



## FACILITIES AND GROUNDS SENIOR PARK WORKER/POOL OPERATOR

**DEFINITION AND PURPOSE:** Under the general direction of a Facilities and Grounds Supervisor, the Senior Park Worker has previous experience in performing a variety of semi-skilled and non-skilled tasks in the construction, maintenance, and repair of parks, irrigation systems, recreation facilities, trees, and landscaped areas. The Senior Park Worker is responsible for the supervision of a staff of Park Workers to assist with these duties.

### ESSENTIAL JOB FUNCTIONS:

Responsibilities and duties include, but are not limited to the following:

- Performs and/or assists in the construction, maintenance and repair of parks, park recreation structures and equipment
- Maintains a positive relationship with the public in accordance with the policies and procedures of the District
- Supervise Community Service and work release personnel
- Plants, waters, and assists in the care of the shrubs, flowers, trees, and lawns; examples include: cutting grass and weeds; raking and loading grass and brush; mowing lawns and cleaning grounds. Performs duties to include cultivating, pruning, spraying of trees, shrubs, plants and landscaped areas.
- Pick up and dispose of rubbish and trash around park and other equipment
- Prepares athletic fields, including watering, dragging and lining (grade, fill and shape)
- Cleans picnic facilities, lawns, athletic fields and other recreation areas
- Performs minor maintenance of District vehicles such as changing tires, oil and filters
- Cleans and maintains public rest rooms and recreation facilities
- Performs minor electrical repairs
- Performs minor plumbing repairs
- Performs maintenance of District swimming pools including pump maintenance, water testing and balancing; assists with pool supply and equipment ordering
- Operates, repairs and maintains a variety of power equipment such as tractors, lawn mowers, saws and miscellaneous hand tools
- Cleans, repairs, and maintains fences, pathways, landscaped areas, and playgrounds
- Makes and places forms: mixes, pours and finishes concrete used in park and recreation facilities
- Installs and maintains water lines and associated facilities, such as drinking fountains, irrigation and sprinkler systems; has knowledge of irrigation systems
- Purchase supplies and materials needed for proper maintenance following the District's purchasing policy
- Responds quickly to all safety related issues
- Supervision of full and part-time staff including training, reviewing work, maintaining standards and coordinating activities.
- Tracking and recording credit card purchases
- Operates, inspects and maintains a variety of equipment such as mowers, trimmers, weed eaters, table saws, miscellaneous hand-tools, District vehicles and trailers. Keeps an accurate record of maintenance and safety inspections on this equipment
- Performs and assists in aerating and fertilizing all turf areas
- Assists department employees with daily timekeeping to ensure all entries are correct

### NON-ESSENTIAL JOB FUNCTIONS:

- Other duties as assigned
- Conducts periodic inventories of tools and equipment



## **KNOWLEDGE, SKILLS AND ABILITIES**

Knowledge of common methods, equipment and tools used in park, building, garden, tree and turf maintenance; possess knowledge and skills in small engine repairs as well as vehicle maintenance; basic understanding of electrical systems and components; experience with trailer towing; must be able to work independently; maintain records and prepare reports; communicate effectively both orally and in writing; analyze and resolve unusual situations through application of District policy; meet the public in situations requiring diplomacy and tact; establish and maintain cooperative working relationships with District employees, contractors, user groups, and the general public; must have the ability to perform safe work practices, follow directions and procedures, both written and oral; must have ability to work in a team environment.

## **EDUCATION REQUIREMENTS AND QUALIFYING EXPERIENCES**

High School diploma or equivalent.

Minimum two years experience with park or building maintenance.

## **LICENSES AND CERTIFICATES**

License for pesticide/herbicide spraying recommended.

First Aid, CPR, Certified Pool Operator/Aquatic Facility Operator certifications are strongly recommended.

Must possess and maintain a valid California C driver's license and a satisfactory driving record based upon specific program needs.

Position requires fingerprint and background check per Section 5164 of the Public Resource Code. Conviction of certain criminal offenses may prohibit employment.

## **WORK ENVIRONMENT**

Position requires sitting, standing, walking, running, reaching, twisting, turning, kneeling, bending, stooping, squatting and making repetitive hand movements in the performance of daily duties, occasionally on uneven terrain. The position also requires both near and far vision when reading documents, inspecting plans and operating a computer. The need to climb stairs and lift; must have the basic knowledge of auto mechanics; the ability to perform heavy physical labor, such as digging ditches, lifting and carrying heavy objects up to 100 lbs. The position requires working in both an indoor, temperature-controlled office environment and in outdoor environments in all weather conditions including wet, hot and cold and be exposed to heavy dust, pollen, cleaning and pool chemicals. The noise level of the indoor setting may be loud. The noise level of the outdoor setting can be loud, especially when working around construction, maintenance and turf care equipment, and equipment used at special events such as generators and amplified instruments.

Position requires both day and evening hours, including weekend shifts and holiday shifts. Split shifts may be required. This position requires you to carry out your duties on-site.

**COMPENSATION:** Full-time union position.

Wage rate range

\$23.00 - \$30.78

**The Auburn Area Recreation and Park District is an Equal Opportunity Employer.**