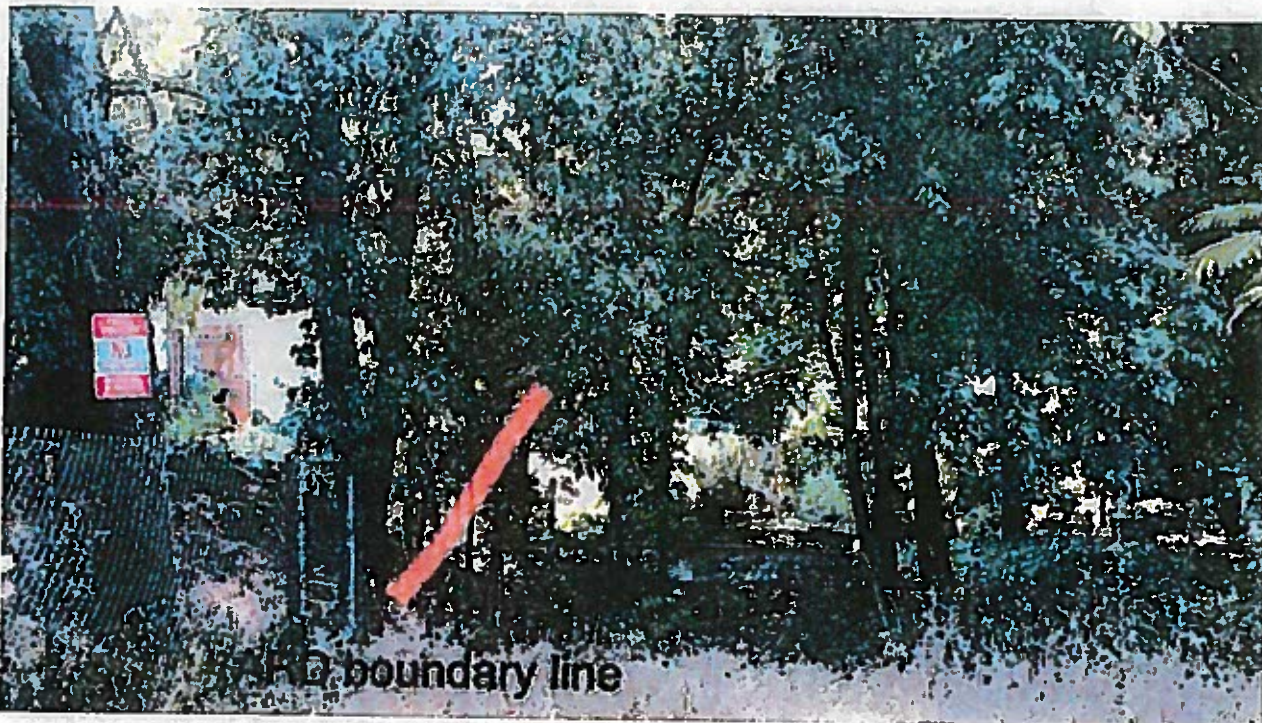
MAP FOR ILLUSTRATION PURPOSES ONLY
 NOT TO SCALE

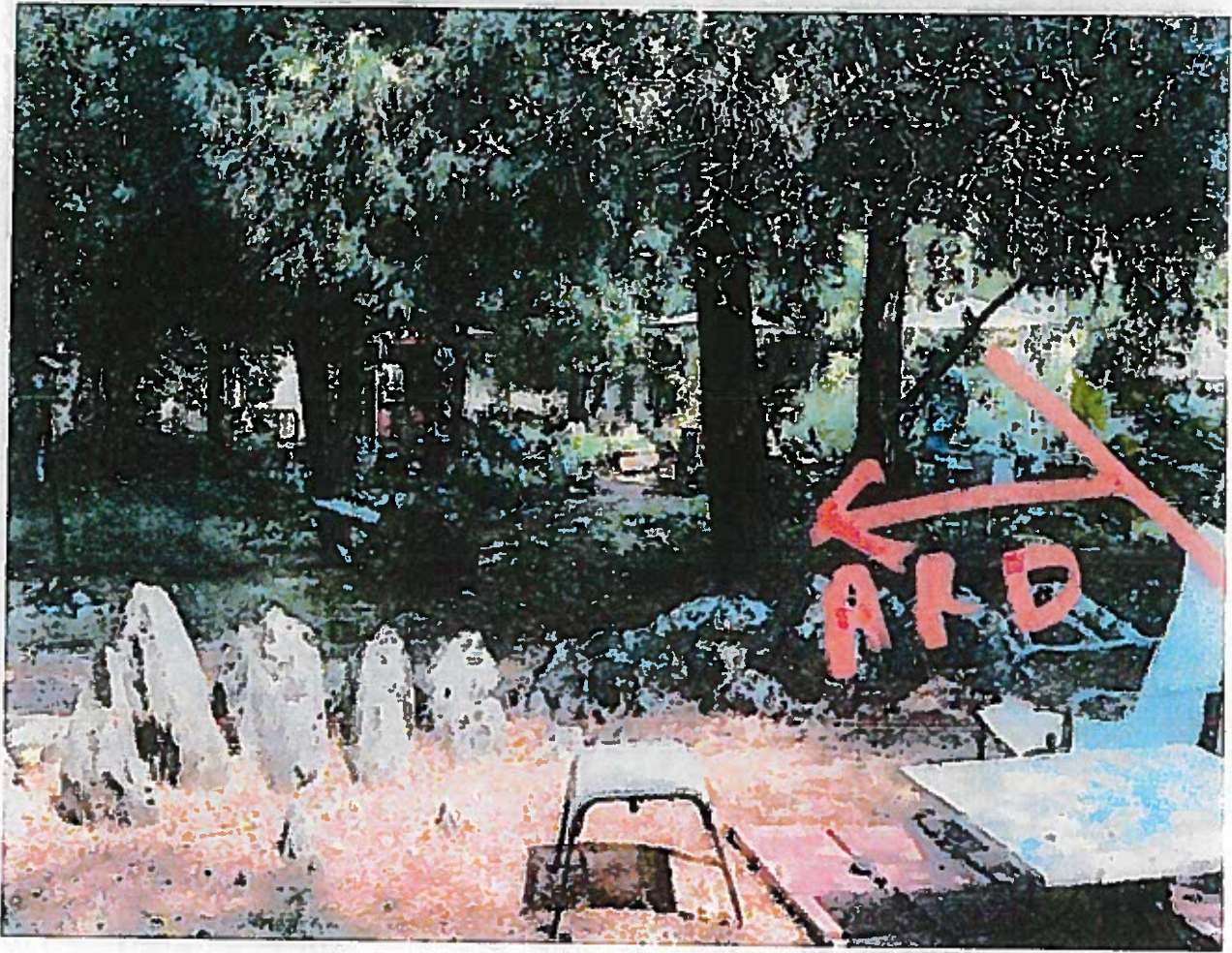
Kahl Muscott

From: Mike Lynch <mike.lynch.ard@gmail.com>
Sent: Monday, September 7, 2020 6:03 PM
To: Kahl Muscott; Jim G.
