

**AUBURN AREA RECREATION AND PARK DISTRICT  
MEETING OF THE BOARD OF DIRECTORS AGENDA  
THURSDAY, DECEMBER 21, 2023, 6:00 PM  
CANYON VIEW COMMUNITY CENTER, BOARD ROOM  
471 MAIDU DRIVE, AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/84948196203>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 849 4819 6203 participate.

People using the Zoom website will be able to see and hear the Board, and the Board will be able to hear the public. The Board will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) at least 48 hours in advance to request an auxiliary aid or accommodation.

**1.0 CALL TO ORDER**

**(PLEDGE TO THE FLAG)**

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

**Roll Call**

Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Ingle \_\_\_\_\_ Lynch \_\_\_\_\_

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

Presentation from, Facilities and Grounds Manager, Jesse Williams, to Park Worker, Jonathan Laymon, as employee of the month for December, 2023.

Presentation from, Youth Services Manager, Caleb Porter, to Program Leader III, Cindy Bell, for her 15 Years of Service to Auburn Area Recreation and Park District.

**3.0 AGENDA REVIEW, CHANGES, AND APPROVAL**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Ingle \_\_\_\_\_ Lynch \_\_\_\_\_

**Roll Call Vote**

**4.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be unmuted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

**5.0 CONSENT ITEMS** – (roll call vote). All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form Listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

\_\_\_\_\_ **5.1 Review and approval of Minutes of the Board of Directors from November, 2023 (Pages 5 – 9)**

Review and approval of Minutes of the Board of Directors from November 30, 2023

\_\_\_\_\_ **5.2 Review of Cash Requirements for November, 2023 (Standing Finance Committee) (Pages 10 – 12)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

\_\_\_\_\_ **5.3 Review of Financial for November, 2023 (Standing Finance Committee) (Pages 13 – 38)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

\_\_\_\_\_ **5.4 Resolution 2023-26 removal of Jim Ferris from the District’s First Foundation Bank accounts and placement with Director Sue Ingle. (Standing Finance Committee) (Pages 39 – 40)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

\_\_\_\_\_ **5.5 ARD’s Sick Leave Policy for Part-time Employees under 20 hours and Seasonal Employees (Program, Personnel, Policy, Fee and Legal Review Committee) (Pages 41 – 43)**

This item was reviewed and approved by the Director Holbrook and forwarded to the Consent Calendar for review and approval.

\_\_\_\_\_ **5.6 Updating ARD’s Petty Cash Policy (Program, Personnel, Policy, Fee and Legal Review Committee) (Pages 44 – 45)**

This item was reviewed and approved by Director Holbrook updating the Petty Cash amount to \$1,000.00 and forwarded to the Consent Calendar for review and approval.

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Ingle \_\_\_\_\_ Lynch \_\_\_\_\_

**Roll Call Vote**

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS (Pages 46 – 55)**

Please see board reports and vandalism reports under item 6.0.

**7.0 UNFINISHED BUSINESS**

None.

**8.0 NEW BUSINESS**

\_\_\_\_\_ **8.1 Election of ARD Chairperson and Vice Chairperson (Pages 56 – 57)**

Shall the Auburn Area Recreation and Park District (ARD) elect a chairperson and vice chairperson for 2024?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Ingle \_\_\_\_\_ Lynch \_\_\_\_\_

**Roll Call Vote**

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

9.1 County Mitigation Fund, current balance \$537,166

9.2 City Mitigation Fund, current balance \$225,567

9.3 County of Placer – Treasurer’s Pooled Investment Report, October, 2023

**(Pages 59 – 73)**

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

**13.0 CLOSED SESSION**

**13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)**

**Title: District Administrator**

**14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

**ADJOURNMENT**

AUBURN AREA RECREATION AND PARK DISTRICT  
This agenda is hereby certified to have been posted as follows:

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Dec 14, 2023  
Date

1:45 pm  
Time

Carly Worfel  
Clerk to the Board

**SECTION: 5.0**

**ITEM: 5.1 REVIEW AND APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS FROM NOVEMBER 30, 2023**

**INFORMATION: SEE ATTACHED MINUTES**

**STAFF RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE MINUTES**

**FISCAL IMPACT: NONE**

**Auburn Area Recreation and Park District  
Minutes of the Meeting of the Board of Directors  
Thursday, November 30, 2023 6:00 PM**

- Board Members Present:** Chairperson Jim Gray  
Vice-Chairperson Scott Holbrook  
Director H. Gordon Ainsleigh  
Director Sue Ingle  
Director Mike Lynch
- Staff Present:** Kahl Muscott, District Administrator  
Veona Galbraith, Administrative Services Manager  
Mark Brunner, Recreation Services Manager  
Mike Scheele, Landscape Architect/Project Manager  
Jesse Williams, Facilities & Grounds Manager  
Cathy Warford, Recording Secretary
- Absent:** Caleb Porter, Youth Services Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:00 PM by Chairperson Gray.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

Presentation from, Facilities and Grounds Manager, Jesse Williams, to Park Worker, Stephen Guizer, as employee of the month for November, 2023.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Holbrook seconded by Director Lynch to approve the agenda as written.

**Roll Call Vote**

Director Ainsleigh – Yes  
Chairperson Gray – Yes  
Vice-Chairperson Holbrook – Yes  
Director Ingle - Yes  
Director Lynch – Yes

5 - 0 Motion carries.

**4.0 PUBLIC COMMENT**

Charlotte Daniels, Dewitt Restoration Group, wanted to give the Board an update on the DeWitt project. The County has taken an important step by accepting their business plan and have issued a formal letter of support for the DeWitt Theater Restoration Project.

This marks a crucial milestone for us. We will be having a Mixer at Music & More Arts Academy on Thursday, January 18<sup>th</sup>.

Mary Pivetti, Auburn Arts Commission, gave a public comment. As an Artist, Mary wanted to offer her support and help with our efforts on such projects as the Mural at the Auburn Skate Park.

## **5.0 CONSENT ITEMS**

**5.1 Review and approval of Minutes of the Board of Directors from October, 2023**

**5.2 Review of Cash Requirements for October, 2023 (Standing Finance Committee)**

**5.3 Review of Financial for October, 2023 (Standing Finance Committee)**

**5.4 Resolution #2023-25 Transfer \$264,155 from the Equipment Reserves to the General Fund. The purchased Assets budgeted to be funded by the Equipment Reserves are (1) New Ford F350 Truck \$75,000, (2) 2000 Dump Truck F450 made into a flatbed \$13,323, (3) 2016 Ford F350 Engine replacement \$25,807, (4) Turf Star Mower \$150,025. (Standing Finance Committee)**

**5.5 Annual Investment Policy and Authority for Investment Policy (Program, Personnel, Policy, Fee & Legal Review Committee Meeting)**

A motion was made by Director Holbrook and seconded by Director Ingle to approve the Consent Calendar with the exception 5.5 Annual Investment Policy and Authority for Investment Policy.

### **Roll Call Vote**

Director Ainsleigh – Yes  
Chairperson Gray – Yes  
Vice-Chairperson Holbrook – Yes  
Director Ingle - Yes  
Director Lynch – Yes

5 – 0 Motion carries.

A second motion was made by Director Lynch and seconded by Director Gray to approve the Consent Calendar Item 5.5, Annual Investment Policy and Authority for Investment Policy but taking out the “annual delegation, for a one-year period.”

### **Roll Call Vote**

Director Ainsleigh – No  
Chairperson Gray – No  
Vice-Chairperson Holbrook – No  
Director Ingle - Yes

Director Lynch – Yes

2 – 3 Motion fails.

A third motion was made by Director Holbrook and seconded by Director Lynch to approve the Consent Calendar Item 5.5, Annual Investment Policy and Authority for Investment Policy as staff recommended it.

**Roll Call Vote**

Director Ainsleigh – Yes

Chairperson Gray – Yes

Vice-Chairperson Holbrook – Yes

Director Ingle - Yes

Director Lynch – Yes

5 – 0 Motion carries.

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS**

None.

**8.0 NEW BUSINESS**

**8.1 Creating a “Community Wall” at the Auburn Skate Park**

A motion was made by Director Lynch and seconded by Director Ainsleigh to approve Creating a “Community Wall” at the Auburn Skate Park.

**Roll Call Vote**

Director Ainsleigh – Yes

Chairperson Gray – Yes

Vice-Chairperson Holbrook – Abstain

Director Ingle - Yes

Director Lynch – Yes

4 – 0 - 1 Motion carries.

**8.2 Resolution #2023-26: Bank Acknowledgement that it is Federally Insured for \$250,000; Enrolling in an ICS Account**

A motion was made by Director Holbrook and seconded by Director Ingle to approve Resolution #2023-26: Bank Acknowledgement that it is Federally Insured for \$250,000; Enrolling in an ICS Account.



**Roll Call Vote**

Director Ainsleigh – Abstain  
Chairperson Gray – Yes  
Vice-Chairperson Holbrook – Yes  
Director Ingle - Yes  
Director Lynch – Yes

4 – 0 - 1 Motion carries.

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

9.1 County Mitigation Fund, current balance \$537,166 – item was not discussed.  
9.2 City Mitigation Fund, current balance \$305,207 – item was not discussed.  
9.3 CEPPT Quarterly Investment Report – September 30, 2023 – item was discussed.  
9.4 Placer County Investment Report – September 30, 2023 – item was not discussed.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

None.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION**

None.

**14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

None.

**ADJOURNMENT**

The meeting was adjourned at 6:56 PM.

*Carly Warford*  
Board Secretary

*December 13, 2023*  
Date

**SECTION: 5.0**

**ITEM: 5.2 REVIEW AND APPROVAL OF CASH  
REQUIREMENTS FOR NOVEMBER, 2023**

**DESCRIPTION: ACCOUNTS PAYABLE**

**INFORMATION: SEE ATTACHED INFORMATION**

**STAFF  
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING  
FINANCE COMMITTEE AND FORWARDED TO  
THE CONSENT CALENDAR FOR REVIEW AND  
APPROVAL**

**FISCAL IMPACT: \$141,371.42**

Auburn Rec & Park  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

Ranges: From: To: From: To:  
 Check Number First Last Check Date 11/1/2023 11/30/2023  
 Vendor ID First Last Checkbook ID COMM 1ST COMM 1ST  
 Vendor Name First Last

Sorted By: Check Number

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
25455	1099-256	Healing Pastures, Inc.	11/3/2023	COMM 1ST	PMCHK00002976	\$360.00
25456	1099-342	Susie Bell	11/3/2023	COMM 1ST	PMCHK00002976	\$182.00
25457	1099-374	Sarah Violet	11/3/2023	COMM 1ST	PMCHK00002976	\$94.25
25458	1099-385	Sarah Simmons	11/3/2023	COMM 1ST	PMCHK00002976	\$393.25
25459	1099-388	Pearl, Corwin dba Pearl's Pest	11/3/2023	COMM 1ST	PMCHK00002976	\$189.00
25460	A0051	Anderson's Sierra Pipe Co.	11/3/2023	COMM 1ST	PMCHK00002976	\$201.07
25461	C0104	Campora Propane Service	11/3/2023	COMM 1ST	PMCHK00002976	\$731.45
25462	C0120	Capture Technologies	11/3/2023	COMM 1ST	PMCHK00002976	\$720.00
25463	D0010	Diamond Pacific	11/3/2023	COMM 1ST	PMCHK00002976	\$1,003.56
25464	F0015	Folsom Lock & Key	11/3/2023	COMM 1ST	PMCHK00002976	\$1,000.00
25465	G0073	General Plumbing Supply, Inc.	11/3/2023	COMM 1ST	PMCHK00002976	\$7,853.61
25466	G0096	Garton Tractor	11/3/2023	COMM 1ST	PMCHK00002976	\$352.45
25467	L0033	Les Schwab	11/3/2023	COMM 1ST	PMCHK00002976	\$75.62
25468	L0039	Leaf	11/3/2023	COMM 1ST	PMCHK00002976	\$159.80
25469	N0003	Norris Electric, Inc.	11/3/2023	COMM 1ST	PMCHK00002976	\$3,330.88
25470	N0048	Normac, Inc.	11/3/2023	COMM 1ST	PMCHK00002976	\$167.16
25471	P0005	Placer County Water Agency	11/3/2023	COMM 1ST	PMCHK00002976	\$4,504.38
25472	P0023	PG&E	11/3/2023	COMM 1ST	PMCHK00002976	\$113.13
25473	R0073	NAPA Auto Parts	11/3/2023	COMM 1ST	PMCHK00002976	\$30.00
25474	S0025	Sierra Pacific Turf Supply, In	11/3/2023	COMM 1ST	PMCHK00002976	\$250.54
25475	S0143	SMOA	11/3/2023	COMM 1ST	PMCHK00002976	\$924.00
25476	TEMPD	Anna Duffy	11/3/2023	COMM 1ST	PMCHK00002976	\$364.00
25477	TEMPR	Reno MVLA Soccer Club	11/3/2023	COMM 1ST	PMCHK00002976	\$138.00
25478	TEMPS	Sweep Riders of the Sierra	11/3/2023	COMM 1ST	PMCHK00002976	\$11.60
25479	V0004	Pape Machinery	11/3/2023	COMM 1ST	PMCHK00002976	\$4,867.57
25480	W0003	Warehouse Paint Incorporated	11/3/2023	COMM 1ST	PMCHK00002976	\$185.57
25481	W0010	Waxie Sanitary Supply	11/3/2023	COMM 1ST	PMCHK00002976	\$1,060.91
25482	W0054	Wizix Technology Group	11/3/2023	COMM 1ST	PMCHK00002976	\$18.59
25483	1099-271	Koelsch, Anthony dba Kelpro Se	11/9/2023	COMM 1ST	PMCHK00002977	\$4,363.00
25484	1099-295	Juli Land-Marx	11/9/2023	COMM 1ST	PMCHK00002977	\$1,800.00
25485	A1010	Advantage Martketing and Print	11/9/2023	COMM 1ST	PMCHK00002977	\$10.73
25486	E0030	Ecogرافx, Inc.	11/9/2023	COMM 1ST	PMCHK00002977	\$1,650.00
25487	G0045	GSSA	11/9/2023	COMM 1ST	PMCHK00002977	\$1,531.10
25488	M0019	Kahl Muscott	11/9/2023	COMM 1ST	PMCHK00002977	\$217.46
25489	M0098	Meadow Vista County Water Dist	11/9/2023	COMM 1ST	PMCHK00002977	\$1,647.38
25490	P0007	Pacific Gas & Electric Company	11/9/2023	COMM 1ST	PMCHK00002977	\$229.75
25491	R0065	River City Rentals	11/9/2023	COMM 1ST	PMCHK00002977	\$31.79
25492	S0094	Manouch Shirvanioun	11/9/2023	COMM 1ST	PMCHK00002977	\$52.40
25493	S0145	SCP Distributors	11/9/2023	COMM 1ST	PMCHK00002977	\$189.47
25494	S0154	Mike Scheele	11/9/2023	COMM 1ST	PMCHK00002977	\$130.35
25495	S1007	Stationary Engineers, Local 39	11/9/2023	COMM 1ST	PMCHK00002977	\$454.08
25496	TEMPD	Nora Davis	11/9/2023	COMM 1ST	PMCHK00002977	\$10.00
25497	TEMPP	Linda Geertsen	11/9/2023	COMM 1ST	PMCHK00002977	\$150.00
25498	TEMPM	Samantha Marchio	11/9/2023	COMM 1ST	PMCHK00002977	\$35.00
25499	W0044	Wave	11/9/2023	COMM 1ST	PMCHK00002977	\$1,219.75
25500	W0054	Wizix Technology Group	11/9/2023	COMM 1ST	PMCHK00002977	\$195.30
25502	D0025	Dawson Oil Company	11/9/2023	COMM 1ST	PMCHK00002978	\$6,276.28
25503	U0019	US Bank	11/13/2023	COMM 1ST	PMCHK00002979	\$14,315.08
25504	1099-103	Terry Masten	11/17/2023	COMM 1ST	PMCHK00002980	\$81.25
25505	1099-117	Juan Aceituno	11/17/2023	COMM 1ST	PMCHK00002980	\$130.00
25506	1099-16	Greater Sacramento Investments	11/17/2023	COMM 1ST	PMCHK00002980	\$802.75
25507	1099-218	Auburn Gymnastics Center	11/17/2023	COMM 1ST	PMCHK00002980	\$101.40
25508	1099-269	Deborah Lynn	11/17/2023	COMM 1ST	PMCHK00002980	\$234.00
25509	1099-291	Isaac Humber	11/17/2023	COMM 1ST	PMCHK00002980	\$156.00
25510	1099-313	Alison Lloyd	11/17/2023	COMM 1ST	PMCHK00002980	\$-11-10
25511	1099-343	Faith Petersen	11/17/2023	COMM 1ST	PMCHK00002980	\$1,183.00

