

AUBURN AREA RECREATION AND PARK DISTRICT

AMERICANS WITH DISABILITIES ACT

TRANSITION PLAN

ADOPTED September 2012

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AUBURN AREA RECREATION AND PARK DISTRICT ADA TRANSITION PLAN

INTRODUCTION

Executive Summary

The Auburn Area Recreation and Park District (ARD) is a Special District governed by an elected five-member Board of Directors. ARD began working on the Americans With Disabilities Act (ADA) Transition Plan in June of 2011. The ADA requires all public agencies to create an ADA Transition Plan. The main purpose of this project is to develop ARD's policies and practices for implementing physical improvements throughout the District to facilitate access to persons with disabilities and to meet the requirements of the 1992 Americans with Disabilities Act (ADA). The District's goal is to optimize the pedestrian experience, to provide safe and usable pedestrian facilities for all, and to assure compliance with all federal, state and local regulations and standards.

The ADA Transition Plan is intended to represent both the legal and functional goals and objectives of ARD to make existing pedestrian facilities within the district accessible and usable for persons with disabilities. As required by the ADA, the Transition Plan must include a schedule for implementation of improvements necessary to achieve accessibility for persons with disabilities. The ARD Transition Plan includes a five year timeline to implement a variety of improvements. This five year plan will be updated annually.

An ADA Transition Plan Committee was established in June of 2011, and a physical survey of District parks and facilities was conducted to identify physical barriers that impede a disabled person's access to that park or facility. These barriers were cataloged and cost estimates attached (please refer to Appendices A & B). Projects were prioritized based upon a four tier criteria system in order of importance: (1) building access, (2) parking access, (3) restroom access, and (4) park amenity access. The ADA Committee reviewed all projects over \$1000 and assigned a priority number (1-8). In addition to the tier ranking of 1 through 4, intensity of use and safety concerns were also evaluated and used as selection criteria. Please refer to "Prioritization Process" on page seven of this document. The ranking serves as a guideline only. Once projects were assigned a priority number, a five year plan was created and projects were selected based upon the priority number assigned and/or as the Committee determined a particular project needed to be completed based on perception of greatest need and/or was a safety concern.

For example, some projects that were ranked a 1 or 2 may appear later in the timeline because a project with a 3 or 4 ranking was deemed a more immediate need at that particular park. For example, Meadow Vista Park is in need of a compliant restroom facility (a priority 3). This was deemed a higher need than fixing a threshold problem at Regional Park Gym (a priority 1) because a disabled person is able to access the gym even though the threshold may not be technically up to current code. However, there is no restroom facility at Meadow Vista and this was deemed a high intensity use with an immediate need.

Once the ADA Transition Plan document was completed, the plan was presented the public and Board of Directors for comment and approval. A public hearing was held on August 30, 2012 and the Transition Plan was formally adopted by the Board of Directors for implementation on September 27, 2012.

Purpose

On January 26, 1992 a federal law, the Americans with Disabilities Act (ADA) went into effect. This law prohibits discrimination against individuals with disabilities by both public and private agencies with regard to accessibility of services, programs, activities, and facilities. What this means is that all individuals with disabilities of any kind must be able to have access to the same services, programs, activities and facilities at the Auburn Recreation and Park District (ARD) that individuals without disabilities have.

The ADA is a complex act that identifies steps to be taken to enable an agency such as ARD to be recognized as being in compliance with the intent of the act. The ARD ADA Transition Plan is in response to the Title II requirement of the ADA that all governments with more than 50 employees develop a transition plan that identifies all physical improvements that the entity must make to remove barriers to participation. This document, along with all supplementary information, specific details, and time lines must be made available to the public. The ADA also requires that interested persons, including individuals with disabilities, have the opportunity to comment on the Transition Plan prior to its adoption.

What Is A Transition Plan?

As stated above, the purpose of the Transition Plan is to identify physical improvements or projects needed to remove barriers to participation in programs, activities and services, and to identify a schedule for the completion of the needed projects.

The Transition Plan includes an inventory of physical barriers and needed changes for each of ARD's parks and major facilities. The inventory includes a description of each barrier removal required, the estimated cost of each barrier removal, and a schedule for completion of barrier removals.

Relationship to Other Plans and Studies

ARD is in the process of developing Park Specific Master Plans for each park including:

- Recreation Park
- Regional Park
- Ashford Park
- Meadow Vista Park
- Railhead Park
- Overlook Park
- Winchester Park
- Placer Hills Pool
- Christian Valley

The purpose of the Park Specific Master Plans (PSMP) are to provide ARD with a vision and “roadmap” to making needed improvements of existing facilities as well as incorporate new and needed amenities into the parks. As improvements to existing facilities are completed, all ADA upgrades required by the Americans With Disabilities Act will be incorporated. All new projects will meet ADA requirements. The PSMP will include a list of Capital Improvement Projects (CIP) to be incorporated into the current Five Year CIP list. The ADA Transition Plan is a foundation document that identifies required projects to be incorporated into the PSMP and the Five Year CIP list. As both these documents are being developed concurrently, it is an opportune time for ARD to incorporate its efforts towards ADA compliance with other ongoing planning and development efforts.

As mentioned above, the ADA Transition Plan is designed to be incorporated into the District’s annual update of its five-year Capital Improvement Project list (CIP). Specific projects will be funded primarily through the District’s annual budget process, using the PSMP, ADA Transition Plan and CIP as a guide for decision making.

Inventory Needs Assessment

ARD established an ADA Compliance Committee (ADA Committee) that was representative of all areas of the District’s operations. Chaired by the District’s Landscape Architect, the committee was made up of staff from various departments and interested members of the general public.

Individual park site assessment surveys were conducted by ARD staff with the assistance of Michelle Davis, Registered Architect and Certified Access Specialist. A specific list of all ADA compliance issues was created. This is a list of specific barriers around the District that limit a disabled person full access and compliance with the ADA code. These lists were then used to create the individual park lists for projects over \$1000 and under \$1000. Individual barriers were identified, but when improvements are made several individual items may need to be grouped together to form one larger project. For example providing an ADA accessible restroom at Meadow Vista is a high priority project, but a compliant path of travel (POT) and ADA parking will also need to be accomplished to make the restroom fully accessible. Thus installing the restroom component will need to be accompanied by providing compliant parking and a walkway to get from the parking stall to the restroom and thus the cost of the project is greatly increased.

Once identified projects were organized into the data sheets found in Appendix A and B, it was necessary to assign cost estimates to these projects so that the District could begin to understand the financial impact of the needed ADA improvements. Costs were estimated based upon anecdotal experience from past similar projects. Once a project is selected for implementation, staff will need to further detail costs through actual bidding processes. A factor of 35% was applied to the initial estimated figure to cover contingencies and anticipated inflation, materials and labor increases.

When all the information had been collected, it was combined and organized so that the ADA committee could review all the barriers that had been identified within the District (projects over \$1000

and projects under \$1000), and begin the process of prioritizing projects by category, intensity of use and safety concerns. Identifying projects with associated costs under \$1000 also enables the District's maintenance staff to begin making minor needed changes to bring facilities into compliance. This functions as an independent list. Items on the under \$1000 lists were typically tasks to be completed that weren't project specific and essentially involved little cost to the District. These small projects are to be funded from the annual park maintenance budgets. For example, in many ADA restroom stalls simple improvements such as properly locating paper dispensers or adjusting mirror heights is needed. This may be all that is needed to bring a specific barrier or facility into compliance. Other minor improvements included adding a grab-bar to the wall or loop handles to the stall door. These minor repairs/adjustments are to be completed as part of park routine maintenance. Not all minor projects can be completed in all parks within one fiscal year. They will need to be spread over time to fit within identified annual maintenance budgets. Please refer to the Projects Under \$1000 found in **Appendix A**.

Prioritization Process

In any project of this magnitude, it is necessary not only to evaluate but also to prioritize those items that will receive the most attention, in both time and dollars. Once the needs for barrier removal have been determined, the appropriate actions developed, and a rough estimate of the costs developed, it is necessary to fit the actions into a timeline for completion. A list of priority categories was developed based upon the Committee's opinion that, in general, an order of importance exists. Projects are evaluated based upon acknowledged intensity of use and/or safety concerns. For example, it is a high priority to provide access to the building and then make sure parking and path of travel to the entry is compliant. Once a disabled person is able to park and access the building entry, compliance of restroom facilities would be addressed.

The four categories identified as priority tiers are:

1. Building access
2. Parking access
3. Restroom access
4. Park amenity access (i.e pathways, access to ball field, minor path of travel etc.)

This results in the following structure for identifying and prioritizing projects:

1. Building access with high intensity of use or safety concern;
2. Parking access with high intensity of use or safety concern;
3. Restroom access with high intensity of use or safety concern;
4. Park amenity access with high intensity of use or safety concern;
5. Building access with moderate intensity of use;
6. Parking access with moderate intensity of use;

7. Restroom access with moderate intensity of use;
8. Park amenity with moderate intensity of use;

Each park was assessed for compliance based on these above priority criteria, and a list of projects developed and ranked by the committee. Projects within the parks were ranked by the committee with the intent to address the highest needs first and desire to distribute access throughout the District.