Subject: Pictures from inspection of Regional Park boundary.

Kahl & Jim,

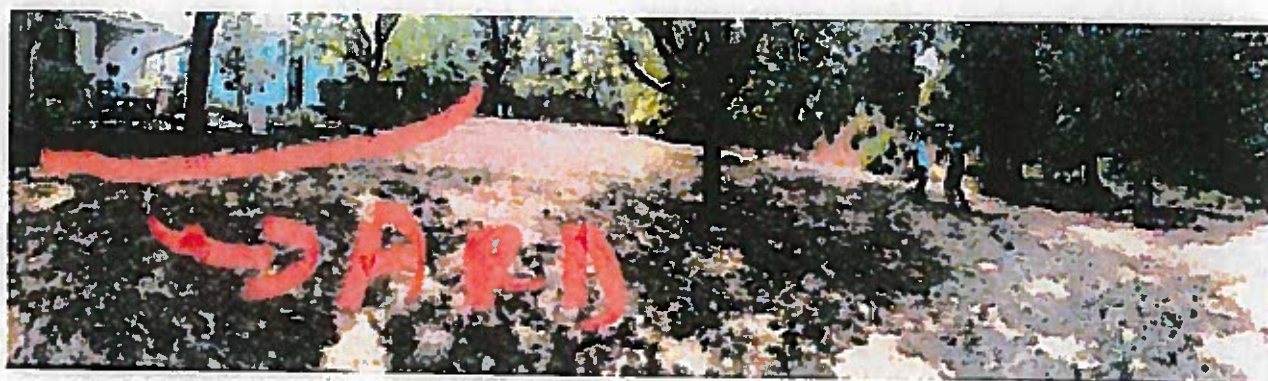
Here are my pictures from our inspection of the boundary line at Regional Park. I would like to show these at our next Board meeting and you can share them with the other Committees.