Auburn Rec & Park  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
25512	1099-363	Cheyenne Little	11/17/2023	COMM 1ST	PMCHK00002980	\$5,089.00
25513	1099-374	Sarah Violet	11/17/2023	COMM 1ST	PMCHK00002980	\$450.00
25514	1099-375	Jennifer Rogers	11/17/2023	COMM 1ST	PMCHK00002980	\$572.00
25515	1099-376	Joanna Britt	11/17/2023	COMM 1ST	PMCHK00002980	\$466.20
25516	1099-380	Emily Mockel	11/17/2023	COMM 1ST	PMCHK00002980	\$292.50
25517	A0013	AT&T	11/17/2023	COMM 1ST	PMCHK00002980	\$53.50
25518	A0027	Recology Auburn Placer	11/17/2023	COMM 1ST	PMCHK00002980	\$1,364.43
25519	B0062	BareBones WorkWear	11/17/2023	COMM 1ST	PMCHK00002980	\$119.02
25520	H0056	Humana Dental Ins. Co	11/17/2023	COMM 1ST	PMCHK00002980	\$2,606.79
25521	P0007	Pacific Gas & Electric Company	11/17/2023	COMM 1ST	PMCHK00002980	\$6,272.25
25522	P0021	Petty Cash	11/17/2023	COMM 1ST	PMCHK00002980	\$163.65
25523	P0029	Placer County Environmental He	11/17/2023	COMM 1ST	PMCHK00002980	\$448.00
25524	R0056	Tricia Ruff	11/17/2023	COMM 1ST	PMCHK00002980	\$59.96
25525	S1000	State Of California/DOJ	11/17/2023	COMM 1ST	PMCHK00002980	\$64.00
25526	A0001	Recology Auburn Placer	11/17/2023	COMM 1ST	PMCHK00002981	\$2,571.12
25527	A0051	Anderson's Sierra Pipe Co.	11/17/2023	COMM 1ST	PMCHK00002981	\$240.07
25528	A0115	Auburn Hardware & Rental LLC	11/17/2023	COMM 1ST	PMCHK00002981	\$208.66
25529	A0139	Auburn Ford	11/17/2023	COMM 1ST	PMCHK00002981	\$196.57
25530	D0010	Diamond Pacific	11/17/2023	COMM 1ST	PMCHK00002981	\$6.53
25531	E0008	Ewing Irrigation Products, Inc	11/17/2023	COMM 1ST	PMCHK00002981	\$756.48
25532	F0038	Fastenal Company	11/17/2023	COMM 1ST	PMCHK00002981	\$2,814.97
25533	M0013	Meadow Vista Hardware	11/17/2023	COMM 1ST	PMCHK00002981	\$89.55
25534	N0045	Near U CO2	11/17/2023	COMM 1ST	PMCHK00002981	\$665.97
25535	N0048	Normac, Inc.	11/17/2023	COMM 1ST	PMCHK00002981	\$62.97
25536	R0073	NAPA Auto Parts	11/17/2023	COMM 1ST	PMCHK00002981	\$111.31
25537	S0009	Sierra Saw Sales And Service	11/17/2023	COMM 1ST	PMCHK00002981	\$2,672.01
25538	S0025	Sierra Pacific Turf Supply, In	11/17/2023	COMM 1ST	PMCHK00002981	\$963.15
25539	T0031	Turf Star, Inc.	11/17/2023	COMM 1ST	PMCHK00002981	\$205.84
25540	V0004	Pape Machinery	11/17/2023	COMM 1ST	PMCHK00002981	\$4,137.98
25541	W0001	Walker's Office Supplies, Inc.	11/17/2023	COMM 1ST	PMCHK00002981	\$817.48
25542	W0010	Waxie Sanitary Supply	11/17/2023	COMM 1ST	PMCHK00002981	\$654.46
25543	W0043	West Coast Fire Protection Sys	11/17/2023	COMM 1ST	PMCHK00002981	\$200.00
25544	A0051	Anderson's Sierra Pipe Co.	11/24/2023	COMM 1ST	PMCHK00002982	\$328.31
25545	B0062	BareBones WorkWear	11/24/2023	COMM 1ST	PMCHK00002982	\$380.65
25546	B0069	Bidwell Water	11/24/2023	COMM 1ST	PMCHK00002982	\$233.40
25547	C0061	California Computer Services	11/24/2023	COMM 1ST	PMCHK00002982	\$4,368.00
25548	C0111	Cal.net	11/24/2023	COMM 1ST	PMCHK00002982	\$66.94
25549	C0113	Cooks Portable Toilets & Septi	11/24/2023	COMM 1ST	PMCHK00002982	\$1,020.00
25550	D0008	The Davey Tree Expert	11/24/2023	COMM 1ST	PMCHK00002982	\$10,000.00
25551	F0015	Folsom Lock & Key	11/24/2023	COMM 1ST	PMCHK00002982	\$12,599.87
25552	K0011	The Permanente Medical Group I	11/24/2023	COMM 1ST	PMCHK00002982	\$130.00
25553	K0026	Mike Kaveney	11/24/2023	COMM 1ST	PMCHK00002982	\$707.50
25554	L0100	Lifeguard First Aid & Safety,	11/24/2023	COMM 1ST	PMCHK00002982	\$321.54
25555	P0005	Placer County Water Agency	11/24/2023	COMM 1ST	PMCHK00002982	\$2,023.18
25556	P0007	Pacific Gas & Electric Company	11/24/2023	COMM 1ST	PMCHK00002982	\$1,010.48
25557	Q0003	Quality Automotive	11/24/2023	COMM 1ST	PMCHK00002982	\$124.73
25558	R0025	Rotary Club of Auburn	11/24/2023	COMM 1ST	PMCHK00002982	\$300.00
25559	S0143	SMOA	11/24/2023	COMM 1ST	PMCHK00002982	\$847.00
25560	S0174	SavATree	11/24/2023	COMM 1ST	PMCHK00002982	\$1,150.00
25561	S1007	Stationary Engineers, Local 39	11/24/2023	COMM 1ST	PMCHK00002982	\$454.67
25562	T1000	Transamerica Life Insurance	11/24/2023	COMM 1ST	PMCHK00002982	\$540.00
25563	TEMPC	Jordyn Ceccato	11/24/2023	COMM 1ST	PMCHK00002982	\$40.00
25564	U0016	Uptown Signs & Graphics, Inc.	11/24/2023	COMM 1ST	PMCHK00002982	\$516.95
25565	W0001	Walker's Office Supplies, Inc.	11/24/2023	COMM 1ST	PMCHK00002982	\$663.16
25566	W0045	Williams, Jesse	11/24/2023	COMM 1ST	PMCHK00002982	\$46.51
REMIT0000000000000026	W0010	Waxie Sanitary Supply	11/24/2023		PMCHK00002982	\$0.00

Total Checks: 112

Total Amount of Checks: \$141,371.42

**SECTION: 5.0**

**ITEM: 5.3 REVIEW AND APPROVAL OF FINANCIALS  
FOR NOVEMBER, 2023**

**DESCRIPTION: ACCOUNTS PAYABLE**

**INFORMATION: SEE ATTACHED INFORMATION**

**STAFF  
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING  
FINANCE COMMITTEE AND FORWARDED TO  
THE CONSENT CALENDAR FOR REVIEW AND  
APPROVAL**

Extra Revenue (above budget is in Green)  
Short Revenue (under budget is in Red)  
Less Expenses (below budget is in Green)  
Overspent Expenses (above budget is in Red)

## November's Financials

### *Revenues –*

- **Program Revenue** is up by **\$23,700**. Most of this is coming from Youth Services and Aquatics. Skyridge expanded their program and it is reflecting **\$10,200** above budget. Aquatics has one line item I missed when presenting the mid-year adjustments. The budget now reflects that Swim Lessons came in **\$7,200** above budget.
  - **Rents & Concessions** is up by **\$16,700** from budget. Field rentals are up by **\$8,600**. Room rentals are up by **\$5,000**. Picnic Rentals are up by **\$2,000**.
  - **Miscellaneous Revenue** is up by **\$29,800**. Most of this came from CAPRI towards the Fire Loss (\$30,000). This will be going towards the new mower replacement. There was also a \$1,282.25 entry that was made to true up the Deferred Revenue account to CivicRec - we posted it to Misc Income for an offsetting entry. Deferred Revenue has been out of balance to CivicRec by this same amount since CivicRec's inception in April. (We are unable to determine which revenue account so it has been posted against Misc. Revenue – Admin.)
  - **Grants & Donations** is up due by **\$23,100** primarily due to final licensed daycare grants that we received in October and November of **\$21,750**.
- 
- **Expenses –**
    - **Operations & Supplies** are up by **\$12,800**. The District has had an influx of Youth Assistance payouts in October-November, coming in above budget by **\$6,600** (this is probably a result of the changes made to the Income limitations on Youth Assistance.) **While this is over budget, the funds are supplied by the Youth Assistance Asset account and therefore is a wash.** Small Equipment Purchases are also above budget by **\$8,500**. This is partially an effect of the transition to electric equipment. The savings from the shed security will offset this overspending.
    - **Maintenance Expenses** are under by **\$11,500**. This is due to the Vandalism line item which is under by **\$11,000**. Staff budgeted for shed security to deter future break-ins. It was last minute to the budget revision, and we estimated high to make sure it would cover. The savings in **Maintenance** will cover the overage in **Operations**.