Funding

ARD has identified an annual minimum budget of \$5000 dedicated to making necessary ADA improvements. This is in addition to the minor projects which fall under a park's annual maintenance budget. Additional projects, including major CIP renovations, are funded as the budget allows. The District has been in a fiscal crisis for the last two years and funding for CIP level projects has diminished substantially, as revenues have dropped dramatically, limiting funds available for construction/renovation projects.

Making existing facility improvements for ADA compliance is a high priority in the District and a priority list of projects with a five year timeline was developed to provide the District with concrete goals. However, as District revenues at this time continue to drop, it is not known if the five year project list can actually be completed in a five year time frame. It should be noted that each year the projects identified within the Transition Plan will need to be incorporated into the District's proposed future capital construction reserve budget (CIP), and subsequently submitted for review by the Acquisition and Development Committee, and the Board of Directors. The projects completed each year will be dependent upon available funding. The Transition Plan is a working document and guide for the District. It is dynamic and subject to change and annual re-evaluation. New projects will be added and old projects may rise to the top or be eliminated because they have been completed using other methods or funding sources such as grants or volunteer efforts.

Public Involvement

In compliance with Section 35.150 of the Americans with Disabilities Act, ARD staff developed a Public Service Announcement (PSA) which was published in the Auburn Journal that notified the public that the draft ADA Transition Plan was available for public comment and could be reviewed online at ARD's website, or could be picked up at two of ARD's facilities including the District Administrative offices at 471 Maidu Drive and the Customer Service office at 123 Recreation Drive.

Fiscal Year Timeline

In order to implement the ADA Transition Plan, a list of prioritized projects was created. This list includes the identification of the specific ADA barrier, the action(s) to be taken, the estimated cost of each action(s), and the relative priority of that specific project. The District assumes a minimum of

\$5000 per year for ADA projects. There are many projects whose estimated cost are substantially higher than \$5000. Projects whose costs exceed this basic figure will be funded based upon priority and the District's capability to dedicate additional funding in that fiscal year.

All projects were prioritized and a final list of all ADA projects over \$1000 and under \$1000 was generated. As stated earlier projects under \$1000 will be addressed under individual park maintenance annual budgets. It is recognized that the Transition Plan is a dynamic and living document and that priorities may shift depending on a variety of factors such as: available funding, newly introduced projects, grant opportunities to complete specific projects, and community service projects that complete barrier removals. Annual review and analysis will be conducted by the ADA committee and the proposed projects will compete for funding with other capital improvement projects.

Park Specific Master Plans

All of ARD's parks and facilities must comply with the ADA accessibility requirements. For some areas within the parks, new facilities or less complex projects, the specific ADA actions to be taken are few in number and will be completed by the Park Maintenance Facility staff using existing maintenance budgets or existing funding. Yet, for a great number of the District's sites, the ADA needs are more involved and substantial in scope and cost. This is especially true of the older parks and facilities. Many of ARD's facilities were developed more than 40 years ago and have reached or are nearing the end of their life cycle. ADA upgrades to current infrastructure add another aspect to the District's rehabilitation plans. Advance planning is a reasonable and prudent step to take (such as determining a recreation opportunity, identifying specific site-related function or technical requirements). This ADA Transition Plan is being developed at the same time the District's first Park Specific Master Plans are being developed, and provides the District an opportunity to have plans that support one another and are current with each other.

Incorporating the ADA Into the District's Annual Maintenance Activity and Budget

Projects Under \$1000: Not to be overlooked is the potential impact the ADA actions may have on the District's current maintenance and repair budget and obsolescence list. Each fiscal year, the District identifies an annual maintenance budget for each park. As stated earlier in this document, there are many small and simple projects on the ADA project list that can be completed as part of park annual maintenance. For example, this includes such tasks as correcting heights and locations of fixtures in ADA restroom facilities. Any identified ADA barrier removal that falls under \$1000 qualifies as an annual maintenance budget task and therefore can be completed in a given fiscal year as part of routine maintenance. Maintenance budgets will be developed with this scenario in mind to allow a number of these small projects to be completed in a given year. Actual dollars dedicated to this will vary from fiscal year to fiscal year as the overall District budget process allows and is approved by the Board of Directors.

Periodic Review and Update

Annual Review and Update: The Transition Plan addresses specific needs regarding compliance with the ADA. It includes a specific action plan, identifying actions to be taken during the first five years. In order to remain valid and current from one year to the next, the Plan shall be reviewed annually by the ADA Committee. The Transition Plan will also be reviewed in concert with the update of the CIP list and projects adjusted as needed to meet current priorities, budget allowances and demand. The annual review by the ADA Committee will provide an opportunity to make minor adjustments as needed to reflect changes in construction costs, accessibility guidelines, the District's financial situation and other factors. It is not the intent of this plan that the annual updates need to be comprehensive, nor that they will reflect significant shifts in priorities, or be formally adopted as amendments to the Transition Plan. Changes arising from the annual review of the Transition Plan will be documented in each year's update and adoption of the District's five-year capital improvements list (CIP) budget.

Five Year Review and Update: A more comprehensive update of the Transition Plan should be conducted every five years. The five-year update should include the opportunity for public review and comment and should be reviewed and adopted by the Board of Directors. It is possible that circumstances require a comprehensive update sooner than five years. This action would be recommended by the ADA Committee at their annual review and would be accomplished at the discretion of the District Administrator.

Self Evaluation of Programmatic and Operational Barriers

Once the initial ADA Transition Plan is adopted addressing physical barriers, a subcommittee of the District's ADA Committee is needed to begin the process of conducting an ADA Self Evaluation. The self-evaluation is a review of the District's programs, services and facilities to determine where programmatic or operational barriers exist and how they can be overcome. The Self Evaluation will include a review of the programs and services that impact persons with physical, visual, and hearing limitations. Examples of needs that may be identified through this process include:

- Specialized communications/listening devices;
- Technical assistance;
- Transportation;
- Interpreters;
- Availability of printed matter in Braille, large type or on tape.

Completing the Self Evaluation will take a substantial amount of time, inventory, research, analysis and documentation. It is anticipated that this project will be completed in approximately two years. The Self

Evaluation document will be forwarded to the Board of Directors for review and approval and subsequent incorporation into the overall ARD ADA Transition Plan document.

SUMMARY

Recent Improvements (2008 to 2012)

Recreation Park

- Added ADA parking stalls to provide access to shade structures and playground.
- Added ADA parking stalls at James and Recreation field with access to compliant port-potty facility.
- Constructed .7 mile ADA compliant walking pathway around park.
- Renovated locker room with the facility now ADA compliant.
- Improved ADA parking lot at building and made improvements to path of travel from parking to pool, new locker rooms and gym.
- Installed ADA ramp in main building lobby and completed compliant path of travel from parking to gym and interior facilities.
- Installed new ADA compliant playground facility with path of travel from parking to new walking pathway to playground.
- Remodel of lifeguard facility including ADA accessibility.
- Installed ADA compliant drinking fountain at Sierra Pool.
- Installed two ADA picnic tables accessed from ADA walking pathway.

Regional Park

- Remodel of restrooms at shop maintenance building to bring into ADA compliance.
- Added two rest landings on pathway from tennis courts into lower park area.

Ashford Park

- Installed two ADA picnic tables to shade shelter and made path of travel improvements to main roadway.
- Improved the road that bi-sects the park, providing access to the dog park.
- Created ADA pathways within the dog park.

Overlook Park

- Added four curb cuts to create better access to the sidewalks.

**Auburn Area Recreation and Park District
ADA Transition Plan**

Priority Projects – First Five Years

YEAR ONE 2013/14– BUDGET

- Ashford restroom remodel \$ 60,000
- Ashford Park POT from restroom to shade structure \$ 27,000
- Ashford parking and POT \$ 40,000
- Recreation Park directional signage \$ 1,500
- Ashford Directional Signage \$ 500

Total Year One Budget: **\$129,000**

YEAR TWO 2014/15– BUDGET

- Regional Park Dry Creek picnic area parking/POT/table \$ 15,000
- Recreation Park Restroom \$ 105,000
- Regional Park ADA parking and POT to shop \$ 30,000
- Regional Park ADA Signage \$ 1,000

Total Year Two Budget: **\$ 151,000**

YEAR THREE 2015/16- BUDGET

- Meadow Vista tennis courts/pickle ball parking/POT \$ 45,000
- Lever Door Knobs at Recreation Park \$ 5,000

Total Year Three Budget: **\$ 50,000**

YEAR FOUR 2016/17- BUDGET

- Placer Hills Pool POT to pool from parking, signage \$ 10,000
- Placer Hills Pool Surface Repairs \$ 2,400
- Truncated Domes ADA Parking Recreation Park \$ 2,000
- Install Lever Door Handles at CVCC \$ 3,000
- Install ADA compliant drinking fountain Rec Park Lobby \$ 2,500

Total Year Four Budget \$ 19,900

YEAR FIVE 2017/18- BUDGET

- Regional Park Tennis Court ADA Parking/POT \$ 41,500
- Regional Park Lakeside Room Threshold Repair/Doors \$ 5,000

Total Year Five Budget \$ 46,500

Total Five Year Budget 2013/14 to 2017/18: \$ 396,400

DISTRICT ADA POLICY AND PROCEDURES

Auburn Area Recreation and Park District
Administrative Policy/Procedures Manual

AMERICANS WITH DISABILITIES ACT POLICY

It is the policy of the Auburn Area Recreation and Park District (the District) to comply with all laws governing the responsibility of public agencies with regard to the Americans with Disabilities Act (ADA). To that end, the District states the following:

