

AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA

MONDAY, DECEMBER 11, 2023, 9:00 AM

RECREATION PARK, STELLA ROOM
123 RECREATION DRIVE
AUBURN, CA

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/81749262832>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 817 4926 2832 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities, and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Lynch ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the November 13, 2023, Acquisition & Development Meeting (Pages 3-4)

Recommendation: Review and approve minutes.

Discussion items:

1. 2023 - 2024 Project Activity Report **(Pages 5-9)**
2. Water bottle fill station at Recreation Park

4 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Adding Second Set of Aluminum Bleachers at "B" Field
2. Regional Park and Regional Park Community Center Naming
3. Bill Misphey's Memorial Bench

5 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

Dec. 8, 2023
Date

9:30 Am
Time

Cathy Warford
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Monday, November 13, 2023 at 11:00 AM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 11:00 AM.

ROLL CALL

Director Lynch and Director Gray were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee as written.

3.0 PUBLIC COMMENT

None.

4.0 BUSINESS

4.1 Approval of Minutes from the October, 2023 Acquisition & Development Meeting

The Committee reviewed and approved the minutes from the October 6, 2023, Acquisition & Development Committee Meeting.

4.2 Creating a “Community Wall: at the Auburn Skate Park”

The Committee reviewed and approved “Creating a “Community Wall: at the Auburn Skate Park” and sending to the Board of Directors with a positive recommendation.

Discussion Items:

1. 2023 – 2024 Project Activity Report – this item was discussed.
2. Water bottle fill station at Recreation Park – this item was discussed.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Adding Second Set of Aluminum Bleachers at “B” Field – this item was not discussed
2. Regional Park and Regional Park Community Center Naming – this item was not discussed
3. Bill Misphey’s Memorial Bench – this item was discussed.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

ADJOURNED

As there was no further business, the meeting was adjourned at 11:41 PM.

Cathy Wayford
Board Secretary

Nov. 15, 2023
Date

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 12/07/23	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
Driveway Asphalt Repair/Valve Box & Modular Bldgs. Courtyard Repair (2022)	22,500.00	Project was completed on 4/10/23.	Spring 2023
Day Camp Modular Buildings ADA Parking Improvements	19,000.00	Project completed. Reflective tape has been added to the new guard railing. Someone apparently hit the new railing with their vehicle so staff is get a quote to install a bright yellow protective bollard in front of it and see if the installer can heat up the railing and straighten it out again.	Summer 2023
Maintenance Shop Fire	0.00	ADA Ramp and asphalt work has been completed and handrails will be added to the ramps after the building is done. Structural reinforcement and new wall framing underway and new windows have been installed. Project passed it's roof nail and shear inspections by the Building Department. ADA striping has been completed as well and the Bi-weekly Zoom calls have been changed to occur on an "as needed" basis.	ONGOING
Rec Shop Floor Reinforcement Project (2020)	50,000.00	The Building Code improvements the shop requires due to the fire will address these issues.	TBD
Gym Locker Room Floors	25,000.00	Staff is obtaining fresh quotes and refining the scope of work for this project as two previous quotes obtained are vastly different in cost (80K vs 20K). Goal is to obtain bids and complete the work before the pool opens again February 7th, 2024. Third potential bidder has been found with assistance from ATI (Rec shop fire restoration group) and staff will have them visit the site to assist with scope & estimate.	2023/2024
Sewerline at back restroom	30,000.00	Quotes need to be obtained this fall/winter. Sewer line is cracked but still functional.	2023/2024
Pool Deck Joint Repairs	13,912.00	Project completed.	2023/2024

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 12/07/23	
PROJECT	EST. COST	NOTES	EST. COMPLETED
Pool Emergency Exits	0.00	PINK COLORED SECTIONS INDICATE NEW ACTIVITY Panic/emergency exit hardware has been installed. Signage to follow.	2023/2024
Plumbing Infrastructure	15,000.00	Soliciting quotes.	2023/2024
Splash Pool Repair Part 2	46,000.00	Repairs are in progress.	2023/2024
MEADOW VISTA PARK			
Pickleball Court Resurfacing	110,375.00	Project was completed last month. Numerous positive comments have been received by the public. Pickleball group in MV starting to raise funds for a new concrete bench area and new gate.	2023/2024
PH Pool Fence Mowband	25,000.00	Upon double check with Placer County it was found that a plan check/review process is required prior to this work being started and it is in process. District has paid the fee and is awaiting an approval letter. Preparation of informal bid packages and solicitation of quotes will follow.	2023/2024
Plumbing Infrastructure	15,000.00	Scope of work needs to be finalized and quotes solicited.	2023/2024
ASHFORD PARK			
Levee Repairs & Paving (2022)	65,500.00	The spillway vegetation and fencing/gate work have been completed however the vegetation removal may need to be re-done as it grew back so quickly. This will allow contractors access to the culvert and the ability to put together bids for the work.	Summer 2023
OVERLOOK PARK			