**PROFIT & LOSS**  
**23/24 Approved Budget**

	Approved Budget 23-24	% Of Total	Mid-Yr Revision 23-24	% Of Total	2023 November ACTUALS	Last Yr November Actuals	2023-24 YTD ACTUALS	2023-24 YTD BUDGET	Last Yr YTD ACTUALS
<b>Operating Revenues</b>									
Program Revenue	1,239,872	17%	1,379,019	19%	71,924	64,447	1,093,935	1,070,203	1,062,126
Facility Revenue	188,147	3%	176,749	2%	12,460	2,091	171,285	154,623	154,635
Misc. Revenue	47,521	1%	93,550	1%	2,931	8,007	108,096	78,283	56,461
Grants & Donations	52,055	1%	92,042	1%	20,606	185,336	102,054	78,943	212,376
Interest/Investment Income	43,447	1%	88,275	1%	6,950	3,226	122,267	117,979	29,230
Equipment Reserve Transfers	465,959	7%	523,529	7%	-	-	264,155	264,155	-
Future Cap & ADA Transfers	849,785	12%	673,134	9%	-	-	211,197	211,197	-
Tax Revenue	4,102,145	58%	4,239,777	57%	-	11,423	1,931,305	1,931,307	1,803,567
Atwood	28,348	0%	28,483	0%	-	-	12,746	12,746	12,228
City Mitigation Transfers/Rev	50,000	1%	98,000	1%	-	-	98,000	98,000	-
County Mitigation Revenue	22,000	0%	-	0%	-	85,000	-	-	85,000
<b>Total Operating Revenue</b>	<b>7,089,279</b>	<b>100%</b>	<b>7,392,558</b>	<b>100%</b>	<b>114,871</b>	<b>359,530</b>	<b>4,115,040</b>	<b>4,017,436</b>	<b>3,415,623</b>
<b>Expenditures</b>									
Program Expense	255,685	4%	252,312	4%	19,973	17,927	186,358	181,228	170,984
Operating & Supplies	569,202	8%	560,987	8%	44,578	34,055	383,219	370,433	333,730
Utilities Expense	219,359	3%	244,344	4%	16,104	6,343	108,504	90,004	92,545
Professional Services	108,495	2%	90,114	1%	7,685	3,617	57,635	57,742	48,622
Building & Grounds Maintenance	479,172	7%	569,251	8%	62,428	32,239	346,645	270,701	307,116
Property Tax Admin.	74,195	1%	71,577	1%	-	-	4,279	4,279	-
Wages	2,508,616	37%	2,672,372	39%	189,320	163,691	1,694,743	1,696,220	1,480,632
Benefits & Payroll Costs	1,032,813	15%	1,031,771	15%	69,855	61,678	650,375	656,834	634,077
Fixed Asset Expense	469,005	7%	544,743	8%	-	36,686	307,629	308,823	149,551
Capital Improvement Projects	964,716	14%	691,237	10%	4,375	99	341,371	337,929	457,532
Debt Services	165,282	2%	165,912	2%	-	-	71,404	71,404	70,035
<b>Total Expenditures</b>	<b>6,846,540</b>	<b>100%</b>	<b>6,894,620</b>	<b>100%</b>	<b>414,318</b>	<b>356,335</b>	<b>4,152,162</b>	<b>4,045,597</b>	<b>3,744,824</b>
<b>Net Revenue Over Expenditures</b>	<b>\$ 242,739</b>	<b>3.42</b>	<b>\$ 497,938</b>	<b>3.42</b>	<b>\$ (299,447)</b>	<b>\$ 3,195</b>	<b>\$ (37,122)</b>	<b>\$ (28,161)</b>	<b>\$ (329,201)</b>
City Trust Transfer			\$ 87,946						
Annual Contingency Reserve (1-2%)			\$ -				\$ 70,000	\$ -	\$ 70,000
Annual Equip Replacement Reserve	\$ 90,000		\$ 143,000				\$ 622,153	\$ 143,000	\$ 833,959
Future Capital Construction Reserve	\$ 90,000		\$ 180,000				\$ 843,187	\$ 180,000	\$ 839,370
COVID Relief Funding			\$ -				\$ 267,874	\$ -	\$ 314,974
ADA Reserve	\$ 5,000		\$ 5,000				\$ 13,009	\$ 5,000	\$ 30,032
CEPPT/Prefunding	\$ 36,000		\$ 60,000				\$ 484,555	\$ 60,000	\$ 405,430
<b>TOTALS</b>	<b>\$ 21,739</b>		<b>\$ 21,992</b>				<b>\$ 2,300,778</b>	<b>\$ (46,161)</b>	<b>\$ 2,493,765</b>
									Budgeted and Transferred

**Auburn Area Recreation and Park District**  
**Balance Sheet**  
**11/30/2023**

	Current YTD
<b>ASSETS</b>	
<u>Current Assets</u>	
Imprest Fund (Petty Cash)	580.00
First Foundation - Friends 501(c)(3)	12,683.24
First Foundation Bank	271,948.62
Placer County Treasure-General	2,128,806.60
Placer County Treasurer - City Trust	255,566.98
Accounts Receivable	39,384.01
Due From Other Governments	13.34
PCOE Receivables	32,689.20
Lease Receivables - Current	39,045.00
Prepaid Expenses	554.55
Prepaid Liability Expense	17,010.00
Prepaid Workers Comp Insurance	36,143.00
<b>Total Current Assets</b>	<b>2,834,424.54</b>
<u>Non-Current Assets</u>	
CEPPT (CalPERS) Trust	484,555.02
Lease Receivables	107,409.00
<b>Total Non-Current Assets</b>	<b>591,964.02</b>
<u>Restricted Reserve Funds</u>	
Transfers out - ADA Reserves	22,023.00
<b>Total Restricted Funds</b>	<b>22,023.00</b>
<u>Fixed Assets</u>	
Fixed Assets: Land	1,970,546.12
Fixed Assets: Structures	14,241,747.03
Fixed Assets: Equipment	3,801,561.05
Fixed Assets: Computer Equipment & Software	81,040.86
Fixed Assets: Vehicles	310,570.10
Fixed Assets: Office Furniture & Rec Equipment	289,343.86
Construction In Progress	340,784.20
Less: Accumulated Depreciation	(11,545,099.74)
<b>Total Fixed Assets</b>	<b>9,490,493.48</b>
<u>Deferred Outflows of Resources</u>	
Pensions - Def Outflows of Resources	941,910.00
	<b>941,910.00</b>
<b>TOTAL ASSETS</b>	<b>13,880,815.04</b>



	Current YTD
<b>LIABILITIES AND NET PROFIT</b>	
<u>Current Liabilities</u>	
Deferred Civic Rec Revenue	101,147.81
Prepaid Revenue	34.00
Unearned Civic Rec A/R Offset	14,303.36
User Credits Payable	12,176.50
Refundable Liability (Refunds)	1,940.00
PGE Tru-up payable	11,305.94
Gift Certificates Unearned	140.00
Compensated Absenses	182,051.26
Sales Tax Payable	255.70
Miscellaneous Deductions	21.63
Lease Payable - Current	122,000.00
<b>Total Current Liabilities</b>	<b>\$445,376.20</b>
<u>Long Term Liabilities</u>	
Lease Payable - Sterling Bank	1,841,000.00
Net OPEB Liability	257,900.00
Net Pension Liability	1,182,967.00
<b>Total Long Term Liabilities</b>	<b>3,281,867.00</b>
<b>TOTAL LIABILITIES</b>	<b>3,727,243.20</b>
<u>Deferred Inflows of Resources</u>	
Pensions - Def Inflows of Resources	216,283.00
OPEB - Def Inflows	177,485.00
Deferred Inflows - Leases	142,748.00
	536,516.00
<u>Net Position</u>	
Investments in Fixed Assets	7,178,166.52
RFB: Reserved City Mitigation	305,207.15
GFB: Youth Assistance Fund	59,580.66
General Fund Balance	702,770.18
RFB: COVID Relief Funding	267,874.00
DFB: Annual Equip Replacement Reserv.	622,152.72
DFB: Annual Contingency Reserve	70,000.00
DFB: Reserved for Future Capital Construction	843,186.52
RFB: Arboretum Grant Fund	15,613.73
RFB: Atwood Reserves	(4,061.87)
RFB: Atwood Equip Fund	14,003.66
RFB- 501(c)(3) Fund	7,305.65
GFB: General Fund (ADA Reserve)	13,008.75
Net Profit (Loss)	(477,751.83)
<b>Total Net Postion</b>	<b>\$9,617,055.84</b>
<b>TOTAL LIABILITY AND NET POSITION</b>	<b>\$13,880,815.04</b>

# Auburn Rec & Park

Profit & Loss - Summary  
4/1/2023 To 11/30/2023

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
<b>OPERATING REVENUE</b>					
Park & Recreation Services	71,923.69	1,093,934.70	1,070,203.00	23,731.70	102.22
Rents & Concessions	12,460.03	171,285.42	154,623.00	16,662.42	110.78
Miscellaneous Revenue	2,930.50	108,096.01	78,283.00	29,813.01	138.08
Grants & Donations	7,641.15	102,054.02	78,943.00	23,111.02	129.28
Interest Income	6,950.49	122,267.32	117,979.00	4,288.32	103.64
Project Revenue - Government	0.00	98,000.00	98,000.00	0.00	100.00
Taxes Revenue	0.00	1,944,050.62	1,944,053.00	(2.38)	100.00
<b>TOTAL OPERATING REVENUE</b>	<b>\$101,905.86</b>	<b>\$3,639,688.09</b>	<b>\$3,542,084.00</b>	<b>\$97,604.09</b>	<b>102.76%</b>
<b>OTHER FINANCING SOURCES</b>					
Transfer Funds from other sources	0.00	1,138,704.00	1,138,704.00	0.00	100.00
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>\$0.00</b>	<b>\$1,138,704.00</b>	<b>\$1,138,704.00</b>	<b>\$0.00</b>	<b>100.00%</b>
<b>TOTAL REVENUES</b>	<b>101,905.86</b>	<b>4,778,392.09</b>	<b>4,680,788.00</b>	<b>97,604.09</b>	<b>102.09</b>
<b>EXPENDITURES</b>					
Program Expenses	19,973.44	186,358.34	181,228.01	5,130.33	102.83
Operations & Supplies Expense	44,577.60	383,219.35	370,433.00	12,786.35	103.45
Utilities Expense	16,103.52	107,259.52	108,504.00	(1,244.48)	98.85
Legal Expenses	0.00	192.00	444.00	(252.00)	43.24
Professional Services	7,685.00	57,443.46	57,298.00	145.46	100.25
Bldg & Grounds Maintenance	62,428.02	335,190.34	346,645.00	(11,454.66)	96.70
Property Tax Administration/LAFCO	0.00	4,278.87	4,279.00	(0.13)	100.00
Depreciation Expense	189,319.85	1,694,742.52	1,696,220.00	(1,477.48)	99.91
Benefits & Payroll Costs	69,855.49	650,374.96	656,834.00	(6,459.04)	99.02
Fixed Asset Expense	0.00	307,628.59	308,823.00	(1,194.41)	99.61

Auburn Rec & Park  
 Profit & Loss - Summary  
 4/1/2023 To 11/30/2023  
 For All Segment1s  
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Capital Improvement Projects	4,374.80	341,371.17	337,929.00	3,442.17	101.02
Debt Service	0.00	71,403.80	71,404.00	(0.20)	100.00
Transfers Out	0.00	1,116,681.00	1,116,681.00	0.00	100.00
<b>TOTAL EXPENDITURES</b>	<b>\$414,317.72</b>	<b>\$5,256,143.92</b>	<b>\$5,256,722.01</b>	<b>(\$578.09)</b>	<b>99.99%</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>(\$312,411.86)</b>	<b>(\$477,751.83)</b>	<b>(\$575,934.01)</b>	<b>\$98,182.18</b>	<b>82.95%</b>

## Auburn Rec &amp; Park

Profit &amp; Loss - Detail

4/1/2023 to 11/30/2023

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
<b>OPERATING REVENUE</b>					
<b>Park &amp; Recreation Services</b>					
Aub Elem DSC Rev	9,444.54	81,495.91	85,694.00	(4,198.09)	95.10
Skyridge DSC Rev	25,018.80	152,135.24	141,894.00	10,241.24	107.22
Day Camp (REC) Rev	7,015.00	156,644.21	152,530.00	4,114.21	102.70
Day Camp (REG) Rev	456.00	64,904.00	64,866.00	38.00	100.06
Preschool Revenue	5,932.50	34,109.50	32,160.00	1,949.50	106.06
Newcastle DSC Revenue	12,793.85	85,850.80	83,856.00	1,994.80	102.38
Adult Softball	0.00	29,736.25	28,271.00	1,465.25	105.18
Adult Basketball	0.00	12,000.00	13,308.00	(1,308.00)	90.17
Adult Volleyball	40.00	6,068.24	6,252.00	(183.76)	97.06
Pickle Ball Revenue	50.00	6,277.00	6,741.00	(464.00)	93.12
Adult Classes	2,858.00	34,403.40	33,719.00	684.40	102.03
Adult Class Rev - Bureau	1,210.00	6,196.70	5,534.00	662.70	111.98
Bocce Ball Prog Revenue	0.00	1,732.80	2,333.00	(600.20)	74.27
Youth Basketball	3,030.00	66,520.00	63,490.00	3,030.00	104.77
Youth Classes	3,369.00	63,626.74	63,501.00	125.74	100.20
Youth Class Rev - Bureau	210.00	1,740.00	2,230.00	(490.00)	78.03
Youth Volleyball	0.00	8,686.00	8,686.00	0.00	100.00
Aquatic Activities - Sierra Pool	0.00	17,393.70	17,393.00	0.70	100.00
Master Swim Revenue	0.00	4,240.39	4,240.00	0.39	100.01
Public Swim - MS Sierra Pool	(144.00)	32,856.00	33,001.00	(145.00)	99.56
Public Swim - Placer Hills Pool	0.00	2,355.00	2,355.00	0.00	100.00
Swim Lessons	0.00	38,937.00	31,766.00	7,171.00	122.57
Swim Lessons - PH	0.00	8,364.00	8,364.00	0.00	100.00
Swim Team Revenue	0.00	26,165.00	26,165.00	0.00	100.00
Synchro Team	0.00	14,435.00	14,435.00	0.00	100.00
Youth Camps Revenue	0.00	43,159.50	43,160.00	(0.50)	100.00
Youth Camp Rev - Bureau	0.00	35,982.00	36,224.00	(242.00)	99.33

