



## HEAD LIFEGUARD

**DEFINITION AND PURPOSE:** Under the general direction of the Aquatics Coordinator, the Head Lifeguard acts as the aquatics staff member in charge of the pool(s) and surrounding areas when the Aquatics Coordinator is not present. The Head Lifeguard will assist the Coordinator in the scheduling and training of the lifeguards as well as providing feedback to the Coordinator regarding all aspects of pool operations.

### ESSENTIAL JOB FUNCTIONS:

Responsibilities and duties include, but are not limited to the following:

- Prevents accidents through supervising the enforcement of policies, rules, regulations and ordinances governing the operation and conduct of persons at the swimming facility
- Keeps attentive lookout for accidents in the water, on the diving boards, slides or decks
- Warns patrons against dangerous practices such as running on decks, diving in shallow water, "dunking", etc.
- Responds quickly to safety related issues
- Works with Aquatics Coordinator in ensuring that either the Coordinator or Head Guard is on duty at all times of operations
- Assists with the maintenance on or about the pool area by keeping scum gutters clean, cleaning pool deck and walkways and other related maintenance or pool duties
- Performs hourly chemical checks and keeps written records
- Maintains a positive relationship with the public in accordance with the policies and procedures of the District
- Notifies proper authorities and supervision in cases of emergency; complete and submit appropriate reports
- Act as liaison between user groups and District
- Ensure participants are abiding by District policies
- Discourages inappropriate behavior
- Attend monthly staff meetings
- Keep Aquatics Coordinator aware of maintenance conditions and supply needs

### NON-ESSENTIAL JOB FUNCTIONS:

- Assists as a cashier when needed
- Other duties as assigned

### KNOWLEDGE, SKILLS, AND ABILITIES

The Head Lifeguard must demonstrate strong leadership skills and sound judgments in decision making. Strong organizational and mentoring skills; work independently and as part of a team; ability to effectively assume the responsibilities of running the swimming pool in the absence of the Aquatics Coordinator; ability to perform a swimming rescue of an adult weighing up to and over 250 pounds; maintain records; communicate effectively both orally and in writing; public speaking skills; meet the public in situations requiring diplomacy and tact; analyze and resolve unusual situations through application of District policy; establish and maintain cooperative working relationships with District employees, volunteers and the general public.

### EDUCATION REQUIREMENTS AND QUALIFYING EXPERIENCES

Minimum 2 years experience as a lifeguard.



## LICENSES AND CERTIFICATES

Must have current Lifeguard Training, CPR for the Professional Rescuer and EMSA (Title 22) certificates prior to employment. While Red Cross allows previously certified guards to recertify on-line, all lifeguards must take and pass a water proficiency test of lifeguarding skills, first aid, CPR, and AED.

Position requires fingerprint and background check per Section 5164 of the Public Resource Code. Conviction of certain criminal offenses may prohibit employment.

## WORK ENVIRONMENT

Position requires sitting, standing, walking, running, reaching, twisting, turning, kneeling, bending, stooping, squatting and making repetitive hand movements in the performance of daily duties, occasionally on uneven terrain. The need to climb stairs and lift and carry equipment weighing up to 50 pounds is sometimes required. The position requires working in an outdoor environment in all weather conditions including wet, hot and cold and be exposed to heavy dust and pollen and pool chemicals. The position requires several hours of work on swimming pool decks, in all weather conditions and in direct sunlight. The noise level of the outdoor setting can be loud, especially when working around children.

Position requires both day and evening hours, including weekend and holiday shifts. Split shifts or substituting may be required. This position requires you to carry out your duties on-site.

**COMPENSATION:** Part-time seasonal non-union position.

Wage rate range

\$17.68 - \$22.38

**Auburn Area Recreation and Park District is an Equal Opportunity Employer.**