

**Auburn Area Recreation and Park District  
Minutes of the Program, Personnel, Policy, Fee & Legal  
Review Committee Meeting  
Wednesday, August 23, 2023 at 12:30 PM  
Canyon View Community Center  
471 Maidu Drive  
Auburn, CA 95603**

**1.0 CALL TO ORDER**

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 12:32 PM

**ROLL CALL**

Director Ainsleigh was present. Director Holbrook was absent.

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

The agenda was approved by Director Ainsleigh as written.

**3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.**

None.

**4.0 BUSINESS**

**4.1 Approval of Minutes from the July, 2023 Program, Personnel, Policy, Fee & Legal Review Committee Meeting**

Director Ainsleigh reviewed and approved the minutes from July 19, 2023, Program, Personnel, Policy, Fee & Legal Review Committee.

**4.2 Approval of Legal Bills**

There were no Legal Bills.

**4.3 Job Description update for Youth Services Director Position**

Director Ainsleigh reviewed the Job Description update for Youth Services Director Position and forwarded this item to the Board with a negative recommendation for review.

**Discussion items:**

None.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL,  
POLICY, FEE & LEGAL REVIEW COMMITTEE MEETINGS**

None.

**6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**ADJOURNED**

As there was no further business, the meeting was adjourned at 12:51 PM.

Cathy Warford  
Board Secretary

August 28, 2023  
Date