Profit & Loss - Detail  
 4/1/2023 to 11/30/2023  
 For All Segment1s  
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Special Events Revenue	0.00	1,650.00	3,379.00	(1,729.00)	48.83
75th Anniversary Revenue	0.00	7,308.92	6,496.00	812.92	112.51
Obstacle Race Revenue	0.00	28,957.75	30,625.00	(1,667.25)	94.56
Auburn Harvest Festival Rev	210.00	10,575.00	9,145.00	1,430.00	115.64
Egg Hunt Revenue	0.00	1,361.22	1,361.00	0.22	100.02
Out of District Fees	308.00	6,987.89	6,211.00	776.89	112.51
Out of District Fees - Bureau	122.00	1,079.54	818.00	261.54	131.97
<b>Total Parks and Recreation Services</b>	<b>71,923.69</b>	<b>1,093,934.70</b>	<b>1,070,203.00</b>	<b>23,731.70</b>	<b>102.22</b>
<b>Rents &amp; Concessions</b>					
Fee Waivers, Public	(222.75)	(1,919.85)	(1,828.00)	(91.85)	105.03
Fee Waivers, Public, Reclamation	0.00	(616.15)	(266.00)	(350.15)	231.64
Blue Bird Room-CVCC	181.91	1,411.98	1,412.00	(0.02)	100.00
Lakeside Rental Revenue - Reg	1,373.50	7,289.25	6,795.00	494.25	107.27
Sierra Room Rental - CVCC	810.50	5,681.40	4,796.00	885.40	118.46
Sunset Room Rental - CVCC	112.50	910.50	868.00	42.50	104.90
Canyon View Room Rental - CVCC	0.00	1,278.00	(804.00)	2,082.00	(158.96)
Foothills Room Rental - CVCC	1,142.00	6,549.04	5,407.00	1,142.04	121.12
Pool Rental Rev - Sierra/Splash	0.00	5,881.73	5,882.00	(0.27)	100.00
Pool Rental Rev - Placer Hills	0.00	2,266.00	2,266.00	0.00	100.00
American River Room - CVCC	0.00	2,825.00	3,694.00	(869.00)	76.48
Overlook Modular Rent	604.27	4,690.31	4,691.00	(0.69)	99.99
Gazebo Rentals	0.00	502.00	205.00	297.00	244.88
Rock Creek Modular Rent	0.00	1,054.35	1,054.00	0.35	100.03
Gym Rental Revenue - Rec	0.00	3,891.00	4,222.00	(331.00)	92.16
Gym Rental Revenue - Reg	1,747.50	11,688.00	10,148.00	1,540.00	115.18
Tutor Totter Lease Agreement	623.05	4,328.31	4,328.00	0.31	100.01
Kitchen Rental Revenue - CVCC	252.50	1,261.00	924.00	337.00	136.47
Picnic Area Rental Revenue - Rec	349.50	7,956.25	7,037.00	919.25	113.06

Profit & Loss - Detail  
 4/1/2023 to 11/30/2023  
 For All Segment1s  
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Picnic Area Rental Revenue - Reg	174.00	2,083.50	947.00	1,136.50	220.01
Picnic Area Rental Revenue - Ash	0.00	973.00	973.00	0.00	100.00
Picnic Area Rental Revenue - MV	0.00	3,844.00	3,873.00	(29.00)	99.25
Field "Recreation" Rental Revenue	316.25	5,428.00	5,112.00	316.00	106.18
Field "Bill Beane" Rental - Reg A	352.00	3,301.50	2,678.00	623.50	123.28
Field "Softball" Rental - MV	200.00	2,382.00	2,182.00	200.00	109.17
Field Rental - CV	138.00	1,608.25	1,470.00	138.25	109.41
Field Soccer/Baseball-Winchester	535.50	3,754.00	2,861.00	893.00	131.21
Field "Beggs" Rental - Rec	350.00	6,149.00	5,910.00	239.00	104.04
Field B (softball) Rev - Reg	399.00	3,607.50	3,209.00	398.50	112.42
Field "James" Rental - Rec	297.00	12,848.25	12,551.00	297.25	102.37
Field C (Baseball) Rental - Reg	210.00	5,177.00	4,967.00	210.00	104.23
Field "Soccer Regional" Rental	0.00	3,585.49	2,785.00	800.49	128.74
Field "Soccer A" Rental - MV	0.00	60.00	60.00	0.00	100.00
Field "Soccer A" Rental - Railhead	611.50	17,445.93	16,834.00	611.93	103.64
Field - PH Soccer Field	285.00	1,795.50	728.00	1,067.50	246.64
Field "Soccer B" Rental - Railhead	0.00	1,131.84	1,132.00	(0.16)	99.99
Field "Peewee Soccer" Rental - MV	410.00	2,910.00	0.00	2,910.00	0.00
Field Lining Revenue - Rec	0.00	53.00	53.00	0.00	100.00
Field Lining Revenue - Reg	0.00	106.00	106.00	0.00	100.00
Misc Rents & Concessions	69.30	5,730.04	5,677.00	53.04	100.93
Misc Rents & Concessions - Bureau	0.00	1,766.00	1,766.00	0.00	100.00
Custodial Fees	622.00	13,342.00	13,055.00	287.00	102.20
Custodial Fees - Bureau	230.00	4,055.50	3,876.00	179.50	104.63
Set up/Take Down Fees	50.00	300.00	303.00	(3.00)	99.01
Set up/Take Down Fees - Bureau	236.00	920.00	684.00	236.00	134.50
<b>Total Rents and Concessions</b>	<b>12,460.03</b>	<b>171,285.42</b>	<b>154,623.00</b>	<b>16,662.42</b>	<b>110.78</b>
miscellaneous Revenue					

Profit & Loss - Detail  
4/1/2023 to 11/30/2023  
For All Segment's  
For All Segment's

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Sales of an Asset - Y Serv	0.00	44,250.00	44,250.00	0.00	100.00
Sales of an Asset - F & G	0.00	900.00	900.00	0.00	100.00
Sales of an Asset - Admin	0.00	5,000.00	5,000.00	0.00	100.00
Advertising Revenue	0.00	150.00	150.00	0.00	100.00
MV Comm Ctr Rentals	336.00	150.00	(171.00)	321.00	(87.72)
Alcohol Permit Fee	184.00	3,565.00	3,350.00	215.00	106.42
Alcohol Permit - Bureau	46.00	552.00	506.00	46.00	109.09
MVCC - Alcohol fee	46.00	0.00	(46.00)	46.00	0.00
MVCC Custodial Fee	46.00	0.00	(46.00)	46.00	0.00
Miscellaneous Income - Admin.	(1,282.24)	29,542.96	395.00	29,147.96	7479.23
Miscellaneous Revenue - Recreation	767.85	767.85	0.00	767.85	0.00
Verizon Wireless Lease	2,786.89	19,508.23	19,507.00	1.23	100.01
Miscellaneous Income - F & G	0.00	3,709.97	4,488.00	(778.03)	82.66
<b>Total Miscellaneous Revenue</b>	<b>2,930.50</b>	<b>108,096.01</b>	<b>78,283.00</b>	<b>29,813.01</b>	<b>138.08</b>
<b>Grants &amp; Donations</b>					
Youth Assistance Rev	(608.85)	13,924.31	12,439.00	1,485.31	111.94
Donation Rev - F & G	0.00	13,918.71	14,018.00	(99.29)	99.29
Grant Proceeds - Y. Services	8,250.00	66,867.00	45,142.00	21,725.00	148.13
Grant Proceeds - F & G	0.00	7,344.00	7,344.00	0.00	100.00
<b>Total Grants and Donations</b>	<b>7,641.15</b>	<b>102,054.02</b>	<b>78,943.00</b>	<b>23,111.02</b>	<b>129.28</b>
<b>Interest Income</b>					
Interest Income - Other	10.12	664.84	687.00	(22.16)	96.77
Interest Revenue - County	6,266.66	127,183.29	123,448.00	3,735.29	103.03
Interest - City Trust	673.71	7,547.10	6,972.00	575.10	108.25
Interest - Pension Trust	0.00	(13,127.91)	(13,128.00)	0.09	100.00

Auburn Rec & Park  
 Profit & Loss - Detail  
 4/1/2023 to 11/30/2023  
 For All Segment1s  
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Total Interest Income	6,950.49	122,267.32	117,979.00	4,288.32	103.64
Project Revenue - Government	0.00	98,000.00	98,000.00	0.00	100.00
City Mitigation Revenue	0.00	98,000.00	98,000.00	0.00	100.00
Total Project Revenue - Government	0.00	98,000.00	98,000.00	0.00	100.00
Tax Revenue	0.00	1,583,227.50	1,583,228.00	(0.50)	100.00
Current Secured Property Taxes General	0.00	10,447.28	10,447.00	0.28	100.00
Homeowner's Prop. Tax Relief	0.00	70,927.90	70,928.00	(0.10)	100.00
Current Unsecured Prop Taxes General	0.00	111,103.51	111,104.00	(0.49)	100.00
Current Supplemental Property Taxes	0.00	57,489.86	57,490.00	(0.14)	100.00
Unitary & Op Non-unitary Tax	0.00	259.81	260.00	(0.19)	99.93
Delinq Unsecured Property Taxes	0.00	0.17	1.00	(0.83)	17.00
Timber Tax Guarantee	0.00	12,746.45	12,746.00	0.45	100.00
Atwood Tax Revenue	0.00	(223.09)	(223.00)	(0.09)	100.04
Delinquent Supplemental Tax Rev	0.00	(64.37)	(64.00)	(0.37)	100.58
Delinquent Secured Property Taxes	0.00	1,231.02	1,231.00	0.02	100.00
Railroad Unitary Property Taxes	0.00	96,904.58	96,905.00	(0.42)	100.00
RDA Pass-Throughs	0.00	1,944,050.62	1,944,053.00	(2.38)	100.00
Total Tax Revenue	\$101,905.86	\$3,639,688.09	\$3,542,084.00	\$97,604.09	102.76%
TOTAL OPERATING REVENUE					



	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Transfers In - General Fund	0.00	510,366.00	510,366.00	0.00	100.00
Transfers In - City Trust	0.00	98,000.00	98,000.00	0.00	100.00
Transfers In - Equipment Reserve	0.00	183,000.00	183,000.00	0.00	100.00
Transfers In - Future Capital Construction	0.00	280,000.00	280,000.00	0.00	100.00
Transfers in - CEPPT Trust	0.00	60,000.00	60,000.00	0.00	100.00
Transfers In - ADA Reserves	0.00	5,000.00	5,000.00	0.00	100.00
Transfer In - Arboretum Fund	0.00	2,338.00	2,338.00	0.00	100.00

TOTAL OTHER FINANCING SOURCES

	0.00	1,138,704.00	1,138,704.00	0.00	100.00
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TOTAL REVENUES

	101,905.86	4,778,392.09	4,680,788.00	97,604.09	102.09
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EXPENDITURES

Program Expenses					
Instructor/Adult Classes	3,765.45	19,542.50	17,864.00	1,678.50	109.40
Instructor/Adult Classes - Bureau	286.00	2,931.50	3,179.00	(247.50)	92.22
Instructor/Youth Classes	7,355.80	40,563.30	38,557.00	2,006.30	105.20
Instr/Youth Classes - Bureau	0.00	542.75	1,203.00	(660.25)	45.12
Officials/Adult Softball	1,531.10	11,289.67	10,060.00	1,229.67	112.22
Officials/Adult Basketball	1,771.00	4,774.00	6,992.00	(2,218.00)	68.28
Officials/Youth Volleyball	0.00	1,008.00	1,008.00	0.00	100.00
Instructor/Youth Camps	802.75	31,710.75	30,908.00	802.75	102.60
Instr/Y Camp - Bureau	0.00	16,659.25	18,163.00	(1,503.75)	91.72
Aub Elem/Program Exp	223.88	2,184.82	318.00	1,866.82	687.05
Skyridge/Program Exp	705.25	3,700.19	3,266.00	434.19	113.29
Day Camp/Program Exp	73.76	2,198.71	2,248.01	(49.30)	97.81

Auburn Rec & Park  
 Profit & Loss - Detail  
 4/1/2023 to 11/30/2023  
 For All Segment1s  
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Day Camp REG Expense	0.00	964.63	965.00	(0.37)	99.96
Preschool - Program Expense	23.57	643.40	697.00	(53.60)	92.31
Newcastle Program Expense	242.64	1,459.06	1,463.00	(3.94)	99.73
Adult Softball Expense	0.00	425.61	426.00	(0.39)	99.91
Adult Basketball Expense	0.00	1,074.00	1,074.00	0.00	100.00
Pickle Ball Tennis Expense	0.00	391.61	812.00	(420.39)	48.23
Youth Basketball Expense	0.00	462.36	462.00	0.36	100.08
Youth Class Expense	0.00	8.35	8.00	0.35	104.38
Youth Volleyball Expense	0.00	1,072.77	1,073.00	(0.23)	99.98
Aquatic Activities	0.00	1,553.34	1,553.00	0.34	100.02
Public Swim Expense	0.00	3,119.10	3,119.00	0.10	100.00
Public Swim Exp - PH Pool	0.00	744.88	745.00	(0.12)	99.98
Swim Team	0.00	1,148.15	1,148.00	0.15	100.01
Synchro Team Expenses	0.00	1,356.00	1,356.00	0.00	100.00
Special Events Expenses	394.00	2,218.81	1,825.00	393.81	121.58
75th Anniversary Expense	0.00	10,689.36	10,690.00	(0.64)	99.99
Obstacle Race Expense	1,362.53	13,037.60	11,877.00	1,160.60	109.77
Auburn Harvest Festival Expenses	1,435.71	8,125.37	7,410.00	715.37	109.65
Egg Hunt Expenses	0.00	758.50	759.00	(0.50)	99.93
<b>Total Program Expenses</b>	<b>19,973.44</b>	<b>186,358.34</b>	<b>181,228.01</b>	<b>5,130.33</b>	<b>102.83</b>
<b>Operations &amp; Supplies</b>					
Cash Short/Over-Cust Serv	0.00	(21.53)	(21.00)	(0.53)	102.52
Merchant Fees - Youth Services	826.63	12,171.20	13,064.00	(892.80)	93.17
Merchant Fees - Cust Serv	464.98	15,927.06	15,885.00	42.06	100.27
Discounts Taken	(30.25)	(440.27)	(457.00)	16.73	96.34
Meal Card Incentives	0.00	(554.69)	(554.00)	(0.69)	100.13
Donations Expense	300.00	800.00	920.00	(120.00)	86.96
Telephone - Placer Hills Pool	53.50	450.12	449.00	1.12	100.25

