

`AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA

MONDAY, JULY 17, 2023, 11:00 AM

CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/83536220427>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 835 3622 0427 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities, and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Lynch ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the June 19, 2023, Acquisition & Development Meeting (Pages 3-4)

Recommendation: Review and approve minutes.

4.2 AMENDED MOU between ARD and the City of Auburn (Pages 5-17)

Shall the Auburn Area Recreation and Park District (ARD) agree to an amended Memorandum of Understanding (MOU) with the City of Auburn?

Discussion items:

1. 2023 - 2024 Project Activity Report (Pages 18-21)

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Adding Second Set of Aluminum Bleachers at "B" Field
2. Regional Park and Regional Park Community Center Naming

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

July 14, 2023
Date

1:35 pm
Time

Cathy Wayford
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Monday, June 19, 2023 at 4:00 PM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 4:00 PM.

ROLL CALL

Director Lynch and Director Gray were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee.

3.0 PUBLIC COMMENT

None.

4.0 BUSINESS

4.1 Approval of Minutes from the May, 2023 Acquisition & Development Meeting

The Committee reviewed and approved the minutes from the May 15, 2023, Acquisition & Development Committee Meeting.

4.2 Resolution Number 2023-16: A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2023 – 2024 for the Atwood Ranch III Landscaping & Lighting Assessment District

Director Lynch and Director Gray reviewed Resolution Number 2023-16: A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2023 – 2024 for the Atwood Ranch III Landscaping & Lighting Assessment District and forwarded to the Board with a positive recommendation for review and approval.

4.3 Resolution #2023-17 Indemnifying Placer County for Collection of Atwood III Assessments

Director Lynch and Director Gray reviewed Resolution #2023-17 Indemnifying Placer County for Collection of Atwood III Assessments and forwarded to the Board with a positive recommendation for review and approval.

Discussion Items:

1. 2021 – 2022 Project Activity Report – this item was discussed.
2. 5-Year History of Aquatics (Marsha Skinner Sierra Pool/Splash Pool and Placer Hills Pools). – this item was discussed.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

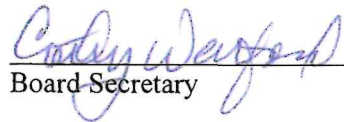
1. Adding Second Set of Aluminum Bleachers at “B” Field – this item was not discussed
2. Regional Park and Regional Park Community Center Naming – this item was not discussed

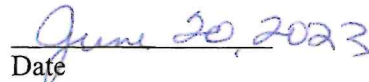
6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

A suggestion was made by Director Lynch to sell ice cream at the Auburn Harvest Festival taking place in October, 2023.

ADJOURNED

As there was no further business, the meeting was adjourned at 4:49 PM.


Board Secretary


Date

4.2 Cover sheet – AMENDED MOU between ARD and the City of Auburn

Auburn Area Recreation and Park District Policy Committee July, 2023

The Issue

Shall the Auburn Area Recreation and Park District (ARD) agree to an amended Memorandum of Understanding (MOU) with the City of Auburn?

Background

ARD and the City of Auburn entered into an updated MOU in November, 2019. This updated MOU mainly addressed Park Impact Fees and City enforcement of ARD rules, regulations and ordinances.

In March, 2023, the ARD Board approved the FY 23/24 Project List that included building new pickleball courts at City Hall/School Park Preserve, in cooperation and conjunction with the City of Auburn and the Skyview Foundation. Both the ARD Board and the Auburn City Council requested that language be drafted to spell out roles and responsibilities for construction. As such, an amendment to the existing MOU is being proposed.

All new language on the amended MOU is in red.

Recommendation for the A&D Committee

Review and send a positive recommendation to the Board of Directors to authorize the District Administrator to sign the amended MOU between ARD and the City of Auburn.

Fiscal Impact

There is no fiscal impact to amending the MOU.

ARD's portion of the costs to build the new pickleball courts at City Hall/School Park Preserve is \$63,400. Funding for this expenditure was included in the FY 23/24 Budget and Project List.