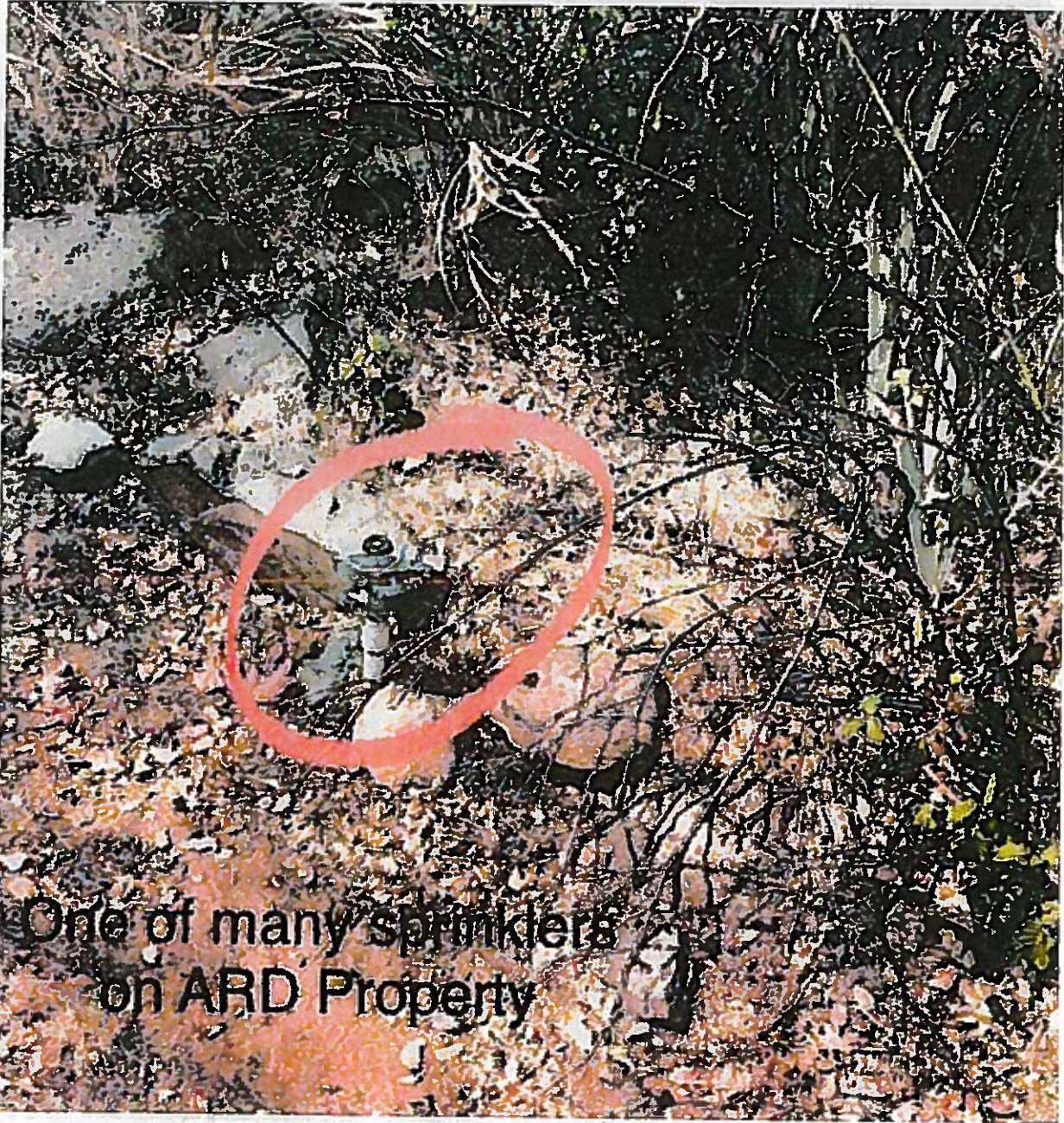














Mike

Mike Lynch, Member
Board of Directors
Auburn Area Recreation and Park District (ARD)
530-613-4732