1. We do not discriminate against, exclude from participation in, or deny the benefits of the services, programs, activities, or facilities of the District to qualified individuals with a disability, because of the disability. The District shall make reasonable accommodations in policies, practices, or procedures necessary to avoid discrimination on the basis of disability, unless the modifications would fundamentally alter the nature of the service, program, or activity. The District shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in, and enjoy the benefits of, the District's services, programs, or activities.
2. The District is an equal opportunity employer and makes employment decisions on the basis of merit. We want to have the best available persons in every job. District policy prohibits unlawful discrimination based on race, color, creed, gender, religion, marital status, age, national origin or ancestry, physical or mental disability, sexual orientation, or any other consideration made unlawful by federal, state, or local laws. District policy also prohibits discrimination based on a perception that a person has any of those characteristics, or associates with a person who has, or is perceived as having, any of those characteristics. All such discrimination is unlawful.
3. To comply with all applicable laws ensuring equal employment opportunities to qualified individuals with a disability, the District will make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or an employee, unless it would result in undue hardship to the District.
4. Any applicant or employee who requires an accommodation in order to perform the essential functions of the job should contact a District Manager and request such an accommodation. The individual with the disability should specify what accommodation he or she needs to perform the job. The District will then bring together a team which includes the employee and

provide an interactive process through which the team will identify the barriers that interfere with the ability of the applicant or employee to perform his or her job. The team will identify what possible accommodations, if any, will help eliminate the limitation. If the accommodation is reasonable and will not impose undue hardship, the District will make the accommodation.

5. If an employee believes he/she has been subjected to any form of unlawful discrimination, the employee shall submit a written complaint to his/her Department Manager, the Administrative Services Manager or the District Administrator. Complaints should be specific as to act, time and place, and should include the names of the individuals involved and the names of any witnesses. The District will immediately undertake an effective, thorough, and objective investigation and attempt to resolve the situation.
6. If the District determines that unlawful discrimination has occurred, effective remedial action will be taken commensurate to the severity of the offense. Appropriate action also will be taken to attempt to deter any future discrimination. The District will not retaliate against any employee for filing a complaint and will not knowingly permit retaliation by management employees or co-workers.

AMERICANS WITH DISABILITIES ACT PROCEDURES

Auburn Area Recreation and Park District
Administrative Policy/Procedures Manual

1. The District employee designated to coordinate compliance with the ADA, including any investigations of any complaint communicated to the District alleging noncompliance with, or actions prohibited by, the ADA or federal regulations promulgated thereunder, is the ADA Coordinator. The District will make available to all interested individuals the name, office address, and office telephone number of the ADA Coordinator.
2. The ADA Coordinator is the official contact person for the District concerning ADA issues. His/her name, address, and phone number will be listed on all District public notices as required by law.
 - The ADA Coordinator works with various District staff as designated as “Responsible Persons” to resolve conflicts/issues/grievances concerning access, programs, and services and to provide training to all existing and new District staff.
 - The ADA Coordinator works with the District Administrator to resolve employment and employee concerns.
 - The ADA Coordinator is responsible for maintaining and updating the District’s ADA policies and procedures.
 - The ADA Coordinator convenes and chairs the District’s ADA Committee meetings.
3. The Auburn Area Recreation and Park District has created an ADA compliance Restricted Reserve Fund. Contribution to this fund may occur at any time but will be included in the budget each fiscal year at a minimum amount of \$5,000 per year. The money in this reserve account will be used to fund costs and improvements related to the Americans With Disabilities Act at parks and facilities in the District.
4. The ADA Coordinator will make requests for accommodations requiring capital expenditures based on recommendations from the ADA Committee which will be comprised of staff members from Administrative Services, Facilities Maintenance, and member from the Board of Directors and public members. These requests will be made through the annual budget process.
5. The District is not required to permit an individual to participate in or benefit from the good, services, facilities, privileges, advantages and accommodations of the District if that individual poses a direct threat to the health or safety of staff, participants, or themselves. The determination that a person poses a direct threat to the health or safety of others may not be based on generalizations or stereotypes about the effects of a particular disability. It must be based upon the following:

Individualized assessment, based on reasonable judgment that relies on current medical evidence or on the best available objective evidence, to determine: the nature, duration, and

severity of risk; the probability that the potential injury will actually occur; and whether reasonable modifications of policies, practices, or procedures will mitigate the risk.

GRIEVANCE PROCEDURE UNDER THE AMERICANS WITH DISABILITIES ACT

Auburn Area Recreation and Park District
Policy and Procedures Manual

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Auburn Area Recreation and Park District (ARD). ARD Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than fifteen (15) calendar days after the alleged violation to:

Auburn Area Recreation and Park District
ADA Coordinator
Joe Fecko, Administrative Services Manager
471 Maidu Drive
Auburn, CA 95603

Within fifteen (15) calendar days after receipt of the complaint, the District's ADA Coordinator or designee will meet with the complainant to discuss the complaint and the possible resolutions. Within fifteen (15) calendar days of the meeting, the District's ADA Coordinator or designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the District's position and offer options for substantive resolution of the complaint.

If the response by the District's ADA Coordinator or designee does not satisfactorily resolve the issue, the complainant and/or complainant's designee may appeal the decision within fifteen (15) calendar days after the receipt of the response to the District Administrator or designee.

Within fifteen (15) calendar days after receipt of the appeal, the District Administrator or designee will meet with the complainant to discuss the complaint and possible resolutions. Within fifteen (15) calendar days after the meeting, the District Administrator or designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the District's ADA Coordinator or designee, appeals to the District Administrator or designee, and responses from these two offices will be retained by the Auburn Area Recreation and Park District for at least three (3) years.

GLOSSARY

<u>Term</u>	<u>Definition</u>
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Accessible

Describes a site, building or facility, or portion thereof that is approachable and usable by persons with disabilities and complies with ADA guidelines.

ADA

American with Disabilities Act adopted into law on January 26, 1992

Barrier

Physical constraint that inhibits access by a disabled person.

Building Entrance On An Accessible Route:

Is an accessible entrance to a building that is connected by an accessible route to public transportation stops, to parking or passenger loading zones, or to public streets or sidewalks, if available.

CIP

Capital Improvement Plan. A 5 year plan of new features/facilities and major infrastructure repairs costing more than \$25,000.

Compliance

Conformity with the ADA Act and/or local codes

Directional Signage

Is a publicly displayed notice which indicates by use of words or symbols a recommended direction or route of travel.

Disability

Is (1) a physical or mental impairment that limits one or more of the major life activities of an individual, or (2) a record of such an impairment, or (3) being regarded as having such an impairment.

Grab Bar

Is a bar for the purpose of be grasped by the hand for support.

High Intensity Use

Park or facility that received intense daily and/or seasonal use.

Kick Plate

Is an abrasion-resistant plate affixed to the bottom portion of a door to prevent a trap condition and protect its surface.

Moderate Intensity Use

Park or facility that receives weekly and/or seasonal use.

POT: Path of Travel

A passage that consist of walks and sidewalks, curb ramps and pedestrian ramps, lobbies and corridors, elevators etc., or other improved access to and egress from a particular area or location for pedestrians and/or wheelchair users. A "path of travel" includes a continuous, unobstructed way of pedestrian passage by means of which a particular area may be approached, entered and exited, and which connects a particular area with an exterior approach, an entrance to the facility, and other parts of the facility or site.

Public Entity

Means (1) Any State or local government; (2) Any department, agency, special purpose district, or other instrumentality of a State or States or local government.

Ramp

A walking surface which has a running slope greater than 1:20 gradient (5%). A sloping accessible route intended for pedestrian traffic and as differentiated from a curb ramp.

Transition Plan

A plan required by the Americans with Disabilities Act (ADA) which describes how a public agency intends to transition to barrier free facilities.

Unreasonable Hardship

Exists when the enforcing agency finds that compliance with the building standard would make the specific work of the project affected by the building standard unfeasible, based upon an overall evaluation of the following factors:

1. The cost of providing access.
2. The cost of all construction contemplated.
3. The impact of proposed improvements on financial feasibility of the project.
4. The nature of the accessibility which would be gained or lost.
5. The nature of the use of the facility under construction and its availability to persons with disabilities

