

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, May 25, 2023 6:00 PM**

Board Members Present: Chairperson Jim Gray
Director H. Gordon Ainsleigh was late.
Director Sue Ingle
Director Mike Lynch

Absent: Vice-Chairperson Scott Holbrook

Staff Present: Veona Galbraith, Administrative Services Manager
Caleb Porter, Youth Services Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mike Scheele, Landscape Architect/Project Manager
Cathy Warford, Recording Secretary

Absent: Kahl Muscott, District Administrator
Jesse Williams, Facilities & Grounds Manager
Mark Brunner, Recreation Services Manager

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 PM by Chairperson Gray.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Director Ingle went to the 2023 CARPD Conference and the Auburn Area Recreation and Park District received an award plaque in recognition of our Outstanding Performance.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Ingle and seconded by Director Lynch to move Discussion Item 9.1 OPEB actuarial to before the Consent Items.

Roll Call Vote

Director Ainsleigh – Late
Chairperson Gray – Yes
Vice-Chairperson Holbrook – Absent
Director Ingle - Yes
Director Lynch – Yes

3 – 0 Motion carries.

4.0 PUBLIC COMMENT

Kelly Davis, Resident of Auburn. Kelly gave a few suggestions on improving the parks for children by adding a Sensory Garden. This garden would make a play space more

exciting for children, encouraging them to play. Kelly also suggested more shade around the splash pools and other areas. She ask that ARD start opening the pool earlier in the morning. She also recommended putting a fence around the play areas so that toddlers could run freely without the fear of running into the streets.

5.0 CONSENT ITEMS

5.1 Review and approval of Minutes of the Board of Directors from April, 2023

5.2 Review of Cash Requirements for March, 2023 (Standing Finance Committee)

5.3 Review of Financial for March, 2023 (Standing Finance Committee)

5.4 Resolution #2023-14: Moving Residual Funds to the Future Capital Construction Fund and Equipment Reserve Fund (Standing Finance Committee)

5.5 Amendment of the Obsolescence List (Standing Finance Committee)

A motion was made by Director Ainsleigh and seconded by Director Ingle to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes
Chairperson Gray – Yes
Vice-Chairperson Holbrook – Absent
Director Ingle - Yes
Director Lynch – Yes

4 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Salary Survey Results

A motion was made by Director Lynch and seconded by Director Ainsleigh to send the Salary Survey to the June Standing Finance Committee for further review.

Roll Call Vote

Director Ainsleigh – Yes
Chairperson Gray – Yes
Vice-Chairperson Holbrook – Absent
Director Ingle - Yes
Director Lynch – Yes

4 – 0 Motion carries.

8.2 Resolution #2023-13; Atwood III FY 23-24 Intention to Levy Assessments; Engineer’s Report; Notice of Hearing

A motion was made by Director Lynch and seconded by Director Ingle to approve the Resolution #2023-13; Atwood III FY 23-24 Intention to Levy Assessments; Engineer’s Report; Notice of Hearing with wording changes in the contract.

Roll Call Vote

Director Ainsleigh – Yes
Chairperson Gray – Yes
Vice-Chairperson Holbrook – Absent
Director Ingle - No
Director Lynch – Yes

3 – 1 Motion carries.

8.3 Amending 2023/2024 Project List and CIP

A motion was made by Director Lynch and seconded by Director Ainsleigh to approve Amending 2023/2024 Project List and CIP.

Roll Call Vote

Director Ainsleigh – Yes
Chairperson Gray – Yes
Vice-Chairperson Holbrook – Absent
Director Ingle - Yes
Director Lynch – Yes

4 – 0 Motion carries.

8.4 Resolution #2023-15; Meadow Vista Park Pickleball Court Resurfacing Project – Award of Contract

A motion was made by Director Lynch and seconded by Director Ingle to approve Resolution #2023-15; Meadow Vista Park Pickleball Court Resurfacing Project – Award of Contract.

Roll Call Vote

Director Ainsleigh – Yes

Chairperson Gray – Yes
Vice-Chairperson Holbrook – Absent
Director Ingle - Yes
Director Lynch – Yes

4 – 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

- 9.1 OPEB Actuarial – item was discussed, not action taken.
- 9.2 County Mitigation Fund, current balance \$450,000 – item was discussed, not action taken.
- 9.3 Placer County Investment Report – item was discussed, not action taken.
- 9.4 California Employers' Pension Prefunding Trust (CEPPT) Fund

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION

None.

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned at 7:55 PM.

Cathy Wagoner
Board Secretary

June 12, 2023
Date