Attachments

Proposed Amended MOU between ARD and the City of Auburn
Existing MIU between ARD and the City of Auburn

**AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF AUBURN AND THE AUBURN AREA RECREATION AND PARK
DISTRICT REGARDING USE OF PARK IMPACT MITIGATION FEES AND
ENFORCEMENT OF APPLICABLE LAWS, ORDINANCES, RULES, AND
REGULATIONS IN PARKS**

This Amended And Restated Memorandum Of Understanding Between The City Of Auburn And Auburn Area Recreation And Park District Regarding Use Of Park Impact Mitigation Fees And Enforcement Of Applicable Laws, Ordinances, Rules, And Regulations In Parks (“MOU”) is entered into _____ of 2023 (the “Effective Date”) by and between the City of Auburn, a California municipal corporation and general law city (hereinafter “City”) and the Auburn Area Recreation and Park District, a California special district organized and operating under California Public Resources Code section 5780 et seq. (hereinafter “ARD”) (collectively, the “Parties”) with respect to the following Recitals:

RECITALS

WHEREAS, the City and ARD desire to enter into this MOU: (1) regarding the use of Park Impact Mitigation Fees, (2) to ensure the rehabilitation and maintenance of all parks within the City’s sphere of influence in a suitable and timely manner, and (3) to authorize the City’s peace officers and other authorized staff to enforce laws, ordinances, rules, and regulations in parks owned and operated by ARD and lying within the incorporated areas of the City; and

WHEREAS, California Public Resources Code section 5786.17 makes a violation of any ARD rule, regulation, or ordinance unlawful and authorizes citations for violations of state law, city or county ordinances, or district rules, regulations, or ordinances, when the violation occurs in a recreational facility, as defined; and

WHEREAS, Public Resources Code section 5786.11 authorizes ARD to enter into a cooperative agreement with the City to do all things necessary or convenient in carrying out the purposes and intent of Public Resources Code section 5780 et seq. including, but not limited to, an agreement regarding use of Park Impact Mitigation Fees, rehabilitation and maintenance of parks, and enforcement of laws, ordinances, rules and regulations.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises hereinafter provided, the City and ARD hereby agree as follows:

1. The Recitals above are true and correct and hereby fully incorporate herein.
2. **Use of Park Impact Mitigation Fees and Rehabilitation and Maintenance of Parks.**
 - a. Starting September 30 of each year, at the end of each quarter, the City shall convey to ARD Park Impact Mitigation Fees collected by the City.
 - b. The City and ARD agree that Park Impact Mitigation Fees collected by the City will be spent and used within a two mile radius of the City, with a minimum of seventy-five percent (75%) of said fees being spent within the City limits.

- c. ARD agrees that it shall provide to the City, by August 31 of each year, the following reports:
 - i. A report which details the expenditure of Park Impact Mitigation Fees forwarded to ARD in the preceding fiscal year. The report shall detail projects and costs expended for each project; and
 - ii. A report which details the proposed expenditures of Park Impact Mitigation Fees to be conveyed to ARD in the current fiscal year. The report shall detail the projects and costs to be expended for each project.
- d. ARD shall be responsible for ensuring the spending and use of Park Impact Mitigation Fees under this MOU complies with the requirements of applicable state law and the Auburn Municipal Code, as those laws and the code may change from time to time.
- e. The City and ARD will establish a Project Review Committee to provide the Parties an opportunity to review all ARD projects wholly or partially City funded through City Mitigation Fees. The Committee will consist of one ARD Board Member, the ARD Executive Director, one City Council Member and the Auburn City Manager. ARD shall submit three copies of preliminary plans to the City Manager once any project, wholly or partially funded by City Mitigation Fees, reaches the preliminary plan phase. The Project Review Committee shall not have regularly scheduled meetings. However, any member of the Project Review Committee may request the Committee meet to discuss the impacts of the project that has reached the preliminary plan phase. Upon such request, the Project Review Committee shall convene within 30 days.
- f. The City and ARD agree individually to assume rehabilitation and maintenance responsibility for the following specific tasks for those city parks listed in Paragraph (g), below. The City and ARD also agree to work together, as necessary, to perform these tasks by sharing equipment and labor when appropriate or if tasks not specified arise during the term of this agreement. Such performance shall be agreed to in writing beforehand by the City Manager and District Manager of the City and ARD, respectively. Vandalism shall be repaired by agency responsible for the items/tasks vandalized.

ARD Responsibilities

- i. Garbage collection and clean up within the parks on a daily basis.
- ii. Landscape maintenance. This shall include mowing (2 times per month during the months of April thru November, leaf blowing (1 time per week during the months of October thru January, trimming (1 time per month) and weed eating in Auburn Ravine 2 times during the months of April thru

- July (with additional weed eating as needed) and brush removal. Also includes graffiti inspection/removal (1 time per week).
- iii. Electrical infrastructure, including lighting fixture maintenance.
- iv. Water fountain repair and maintenance.
- v. Minor repairs to bridges, decks and walkway structures.
- vi. Maintenance of the creek to prevent dams created by park users or fallen timber.