**APPENDIX A: Projects Under \$1000
Priority List**

Category	Location of Barrier	Description of Barrier	Park Location	Recommendation	Priority	Year	Est. Cost	Comments
Signs	Entry	No arrow sign showing way to ADA entry and no sign marking door	CVCC	Add arrow and entry signs	1		\$100.00	1127B.3
Entry	Doors	door stops mounted on door bottoms	CVCC	remove door stops	1		n/a	
Entry	Doors	No 10" plate at bottom of doors both sides	CVCC	Verify heights and install proper plates	1		\$200.00	1133B.2.6
Entry	Rug	Loose rug at entry	CVCC	affix carpet to floors or change out linoleum tiles to carpet tiles	1		\$500.00	Federal requirements overrides California Code 1124B.3.4.5.3
Entry	Lower ADA entry	No ADA entry sign	CVCC	Install appropriate sign	1		\$50.00	1117B.5.8.1.2 & 1127B.3
Entry	Lower ADA entry	No exit sign	CVCC	Install appropriate sign	1		\$50.00	1011B.3.1
Entry	Signage	No sign at entrance to parking lot directing to parking area	CVCC	Install appropriate sign	1		\$50.00	1127B.4.1.3(16)(b)
Exits	Signage	No tactile exit signs	CVCC	Install tactile exit sign at all exit doors	1		\$500.00	1011.3.1
Exit door	End hallway	Gap between threshold and landing too wide	CVCC	Install Pemko fix	1		\$500.00	
Stairs	Exterior	Stripping worn	CVCC	re-strip steps	1		\$100.00	1133B.4.4 & 1127B.4
Bldg	Rec Bldg	No exterior ADA sign at side double doors showing ADA entrance	Recreation Park	Install signs as required	1		\$100.00	1117B.5.8.1.2 & 1127B.3
Bldg	Rec Bldg	No interior tactile sign at ADA exit	Recreation Park	Install tactile sign at ADA exit door on right side	1		\$50.00	1011.3.1
Bldg	Rec Bldg	Customer service door exceeds 5# pressure	Recreation Park	Adjust or replace as necessary	1		\$500.00	1133B/2/5/2 4.13.11(2)
Bldg	Craft room	No tactile sign at interior exit wall	Recreation Park	Mount tactile exit sign	1		\$50.00	1011.3.1
Bldg	Men's Restroom	No loop handles or grab bars on ADA stall	Recreation Park	Change handles and install grab bars to code in ADA stall	1		\$100.00	1115B.3.1.4.5 & 1115B.3.1.4.5

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Signage	Entry	No entry sign directing to ADA facilities	Railhead Park	erect a sign directing to ADA facility	1		\$50.00	simple arrow sign at entrance directing people to restrooms and parking
Signage		ADA doors signs on restroom doors too low	Placer Hills Pool	adjust height of signs	1		\$100.00	
Signage		No entry sign directing to ADA restrooms	Placer Hills Pool	install sign at entry by ADA parking directing to restrooms	1		\$100.00	
Signage	Entry	No direction sign to ADA parking/entry	Overlook	install standard entry directional signage	1		\$200.00	1127B.3
Restroom	Women's bathroom	Threshold need repair	Overlook	Repair threshold	1		\$500.00	If door width is not 32" clear, probably structural change needed\
	path of travel	wood steps	Overlook	paid tread nose with visual stripping	1		\$100.00	1133B.4.4 & 1127B.4
Signage	Park Entry	No ADA signage at entries directing people to ADA entrance	Regional Park	Erect signs at park entries directing people to ADA facilities	1		\$500.00	1127B.3
Gym	Courtyard	Grates within path of travel	Regional Park	Remove grates if possible so none are in path of travel	1		\$500.00	1133B.7.2 4.5.4
Lakeside Room	threshold	missing tactile signage at door and door pressure is too hard	Regional Park	Install signage and repair door pressure	1		\$500.00	1133B.2.5.2 & 3 1117B.5.8 & 1127B 4.13.11(2)
Gym and Lakeside Room	thresholds	carpets not ADA compliant	Regional Park	glue down carpets or install carpet tiles in side gym doors and lakeside room	1		\$500.00	1133B.3 4.5.3
Gym	thresholds	gym doors not ADA accessible	Regional Park	make repairs to carpets and install ADA tactile signage directing people to accessible door	1		\$500.00	
Gym	Doors	Footholds exist on all doors	Regional Park	remove all door footholds	1		n/a	
Signage	parking	signs not compliant at parking areas.	Railhead Park	add ada parking only sign at stalls	2		\$425.00	4 spaces plus 1 van accessible \$100 per stall/\$125 van accessible

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Parking	all parking	ada parking stalls force people into drive aisle	Railhead Park	provide min. 4' path in front of stalls to restrooms	2		\$2,500.00	add 30" sidewalk and revise curb
Parking	all parking	stalls not consolidated	Railhead Park	consolidate parking stall locations and include van accessible	2		\$500.00	100 regular spaces require 4 additional ADA spaces c/ one van accessible. Materials only costs
parking	all parking	no van accessible spaces marked and signed	Railhead Park	property mark and sign van accessible space. Min 1	2		\$150.00	
parking	all parking	stripping color not to code	Railhead Park	paint blue stripping and universal sign on spaces	2		\$200.00	
Parking	Restroom	Parking at restroom not in compliance. Need yellow domes, signage, van aisle and level stalls	Overlook	Install signs, truncated domes, level stall and hc aisle	2		\$1,000.00	needs domes full length and minimum 12" deep 1133B.8.5 and 1129B.3.1
Parking	Parking Lot Entrance	No sign at parking lot entrances that meets code for unauthorized use and fines	CVCC	Install signs for unauthorized use and fines	2		\$75.00	1129B.4 4.6.4
Parking	Parking Lot	Stripping wrong color, needs to be blue	CVCC	Repaint to blue	2		\$100.00	1129B.3
Parking	Signage	No \$250 fine sign at parking stalls	CVCC	Install \$250 sign each stall	2		\$75.00	1129B.4 4.6.4
Entry	Ramp	No truncated domes at sidewalk ramp	CVCC	Install truncated domes 36" back on ramp landing	2		\$400.00	1133B.8.5
Entry	Steps	No yellow edge stripping on steps	CVCC	Paint step edges to meet code	2		\$100.00	1133B.4 & 1127B.4
Parking Lot	entry ramp	remove or install truncated domes	CVCC	remove or install truncated dome	2		\$400.00	1133B.8.5
Parking	lower ramp	No truncated domes	CVCC	install truncated domes	2		\$500.00	1133B.8.5
Stairs	Exterior	no visual stripping	CVCC	Paint steps to code	2		\$100.00	1133B.4.4 & 1127B.4
Signage	ADA Stall	signs missing at ADA stalls	Ashford	install code required signs	2		\$100.00	1129B.4 4.6.4
Signage	ADA Stall	Current stall sign should be located at park entry	Ashford	relocate sign to entry	2		\$50.00	1127B.3 4.1.3(16)(b)

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Signage	ADA Stall	Two entry signs are at ADA stalls, only need one. Relocate second sign to another park entry	Asford	Relocate sign to another park entry	2		\$50.00	1127B.3 4.1.3(16)(b)
Modulars	ramps	Missing truncated domes and sign at ramp leading to parking lot	Recreation Park	Install tactile surface and "fine" sign	2		\$600.00	1133B.8.5
Gym	Parking	Missing sign for \$250 fine at parking stall	Regional Park	Install required signage	2		\$100.00	1129B.4
Gym	Parking	Missing blue striping at parking stalls	Regional Park	Install required blue striping	2		\$500.00	1129B.3
signage	restrooms	men's and women's signs at side of door mounted too high	Railhead Park	adjust door sign heights	3		\$25.00	minor parts (no labor)
restroom	women	grab bars at side of toilet too high	Railhead Park	adjust height of grab bar	3		\$25.00	minor parts (no labor)
restroom	men	grab bars at side of toilet too high	Railhead Park	adjust height of grab bar	3		\$25.00	minor parts (no labor)
restroom	men	urinals set too high	Railhead Park	adjust urinal heights	3		\$100.00	minor parts (no labor)
restroom	men and women	flushvalve on wall above toilet	Railhead Park	adjust flush valve location and change from push button to lever	3			no lever style available, change out fixture
restroom	men and women	sink faucets are not compliant	Railhead Park	install new lever style faucets	3		\$300.00	
restroom	men and women	garbage cans block clear space at doors	Railhead Park	move locations	3			
restroom	men and women	toilet paper holders height interferes with grab bars	Railhead Park	adjust height of T/P holders	3		\$25.00	minor parts (no labor)
restroom	men and women	no door signs mounted on doors	Railhead Park	add door signs	3		\$100.00	
Restroom	Men's Restroom	grab bar behind toilet 1" toohigh	Placer Hills Pool	adjust height	3		\$100.00	
Restroom	Men's Restroom	paper towel holder exceeds 40" max	Placer Hills Pool	adjust height	3		\$100.00	
Restroom	Men's Restroom	flush valve on toilet on wrong side	Placer Hills Pool	change valve or replace toilet with unit with correct	3		\$500.00	

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Restroom	Men's Restroom	Toilet paper holder too high	Placer Hills Pool	install below grab bar and minimum 19" from floor	3		\$100.00	
Restroom	Women's Restroom	Toilet centered too far from wall	Placer Hills Pool	toilet to be centered 18" from wall	3		\$500.00	
Restroom	Women's Restroom	grab bars too high	Placer Hills Pool	adjust grab bar location	3		\$100.00	
Restroom	Women's bathroom	Toilet not at correct height	Overlook	Install toilet at correct height and verify grab bars and fixtures. Adjust as necessary	3		\$1,000.00	1115B.3.2.3
Restroom	Women's bathroom	No loop handles on ADA stall or door closer	Overlook	Install loop door handles and closer	3		\$100.00	1115B.3.1.4.5
Restroom	Women's bathroom	Towel holder and soap dispenser at wrong location and height	Overlook	Correct location and height from floor	3		\$300.00	1115.B.8.3
Restroom	Women's bathroom	sink height needs adjustment	Overlook	Verify and correct as needed	3		\$200.00	1115B.4.7.1
Restroom	Men's Restroom	towel holder in wrong location	Overlook	move towel holder	3		\$200.00	1115B.8.3
Restroom	Men's Restroom	door closure broken	Overlook	repair/replace door closer	3		\$200.00	1115B.3.1.4.4 & 1133B.2.5.1 4.13.10
Restroom	Men's Restroom	trash cans in path of travel	Overlook	relocate trash cans	3		n/a	
Restroom	Men's Restroom	signage missing	Overlook	add code required signs	3		\$200.00	1127B.3 & 1117B.5.8.1.2
Restroom	Unisex Main Floor	No circular women's sign next to door	CVCC	Install appropriate sign	3		\$50.00	1115B.6.2
Restroom	Unisex Main Floor	Mirror height not to code	CVCC	measure and adjust	3		\$50.00	not to exceed 40" from floor
Restroom	Unisex Main Floor	No sign to point to access to bathroom	CVCC	Install appropriate sign	3		\$30.00	1117B.5.8.1.3
Restroom	Womens office bathroom	soap dispenser too high	CVCC	lower soap dispenser	3		\$50.00	1115.B.8.3 4.23.7