Profit & Loss - Detail  
4/1/2023 to 11/30/2023  
For All Segment1s  
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Telephone - Cust Serv	526.48	4,395.96	4,494.00	(98.04)	97.82
Telephone (CVCC) - Admin	328.69	3,820.27	4,041.00	(220.73)	94.54
Gift Certificates Expensed (donated)	0.00	50.00	50.00	0.00	100.00
Telephone - Youth Services	0.00	163.68	185.00	(21.32)	88.48
Telephone - Recreation	0.00	225.47	255.00	(29.53)	88.42
Telephone - Preschool	0.00	61.34	63.00	(1.66)	97.37
Telephone - Facilities & Grounds	331.52	7,281.19	8,175.00	(893.81)	89.07
Telephone - Day Camp	0.00	718.36	767.00	(48.64)	93.66
Telephone - Newcastle	0.00	253.56	289.00	(35.44)	87.74
Telephone - Aub EI	0.00	621.20	673.00	(51.80)	92.30
Telephone - Skyridge	0.00	245.19	276.00	(30.81)	88.84
Postage - Cust Serv	0.00	700.00	700.00	0.00	100.00
Postage - Admin	0.00	298.73	313.00	(14.27)	95.44
Activity Guide Expense	333.00	33,602.73	33,613.00	(10.27)	99.97
Youth Assistance Expense	2,845.98	19,124.79	12,357.00	6,767.79	154.77
Bank Service Charges	0.00	10.03	10.00	0.03	100.30
CEPPT Charges	0.00	545.27	545.00	0.27	100.05
Office Supplies - Rec	0.00	310.63	344.00	(33.37)	90.30
Office Supplies - Aquatics	0.00	1,124.29	1,124.00	0.29	100.03
Office Supplies - Youth Services	24.12	84.18	260.00	(175.82)	32.38
Office Supplies - F & G	112.73	1,285.74	1,516.00	(230.26)	84.81
Office Supplies-Cust Serv	47.17	2,915.06	3,059.00	(143.94)	95.30
Office Supplies - Admin	162.91	3,557.06	4,459.00	(901.94)	79.77
Duplication Costs - Cust Serv	0.00	209.70	216.00	(6.30)	97.08
Duplication Costs - Admin	0.00	1,001.50	1,128.00	(126.50)	88.79
Office Equip Rental - Cust Serv	0.00	3,942.78	3,943.00	(0.22)	99.99
Office Equip Rental - Admin	159.80	2,399.70	2,589.00	(189.30)	92.69
Office Equip Maint - Admin	213.89	485.65	1,043.00	(557.35)	46.56
Lining Expense - F&G	0.00	124.29	124.00	0.29	100.23
Lining Expense - CS	20.50	66.63	47.00	19.63	141.77

Profit & Loss - Detail  
 4/1/2023 to 11/30/2023  
 For All Segment1s  
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Dining Expense	120.00	560.50	557.00	3.50	100.63
Gas/Mileage Expense - C.Serv	52.40	521.38	512.00	9.38	101.83
Gas/Mileage Expense - Admin	256.11	653.06	724.00	(70.94)	90.20
Gas/Mileage Expense - Rec.	0.00	121.18	145.00	(23.82)	83.57
Gas/Mileage Expense - YS	0.00	11.14	60.00	(48.86)	18.57
Gas/Mileage Expense - F & G	6,453.14	43,463.58	41,654.00	1,809.58	104.34
General Administrative Exp - Admin	40.00	429.90	434.00	(4.10)	99.06
Liability Insurance - Admin	17,008.00	128,622.00	128,620.00	2.00	100.00
Board Expense	60.00	204.25	144.00	60.25	141.84
Public Relations/Marketing - Cust Serv	244.99	2,108.15	2,114.00	(5.85)	99.72
Miscellaneous Expense	0.00	2.75	3.00	(0.25)	91.67
Dues and Subscriptions-Youth Services	81.19	81.19	103.00	(21.81)	78.83
Dues and Subscriptions - Cust Service	0.00	170.46	170.00	0.46	100.27
Dues and Subscriptions - Admin	0.00	12,761.00	12,761.00	0.00	100.00
Dues and Subscriptions - Rec.	0.00	150.00	150.00	0.00	100.00
Dues and Subscriptions - F & G	0.00	29.95	469.00	(439.05)	6.39
Staff Appreciation - Rec	0.00	20.00	82.00	(62.00)	24.39
Staff Appreciation - Aquatics	0.00	24.27	24.00	0.27	101.13
Staff Appreciation - F & G	20.00	137.72	272.00	(134.28)	50.63
Company Celebrations	0.00	246.23	246.00	0.23	100.09
Staff Development - Admin	0.00	0.00	52.00	(52.00)	0.00
Staff Development - Rec.	0.00	630.00	630.00	0.00	100.00
Staff Development - Aquatics	0.00	31.00	31.00	0.00	100.00
Staff Development - Youth Services	0.00	40.00	40.00	0.00	100.00
Staff Development - F & G	332.95	4,258.71	5,088.00	(829.29)	83.70
Uniform Exp - Rec.	0.00	0.00	(18.00)	18.00	0.00
Uniform Exp - Aquatics	0.00	86.60	87.00	(0.40)	99.54
Uniform Exp - F & G	162.99	(134.56)	(24.00)	(110.56)	560.67
Small Equipment - Aqua	0.00	1,192.62	1,193.00	(0.38)	99.97
Small Equipment - Facilities and Grounds	5,948.87	21,652.59	13,196.00	8,456.59	164.08

Profit & Loss - Detail  
 4/1/2023 to 11/30/2023  
 For All Segment1s  
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Small Equipment - Admin	0.00	1,075.14	1,075.00	0.14	100.01
Field Marking Expense	0.00	2,904.72	3,492.00	(587.28)	83.18
Safety Supplies - F & G	701.72	2,835.56	2,191.00	644.56	129.42
Safety Supplies - Aquatics	0.00	244.53	245.00	(0.47)	99.81
Safety Supplies - Admin	0.00	390.26	390.00	0.26	100.07
Restroom Supplies - Recreation Park	273.30	1,214.75	1,041.00	173.75	116.69
Restroom Supplies - Regional Park	252.32	1,611.06	1,656.00	(44.94)	97.29
Restroom Supplies - Ashford Park	125.86	580.75	522.00	58.75	111.26
Restroom Supplies - Meadow Vista Park	174.12	695.51	596.00	99.51	116.70
Restroom Supplies - Railroad Park	138.79	726.71	666.00	60.71	109.12
Restroom Supplies - Overlook Park	138.79	726.71	667.00	59.71	108.95
Restroom Supplies - Placer Hills Park	125.86	580.75	522.00	58.75	111.26
Restroom Supplies - Rec Comm Ctr	384.05	2,259.14	2,085.00	174.14	108.35
Restroom Supplies - Reg Comm Ctr	298.00	1,864.55	1,736.00	128.55	107.41
Restroom Supplies - CVCC Comm Ctr	439.58	2,390.09	2,157.00	233.09	110.81
Sanitation - Reg Pk - Toilet	255.00	2,040.00	2,056.00	(16.00)	99.22
Sanitation - Win Pk - Toilet	255.00	2,040.00	2,042.00	(2.00)	99.90
Sanitation - Reg - ADA PB Toilet	255.00	2,040.00	2,053.00	(13.00)	99.37
Sanitation - Reg Pk - Debris Box	1,928.34	10,618.78	9,909.00	709.78	107.16
Sanitation - Reg Pk - Disposal	647.86	4,409.59	4,386.00	23.59	100.54
Sanitation - MV - Disposal	441.75	3,379.68	3,383.00	(3.32)	99.90
Sanitation - CVCC - Disposal	239.97	1,642.20	1,871.00	(228.80)	87.77
Bad Debt Expense - Cust Serv	0.00	916.33	229.00	687.33	400.14
<b>Total Operations &amp; Supplies</b>	<b>44,577.60</b>	<b>383,219.35</b>	<b>370,433.00</b>	<b>12,786.35</b>	<b>103.45</b>

Utilities Expense  
 Rights - Rec Pk Beggs Field 488.62 3,265.36 2,964.00 301.36 110.17  
 Lighting Reimb.-Beggs Field (399.57) (3,335.57) (3,005.00) (330.57) 111.00

Profit & Loss - Detail  
4/1/2023 to 11/30/2023  
For All Segment1s  
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Lights - Rec Pk James Field	1,048.92	8,924.36	8,855.00	69.36	100.78
Lighting Reimb.-James Field	(63.00)	(7,846.50)	(8,053.00)	206.50	97.44
Lights - Rec Field	155.63	842.18	809.00	33.18	104.10
Lighting Reimb.-Rec Field	0.00	(1,824.00)	(1,824.00)	0.00	100.00
Gas/Elect - Rec Comm Ctr - Fac & Grds	104.45	(995.89)	1,639.00	(2,634.89)	(60.76)
Gas/Electric - Reg Comm Ctr	625.45	1,729.90	1,360.00	369.90	127.20
Gas/Electric - CV Comm Ctr	108.46	649.05	599.00	50.05	108.36
Electric Reimb. - CV Comm Ctr	(108.46)	(841.55)	(827.00)	(14.55)	101.76
Gas/Electric - CVCC	1,088.27	6,405.14	7,077.00	(671.86)	90.51
Gas/Electric - Sierra Pool	839.86	17,392.65	16,554.00	838.65	105.07
Gas/Electric - PH Pool	872.57	1,883.11	1,742.00	141.11	108.10
Electric - Day Camp	194.70	1,675.84	1,542.00	133.84	108.68
Gas/Elec - Recreation Park	745.89	9,032.85	8,287.00	745.85	109.00
Gas/Electric - Reg Park	1,631.37	9,041.56	7,446.00	1,595.56	121.43
Lighting Reimb. - Reg Park	(256.00)	(3,680.00)	(3,424.00)	(256.00)	107.48
Gas/Electric - Ashford Park	236.16	3,403.20	3,733.00	(329.80)	91.17
Gas/Electric - MV Park	329.45	4,329.04	4,298.00	31.04	100.72
Electric - Railhead Park	642.65	4,298.62	3,892.00	406.62	110.45
Lighting Reimb.-Railhead	(351.73)	(2,325.55)	(2,294.00)	(31.55)	101.38
Gas/Electric - Winchester Park	65.72	1,142.15	1,124.00	18.15	101.62
Reimbursements - Gas/Elec Pool	0.00	(12,788.85)	(12,789.00)	0.15	100.00
Water - Rec Comm Ctr	888.00	2,915.17	2,235.00	680.17	130.43
Water - Reg Comm Ctr	0.00	1,515.92	1,745.00	(229.08)	86.87
Water - CV Comm Ctr	460.33	573.18	469.00	104.18	122.21
Water - CVCC	688.77	3,110.75	4,501.00	(1,390.25)	69.11
Water - Sierra Pool	418.32	4,183.09	4,179.00	4.09	100.10
Water - PH Pool	10.84	279.54	286.00	(6.46)	97.74
Water - Rec Park	749.60	3,972.10	3,864.00	108.10	102.80

Profit & Loss - Detail  
 4/1/2023 to 11/30/2023  
 For All Segment1s  
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Water - Regional Park	0.00	8,817.19	9,157.00	(339.81)	96.29
Water - Ashford Park	614.34	3,616.83	3,541.00	75.83	102.14
Water - MV Park	1,392.86	8,729.04	8,276.00	453.04	105.47
Water - CV Park	447.74	3,607.00	3,588.00	19.00	100.53
Water - Railhead Park	636.32	3,926.34	3,852.00	74.34	101.93
Water - CVCC Park	317.12	2,419.12	3,081.00	(661.88)	78.52
Water - Overlook Park	1,129.36	6,102.24	6,785.00	(682.76)	89.94
Water - Placer Hills Park	350.51	5,009.91	6,107.00	(1,097.09)	82.04
Water - Atwood	0.00	2,139.05	2,325.00	(185.95)	92.00
Water - Ridge Runners Field	0.00	7,839.96	6,682.00	1,157.96	117.33
Reimb - Water - Sierra Pool	0.00	(1,874.01)	(1,874.00)	(0.01)	100.00
<b>Total Utilities Expense</b>	<b>16,103.52</b>	<b>107,259.52</b>	<b>108,504.00</b>	<b>(1,244.48)</b>	<b>98.85</b>
<b>Legal Expenses</b>	<b>0.00</b>	<b>192.00</b>	<b>444.00</b>	<b>(252.00)</b>	<b>43.24</b>
<b>Total Legal Expense</b>	<b>0.00</b>	<b>192.00</b>	<b>444.00</b>	<b>(252.00)</b>	<b>43.24</b>
<b>Professional Services</b>	<b>1,073.00</b>	<b>8,150.17</b>	<b>9,331.00</b>	<b>(1,180.83)</b>	<b>87.35</b>
Professional Services - Rec	1,650.00	1,650.00	323.00	1,327.00	510.84
Professional Services - F & G	0.00	2,570.96	2,571.00	(0.04)	100.00
Atwood - Professional Services	0.00	16,495.56	16,496.00	(0.44)	100.00
Professional Services - C Serv	4,962.00	10,576.77	10,577.00	(0.23)	100.00
Professional Services - Admin	0.00	18,000.00	18,000.00	0.00	100.00
Accounting/Auditor Fees					

