

FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)
BOARD MEETING AGENDA

THURSDAY, APRIL 27, 2023, 6:00 PM

CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/82956418640>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 829 5641 8640 participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

I. Call to Order

Director Lynch ____ Director Gray ____

Director Ainsleigh ____ Director Holbrook ____

Director Ingle ____ President Muscott ____

Treasurer Galbraith ____

Roll Call Vote

II. Review and Approval of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors from January 26, 2023. (Pages 3-4)

Motion by _____ Second by _____ to _____

Ainsleigh ____ Gray ____ Holbrook ____ Ingle ____ Lynch ____

Roll Call Vote

III. Review and approval of the 501 (c) (3) Financials & Checks from the 501 (c) (3) account as of March 31, 2023 (see attachment.) (Pages 5-7)

Motion by _____ Second by _____ to _____

Ainsleigh _____ Gray _____ Holbrook _____ Ingle _____ Lynch _____

Roll Call Vote

IV. Public Comment

V. NEW BUSINESS

None.

V. Adjournment

FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)

This agenda is hereby certified to have been posted as follows:

4/20/2023
Date

3:00 pm
Time

Cathy Wayford
Secretary to the Board

Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3)
Minutes of the
Meeting of the Board of Directors
Thursday, January 26, 2023, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive, Auburn, CA

I. CALL TO ORDER

The Advisory Committee Meeting of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) was called to order at 6:00 p.m. by Chairman Lynch.

Chairman Lynch, Director Gray, Director Ainsleigh, Director Holbrook, President Kahl Muscott, Treasurer Veona Galbraith, Bud Rietjens, Advisory Committee Chairman and Heidi Rietjens Advisory Committee Member were present.

II. Review and Approval of the November Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Advisory Committee Minutes.

A motion was made by Director Gray and seconded by Chairman Lynch to approve the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors from November 27, 2022.

Roll Call Vote

Director Ainsleigh – Yes
Chairman Lynch – Yes
Director Gray – Yes
Director Holbrook – Yes

4 – 0 Motion carries.

III. Review of the 501 (c) (3) Financials and Checks from the 501 (c) (3) account – as of November 27, 2022.

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the 501 (c) (3) Financials and Checks from the 501 (c) (3) account as of December 31, 2022.

Chairman would like to have the Advisory Committee report added to the agenda as Item IV.

Roll Call Vote

Director Ainsleigh – Yes
Chairman Lynch – Yes
Director Gray – Yes
Director Holbrook – Yes

4 – 0 Motion carries.

IV. **Public Comment** – None.

V. **NEW BUSINESS**

None.

VI. **ADJOURNMENT** – As there was no further business, the meeting was adjourned at 6:03 p.m.

Cody Wayford
Board Secretary

2/14/2023
Date

Balance Sheet

3/31/2023

ASSETS

First Foundation Bank 501c3

20,391.89

TOTAL ASSETS

20,391.89

LIABILITIES

TOTAL LIABILITIES

0.00

NET POSTION

Retained Earnings

12,683.24

Net Profit (Loss)

7,708.65

TOTAL NET POSITION

20,391.89

TOTAL LIABILITIES AND NET POSITION

20,391.89

Profit and Loss - Detail

01/01/23 - 3/31/2023

	Current Period	Actual YTD
<u>REVENUE</u>		
Interest Income	\$44.19	\$44.19
Miscellaneous Revenue	1,040.00	1,040.00
Donations - Youth Assistance	7,250.00	7,250.00
<i>Total Grants and Donations</i>	<i>\$8,334.19</i>	<i>\$8,334.19</i>
<u><i>Event Revenue</i></u>		
<i>Total Event Revenue</i>	<i>\$0.00</i>	<i>\$0.00</i>
TOTAL REVENUE	\$8,334.19	\$8,334.19
<u>EXPENSES</u>		
<u><i>Admin and Professional Services</i></u>		
Legal Expenses	25.00	25.00
<i>Total Admin and Professional Services</i>	<i>\$25.00</i>	<i>\$25.00</i>
<u><i>Donation Expenses</i></u>		
<i>Total Donation Expenses</i>	<i>\$0.00</i>	<i>\$0.00</i>
<u><i>Total Event Expenses</i></u>		
Dead Fest Event Expense	497.77	497.77
Food Truck Fiesta Event Expense	102.77	102.77
<i>Total Event Expenses</i>	<i>\$600.54</i>	<i>\$600.54</i>
TOTAL EXPENSES	\$625.54	\$625.54
NET PROFIT (LOSS)	\$7,708.65	\$7,708.65

Friends of ARD
VENDOR CHECK REGISTER REPORT

From: 1-1-23 TO: 3-31-23

Check Number	Vendor Check Name	Check Date	Amount
5740	ASCAP fees (for Food Truck Fiesta & Dead Fest)	1/11/2023 \$	205.54
5741	Auburn Chamber of Commerce (deposit for DF billboard)	1/11/2023 \$	395.00
5742	Department of Justice (Annual registry renewal fee)	3/23/2023 \$	25.00