City of Auburn Responsibilities

- i. Fencing.
 - ii. Major repairs or replacements of bridges, decks and walkway structures.
 - iii. Irrigation and backflow devices.
 - iv. Large tree maintenance/removal.
- g. The obligations in Paragraph 2(f) of this MOU only apply to the following City parks:
- i. Bicentennial Park.
 - ii. Chana Park.
 - iii. Herschel Young Park.
 - iv. Auburn Ravine Trail.
- h. The following pocket parks are specifically excluded from the obligations on Paragraph 2(f) of this MOU, and shall be the sole responsibility of the City:
- i. Clock Tower Park.
 - ii. Tennis Way Park.
 - iii. Livingston Building Park.
 - iv. Court View Park.
 - v. East Placer Park.
 - vi. Maple Street Park.
 - vii. Magnolia Street Park.
 - viii. Conheim Train Station.
 - ix. The Lewis Street Park
 - x. School Park Preserve (except as described below)
- i. ARD agrees to provide the services in Paragraph 2(f) in accordance with the attached ARD facilities maintenance policy, when applicable.
- j. City and ARD staff members shall meet quarterly to review each Party's obligations under this Agreement.

3. City Enforcement of Applicable Laws.

- a. ARD hereby authorizes and consents to the City enforcing ARD rules, regulations and ordinances and other applicable laws, including, but not limited to, the Auburn Municipal Code, when necessary and appropriate within properties

owned, operated, or controlled by the ARD lying within incorporated areas of the City.

- b. The City has sole discretion to make enforcement decisions and determine the level of service provided under this section of the MOU. In the event of a conflict between laws, codes, rules, and/or regulations, the City may in its sole discretion choose which to enforce. The City alone shall control and determine the performance of personnel providing the services under this section of this MOU, including, but not limited to, the standards of personnel performance and discipline.
- c. The City will not charge ARD for services rendered under this section of this MOU; provided, however, that ARD will reimburse the City for any costs associated with administrative enforcement under chapter 10.80 et seq. of the Auburn Municipal Code. Nothing in this section of this MOU requires ARD to reimburse the City for any costs associated with civil or criminal enforcement under the Auburn Municipal Code or other law.
- d. The City reserves the right to reopen this agreement at any time to discuss cost sharing of emergency services, should the City see a rise in demand of said services.

4. Pickleball Courts at the School Park Preserve/City Hall

- a. The City owns a +/-9,160 sq.ft. flat asphalt pad between the City Hall parking lot and the School Park Preserve parking lot. On May 8, 2023, the City Council authorized use of the asphalt pad for a multi-use area to include three pickleball courts, which can also be converted into space for a variety of arts activities and art shows, the location and dimensions of which are more particularly depicted in Exhibit A, attached hereto and incorporated herein by reference (the "Pickleball Courts"). The City Council further authorized the expenditure of funds to pay one-third of the cost of construction and development of the Pickleball Courts in partnership with ARD.
- b. Within days of the Effective Date, the City shall provide ARD Sixty-Three Thousand Four Hundred Dollars (\$63,400) in American Rescue Plan Act (ARPA) funds towards the costs of constructing the multi-use area in accordance with this MOU. ARD shall be responsible for **one-third (1/3rd)** of the costs **and both parties shall work together to collect the remaining one-third (1/3rd) of the cost of constructing the multi-use area from the Sky View Foundation or from third party donors.**
- c. In the event the parties are unable to collect the remaining one-third (1/3rd) cost of constructing the multi-use area from the Sky View Foundation or other third party donor(s), the parties acknowledge there will be insufficient funding for the construction of the Pickleball Courts. In such event, the City will provide written notice to ARD and ARD shall refund to the City the Sixty-Three Thousand Four

Hundred Dollars (\$63,400) in American Rescue Plan Act funds, described in subsection (a) above, within ___ days of receiving the written notice.