Profit & Loss - Detail  
 4/1/2023 to 11/30/2023  
 For All Segment1s  
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Total Professional Services	7,685.00	57,443.46	57,298.00	145.46	100.25
Bldg & Ground Maintenance					
Vehicle Maintenance	374.45	27,396.35	25,086.00	2,310.35	109.21
Irrigation Supplies - General	298.53	4,832.95	4,551.00	281.95	106.20
Maint - Recreation Field	0.00	1,574.70	1,987.00	(412.30)	79.25
Maint - CV Baseball Field	0.00	884.29	884.00	0.29	100.03
Maint - James Field	376.86	5,004.14	5,562.00	(557.86)	89.97
Maint - Beggs Field	0.00	345.70	558.00	(212.30)	61.95
Maint - Sierra Pool	1,016.21	38,758.01	38,853.00	(94.99)	99.76
Reimbursement- Maint Pool	0.00	(11,487.03)	(11,487.00)	(0.03)	100.00
Maint & Repairs - Equipment	13,577.05	27,358.86	23,636.00	3,722.86	115.75
Maint - PH Pool	170.77	14,050.95	14,058.00	(7.05)	99.95
Maint - Winchester Fields	0.00	0.00	284.00	(284.00)	0.00
Maint - MV Tennis / Pickleball Courts	0.00	216.61	216.00	0.61	100.28
Rep/Maint - Aub El	0.00	276.39	276.00	0.39	100.14
Rep/Maint - Rock Creek	0.00	47.65	48.00	(0.35)	99.27
Rep/Maint - Day Camp	0.00	2,083.32	2,083.00	0.32	100.02
Maint - Recreation Park	520.03	35,887.10	37,726.00	(1,838.90)	95.13
Maint - Regional Park	7,580.77	30,420.60	25,783.00	4,637.60	117.99
Maint - Ashford Park	616.74	7,752.81	8,277.00	(524.19)	93.67
Maint - Meadow Vista Park	1,295.20	7,948.96	8,575.00	(626.04)	92.70
Maint - Christian Valley Park	0.00	1,144.71	3,069.00	(1,924.29)	37.30
Maint - Railroad Park	302.25	5,095.51	5,699.00	(603.49)	89.41
Maint - CVCC Park	0.00	5,756.85	6,004.00	(247.15)	95.88
Maint - Overlook Park	671.81	10,552.22	10,701.00	(148.78)	98.61
Maint - Placer Hills Park	140.25	1,570.33	1,782.00	(211.67)	88.12
Maint - Pocket Parks	940.64	1,559.13	618.00	941.13	252.29
Maint - Mt. Vernon Park	0.00	0.00	57.00	(57.00)	0.00



Auburn Rec & Park  
 Profit & Loss - Detail  
 4/1/2023 to 11/30/2023  
 For All Segment1s  
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Maint - Winchester Park	0.00	316.14	317.00	(0.86)	99.73
Maint - Atwood	358.58	3,059.41	2,988.00	71.41	102.39
Maint - Shockley Park	0.00	3,235.50	4,329.00	(1,093.50)	74.74
Maint - Bike Park	608.86	5,244.22	3,581.00	1,663.22	146.45
Rep/Maint - Skyridge	0.00	562.23	562.00	0.23	100.04
Maint - Ashley Dog Park	3.63	1,282.95	1,889.00	(606.05)	67.92
Maint - Recreation Comm Ctr	119.30	17,070.90	18,178.00	(1,107.10)	93.91
Maint - Regional Comm Ctr	3,247.31	12,383.67	10,798.00	1,585.67	114.69
Maint - Christian Valley Comm Ctr	0.00	78.50	79.00	(0.50)	99.37
Maint - CVCC Comm Ctr	259.93	9,620.56	10,066.00	(445.44)	95.58
Maint - Overlook Modular	0.00	3,684.61	4,685.00	(1,000.39)	78.65
Maint - Regional Tennis/Pickleball Courts	0.00	359.64	413.00	(53.36)	87.08
Maint - MV Soccer A	8.14	275.29	267.00	8.29	103.11
Maint - RH Soccer A	0.00	3,140.44	3,415.00	(274.56)	91.96
Maint - PH Soccer Field	0.00	2.14	0.00	2.14	0.00
Maint - MV PeeWee Soccer	4.06	339.72	254.00	85.72	133.75
Maint - RH Soccer B	0.00	2,054.17	2,328.00	(273.83)	88.24
Maint - Regional Bill Bean Field	4,419.27	5,611.79	5,612.00	(0.21)	100.00
Maint - MV Softball Field	0.00	6.43	6.00	0.43	107.17
Maint - Regional Field B	477.12	1,240.88	2,502.00	(1,261.12)	49.60
Maint - Regional Field C	0.00	10,186.13	13,208.00	(3,021.87)	77.12
Tree Maint - Rec Park	11,150.00	11,150.00	10,000.00	1,150.00	111.50
Tree Maint - Shockley Park	0.00	1,530.02	1,530.00	0.02	100.00
Vandalism Repairs Expense	13,890.26	23,723.89	34,752.00	(11,028.11)	68.27
<b>Total Building and Grounds Maintenance</b>	<b>62,428.02</b>	<b>335,190.34</b>	<b>346,645.00</b>	<b>(11,454.66)</b>	<b>96.70</b>
Property Tax Administration/LAFCO	0.00	4,278.87	4,279.00	(0.13)	100.00
afco Fees					

Auburn Rec & Park  
 Profit & Loss - Detail  
 4/1/2023 to 11/30/2023  
 For All Segment1s  
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Total Property Tax Administration/LAFCO	0.00	4,278.87	4,279.00	(0.13)	100.00
Salaries Expense					
Wages - (Y. Serv) - Manager	5,416.00	48,744.00	48,744.00	0.00	100.00
Wages - (Cust Serv) - Full Time	10,891.36	96,083.03	96,186.00	(102.97)	99.89
Wages - (Admin) - Full Time	13,326.46	107,387.96	107,419.00	(31.04)	99.97
Wages - (Admin) - Part Time	6,276.00	50,343.54	50,562.00	(218.46)	99.57
Wages - (Admin) - Board Pay	2,500.00	16,500.00	16,500.00	0.00	100.00
Wages - (Y. Serv) - Aub Elem - PT	7,223.36	40,524.15	40,265.00	259.15	100.64
Wages - (Y. Serv) - AE Maint	30.06	273.76	244.00	29.76	112.20
Wages - (Y. Serv) - RC Maint	91.50	462.25	468.00	(5.75)	98.77
Wages - (Y. Serv) - Skyridge - PT	11,414.85	57,497.84	53,207.00	4,290.84	108.06
Wages - (Y. Serv) - Skyridge Maint	18.28	915.27	897.00	18.27	102.04
Wages - (Y. Serv) - Day Camp - PT	1,388.36	77,188.45	76,880.00	308.45	100.40
Wages - (Y. Serv) - DC Maint	0.00	221.81	336.00	(114.19)	66.02
Wages - Reg Day Camp	0.00	39,597.45	39,597.00	0.45	100.00
Wages - (Rec) - Full Time	13,543.35	108,443.90	108,537.00	(93.10)	99.91
Wages - (Y. Serv) - Newcastle- PT	9,209.41	48,477.97	45,655.00	2,822.97	106.18
Wages - (Y. Serv) - NC Maint	18.46	30.84	85.00	(54.16)	36.28
Wages - (Rec) - Adult Softball	805.86	5,580.15	4,926.00	654.15	113.28
Wages - (Rec) - Adult Basketball	309.00	2,837.15	2,539.00	298.15	111.74
Wages - (Y. Serv) - Preschool	4,331.10	23,404.12	23,641.00	(236.88)	99.00
Wages - (Aqua) - Aquatics Coordinator	211.29	12,952.88	12,773.00	179.88	101.41
Wages - (Aqua) - Aquatic Activities	0.00	4,556.56	4,546.00	10.56	100.23
Wages - (Aqua) - Public Swim	0.00	66,797.02	66,797.00	0.02	100.00
Wages - (Aqua) - Public Swim-PH	0.00	6,682.96	6,659.00	23.96	100.36
Wages - (Aqua) - Swim Lessons	0.00	15,565.32	15,565.00	0.32	100.00
Wages - (Aqua) - Swim Lessons-PH	0.00	2,839.29	2,840.00	(0.71)	99.98
Wages - (Aqua) - Master Swim	0.00	6,276.98	6,277.00	(0.02)	100.00

Profit & Loss - Detail  
4/1/2023 to 11/30/2023

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Wages - (Aqua) - Swim Team Coaches	0.00	13,565.52	13,589.00	(23.48)	99.83
Wages - (Aqua) - Synchronized Swim Coach	0.00	14,867.11	14,867.00	0.11	100.00
Wages - (Fac & Grds) - Fac Attendant - Rec	8,414.60	80,030.23	80,110.00	(79.77)	99.90
Wages - (Fac & Grds) - Fac Att. - CVCC	3,461.12	32,490.30	34,229.00	(1,738.70)	94.92
Wages - (Fac & Grds) - Fac Attendant - Reg	4,010.83	27,617.71	25,407.00	2,210.71	108.70
Wages - (Fac & Grds) - Fac Att Overlook	0.00	107.48	107.00	0.48	100.45
Wages - (Fac & Grds) - Management	15,191.18	129,029.83	129,564.00	(534.17)	99.59
Wages - (Fac & Grds) - Recreation Park	21,366.49	167,775.41	172,734.00	(4,958.59)	97.13
Wages - (Fac & Grds) - Regional Park	18,916.86	143,502.68	149,592.00	(6,089.32)	95.93
Wages - (Fac & Grds) - Ashford Park	4,349.95	31,694.10	31,445.00	249.10	100.79
Wages - (Fac & Grds) - Meadow Vista Park	5,715.96	36,590.36	35,475.00	1,115.36	103.14
Wages - (Fac & Grds) - CV Comm Center	337.57	4,507.96	4,671.00	(163.04)	96.51
Wages - (Fac & Grds) - Railroad Park	1,558.45	14,065.65	14,007.00	58.65	100.42
Wages - (Fac & Grds) - CVCC	952.04	9,939.85	10,988.00	(1,048.15)	90.46
Wages - (Fac & Grds) - Overlook Park	1,535.20	12,110.56	12,775.00	(664.44)	94.80
Wages - (Fac & Grds) - Placer Hills Park	1,341.67	15,947.07	15,906.00	41.07	100.26
Wages - (Fac & Grds) - Pocket Parks	930.34	5,589.17	5,259.00	330.17	106.28
Wages - (Fac & Grds) - Mt. Vernon Park	0.00	313.68	314.00	(0.32)	99.90
Wages - (Fac & Grds) - Winchester Park	545.25	3,757.34	3,512.00	245.34	106.99
Wages - (Fac & Grds) - Atwood	944.57	4,555.09	4,010.00	545.09	113.59
Wages - (Fac & Grds) - Shockley Property	14.40	3,194.41	3,280.00	(85.59)	97.39
Wages - (F & G) Special Events	1,176.41	8,231.98	7,056.00	1,175.98	116.67
Wages - District Administrator	10,238.40	88,095.84	88,813.00	(717.16)	99.19
Wages - (F & G Proj) - Marriot Meadows	133.27	671.59	538.00	133.59	124.83
Wages - (Rec) - Special Events	248.59	3,875.21	3,627.00	248.21	106.84
Wages - (F & G) Uniform Allowance	932.00	2,431.74	2,200.00	231.74	110.53
<b>Total Salaries Expense</b>	<b>189,319.85</b>	<b>1,694,742.52</b>	<b>1,696,220.00</b>	<b>(1,477.48)</b>	<b>99.91</b>

Profit & Loss - Detail  
 4/1/2023 to 11/30/2023  
 For All Segment1s  
 For All Segment4s

	Current	Actual	Budget	Variance	Percent Of
	Month	YTD	YTD		Budget
ER Taxes - Rec	1,099.23	8,894.10	8,972.00	(77.90)	99.13
ER Taxes - Aquatics	16.16	13,071.45	13,193.00	(121.55)	99.08
ER Taxes - Youth Services	2,910.34	25,529.11	25,640.00	(110.89)	99.57
ER Taxes - Fac & Grds	6,799.28	53,320.58	55,467.00	(2,146.42)	96.13
ER Taxes - Cust Serv	785.30	6,902.57	6,981.00	(78.43)	98.88
ER Taxes - Admin	2,364.69	18,994.59	19,108.00	(113.41)	99.41
Employment Expense - Aquatics	0.00	44.94	45.00	(0.06)	99.87
Employment Expense - Youth Services	0.00	264.25	321.00	(56.75)	82.32
Employment Expense - Fac & Grds	337.07	1,282.50	1,215.00	67.50	105.56
Fingerprinting Exp - Recreation	20.00	52.00	0.00	52.00	0.00
Fingerprinting Exp - Aquatics	0.00	79.00	79.00	0.00	100.00
Fingerprinting Exp - Youth Services	0.00	240.00	343.00	(103.00)	69.97
Fingerprinting Exp - Fac & Grds	89.00	329.00	239.00	90.00	137.66
Benefits Expense - Recreation	2,705.05	20,412.99	19,562.00	850.99	104.35
Benefits Expense - Youth Services	2,604.67	21,548.43	21,467.00	81.43	100.38
Benefits Expense - Fac & Grds	19,227.74	160,894.62	160,609.00	285.62	100.18
Benefits Expense - Cust Serv	2,282.91	19,019.14	19,060.00	(40.86)	99.79
Benefits Expense - Admin	5,704.75	49,059.79	49,294.00	(234.21)	99.53
Employer Retirement Exp. - Rec	1,330.95	10,162.74	10,173.00	(10.26)	99.90
Employer Retirement Exp. - Aquatics	26.69	2,264.02	2,240.00	24.02	101.07
Employer Retirement Exp. - Youth Services	3,091.24	25,613.55	24,551.00	1,062.55	104.33
Employer Retirement Exp. - Fac & Grds	7,561.92	58,001.74	58,985.00	(983.26)	98.33
Employer Retirement Exp - Cust Serv	1,368.68	10,452.86	10,399.00	53.86	100.52
Employer Retirement Exp - Admin	3,237.98	24,868.22	24,855.00	13.22	100.05
CalPERS Prefunding	0.00	66,875.00	69,111.00	(2,236.00)	96.77
Worker's Comp - Rec	223.75	1,783.77	1,706.00	77.77	104.56
Worker's Comp - Aquatics	3.17	2,106.69	2,111.00	(4.31)	99.80
Worker's Comp - Youth Services	595.63	5,071.61	5,433.00	(361.39)	93.35
Worker's Comp - Fac & Grds	5,163.47	40,685.39	43,023.00	(2,337.61)	94.57
Worker's Comp - Cust Serv	49.89	429.63	426.00	3.63	100.85