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Upper Restroom	Womens	Outdated sign	CVCC	replace with current sign	3		\$75.00	Need round sign with tactile braille
Room entries	All rooms	no tactile room name entry signs	CVCC	install tactile signs at all room entrances	3		\$800.00	Page 339 1117B.5.1.1 4.1.2(7)
Bathroom	Women's Restroom	front door kicker	Ashtord	remove	3		\$50.00	1133B.2.5.2 illegal device to be removed
Bathroom	Restroom	no visual stripping on steps	Ashtord	paint visual stripping	3		\$100.00	1133B.4.4 & 1127B.4
Bathroom	Men's Restroom	paper towel holder too high	Ashtord	lower to code req'd height	3		\$100.00	1115B.8.3
Bathroom	Men's Restroom	urinal at wrong height	Ashtord	move urinal to correct height	3		\$200.00	1115B.4.2.1 4.22.5
Bathroom	Men's Restroom	toilet too low	Ashtord	raise to proper height and repair flush toilet	3		\$200.00	1115B.3.2.3 & 1115B4.1.4
Bldg	Men's Restroom	Toilet wrong distance from wall	Recreation Park	Set toilet correct distance from wall, verify correct height	3		\$500.00	
Bldg	Men's Restroom	Paper hold on wrong wall, correct height	Recreation Park	Move paper hold and set at correct height	3		\$50.00	1115B.8.4 4.17.3
Bldg	Men's Restroom	Paper towel and mirror set to high	Recreation Park	Correct heights	3		\$75.00	
Gym	Restrooms	Bathroom signage not compliant	Regional Park	Install ADA compliant restroom signage	3		\$250.00	1117B.5.7
Gym	Restrooms	Footholds exist on entry doors	Regional Park	Remove footholds from all doors	3		n/a	
Gym	Women's Bathroom	Entry door has too much pressure	Regional Park	Adjust door for no more than 5# of pressure, replace mechanism	3		\$250.00	1133B.2.5.2 & 3 4.13.11(2)
Gym	Women's Bathroom	Trash cans within path of travel blocking access	Regional Park	Relocate trash cans	3		n/a	
Gym	Womens Bathroom	No loop handles on ADA stall door	Regional Park	Install loop handles on ADA stall door, both sides	3		\$100.00	1115B.3.1.4.5
Gym	Womens Bathroom	grab bar behind toilet too short	Regional Park	install proper length grab bar	3		\$200.00	1115B.4.1.4 4.16.5

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Gym	Womens Bathroom	Flush valve on wrong side of toilet	Regional Park	replace toilet unit with proper flush valve	3		\$800.00	1115B.4.1.4 4.16.5 4.16.5
Gym	Womens Bathroom	Toilet paper holder in wrong location	Regional Park	Move to other side of toilet at proper height	3		\$75.00	1115B.8.4 4.17.3
Gym	Women's Bathroom	Shower door needs closure device	Regional Park	Install ADA compliant door closure device	3		\$250.00	1133B.2.5 4.13.1(2)(b)
Gym	Men's Bathroom	Entry door too heavy, needs self closure device	Regional Park	Replace door and install closure device	3		\$250.00	
Gym	Men's Bathroom	No loop handles on ADA stall door	Regional Park	Install loop handles on ADA stall door, both sides	3		\$100.00	1115.B.3.1.4.5
Gym	Men's Bathroom	gap in pavement outside entry door	Regional Park	repair gap in pavement	3		\$250.00	
Gym	Men's Bathroom	Toilet paper holder in wrong location	Regional Park	Move toilet paper holder to correct side and height	3		\$100.00	1115B.4.1 & 1115B.8.4 4.22.4 , 4.2.3.4 , 4.16.6
Restrooms	Women's at Shop	No loop handles on ADA stall door	Regional Park	install loop handles on ADA stall door	3		\$100.00	1115B.3.1.4.5
Restrooms	Women's at Shop	flush valve on wrong side of toilet	Regional Park	move flush valve	3		\$500.00	1115B.4.1.4 4.16.5
Restrooms	Women's at Shop	no ADA door closer	Regional Park	install ADA door closer	3		\$100.00	1115B.3.1.4.4
Restrooms	Women's at Shop	garbage cans blocks path of travel	Regional Park	move garbage cans	3		n/a	
Restrooms	Men's At Shop	garbage cans blocks path of travel	Regional Park	garbage cans blocks path	3		n/a	
Restrooms	Men's At Shop	urinal may be too low	Regional Park	verify and correct	3		\$500.00	1115B.4.2.1 4.22.5 4.18.2
restroom	men and womens	drinking fountain not compliant	Railhead Park	install new bi-level drinking fountain	4		\$1,800.00	
Utility	Sierra Room	pull down cord on screen not long enough	CVCC	install proper length cord	4		\$50.00	
Stairs	Interior stairwell	No visual stripping	CVCC	install stripping (alternate carpet?)	4		\$1,000.00	1133B.4.4
Doors	Door closers	door closers need to be checked	CVCC	check and adjust as needed	4		n/a	1133B.2.5

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Rooms	chalkboards	verify heights, may be too high	CVCC	adjust heights to 40" max from floor	4		\$100.00	same as for mirrors etc.
site furnishings	shelter	# of picnic tables may not be adequate	Ashtord	verify req'd # of tables and install ADA table(s)	4		\$800.00	1132B.3.1 1 per 20
Bldg	Kitchen	Door knob should be lever type	Recreation Park	Change door knob to lever type	4		\$150.00	Kitchen considered commercial. Need to upgrade features to meet that standard 1133B.2.5.2
Pool Area	Pool Deck	No wheelchair designated spot on pool deck	Recreation Park	Mark and sign designated wheelchair location on pool deck	4		\$100.00	Reasonable accommodation for path of travel may prohibit compelling this item 1104B.4.1
Entry	Bluebird Room	Threshold not to code	CVCC	revise threshold if possible	5		\$300.00	1133B.2.4.1 4.13.8
Begg's Field	Concrete steps	no visual stripping on concrete steps	Recreation Park	paint steps with yellow strip	5		\$100.00	1127B.4 & 1133B.4.4
Bldg	Women's Restroom	Pipes under sink not insulated as req'd by code	Recreation Park	Install code compliant insulation	7		\$400.00	1115.B.4.7.1&2 4.24.6
Bldg	Women's Restroom	Mirror bottom exceeds maximum 40" from floor	Recreation Park	Relocate mirror to no greater than 40" from floor	7		\$100.00	
Bldg	Women's Restroom	ADA door missing loop handles on both sides of door	Recreation Park	Install loop handles on both sides of ADA stall	7		\$100.00	1115B.3.1.4.5 & 1115B.3.1.4.5
Bldg	Women's Restroom	ADA stall door missing 3 second closing device	Recreation Park	Install 3 second closing device on ADA stall door	7		\$200.00	1133B.2.5 & 1115B.3.1.4.4 4.13.10
Bldg	Women's Restroom	Grab bars missing in ADA stall	Recreation Park	Install ADA grab bars	7		\$200.00	B1115B3.1.5, 1115B.4.1.3 4.22.4 4.23.4
Bldg	Men and Women's Restroom	Paper seat cover dispenser location does not meet code requirements	Recreation Park	Change paper dispenser to meet code requirements	7		\$100.00	
Restroom	Picnic Area	No ADA table	Placer Hills Pool	Need one ADA table	8		\$900.00	
path of travel	ramp at skatepark	landing too short	Overlook	remodel landing to 72"	8		\$1,000.00	1133B.5.4.6
door	card room	refrigerator in clear way	CVCC	remove refrigerator	8			need 5' clearance all sides

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card room	sink	too high	CVCC	revise when remodel	8			1115B.4.3.2 4.19.2	
card room	closet	rod too high	CVCC	revise to 48" high	8		\$50.00		
Kitchen	stove	main kitchen stove not accessible	CVCC	relocate to meet code	8		n/a	done at kitchen future remodel	
kitchen	sink	kick plate violates code	CVCC	remodel to remove kick plate	8		\$500.00		
Bldg	Women's Restroom	Countertop 1/2" too high at 34-1/2"	Recreation Park	meet maximum 34" height	8		\$500.00	1122B.4 4.32.4	
Begg's Field	Bleachers	No "family" bench to prevent isolation fine	Recreation Park	Install bench adjacent to ADA observation location	8		\$500.00	remove existing elevated bench, it restricts viewing area 1104B.3.5 4.33.3	
Gym	Vending Machine	vending machine alcove approach too steep.	Regional Park	If this is to be used for vending machines, then alcove pitch will have to be corrected	8		n/a	No vending machines currently are used here	
Estimated Costs									
35% Contingency									
Total Project Costs									\$45,400.50