- d. "Construction" and "construct," as used in this Section 4, shall mean bidding and bid administration, mobilization, demolition, grading, paving, striping, installation of lighting and associated electrical, pickleball nets, posts and sleeves.
- e. ARD shall use the funds provided in Section 4(b) for the sole purpose of constructing the Multi-Use Area in accordance with this MOU. In contracting for this work, ARD shall follow contracting and bidding procedures that apply to both ARD and the City.
- f. The City shall provide and allow ARD and ARD's engineers, consultants, contractors, and other representatives ("ARD's Representatives") reasonable, non-exclusive access to the Multi-Use Area during normal business hours for the purpose of constructing the Multi-Use Area in accordance with this MOU, and for maintenance of the Pickleball Courts as described in Section 4(f) below.

During construction and until the City accepts the improvements, the City shall not assume any responsibility for or duty to protect against any loss, damage, theft, or vandalism of the Multi-Use Area or any portion thereof or equipment to which ARD and/or ARD's Representatives may place upon the Multi-Use Area at any time and for any reason. All tools and equipment taken upon or placed upon the Multi-Use Area by ARD and/or ARD's Representatives must be removed by ARD upon completion of construction.

ARD shall indemnify and defend the City and its elected and appointed officials, employees, agents, and volunteers, and hold all of them free and harmless from, all loss, damage, liability, actions, claims, costs, and expenses, (including, without limitation, reasonable attorneys' fees, expert witness fees and all other costs of litigation or dispute resolution) arising out of or related to the construction described above, and/or any entry by ARD or ARD's Representatives on the Multi-Use Area for any reason or exercise of its rights under this MOU including, without limitation, from all liens resulting from any such conduct, including without limitation those made against or suffered by the City, by reason of any actual or alleged loss, damage, injury, or claim of any kind or character to any person or property arising from or related to the construction described above by ARD and/or the ARD's Representatives, except any claims resulting from the City's sole and active negligence or willful misconduct.

- g. Maintenance Roles and Responsibilities.

ARD Responsibilities for Multi-Use Area including Pickleball Courts

- i. Repairing and/or replacing nets
- ii. Keeping the calendar of events and court closures

- iii. Providing the City with information about events and court closures
- iv. Sharing costs with the City to repair surface cracks that may appear
- v. Sharing costs with the City to replace and maintain lights

City Responsibilities for Multi-Use Area including Pickleball Courts

- i. Electric and other utility costs
- ii. Garbage collection at the courts
- iii. Blowing/sweeping the courts regularly
- iv. Providing ARD with information about events and court closures
- v. Sharing costs with ARD to repair surface cracks that may appear
- vi. Sharing costs with ARD to replace and maintain lights
- vii. Setting up/taking down and storing nets and posts as necessary

5. Indemnification, Term, and Termination

- a. ARD shall indemnify, defend, and hold the City, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damage arising out of the performance of this MOU, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent, intentional, or wrongful acts or omissions of ARD, its officers, agents, or employees.
- b. The City shall indemnify, defend, and hold ARD, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damage arising out of the performance of this MOU, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent, intentional, or wrongful acts or omissions of City, its officers, agents, or employees.
- c. The term of this MOU shall be five years. This MOU may be terminated by either party for any reason and at any time by giving the other party 120 days written notice. This MOU may be amended at any time with concurrence of the Parties.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed on the date listed below.

City of Auburn

Auburn Recreation District

Sean Rabé
City Manager

Kahl Muscott
District Administrator

Date

Date

Attest:

Amy Lind
City Clerk

Date

**MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY OF AUBURN AND THE AUBURN AREA
RECREATION AND PARK DISTRICT REGARDING USE
OF PARK IMPACT MITIGATION FEES AND
ENFORCEMENT OF APPLICABLE LAWS, ORDINANCES,
RULES, AND REGULATIONS IN PARKS**

This MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into effective November 29 of 2019 (the “Effective Date”) by and between the City of Auburn, a California municipal corporation and general law city (hereinafter “City”) and the Auburn Area Recreation and Park District, a California special district organized and operating under California Public Resources Code section 5780 et seq. (hereinafter “ARD”) (collectively, the “Parties”) with respect to the following Recitals:

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WHEREAS, California Public Resources Code section 5786.17 makes a violation of any ARD rule, regulation, or ordinance unlawful and authorizes citations for violations of state law, city or county ordinances, or district rules, regulations, or ordinances, when the violation occurs in a recreational facility, as defined; and

WHEREAS, Public Resources Code section 5786.11 authorizes ARD to enter into a cooperative agreement with the City to do all things necessary or convenient in carrying out the purposes and intent of Public Resources Code section 5780 et seq. including, but not limited to, an agreement regarding use of Park Impact Mitigation Fees, rehabilitation and maintenance of parks, and enforcement of laws, ordinances, rules and regulations.