Auburn Rec & Park  
Profit & Loss - Detail  
4/1/2023 to 11/30/2023  
For All Segment1s  
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Worker's Comp - Admin	255.93	2,120.68	2,226.00	(105.32)	95.27
Total Benefits and Payroll Costs	69,855.49	650,374.96	656,834.00	(6,459.04)	99.02
Fixed Asset Expense					
Fixed Asset Purchases - Aquatics	0.00	3,138.34	3,138.00	0.34	100.01
Fixed Asset Purchases - Fac & Grds	0.00	295,480.93	294,950.00	530.93	100.18
Loss on Removed Assets	0.00	735.00	735.00	0.00	100.00
Fire Loss	0.00	8,274.32	10,000.00	(1,725.68)	82.74
Total Fixed Asset Expense	0.00	307,628.59	308,823.00	(1,194.41)	99.61
Capital Improvement Projects					
Rec - Splash Pool Repairs	0.00	32,574.34	32,574.00	0.34	100.00
Sierra Pool Deck Expan Joint Rep	0.00	13,252.00	15,000.00	(1,748.00)	88.35
PH Pool Fence Mow Strip	448.00	448.00	500.00	(52.00)	89.60
Rec - Daycamp Mod Paving	0.00	12,991.00	12,991.00	0.00	100.00
Sierra Pool Emergency Gates	0.00	16,232.77	16,233.00	(0.23)	100.00
City Hall Pickle ball Courts	0.00	13,758.51	10,054.00	3,704.51	136.85
Regional Pk- Court Repairs	0.00	114,841.77	114,937.00	(95.23)	99.92
MV Park - Repaving of Courts	0.00	96,355.06	94,742.00	1,613.06	101.70
CVCC - Bike Park - fountain, signage, traffic	0.00	1,308.17	1,308.00	0.17	100.01
Marriott Meadows- Const Doc & Related Wor	0.00	6,344.00	6,344.00	0.00	100.00
Sierra P - Locker room Floor Repairs	0.00	1,993.23	2,000.00	(6.77)	99.66
Regional Plumbing infrastructure	0.00	5,323.00	5,323.00	0.00	100.00
Rec - Restroom Plumbing Upgrades	3,926.80	3,926.80	3,900.00	26.80	100.69
Rec - ADA Parking at DC Mods	0.00	22,022.52	22,023.00	(0.48)	100.00
Total Capital Improvement Projects	4,374.80	341,371.17	337,929.00	3,442.17	101.02

Auburn Rec & Park  
 Profit & Loss - Detail  
 4/1/2023 to 11/30/2023  
 For All Segment1s  
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
<b>Debt Service</b>					
Principal Lease Payment- Sterling Bank	0.00	61,000.00	61,000.00	0.00	100.00
Webster Lease Interest Expense	0.00	10,403.80	10,404.00	(0.20)	100.00
<b>Total Debt Service</b>	0.00	71,403.80	71,404.00	(0.20)	100.00
<b>Transfers Out</b>					
Transfers Out - General Fund	0.00	628,338.00	628,338.00	0.00	100.00
Transfer Out - Equipment Reserve	0.00	264,155.00	264,155.00	0.00	100.00
Transfer Out - Future Capital Construction	0.00	224,188.00	224,188.00	0.00	100.00
<b>Total Transfers Out</b>	0.00	1,116,681.00	1,116,681.00	0.00	100.00
<b>Total Expenditures</b>	\$414,317.72	\$4,139,462.92	\$4,140,041.01	(\$578.09)	99.99%
<b>Net Revenue Over Expenditures</b>	(\$312,411.86)	\$638,929.17	\$540,746.99	\$98,182.18	118.16%
<b>ADJ. NET REVENUE OVER EXPENDITURES</b>	(312,411.86)	(477,751.83)	(575,934.01)	98,182.18	82.95

**SECTION: 5.0**

**ITEM: 5.4 RESOLUTION 2023-26 REMOVAL OF JIM  
FERRIS FROM THE DISTRICT'S FIRST  
FOUNDATION BANK ACCOUNTS AND  
REPLACEMENT WITH DIRECTOR SUE INGLE**

**INFORMATION: SEE ATTACHED INFORMATION**

## **5.4 Cover Sheet – Resolution 2023-26 removal of Jim Ferris from the District’s First Foundation Bank accounts and replacement with Director Sue Ingle**

**Auburn Area Recreation and Park District (ARD) Finance meeting, December, 2023;  
Board of Directors Meeting, December 2024.**

### **The Issue**

Shall the Auburn Area Recreation and Park District (ARD) approve and adopt Resolution #2023-26, removing former ARD Director Jim Ferris from ARD’s First Foundation Bank account and adding Director Sue Ingle to the same account?

### **Background**

On December 8, 2022, Director James Ferris resigned from the Auburn Area Recreation and Park District Board of Directors.

On January 26, 2023, Director Sue Ingle was appointed to the Auburn Area Recreation and Park District Board of Directors, replacing Director James Ferris.

Director Sue Ingle should now be a signer to the District’s First Foundation Bank Accounts.

### **Recommendation**

The Finance Committee recommends approving resolution #2023-26, the removal of Director James Ferris and the addition of Director Sue Ingle to the First Foundation Bank Accounts. The Finance committee sends this recommendation to the Consent Calendar.

### **Attachments**

Resolution #2023-26



**SECTION: 5.0**

**ITEM: 5.5           ARD'S SICK LEAVE POLICY FOR PART-TIME  
EMPLOYEES UNDER 20 HOURS AND SEASONAL  
EMPLOYEES**

**INFORMATION:       SEE ATTACHED INFORMATION**

## **5.5 Cover Sheet - ARD's Sick Leave Policy for Part-time Employees under 20 hours and Seasonal Employees**

Auburn Area Recreation and Park District Program, Personnel, Policy, Fee & Legal Review Committee Meeting, December, 2023; Board of Directors meeting, December, 2023.

### **The Issue**

Shall the Auburn Area Recreation and Park District (ARD) approve changes to the Personnel Policy regarding District Sick Pay benefits for Part-time (under 20 hours) and Seasonal Employees per State Law SB 616?

### **Background**

State bill 616 amends the Healthy Workplace Healthy Family Act by increasing the Sick pay from three (3) days or twenty-four (24) hours to five (5) days or forty (40) hours for the amount of paid annual sick leave (accrued based on the hours worked). The maximum amount of paid sick leave an employee may accrue is ten (10) days or eighty (80) hours per year. Sick pay is ineligible to be paid out upon leaving ARD. Full-time and Part-time Employees over 20 hours accrue Personal Time Off (PTO), which combines sick and vacation time and which accrues at a higher level and negates SB 616 for those employees.

### **Current Policy with changes:**

#### ***Article V***

#### ***Employee Benefits***

##### ***5.1 Introduction***

- D. Part-time employees who work an average of less than twenty (20) hours per week: Part-time employees in this category and temporary, seasonal, and on-call, only qualify for participation in the retirement program as required by CalPERS. These employees do not qualify for any other benefits **except as mandated by applicable state or federal law.***

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##### ***5.3 Leaves – General***

###### ***AA. Part-time/Seasonal Sick Leave***

*After 90 days of employment, all part-time employees working less than 20 hours per week, seasonal and on-call employees are entitled to Sick Leave Pay. These employees start accruing Sick Leave Pay per SB 616 upon hire. Sick Leave shall be accrued at .034 hours per hour worked. These employees may take up to five (5) days or forty (40) hours of Sick Leave per year of accrued Sick time. Sick*

*Leave Pay is retained on the employee's record for returning seasonal work. An employee may accrue up to ten (10) days or eighty (80) hours of Sick Leave Pay. Sick Leave Pay is ineligible to be paid out upon leaving the District.*

**Recommendation**

The Policy Committee sends a positive recommendation to the Board to approve updating the District's Personnel Policy to include the Sick Leave Pay accruals for Part-time (under 20 hours) and Seasonal Employees. The Policy Committee sends this recommendation to the Consent Calendar.

**Fiscal Impact**

The fiscal impact for this policy change is unknown at this time.

**Attachments**

None

**SECTION: 5.0**

**ITEM: 5.6                    UPDATING ARD'S PETTY CASH POLICY**

**INFORMATION:                SEE ATTACHED INFORMATION**

## 5.6 Cover Sheet - Updating ARD's Petty Cash Policy

Auburn Area Recreation and Park District Program, Personnel, Policy, Fee & Legal Review Committee Meeting, December, 2023; Board of Directors meeting, December, 2023.

### The Issue

Shall the Auburn Area Recreation and Park District (ARD) approve updating the Petty Cash Policy and the District Policy regarding the limit on the Petty Cash funds?

### Background

The Petty cash policy was established to allow up to \$600 at any given time. The ARD Admin office holds \$350 and Customer Service holds \$180. However, during the year events are held and extra cash needs to be made available.

During this time, Petty Cash needs can run as high as \$1,000. Rises in Petty Cash include cash for; Public Swim and Special Event in Summer and Fall.

### Current Policy with changes:

#### *District Policies*

##### *I Budget*

- G. Petty Cash. The District may establish a petty cash fund, in an amount not to exceed the sum of **One Thousand Dollars** (~~\$600~~ **\$1,000**), for the purpose of making change for customers at various locations where fees and charges may be collected, **reimbursements**, and for the purchase of items which require cash to be available, and it is not practical or cost effective to purchase through the normal purchasing and accounts payable process. The funds shall only be disbursed by designated personnel from locations and in amounts as authorized by the District Administrator or his or her designee. The petty cash fund may only be replenished through the normal accounts payable process. Personal checks may not be drawn against petty cash.

### Recommendation

The Policy Committee (Director Holbrook) sends a positive recommendation to the Board to approve updating the Petty Cash Policy, allowing a maximum of \$1,000. The Policy Committee sends this recommendation to the Consent Calendar.

### Fiscal Impact

None

### Attachments

None

**SECTION: 6.0**

**BOARD AND VANDALISM REPORTS**

**INFORMATION:**

**SEE ATTACHMENTS**

**Kahl Muscott**  
**District Administrator**  
**Report to the Board of Directors**  
**December, 2023**

Will be given out at the Board meeting, Thursday, December 21.

**Mark Brunner**  
**Recreation Services Manager**  
**Report to the Board of Directors**  
**December, 2023**

**Adult Sports**

- The Men's and Women's Spring Softball seasons will be on March 7th and 8th.
- Winter Adult Basketball season is currently half way through its season. The championship game will be played at the end of January. The next season will begin on February 15th.
- The next season of Adult Bocce Ball will begin on March 24th.

**Special Events**

- During Spring Break, Recreation Services will be hosting a family roller skating night at Regional Park inside the gymnasium on March 29th. We will be partnering with the Auburn Outlaws Roller Derby team for the event. Tickets will be \$10 per person to attend the three-hour event.
- The three-day Santa's Toy Chest event will take place on December 17th, 18th, and 19th. This year will be the first year that we have hosted the event on a Sunday morning. We hope the switch to a weekend day will allow kids who are still in school that week the chance to be a part of the Christmas event. A big thank-you to the Feed The Hungry of Auburn for donating so many of the toys for this event. This event would not happen without their generous donation.
  - Upcoming Special Event Dates:
  - Santa's Toy Chest – December 17-19
  - Roller Skating Night at Regional Gym – March 29
  - Floating Egg Hunt – March 30
  - Kidzapalooza at Regional Park – May 2
- The 2024 Winter/Spring Recreation Guide will be mailed out to the public on December 28th.

**Youth Sports**

- The Youth Basketball Development League (YDL), has 1,007 kids registered for the league. Practices began on December 1st. Games will start on January 6th for the older divisions. The lower divisions will begin their season starting on January 13th.

**Veona Galbraith**  
**Administrative Services Manager**  
**Report to the Board of Directors**  
**December, 2023**

**Extra Revenue** (above budget is in **Green**)  
**Short Revenue** (under budget is in **Red**)  
**Less Expenses** (below budget is in **Green**)  
**Overspent Expenses** (above budget is in **Red**)

## November's Financials

### *Revenues –*

- **Program Revenue** is up by **\$23,700**. Most of this is coming from Youth Services and Aquatics. Skyridge expanded their program and it is reflecting **\$10,200** above budget. Aquatics has one line item I missed when presenting the mid-year adjustments. The budget now reflects that Swim Lessons came in **\$7,200** above budget.
- **Rents & Concessions** is up by **\$16,700** from budget. Field rentals are up by **\$8,600**. Room rentals are up by **\$5,000**. Picnic Rentals are up by **\$2,000**.
- **Miscellaneous Revenue** is up by **\$29,800**. Most of this came from CAPRI towards the Fire Loss (\$30,000). This will be going towards the new mower replacement. There was also a \$1,282.25 entry that was made to true up the Deferred Revenue account to CivicRec - we posted it to Misc Income for an offsetting entry. Deferred Revenue has been out of balance to CivicRec by this same amount since CivicRec's inception in April. (We are unable to determine which revenue account so it has been posted against Misc. Revenue – Admin.)
- **Grants & Donations** is up due by **\$23,100** primarily due to final licensed daycare grants that we received in October and November of **\$21,750**.