APPENDIX B: All Parks ADA Priority List
Projects Over \$1000

Category	Location of Barrier	Description of Barrier	Park Location	Recommendation	Priority	Year	Est. Cost	*Comments/Code Sections
Site	General	Inadequate direction signage to buildings and ADA parking areas	Recreation Park	Erect signs thru park directing people to entrances and ADA Parking	1	1	\$1,500.00	1127B.3
Pavement	Entry sidewalk	large gaps in sidewalk at expansion joints. Possible replace 11 x 5 area	Placer Hills Pool	Fill in joints or re-pour sidewalks	1	2	\$1,200.00	
Pavement	Restroom Entry	Existing concrete at restroom entry peeling and cracking.	Placer Hills Pool	Replace concrete area	1	2	\$1,200.00	
Signage	Park Wide	deficit of park signage directing people to ADA entrances/parking etc.	Regional Park	Identify sign locations and install signs as ADA improvements are made	1	1	\$1,500.00	1127B 4.1.3(16)(b)
Gym	Lakeside Room	threshold ramp at 3.8%	Regional Park	make ramp 2% or install outdoor device (\$3000)	1		\$5,000.00	as per Michelle Davis, could not find code reference
Gym	Bldg Entries	existing courtyard grades do not meet ADA standards	Regional Park	Verify grades at drains and thresholds, demo out sections and rebuild	1		\$25,000.00	cost may be prohibitive 1114B.1.2 4.1.3(2) & 4.3.2(2) & 4.3.2(3)
Gym	Gym and Lakeside Room	Thresholds too steep, path of travel not clear, approaches exceed 2%	Regional Park	Analyze potential to revise existing threshold grades, demo sections and repour	1		\$12,000.00	1133B.2.4.1 1133B.7.3B 4.13.8
Gym	Courtyard	Path of travel not clear as it goes around trees wells and drains	Regional Park	Put trees back in grates to depict path of travel more clearly	1		\$2,500.00	1127B.1 4.3.2
Gym	Courtyard	Grates within path of travel	Regional Park	Remove grates if possible so none are in path of travel	1		n/a	1133B.7.2 4.5.4
Gym	Gym Entry	threshold ramp at 3.8%	Regional Park	make ramp 2% or install outdoor device (\$3000)	1		\$5,000.00	as per Michelle Davis, could not find code reference

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Building Entry	Lakeside room threshold	missing tactile signage at door and door pressure is too hard	Regional Park	Install signage and repair door pressure	1		\$1,100.00	1133B.2.5.2 & 3 1117B.5.8 & 1127B 4.13.11(2)
Building Entry	Gym and Lakeside Room	POT/thresholds/Courtyard Grades are not ADA code compliant and will require planning/design	Regional Park	Consultant fees for planning/design/permitting /CEQA	1		\$25,000.00	
Signage	Park Wide	No signage directing people to ADA facilities/restrooms	Meadow Vista	Install signage at entry and parking areas	1		\$1,200.00	1127B.3 4.1.3(16)(b)
Total Priority One Projects							\$82,200.00	
Path of Travel	Pickle Ball and Tennis Courts	No legal POT from parking to pickle ball courts or tennis courts	Meadow Vista	Construct ADA pathway/ramp to pickle ball courts and tennis courts	2	3	\$25,000.00	approx 200" sidewalk with ramp
Parking	Tennis courts/pickle ball courts	No ADA stalls. Pavement pitch too steep	Meadow Vista	Regrade (lower pavement) for two stalls at end of tennis courts. Connect to POT	2	3	\$20,000.00	1132B.2 Demo existing pavement, repave, paint, retaining walls, signs and paint
Path Of Travel	Tennis Courts	No legal POT from parking to tennis courts, grades too steep with wrong cross pitches	Meadow Vista	Construct pathway from ADA parking to parking lot side door of tennis courts	2		see above	combine POT for tennis courts and pickle ball
Parking	Picnic Shelter, Playground, Ball field,	No legal ADA parking exists and no path of travel from parking lot to ADA restroom, ball field, playground and picnic shelters	Meadow Vista	Create common ADA stalls (min 2), add new paved pathway segment from parking to new unisex restroom. Remodel pathway to be ADA compliant to ball field, playground and picnic shelters or approx 500' of 6' wide pathway with observation areas designated	2	1	\$45,000.00	1132B.2 POT to unisex restroom approx \$20,000. Pathway improvements @ approx. \$35,000. Site furniture @ approximately \$5000. Repave ADA stalls, paint and signs @ \$5000

**APPENDIX B: All Parks ADA Priority List
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Parking	Entire Park	Inadequate number of ADA stalls based upon entire number of parking stalls in the park	Meadow Vista	need 7 stalls around park	2			\$10,000.00	1129B.14.1.2(5)(a) In addition to stalls already identified categories above
Dry Creek Picnic Area	Parking and Picnic Unit	No ADA parking exists that is compliant and there are no ADA picnic tables	Regional Park	Add ADA stall , sidewalk, ADA table with pad	2	2		\$15,000.00	
Richardson Entry	Path of Travel	no legal access from bus stop on Richardson Drive, and no legal path of travel to bldg entry	Regional Park	construct legal path of travel from bus stop to bldg entry including landing, concrete sidewalk and curbs. Terminate at entry sidewalk	2			\$25,000.00	1114B.1.2.4.1.2(1) Approx. 300' of 5' wide sidewalk plus/standing at bus stop. CEQA @ \$5000
Path of travel	ADA Stall	path of travel forces people around back of cars	Ashford Park	revise parking to bring people to path of travel in front of cars and connect to bathrooms etc.	2	1		\$23,000.00	1102B requires widening of parking areas and adding 4' path of travel, parking lot redesign, regrading embankment?
Richardson Entry @ Gym	Curb Ramps	curb ramps at street entry not legal. Slope too steep and no landing exists	Regional Park	Reconstruct curb ramp and provide landing space as required by code	2			\$2,500.00	1114B.1.2.4.1.2(1)
Gym	Parking	Grade at stalls incorrect, ramps up to sidewalk. Ramp can't extend into parking spaces	Regional Park	Repair grades, flatten to meet ADA standard, repave and revise curb cut for 3 stalls	2			\$18,000.00	1129B.3.4 4.6.3
Gym	Parking	Inadequate number of ADA spaces in parking lot	Regional Park	Verify and provide adequate number of ADA spaces	2			see above	1129B.1 4.1.2(5)(a)
Gym	Parking	No van accessible space provided	Regional Park	Install van accessible space	2			see above	1129B.3.1 4.6.3 page 152
Gym	Parking	no truncated domes at parking bays	Regional Park	Install truncated domes entire length plus 3' deep	2			\$1,500.00	1133B.8.5
Parking	all parking	ADA parking stalls force people into drive aisle	Railhead Park	provide min. 4' path in front of stalls to restrooms	2			\$5,000.00	add 30' sidewalk and revise curb

**APPENDIX B: All Parks ADA Priority List
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Parking	ADA Lot for Rec Bldg	No yellow tactile surfacing as per code requirements	Recreation Park	Install truncated domes as required by code	2		\$2,000.00	1133B.8.5
Parking	Grade	Maximum grade exceeds 2%, overall grades do not meet code. Verify # of ADA spaces based on total parking and verify 9' spaces with 8' van accessible aisle	CVCC	Regrade and surface to meet maximum 2% grade in any direction. Add spaces as needed. Rebuild ramp	2		\$90,000.00	1129B.3.3 & 3.4 4.6.3 Additional survey work needed at building side entry. Land at ramp does not meet 72" requirement.
Subtotal Priority 2 Projects							\$282,000.00	
ADA POT	Trail to Restrooms	No ADA POT from parking to bathrooms	Recreation Park	Connect using existing ADA walking trail which connects to parking. Install new pathway from trail to bathrooms, need to be designed.	3	2	\$15,000.00	install short ramp with handrails from trail adjacent to women's side of building. Rebuild curb etc.
Restrooms - Men's	Picnic Shelter	Urinals too low, partition area too small, needs new toilets for ADA	Recreation Park	remodel including new ADA SS toilet, partition, removal of one urinal and lowering other urinal with new flush valve and grab bars, paper holders	3	2	\$10,000.00	
Bldg	Women's Restroom	Entry Door too narrow, doesn't meet minimum width.	Recreation Park	Structural problem exceeds reasonable remodel expense	3	2	\$35,000.00	<i>unreasonable accommodation, remodel would be structural and exhaustive costwise</i>
James Field Maintenananc Shop	Restrooms	restrooms elevated, not ADA accessible	Recreation Park	interim solution install ADA unisex portapotty, long term remodel	3		\$40,000.00	requires ADA ramp and interior remodels
Restrooms - Women's	Picnic Shelters	new SS ADA toilet, grab bars, loop handles, partition, paper holders	Recreation Park	remodel including new ADA SS toilet, partition, removal of one urinal and lowering other urinal with new flush valve and grab bars, paper holders	3		\$10,000.00	

