

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, July 27, 2023 6:00 PM**

Board Members Present: Chairperson Jim Gray
Vice-Chairperson Scott Holbrook
Director H. Gordon Ainsleigh
Director Sue Ingle
Director Mike Lynch

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Mark Brunner, Recreation Services Manager
Caleb Porter, Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Jesse Williams, Facilities & Grounds Manager
Cathy Warford, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:07 PM by Chairperson Gray.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation from Edward G. Heidig, Senior Field Representative for U.S. Congressman Kevin Kiley, CA-03, commemorating ARD's 75th Anniversary.

Director Sue Ingle presented Edward G. Heidig with a Recycle Bag with the ARD Logo on it.

Presentation from Facilities and Grounds Manager, Jesse Williams to Facilities Coordinator, Scott Connors, as employee of the month for July, 2023.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Lynch seconded by Director Ainsleigh to approve the agenda as written.

Roll Call Vote

Director Ainsleigh – Yes
Chairperson Gray – Yes
Vice-Chairperson Holbrook – Abstain
Director Ingle - Yes
Director Lynch – Yes

4 - 0 - 1 Motion carries.

4.0 PUBLIC COMMENT

Brandy Alvis gave a public comment about working with ARD staff to organize a Pickleball Club. Brandy and others will be coming to future Board meetings to build a relationship with the Board and ARD staff.

Patrice Taylor gave a public comment thanking Jonathan Laymon for all his hard work at the Meadow Vista Arboretum.

Director Ainsleigh gave a public comment in the interest of health of everyone and the ARD staff. Eating Brown Rice and Wheat Bread is much healthier than eating White Bread and White Rice.

5.0 CONSENT ITEMS

5.1 Review and approval of Minutes of the Board of Directors from June, 2023

5.2 Review of Cash Requirements for June, 2023 (Standing Finance Committee)

5.3 Review of Financial for May, 2023 (Standing Finance Committee)

5.4 District Administrator Contract Update and Salary Increase (Standing Finance Committee)

5.5 Placer Country Audit-Controller MOU (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Lynch to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes

Chairperson Gray – Yes

Vice-Chairperson Holbrook – Yes

Director Ingle - Yes

Director Lynch – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Annual Audit for Fiscal Year 2022/2023

A motion was made by Director Lynch and seconded by Director Ingle to approve the Annual Audit for Fiscal Year 2022/2023.

Roll Call Vote

Director Ainsleigh – Abstain
Chairperson Gray – Yes
Vice-Chairperson Holbrook – Yes
Director Ingle - Yes
Director Lynch – Yes

4 - 0 - 1 Motion carries.

8.2 Resolution #2019: Sale of Modular II at Auburn Elementary

A motion was made by Director Ingle and seconded by Director Ainsleigh to approve Resolution #2019: Sale of Modular II at Auburn Elementary.

Roll Call Vote

Director Ainsleigh – Yes
Chairperson Gray – Yes
Vice-Chairperson Holbrook – Yes
Director Ingle - Yes
Director Lynch – Yes

5 – 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

- 9.1 County Mitigation Fund, current balance \$450,000 – item was not discussed.
- 9.2 City Mitigation Fund, current balance \$83,495 – item was not discussed.
- 9.3 Placer County Investment Report – item was not discussed.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

Direct Lynch introduced his new book: California State Parks in Vintage Postcards.

13.0 CLOSED SESSION

None.

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned at 7:16 PM.

Carly Wayford
Board Secretary

August 16, 2023
Date