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 12/07/23		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
Two Interpretive Signs (2022)	10,000.00	PINK COLORED SECTIONS INDICATE NEW ACTIVITY Bureau and other stakeholders need to be consulted, signage program needs to be developed, sign designs and locations needs to be established, signs need to be ordered and then quotes need to be obtained by contractors for installation. Project to be pushed out to next fiscal year.	2024/2025	
REGIONAL PARK & MARRIOTT MEADOWS SITE				
Marriot Meadows CD's and Park Construction Project (2021/22)	40,431.00	Placer County has approved the alternate sanitary sewer design and only had minor comments on it. Staff has re-engaged Dudek and the JAIC in order to get the construction drawing redlines and interpretive signage finally completed and ready for fresh budget estimating and bidding at the appropriate time. District application for the Clean California Grant (\$700+K) was found to be unsuccessful.	TBD	
Re-Pave Park Drive and Parking Lot	80,000.00	Project will be pushed out to next fiscal year. Formal bid.	2024/2025	
Plumbing Infrastructure	2,000.00	Scope of work needs to be finalized and quotes solicited.	Fall 2023	
Pond Leak Investigation (2022)	0.00	Staff will be obtaining quotes from engineers to do this study as well as researching less intensive methods to stop the seepage through the pond levee. Not budeted this fiscal year.	2024/2025	

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 12/07/23		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
		PINK COLORED SECTIONS INDICATE NEW ACTIVITY		
Pickleball/Tennis Court Crack Repairs	97,725.00	Additional cracks have appeared on the courts and appear to be along the edges of the tape applied to the previous cracks during the repairs. The contractor has been notified and will come back out to make repairs. The weather has to be warm and dry for a week or so and if this occurs this winter, they will come out. Otherwise, the repairs will need to wait until spring.	Summer 2023	
CVCC				
Bike Park - Construction (2015/2016) Fountain, signage, traffic control	4,800.00	Numerous small bike park signs remain to be installed and the bike park volunteers have had many others prepared and installed around the park. It is anticipated that remaining signs will be installed with volunteer help later this spring/summer. The bike park builders and volunteers have repaired & replaced a large mound and extended the irrigation/watering line in the lower jump area.	ONGOING	
RAILHEAD PARK				
Parking Lot Repair/Re-seal (2022)	60,000.00	Staff has obtained preliminary pricing from paving contractors for this work. This work will need to be pushed to next fiscal year.	2024/2025	
New Irrigation Pump & Filter (2023)	80,000.00	Staff has obtained a pump form from a new vendor that is highly recommended by our installer Cornerstone Environmental (Watertronics). Field investigation needs to occur to fill in the form and get a quote.	2023/2024	
WINCHESTER PARK				
Booster Pump & Filter Replacement (2022)	30,356.00	Staff has contacted the ARD's attorney Cole Huber LLP and had them prepare a Demand Letter regarding the reimbursement owed to the district (\$12,162.11). This letter was sent by certified mail to Rain Bird Corporate headquarters on 12/6/23.	Spring/Summer 2023	

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 12/07/23	
PROJECT	EST. COST	NOTES	EST. COMPLETED
SCHOOL PARK PRESERVE PICKLEBALL COURTS		PINK COLORED SECTIONS INDICATE NEW ACTIVITY	
Three Pickleball Courts joint project with City of Auburn (2023)	60,000.00	Project bid date has been moved up to December/January 2023/24 in order to hopefully get lower pricing while contractors are not busy. Project will still be conditioned to not start until March 2024 with a 60 working day construction period to allow key Rotary-funded demolition work to be completed by mid-April and allow contractor hopefully warm, dry weather in May/June for optimum paving and surfacing conditions.	Spring 2024
MULTI-PARK ITEMS			
Energy Efficient Upgrades (2021) Electrical and Plumbing scope additions	84,000.00	At last check, the James Field light control application appears to now be working on peoples phones. Of new concern however, it was found that all the new field lights can be turned on manually at the WiFi antennas and park users have been doing this. Lights have been left on all night and ARD's abilities to charge registered users accurately has been compromised. Staff has contacted Centrica and are setting up a meeting to discuss the remedy of this unacceptable situation.	Spring 2023
Fiscal Year Projects Total:	986,599.00		