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Path of travel	ADA Stall	no path of travel from ADA to top of ramp clearly marked or compliant, too narrow, uneven grade issues	Ashford Park	make path of travel clear and repair grade problems and width	3	1	\$5,000.00	1114B.1.2 4.1.3(2) & 4.3.2(2) requires repaving surface and painting path of travel
Path of travel	ADA Stall	no path of travel from ADA stall to shade structure and playground	Ashford Park	and repair grade problems	3	1	\$3,000.00	section requires ADA access for exterior amenities.
Path of travel	bathroom	transition from bathroom corner has gate and illegal cross pitch	Ashford Park	revise and clear paint in compliant path of travel	3	1	\$5,000.00	1132B.2 requires repair/grading surface and painting POT
Bathroom	Women's Restroom	Nothing in bathroom meets code	Ashford Park	Women's restroom needs extensive analysis	3		\$40,000.00	Extensive project, may require extensive remodel of restroom. Needs design to finalize actual costs 1115B.1
Path of travel	ramp	no level rest landings for ADA	Ashford Park	add level landings along pathway every 30'	3	1	\$4,000.00	1132B.2.6
Bathroom	Restroom	women's not compliant at all, men's needs major updates	Ashford Park	redesign and rebuild restrooms	3	1	\$30,000.00	Needs design to finalize costs
Parking for ADA restroom @ shop	Path of Travel	No ADA stalls at parking lot to service ADA bathrooms at shop. Existing asphalt pathway has uneven grades and cross pitches	Regional Park	Add 2 ADA stalls to adjacent to path entry. Repair pathway to provide compliant access to both Field B future access and extend to existing restrooms at shop	3	1	\$30,000.00	1127B.1 4.3.2 Repave asphalt path, connect to Field B, shop and ADA stalls
Bathroom	Main Park	No ADA compliant bathroom exists. Existing restroom site at grade too high to make remodel at feasible costs. Use alternative kit restroom.	Meadow Vista	Install unisex 2-hole ADA kit bathroom at junction between parking lot, playground, picnic shelters and ball field	3	1	\$60,000.00	1132B.2.3 Kit bathroom \$45,000, site work @ approx. \$15,000.
Subtotal Priority 3 Projects							\$287,000.00	
Path of travel	ramp	no legal walkway from dog park to shade structure	Ashford Park	install legal path of travel so wheelchairs can access shade structure	4	3	\$10,000.00	1132B.2 install sidewalk

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Path of travel	bridge	bridge threshold too high bridge too narrow	Ashtford Park	rebuild bridge or provide alternative code compliant route	4		\$40,000.00	1133B.7.1 4.3.8 replace bridge?
site furnishings	shelter	# of picnic tables may not be adequate	Ashtford Park	verify req'd # of tables and install ADA table(s)	4		\$1,500.00	1132B.3.1 1 per 20
Observation Stations	Tennis courts	No ADA standard observation area exists	Meadow Vista	Create ADA observation area for spectator/family	4	3	\$1,000.00	1104B.3.4.1 4.1.3(19)(a)
Drinking Fountain	Bathroom	Drinking fountain not ADA compliant	Meadow Vista	Install ADA two level drinking fountain	4		\$3,000.00	1117B.1.1 locate at unisex new kit bathroom
Picnic	Picnic Tables	No ADA picnic table in park	Meadow Vista	Install 4 tables at various locations with concrete	4		\$15,000.00	1132B.3.1 tables @ \$900, pads @ \$3000
Path Of Travel	Pond	No access to pond picnic shelter from ADA stalls at parking front parking lot	Meadow Vista	extend ADA POT from ADA stalls at front parking lot	4		\$10,000.00	240' pf 5' pathway to first shelter
Path Of Travel	Paved Walking path around park	Existing pathway is not compliant, many pitch and cross pitch problems.	Meadow Vista	Most of the path would have to be rebuilt. Would exceed \$350,000 to demolish and rebuild	4			Alternative is to make short connections between ADA parking and specific site features - unreasonable accommodation
Tennis Courts	Entry	No point of entry exists for pedestrians from street, signage missing	Regional Park	Construct ADA compliant path of travel from street sidewalk to new parking	4	2	\$15,000.00	Requires major design/construction effort 1127B.1 4.3.2
Picnic Tables	Park wide	not adequate ratio of ADA tables to standard tables	Regional Park	Verify number of tables in park and provide 1 per 20	4		\$7,500.00	estimated at 5 @ \$1500 each including concrete pad
Tennis Courts	Surface materials	rough gravel not a compliant surface	Regional Park	provide level and smooth ADA path of travel from parking to tennis courts	4	2	\$15,000.00	1120B.2 & 1124B 4.5.1
Tennis Courts	Path of Travel	no legal path of travel from ADA stalls to tennis courts	Regional Park	Build ADA compliant path of travel from parking to tennis courts	4		\$0.00	1132B.2 see above
Tennis Courts	Path of Travel	concrete path rest side pitch exceeds 2%	Regional Park	Repair side pitch when path is remodeled	4		\$1,500.00	

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Access	Basketball Court	No path of travel from existing trail to basketball court	Regional Park	Grade and pave short trail section to basketball court. Improve segementof trail back to playground improvement. Approx 100 lin .ft	4		\$15,000.00	1132B.3.1 1 per 20 tables
Access	Field A	No ADA access to Field A. Provide ADA Parking	Regional Park	Widen and adjust grades on existing ramp. Provide seating area for ADA	4		\$30,000.00	Field A may be least cost to provide access Assembly seating: 1104B.3.4 4.1.3(19)(a)
Access	Playground	No ADA stall or path of travel to playground		install ADA stall and remodel pathway to playground		4	\$50,000.00	
Access	Playground	Playground is not ADA accessible and does not incorporate ADA features	Regional Park	Update playground and provide ADA features	4	5	\$125,000.00	1132B.3.1 1 per 20 tables
Parking	Playground	Parking stall adjacent to playground does not have ADA site or access to playground	Regional Park	Install ADA parking stall.	4		\$5,000.00	1132B.3.1
Access	Soccer Field	No path of travel from existing trail to soccer field. No designated ADA seating area	Regional Park	Grade and pave short trail section to soccer field and designate an ADA seating area that is flat and smooth. Make trail segment improvement of approx. 150 lin ft.	4		\$18,000.00	1132B.3.1 1 per 20 tables
Access	Picnic Area	Fenced picnic area has no ADA table and clear path of travel	Regional Park	Repair path of travel from trail install an ADA table and signage and POT from playground improvement in place approx 150 lin ft.	4		\$15,000.00	1132B.3.1 1 per 20 tables
restroom	men and womens	drinking fountain not compliant	Railhead Park	install new bi-level drinking fountain	4		\$2,500.00	
Path of Travel		POT from parking lot to pool lift not compliant, side slopes too steep, exceed 2% in all directions	Placer Hills Pool	Add new compliant sidewalk and replace end of pool concrete.	4		\$10,000.00	

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Doors	Doors	No lever type door knobs	CVCC	Update playground and provide ADA access from trail and parking lot. Approx. 200' POT improvement	4		\$3,500.00	1133B.2.5.2 4.13.9
Doors	all doors	verify 32" clear opening	CVCC		4			Need to survey each door 1133B.2.2 4.13.5
Stairs	Handrails	gripping surface too low and no extensions exist	CVCC	replace with code compliant rails	4		\$15,000.00	1133B.4.2.1 4.9.4(5)
Restroom	Men's Upper drinking fountain	Sinks and urinals too high	CVCC	Not Required due to unisex water closet				No Action needed
Doors	Downstairs	drinking fountain not to code	CVCC	install hi-low fountain	4		\$2,500.00	1117B.1.1 4.15.1
Doors	Downstairs	doors have knobs, need levers	CVCC	install proper hardware	4		\$1,500.00	1133B.2.5.2 4.13.9
Bldg	All Bldgs	Door handles not to code	Recreation Park	Replace all interior doorknobs with levers	4		\$5,000.00	1133B.2.5.2
Bldg	Lobby	Drinking fountain not ADA	Recreation Park	Replace with ADA fixture	4		\$2,500.00	1117B.1.1 4.1.3(10)(a)
Begg's Field	ADA seated area	No overhead netting installed to project seated person from foul balls	Recreation Park	Install netting over seating area to project from foul balls	4		\$1,500.00	
James Field	Observation	no designated ADA seating area	Recreation Park	repair grades and designate seating area	4		\$5,000.00	may require surface replacement for PO
							\$426,500.00	
Building Entry	Path of Travel	Building entrance ramp too steep at 9.3%	Christian Valley	remodel ramp for entry including gate and handrails	5		\$20,000.00	
Building	Entry	Repair threshold and door	Christian Valley	Remodel threshold to no more than 1/2" height	5		\$1,500.00	