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Existing

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- July (with additional weed eating as needed) and brush removal. Also includes graffiti inspection/removal (1 time per week).
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Existing

owned, operated, or controlled by the ARD lying within incorporated areas of the City.

- b. The City has sole discretion to make enforcement decisions and determine the level of service provided under this section of the MOU. In the event of a conflict between laws, codes, rules, and/or regulations, the City may in its sole discretion choose which to enforce. The City alone shall control and determine the performance of personnel providing the services under this section of this MOU, including, but not limited to, the standards of personnel performance and discipline.
- c. The City will not charge ARD for services rendered under this section of this MOU; provided, however, that ARD will reimburse the City for any costs associated with administrative enforcement under chapter 10.80 et seq. of the Auburn Municipal Code. Nothing in this section of this MOU requires ARD to reimburse the City for any costs associated with civil or criminal enforcement under the Auburn Municipal Code or other law.
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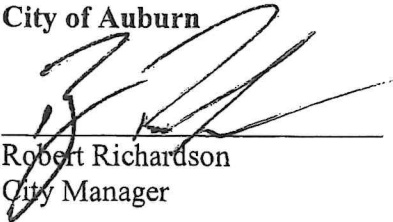
4. **Indemnification, Term, and Termination**

- a. ARD shall indemnify, defend, and hold the City, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damage arising out of the performance of this section of the MOU, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent, intentional, or wrongful acts or omissions of ARD, its officers, agents, or employees.
- b. The City shall indemnify, defend, and hold ARD, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damage arising out of the performance of this section of the MOU, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent, intentional, or wrongful acts or omissions of City, its officers, agents, or employees.
- c. The term of this MOU shall be five years. This MOU may be terminated by either party for any reason and at any time by giving the other party 120 days written notice. This MOU may be amended at any time with concurrence of the Parties.

Existing

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed on the date listed below.


City of Auburn



Robert Richardson
City Manager

11/2/19
Date

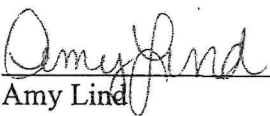
Auburn Recreation District



Kahl Muscott
District Administrator

11/20/19
Date

Attest:



Amy Lind
City Clerk

12/2/2019
Date

Reference: Reso 19-88

Existing

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 07/13/23	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
Wheelchair Swing Project (2018)	85,000.00	Rubber repairs have been made and the project is now fully complete.	Spring 2023
Day Camp Modular Buildings ADA Parking Improvements	15,000.00	Informal bid documents were sent out to three contractors and on 7-13-23 Simpson & Simpson Inc. came in the lowest. An agreement will be signed and the work will be scheduled to take place between August 7-17 when the Day Camps are over and prior to the Food Truck Fiesta.	Summer 2023
Maintenance Shop Fire	0.00	The restoration companies engineering firm is in process of putting together construction documents for repairing the building. These docs will be submitted to the City of Auburn Building Department for review and permitting. The permit process may take a while and the Building Department may request additional drawings. The burned out mower has been scheduled for removal on Friday 7-14-23. Additional cleanup will be taking place in the area the mower sat and could involve removal and replacement of the asphalt.	Summer/Fall 2023
Rec Shop Floor Reinforcement Project (2020)	20,000.00	PBM Construction Inc. responded back to the District that the floor reinforcement joist work would be around \$40-\$45K. The bathroom door replacement component would be approximately \$10K. They did not price the sealing of the concrete floors in the restrooms. Staff is in process of getting quotes to replace the bathroom doors in order to stop the rain from getting in and causing the damage to the wooden support members below.	TBD
MEADOW VISTA PARK			
Pickleball Court Crack Repairs	0.00	Staff held a pre-construction meeting with Vintage Contractors on 7-13-23. Project will begin on Monday, 7-17-23 and is scheduled to be completed within 30 working days (August 25th).	2023/2024