Discussion Item #3. - Cover sheet – ARD Encroachment Policy

Auburn Recreation District Policy Committee meeting September, 2020; Board of Directors meeting September 2020

The Issue

Shall the Auburn Area Recreation and Park District (ARD) create a policy that addresses residents encroaching on District property?

Background

From the discussions about the existing encroachments at Regional Park came a discussion about creating a policy regarding encroachments on to any ARD property.

A DRAFT policy is attached.

Also attached is the City of Auburn's fuels reduction/modification program and related documents.

Recommendation for the Board of Directors

The Policy Committee forwarded this item to the Board for review and comment, with a recommendation that it come back to the Policy Committee in October.

Staff recommends that the Board develop a policy that will help with future encroachments.

Fiscal Impact

N/A

Attachments

DRAFT ARD encroachment policy
City of Auburn Fuel Load Reduction /Modification Program documents

DRAFT ARD Encroachment Policy

Neighbors on the boundary of District property shall not make or maintain any improvements, structures, landscaping, or leave any unattended personal property on ARD property. For fire prevention purposes, the neighbors may participate in the District Fuels Reduction program to clear undergrowth, trim up tree limbs (up to 8' above the ground), mow, and weed-whack up to a maximum 100' feet from their residence on to District property. No work on District property shall be done except by a ARD Fuels Reduction Program Permit. Without specific written approval of the District, no trees over 4" in diameter may be cut and no clearing or work may be done in waterways.

Auburn City Fuels Reduction/Modification Program

The Fuels Reduction/Modification Program

This program allows a process for homeowners whose lands are adjacent to properties managed by the U. S. Bureau of Reclamation to perform fuel reduction/modification work on Reclamation lands in an effort to reduce the risk of wildfire damage to improved property(s). This program consists of an application process, approval process, site inspection prior to and after completed projects under the direction of the Auburn City Fire Department. Components of this program include:

- An application must be submitted to the Auburn City Fire Department for consideration and approval
- All applications must be approved prior to any work being performed
- Approvals will be based on the need to achieve Defensible Space or implement and or maintain the American River Canyon Shaded Fuel Break
- A minimum of 100' feet of Defensible Space must be provided around your home prior to approval of your application (Areas within the 100' on Reclamation land must be included in the application to achieve the full 100' of defensible space as part of the approval process)
- It is recommended that neighboring private property owners join together and submit larger area projects rather than single parcel submittals
- Site visits by the fire department will be conducted to: verify need for work, mark and identify areas of work, discuss methods of treatment/prescriptions, review safety practices, and review all requirements and conditions
- All fuel reduction/modification activities and costs are the responsibility of the applicant; there is no obligation of the City of Auburn or U. S. Bureau of Reclamation for project costs or reimbursement
- The applicant will be responsible for any costs associated with damage to Reclamation lands, violation of conditions of approval, and remediation to any associated damages
- An agreement and release of liability must be signed upon project approval and prior to start of work
- All work performed will follow established fuel reduction/modification prescriptions such as: defensible space; Public Resource Code (PRC) and Auburn Municipal Code (AMC), and the American River Canyon Shaded Fuel Break prescription
- All work must be in compliance with environmental requirements of which may be subject to mitigation measures by the applicant
- All applicants receiving project approval will ensure safe equipment use and fire safety practices at all times
- Additional requirements, conditions, and specifications will be outlined in the approved application, these must be adhered to

Applications will be processed in a timely manner as resource availability permits. There may be limitations placed on work projects during certain periods of the year due to weather, endangered species nesting periods, and recreational events in the Auburn State Recreation Area (ASRA).