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Signage	Entry	No ADA direction signage	Christian Valley	Add signage when ADA renovations are complete	5		\$500.00	
Modulars	Ramps	Slopes on ramps may exceed allowed %. Landings are not to code	Recreation Park	Revise ramps and landings to meet ADA code	5		\$25,000.00	Site design needed, top and bottom landings 60" and 72" respectively 1128B
Signage	Entry	No signage directing to ADA (future) facilities	Winchester	Install signage after ADA renovation is complete	5		\$500.00	
Subtotal priority 5 Projects							\$47,500.00	
Curb cut	Skate Park	repair existing curb cut and put in truncated domes	Overlook	repair existing curb cut and put in truncated domes	6		\$1,500.00	1127B,5.7 4.7.7
ADA Parking	Parking Lot	No ADA parking provided for ball field or pre-school bldg	Christian Valley	Install one ADA parking space and signage at bldg and one at ballfield	6		\$16,000.00	
Building	Restroom	No ada compliant restroom. Door opening to narrow and no fixtures/access meet code	Christian Valley	Cut larger opening in CMU wall, gut and rebuild one ADA unisex restroom	6		\$20,000.00	
Path of Travel	Playground	Ramp too steep, surface not ADA	Christian Valley	Provide ADA ramp and observation space at playground	6		\$20,000.00	
Parking	Arboretum	No ADA parking or signage	Meadow Vista	Install 1 ADA with van accessible aisle/signage	6		\$8,000.00	
Restroom		Portapotty units do not meet ADA code	Winchester	replace units with ADA compliant unit	6		\$6,000.00	
Parking	Parking Lot	ADA space not fully compliant with appropriate walk-around space and van accessible aisle	Winchester	remodel parking space and van accessible aisle including some regrading and paving for cross pitch compliance	6		\$12,000.00	

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Path of Travel	Pedestrian Ramp	Ramp does not meet ADA. Slopes exceed 8.33%. Transition from parking space to ramp too steep	Winchester	Survey and rebuild portions of ramp.	6		\$25,000.00	Requires survey and design. Major renovation
Modulars	Paving	Cross pitch in paved area too steep	Recreation Park	Construct Asphalt and restripe as needed	6		\$25,000.00	1128B
Subtotal priority 6 Projects							\$133,500.00	
Gym	Women's Bathroom	Sinks greater than 34" high	Regional Park	Remodel counter, lower to max 34" high	7		\$5,000.00	1115B.4.3.2 4.13.11(2)
Gym	Men's Bathroom	Counter height exceed 34"	Regional Park	remodel and lower counter to max 34"high	7		\$5,000.00	1115B.4.3.2
Restroom	Lower Park	lower restrooms in park are not ADA compliant at all. Needs major remodel	Regional Park	Facility needs major remodel	7		\$60,000.00	Major remodel, future CIP project. Requires complete ADA survey/design/permits
Restroom	Men's Restroom downstairs	replace toilet	Overlook	adjust height and add valve	7		\$1,800.00	1115B.3.2.3
bathrooms	Restroom downstairs	need complete remodel	CVCC	survey both mens and womens	7		\$10,000.00	See detailed list below
bathrooms	Restroom downstairs	remove all stalls	CVCC	remove stalls	7		see above	Stall partition not required for single toilet room C/ private latch
bathrooms	Men's Restroom downstairs	need grab bars back of toilets	CVCC	install code grab bars	7		see above	1115B.3.2.3, 1115B.4.1.3 4.1.3
bathrooms	Men's Restroom downstairs	sink too high	CVCC	remodel and lower sink	7		see above	1115B4.7.1 & 2 4.24.2
bathrooms	Restroom downstairs	no opening in at sink cabinet	CVCC	install code opening	7		see above	1115B4.7.1 & 2 4.24.2
bathrooms	Restroom downstairs	no insulation below sink	CVCC	install insulation	7		see above	1115B4.7.1 & 2 4.24.2
bathrooms	Men's Restroom downstairs	mirror too high	CVCC	lower mirror	7		see above	1115B.8.1.1 4.19.6

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Restrooms	Men's Restroom downstairs	toilet too low	CVCC	raise toilet	7		see above	B1115B.3.2.3, 1115B.4.1.4 4.16.3
Restrooms	Restroom downstairs	faucet handles not levers	CVCC	replace handles with lever	7		see above	1115B4.7.1&2 4.27.4
Subtotal priority 7 Projects							\$81,800.00	
ADA Seating	Picnic Tables	Required number of picnic tables does not meet code	Recreation Park	install additional ADA table	8		\$2,500.00	two tables exist, need to survey and add more tables
Pool Area	Bleachers	No ADA designated seat with level landing next to bleachers	Recreation Park	Designate level, signed seating area next to bleachers	8		U. A.	1104B.4.1 Site Access may not be possible/ need site survey/design. Unreasonable accommodation
Pool Area	Bleachers	No ADA compliant path of travel to bleacher area. Problems with paved slopes	Recreation Park	Extreme slopes make path of travel an unreasonable accommodation	8		U. A.	Extreme slopes cost prohibitive to constructing path of travel 1104B.4.3 & 1104B.4.1 Unreasonable accommodation
Modulars	Shaded Patio	No ADA access to patio, steps are a hazard. Surface not compliant	Recreation Park	Either remodel to make accessible including surfaces or block off stairs	8		\$5,000.00	
Gym	Vending Machine	vending machine alcove approach too steep.	Regional Park	If this is to be used for vending machines, then alcove pitch will have to be corrected	8		n/a	No vending machines currently are used here
Amphitheater	Access	path at 9.3% to 14.4% with 4.7% cross pitch. No place for ADA seating	Regional Park	Revise path of travel to meet code and provide ADA seating. Install 5' wide asphalt pathway from tennis parking to amphitheatre. Provide ADA seating	8		\$40,000.00	1132B.2
Access	Field B	No access to field or observation area for disabled	Regional Park	Construct ramp system to field and provide seating for disabled observation	8		\$100,000.00	1132B.2 Each feature needs individual survey

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Access	Field C	No ADA access to Field C. ADA access from Richardson will be required when 24 acres are developed	Regional Park	Provide ADA access and seating from Richardson to Field C when Field C is renovated	8		\$175,000.00	Needs CEQA, planning/design. Fees estimated in this budget figure. Two lane roadway with ADA parking at top
Gym	Courtyard	Drinking fountain non ADA compliant	Regional Park	Install ADA compliant drinking fountain/verify grade to approaches	8		\$2,500.00	1117B.1.1 4.1.3(10)(a)
Gym	Lakeside Room Kitchen	Kitchen not ADA compliant, counters not correct height, need 36" wide and 34" high cabinet	Regional Park	correct counters when kitchen is remodeled	8		\$10,000.00	replace countertops and cabinets
Gym	Lakeside Room Kitchen	sink faucet not lever type, door vent should be 10" off floor, need tactile exit sign at door	Regional Park	install lever faucet, verify door vent height, install tactile sign at exit	8		\$1,500.00	113B.2.6 1117B.5.5.1 1117B.5.6 1115.b.4.3.1 4.27.4
door	card room	refrigerator in clear way	CVCC	remove refrigerator	8		\$0.00	need 5' clearance all sides
Kitchen	stove and sink	kitchen not compliant, need to make accessible	CVCC	major remodel.	8		\$35,000.00	bring up to code at time when kitchen remodel is done
Utilities	Outlets	verify proper height	CVCC	revise at time of wall remodel	8		n/a at this time	address at time of remodel
card room	sink	too high	CVCC	revise when remodel	8		\$1,500.00	1115B.4.3.2 4.19.2
Large Playground	Adjacent to building	No ADA features on existing playground	Christian Valley	Add 20% play experience to be ADA accessible	8		\$25,000.00	
Path of Travel	Ball Field	No ADA access to ball field	Christian Valley	Construct ADA ramp and observation area to ball field	8		\$35,000.00	

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Building	Kitchen	Kitchen not compliant	Christian Valley	Bring kitchen up to ADA compliance when bldg is remodeled	8		\$30,000.00	based upon % of overall improvements
Bathroom	Men's Restroom	drinking fountain not accessible	Ashford Park	install bi-level and barrier	8		\$2,500.00	1117B.1.1
Access	Arboretum	No ramp to existing pathway	Meadow Vista	construction ADA ramp to pathway	8		\$25,000.00	
Path Of Travel	Arboretum	Trail surface not accessible	Meadow Vista	rebuild short section of trail to ADA rest area	8		\$10,000.00	assumes only first segment of trail is ADA compliant
Access	Small Shade Structure	No path of travel from parking to small shade structure off soccer field	Meadow Vista	Provide ADA stall and path of travel	8		\$3,000.00	1132B.2.2
Observation Stations	Ball Fields	No ADA standard observation area exists	Meadow Vista	Create ADA observation area for spectator/family	8		\$5,000.00	1104B.3.4.1 4.1.3(19)(a)
Restroom	Women's bathroom	Non compliant drinking fountain	Overlook	Install code compliant drinking fountain	8		\$2,500.00	1117.B.1.1
Path of Travel	Field	No path of travel to backstop/spectator area	Winchester	provide ADA surface path to backstop with spectator seating area, 5' wide asphalt 400' long	8		\$25,000.00	Includes \$500 for required entry signage
Path of Travel	Tennis Courts	No ADA compliant path of travel from parking lot to tennis courts	Winchester	provide ADA surface path to tennis courts with spectator seating area, 5' x 250'. Build ramp from field to court entry.	8		\$115,000.00	\$15,000 for pathway, \$100,000 for concrete ADA ramp from field to court
Subtotal Priority 8 Projects							\$651,000.00	

**APPENDIX B: All Parks ADA Priority List
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Estimated Costs			\$1,991,500.00	
15% Contingency			\$298,725.00	
Total Project Costs			\$2,290,225.00	