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 07/13/23	
PROJECT	EST. COST	NOTES	EST. COMPLETED
ASHFORD PARK			
Levee Repairs & Paving (2022)	75,000.00	The spillway vegetation and fencing/gate work have been completed however the vegetation removal may need to be re-done as it grew back so quickly. This will allow contractors access to the culvert and the ability to put together bids for the work.	Summer 2023
Retaining Wall Investigation at Auburn Ravine parking area	10,000.00	Staff will be obtaining quotes from geotechnical engineers for this investigation.	Summer 2023
OVERLOOK PARK			
Two Interpretive Signs (2022)	10,000.00	Bureau and other stakeholders need to be consulted, signage program needs to be developed, sign designs and locations needs to be established, signs need to be ordered and then quotes need to be obtained by contractors for installation.	Summer 2023
REGIONAL PARK & MARRIOTT MEADOWS SITE			
Marriot Meadows CD's and Park Construction Project (2021/22)	182,637.00	Staff is still waiting for Placer County approval of a proposed modified sanitary sewer connection that will save the project 80-100K and needs this info in order to finish redlining the construction document set. Staff is still waiting for comments & content from the UAIC to design the final drafts of the Ridge Runners and Nisenan Cultural History signs. Staff has been making progress on getting the Mt. Vernon property re-listed for sale. Staff has applied for a Clean California (Caltrans) Grant in the amount of \$700,000.00 to backfill the current budget shortfall on the project. Annexation of the parks restroom into the Placer County Sanitation District occurred on 6/13/23. Staff is optimistic that this will allow the review of the restrooms sanitary sewer design to proceed.	TBD
Kiosks/Signage (2022)	10,000.00	Signage program needs to be developed.	Summer 2023
Pond Leak Investigation (2022)	40,000.00	Staff will be obtaining quotes from engineers to do this study as well as researching less intensive methods to stop the seepage through the pond levee.	Summer 2023

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 07/13/23	
PROJECT	EST. COST	NOTES	EST. COMPLETED
		PINK COLORED SECTIONS INDICATE NEW ACTIVITY	
Pickleball/Tennis Court Crack Repairs	0.00	Construction documents have been prepared and this project "ARD Tennis & Pickleball Court Repairs Project" was put out to formal bid on 5/10/23. The tennis and pickleball courts at Regional plus the tennis court at Meadow Vista are having their cracked asphalt repaired using the "RiteWay system" and fully re-surfaced using top of the line acrylic re-surfacing and coloring materials. Bids open 6/22/23.	Spring/Summer 2023
CVCC			
Bike Park - Construction (2015/2016) Fountain, signage, traffic control	15,000.00	Numerous small bike park signs remain to be installed and the bike park volunteers have had many others prepared and installed around the park. It is anticipated that remaining signs will be installed with volunteer help later this spring/summer. The bike park builders and volunteers have repaired & replaced a large mound and extended the irrigation/watering line in the lower jump area.	ONGOING
RAILHEAD PARK			
Parking Lot Repair/Re-seal (2022)	60,000.00	Staff has obtained preliminary pricing from paving contractors for this work.	Summer 2023
WINCHESTER PARK			
Booster Pump & Filter Replacement (2022)	25,000.00	The new, correctly built pump has been delivered to Site One Landscape Supply. The contractor will pick it up and switch out the temporary one towards the end of July. Start date is undetermined as of this writing. Upon completion, the district will make payment to the contractor and invoice Rain Bird Corporation for the cost of the wrong pump change order work.	Spring/Summer 2023
CHRISTIAN VALLEY PARK			
Tutor Totter Roof Repair (2022)	45,000.00	Notice of Completion has been recorded.	WINTER 2022
AUBURN ELEMENTARY			
Discovery Club Modular Roof Repair (2022)	15,000.00	Project work is on hold pending the currently on-going school closure discussion.	Spring 2023

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 07/13/23	
PROJECT	EST. COST	NOTES	EST. COMPLETED
PINK COLORED SECTIONS INDICATE NEW ACTIVITY			
SCHOOL PARK PRESERVE PICKLEBALL COURTS			
Three Pickleball Courts joint project with City of Auburn (2023)	TBD	Tree pruning work by the city has apparently been completed and staff remains preparing the construction documents for the new courts.	Spring/Summer 2023
MULTI-PARK ITEMS			
Energy Efficient Upgrades (2021) Electrical and Plumbing scope additions	84,000.00	Final punchlist has been completed, unconditional release of all liens has been receive and retention payment has been made. Notice of Completion has been filed with Placer County for recordation. Minor electrical warranty work remains at James field. There has been recent issues with some field lights not coming on at James and Centrica has alerted the subcontractor (Qualite) of this and they are sending out thier electrical engineer to investigate. Date not know as of this writing.	Spring 2023
Fiscal Year Projects Total:	691,637.00		