For additional information about this program contact:
The Auburn City Fire Department at (530) 823-4211



Application For:
Fuels Reduction/Modification Program
City of Auburn Fire Department

This application is used by private property owners within the City limits of Auburn who desire to voluntarily perform fuels reduction/modification on U. S. Bureau of Reclamation lands adjacent to their property in an effort to reduce the risk of wildfire damage.

Please complete the application with as much information as possible. Submit completed applications to jwilliamson@auburn.ca.gov or drop off the Auburn City Fire Department, 1225 Lincoln Way, Auburn, CA 95603

Name: First, Last

Date

Address/Physical location of Property

APN: (Assessor's Parcel Number)

Mailing Address

Phone Number

Cell Phone

FAX Number

Type of Work to be Performed:

Defensible Space Shaded Fuel Break Other:

Who Will Be Performing Work:

Myself/Family Member Hired Contractor Other:

Estimated Dates Work Will be Performed: From-To

Brief Description of the Work to Be performed: (Fuel Types, Area Size, Brush Removal, Tree Removal, Etc. Use other side if necessary)

Office Use

Date Received

Date Processed

Date Notified Applicant of Receipt

Fuels Reduction/Modification Program
City of Auburn Fire Department

AGREEMENT and RELEASE FROM LIABILITY

1. **Voluntary Participation:** I acknowledge that I have voluntarily applied to the fuels reduction/modification program in which natural vegetation will be cleared for fire prevention measures on lands adjacent to property I own or occupy. I understand that I will not be paid for my services, that I will not be covered by or eligible for any insurance coverage provided by the City of Auburn and or U. S. Bureau of Reclamation, and other property owners, including, but not limited to medical, property and liability insurance, and Workers Compensation benefits. I further agree that my participation in the fuels reduction/modification program may be terminated at any time by the City of Auburn and or U.S. Bureau of Reclamation or by me.

2. **Assumption of Risk:** I AM AWARE THAT, IN PARTICIPATING IN THE FUELS REDUCTION/MODIFICATION PROGRAM, I MAY BE EXPOSED TO PERSONAL INJURY OR DEATH OR DAMAGE TO MY PROPERTY AS A RESULT OF MY ACTIVITIES, THE ACTIVITIES OF OTHERS, OR THE CONDITIONS UNDER WHICH MY ACTIVITIES ARE PERFORMED. WITH KNOWLEDGE OF THESE RISKS, I AGREE TO ACCEPT ANY AND ALL RISKS OF PERSONAL INJURY OR DEATH OR DAMAGE TO ME OR MY PROPERTY, AND I VERIFY THIS STATEMENT BY PLACING MY INITIALS HERE: _____

3. **Release:** In consideration of the opportunity afforded me to participate in the fuels reduction/modification program , I hereby agree that I, my successors, assignees, heirs, guardians and legal representatives, will not make any claim against the City of Auburn and or U.S. Bureau of Reclamation or any of its affiliated organizations, or their officers, directors, or employees, for injury, death or damage resulting from the acts or omissions of any person or entity, however caused, arising from my participation in the fuels reduction/modification program . Without limiting the generality of the foregoing, I hereby waive and release any rights, actions or causes of action resulting from personal injury to me or my death, or damage to my property, sustained in connection with my participation in the program; provided, however, that the injury, death or damage was not caused by an act or omission that was reckless, wanton, intentional, or grossly negligent. I further consent to the unrestricted use by the City of Auburn and or U.S. Bureau of Reclamation and/or any person authorized by them of any photographs, recordings, interview, videotapes, or similar visual or auditory recording of me created in connection with the Program.

4. **Knowing and Voluntary Execution:** I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A CONTRACT BETWEEN MYSELF AND THE CITY OF AUBURN AND U. S. BUREAU OF RECLAMATION AND A RELEASE OF LIABILITY, AND I SIGN IT OF MY OWN FREE WILL. BY SIGNING THIS AGREEMENT, I CERTIFY THAT I AM EIGHTEEN YEARS OF AGE OR OLDER.

Executed on (date) _____, 20 ____

(Signature)

Address (please print)

Name (please print)

City, St., Zip

Area Code

Telephone #