### *Expenses –*

- **Operations & Supplies** are up by **\$12,800**. The District has had an influx of Youth Assistance payouts in October-November, coming in above budget by **\$6,600** (this is probably a result of the changes made to the Income limitations on Youth Assistance.) **While this is over budget, the funds are supplied by the Youth Assistance Asset account and therefore is a wash.** Small Equipment Purchases are also above budget by **\$8,500**. This is partially an effect of the transition to electric equipment. The savings from the shed security will offset this overspending.
- **Maintenance Expenses** are under by **\$11,500**. This is due to the Vandalism line item which is under by **\$11,000**. Staff budgeted for shed security to deter future break-ins. It was last minute to the budget revision, and we estimated high to make sure it would cover. The savings in **Maintenance** will cover the overage in **Operations**.

### *Appointments to Note for November:*

- Meeting with USBR (Reclamation) concerning new contract
- Meeting with Ian Long concerning Dental insurance
- Contacting Employees and their dental offices regarding Dental insurance

**Caleb Porter**  
**Youth Services Manager**  
**Report to the Board of Directors**  
**December, 2023**

### **Monthly Recap:**

Our Afterschool programming continued as normal for the first two weeks of the month, with Winter Themes being the central focus. These lovely ornaments created by the Preschoolers are hung proudly for display on the newly painted tree in the hallway adjacent to the Rec Gym. The ornaments were designed by students choosing up to 5 colors to put inside. Then mixing them up by using them as a substitute bowling ball and knocking down pins.





In addition to our typical Afterschool Programming, we are hosting Winter Break Day Camps:

- December 18th to the 29th with the exception of Monday the 25th and Tuesday the 26th. (AUSD Schedule)
- December 22nd to the 29th with the exception of Monday the 25th and Tuesday the 26th. (Newcastle Schedule)

**Upcoming Month:**

**Camp Dates:**

Continuation of the Newcastle Winter Break, January 2nd to January 5<sup>th</sup>, with the potential of extending to January 8<sup>th</sup>, depending on enrollment.

**Mike Scheele**  
**Landscape Architect/Project Manager**  
**Report to the Board of Directors**  
**December, 2023**

**RECREATION PARK**

- **Rec. Shop Fire:** ADA Ramp and asphalt work has been completed and handrails will be added to the ramps after the building is done. Structural reinforcement and new wall framing underway and new windows have been installed. Project passed it's roof nail and shear inspections by the Building Department. ADA striping has been completed and the Bi-weekly Zoom calls have been changed to occur on an "as needed" basis. Communication continues by group email.
- **Gym Locker Room Floor:** Staff is obtaining fresh quotes and refining the scope of work for this project as two previous quotes obtained are vastly different in cost (80K vs 20K). Goal is to obtain bids and complete the work before the pool opens again February 7th, 2024. Third potential bidder has been found with assistance from ATI (Rec shop fire restoration group) and staff will have them visit the site to assist with scope & estimate.
- **Sewer Line at South Restroom: No New Action** Tree roots have compromised this piping and repairs are needed. Quotes need to be obtained this fall/winter. Sewer line is cracked but still functional.
- **ADA Parking at Modular Buildings:** Someone apparently hit the new railing with their vehicle so staff will get a quote to install a bright yellow protective bollard in front of it and see if the installer can heat up the railing and straighten it out again.
- **Pool Emergency Exits: No New Action** Panic/emergency exit hardware has been installed. Signage to follow.
- **Plumbing Infrastructure: No New Action** Soliciting quotes.
- **Splash Pool Repair-Part 2: No New Action** Repairs are in progress.

**MEADOW VISTA & PLACER HILLS PARKS**

- **Plumbing Infrastructure: No New Action** Scope of work needs to be finalized and quotes obtained.
- **Placer Hills Pool Fence Mow band:** Upon double checking with Placer County, it was found that a plan check/review process is required prior to this work being started and it is now in process. District has paid the fee and is awaiting an approval letter. Preparation of informal bid packages and solicitation of quotes will follow.

**ASHFORD PARK**

- **Levee Repairs & Paving Project: No New Action.** The spillway vegetation and fencing/gate work have been completed however the vegetation removal may need to be re-done as it grew back so quickly. This will allow contractors access to the culvert and the ability to put together bids for the work.

## OVERLOOK PARK

- **Two Interpretive Signs Project: No New Action**. Bureau and other stakeholders need to be consulted, signage program needs to be developed, sign designs and locations needs to be established, signs need to be ordered and then quotes need to be obtained by contractors for installation. Project to be pushed out to next fiscal year.

## REGIONAL PARK & MARRIOTT MEADOWS SITE

- **Marriott Meadows Park Site Development Project**: Staff had a meeting with Dudek and brought the redlined check set back to them for edits and corrections. When this is completed, the cost estimate will be updated and the full set of construction documents will be sent to a general contractor (Robert Bothman Construction) who agreed to look at the project and provide the district a new, current budget estimate.
- **Plumbing Infrastructure: No New Action** Work scope needs to be finalized and quotes obtained.
- **Re-Pave Park Drive and Parking Lot: No New Action** Staff consulted with a paving contractor last year to come up with the current \$80K construction estimate. This formal-bid project will be pushed to next fiscal year and the estimate will need to be updated.
- **Pond Leak Investigation Project: No New Action** Staff will be obtaining quotes from engineers to do this study as well as researching less intensive methods to stop the seepage through the pond levee.
- **Pickle Ball and Tennis Court Crack Repair/surfacing Project**: Additional cracks have appeared on the courts and appear to be along the edges of the tape applied to the previous cracks during the repairs. The contractor has been notified and will come back out to make repairs. The weather needs to be warm and dry for a week or so and if this occurs this winter, they will come out. Otherwise, the repairs will need to wait until spring.

## CANYON VIEW COMMUNITY CENTER (CVCC)

- **Bike Park, Signage etc.: No New Action** Numerous small bike park signs remain to be installed and the bike park volunteers have had many others prepared and installed around the park. After reviewing which signs still need to be installed, the district will pay for materials and bike park volunteers will build and install the signs. Likely winter work when the soil is softer.

## RAILHEAD PARK

- **Parking Lot Repair/re-seal Project: No New Action**. Staff has obtained preliminary pricing from paving contractors for this work. This work will need to be pushed to next fiscal year.
- **New Irrigation Pump & Filter**: Staff has obtained a pump form from a new vendor that is highly recommended by our installer Cornerstone Environmental (Watertronics). Field investigation needs to occur to fill in the form and get a quote.

## **WINCHESTER/SUGAR PINE RIDGE PARK**

- **Booster Pump & Filter Replacement Project:** Staff has contacted the ARD's attorney Cole Huber LLP and had them prepare a Demand Letter regarding the reimbursement owed to the district (\$12,162.11). This letter was sent by certified mail to Rain Bird Corporate headquarters on 12/6/23 and a copy was emailed to the Rain Bird group staff had been in contact with. Shortly after the letter was emailed, staff received a phone call from the vendor who expressed their apology for the lack of communication, for how long things have taken and said they will be paying the district the outstanding reimbursement funds asap. Apparently, a check will be sent to the district on 12/15.

## **AUBURN ELEMENTARY MODULARS**

- **Discovery Club Modular Roof Repair Project: No New Action.** Project work is on hold pending the currently on-going school closure discussion.

## **SCHOOL PARK PRESERVE PICKLEBALL COURTS**

- **Joint project with City of Auburn and Sky View Foundation:** Project bid date has been moved up to December/January 2023/24 in order to hopefully get lower pricing while contractors are not busy. Project will still be conditioned to not start until March 2024 with a 60 working day construction period to allow key Rotary-funded demolition work to be completed by mid-April and allow contractor hopefully warm, dry weather in May/June for optimum paving and surfacing conditions. Project is out to bid and bids open 1/13/24.

## **MULTI PARK ITEMS**

- **Energy Efficient Upgrades:** At last check, the James Field light control application appears to now be working on people's phones. Of new concern however, it was found that all the new field lights can be turned on manually at the WiFi antennas and park users have been doing this. Lights have been left on all night and ARD's abilities to charge registered users accurately has been compromised. Staff contacted Centrica and set up a meeting to discuss the remedy of this unacceptable situation. Centrica is working with the vendor to find a solution which hopefully is as simple as switching out the antennas with ones with out on/off switches.

## **MISCELLANEOUS ITEMS**

- Preparation of a Recreation Park Hazardous Materials Map for Placer County. Research into new bottle filler/drinking fountain at Rec Community Center and installation of bike racks at Rec Park, CVCC, and Overlook. Investigation of parking bumpers and low clearance stickers for placement on and around new solar arrays in parking lots as well as updates of monthly Board reports and Project Activity Reports etc.

## **Manouch Shirvanioun** **Customer Service/Marketing Manager** **Report to the Board of Directors** **December, 2023**

- Annual Toy Run from Recreation Park to Regional Park took place on 12/2
- Annual Santa Run took place on 12/17 at Overlook Park
- Gathering gifts and gift cards for Santa's Toy Chest from different business. This year I reached out to all of our youth user groups and asked for their participation, which they did by providing gift certificates for one free registration for 2025

- Working on 2024 sponsorships
- Hosted a successful Table Top Chamber of Commerce Mixer on December 14
- Reviewed and approved Fee Waivers
- Leadership Executive Committee Meetings
- Attended Chamber Ambassador Ribbon Cutting visits
- Chamber Board Meeting

**Jesse Williams**

**Facilities & Grounds Manager**

**Report to the Board of Directors**

**November, 2023**

**American River Canyon Overlook Park:**

- Replaced the Auburn Skate Park Rules of Conduct sign.
- Continued performing irrigation efficient upgrades.

**Atwood Park:**

- Replaced the Welcome to Atwood sign.

**Auburn Ravine Trail:**

- Repaired the small wood bridge on the walking trail.

**Ashford Park:**

- Continued replacing the charcoal grill.
- Continued replaced a drinking fountain.

**Canyon View Community Center:**

- Serviced the #00 SUV.

**Meadow Vista Park:**

- Pearl's Pest Control treated a yellow jacket nest at the Arboretum.
- Continued repairing Field A and B's information centers.

**Recreation Park:**

- Serviced the #28 and #29 trucks.
- Serviced John Deere 1600 Wide Area Mower.
- Serviced the 2020 John Deere 1570 Front Mower.
- Serviced one of the John Deere TX 4x2 Traditional Utility Vehicles.
- Davey Tree Expert Company removed and pruned trees according to our tree maintenance plan.
- SavATree performed storm damage remediation work.
- ABT Plumbing, Electric, Heat & Air replaced two sinks.

**Regional Park:**

- Serviced the Jacobsen Tri King 1800G.
- Serviced the 2014 John Deere HPX 4x4 Traditional Utility Vehicle.
- Serviced one of the John Deere TX 4x2 Traditional Utility Vehicles.
- Serviced the Big Tex 14LP Heavy Duty Low Profile Dump.
- Serviced the Ventrac 4500Y Compact Tractor.
- Folsom Lock and Security installed new locks on shed doors #1-6 to enhance our security.
- Norris Electric repaired two lamps along the walkway.
- Folsom Lock and Security repaired the door to the Facilities and Grounds Office.
- Quarterly fire inspections performed by West Coast Fire Inspection.
- Norris Electric replaced burnt out lamps on Bill Bean Field and Field B.

NOV VANDALISM REPORT		LABOR COSTS	MATERIAL COSTS
11/3/2023	Placer Hills Park - Permanent paint (1 gallon) graffiti.	\$49.12	\$57.31
11/3/2023	Placer Hills Park - Microfiber covers, woven cover.	\$49.12	\$128.26
11/9/2023	Regional - Lumber and Brackets for shed rep.	\$87.28	\$138.97
11/9/2023	Regional - Metal Safety Cans - 4. Rec. 2MV	\$49.94	\$1,993.25
11/17/2023	Regional Park - 2 tires, rims, valves HPX Gator	\$83.16	\$749.16
11/24/2023	Regional - Deadbots - 5, welder, dip steel	\$101.16	\$10,521.88
11/24/2023	Atwood and Overbook Park - Rules sign and Atwood sign.	\$130.92	\$162.00
		Total Labor for Oct	Total Material for Oct
		\$550.70	\$13,750.83
		Total Labor for Fiscal Year 2023-24	Total Material for Fiscal Year 2023-24
		\$928.43	\$15,133.17
		Total Labor for Fiscal Year 2022-2023	Total Material for Fiscal Year 2022-23
		\$1,261.25	\$7,960.72

## **8.1 Cover sheet – Election of ARD Chairperson and Vice Chairperson**

**Auburn Area Recreation and Park District Board of Directors Meeting December 21, 2023**

### **The Issue**

Shall the Auburn Area Recreation and Park District (ARD) elect a chairperson and vice chairperson for 2024?

### **Background**

The ARD Board Procedures and Responsibility Manual, Section III states the following:

#### **ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON**

The Chairperson and Vice-Chairperson shall be elected at the last scheduled Board of Directors meeting of each year. The election shall take place at the conclusion of all business items and will use the following procedures with the Chairperson being nominated and elected first, followed by the nomination and election of the Vice Chairperson:

Each Board Member has the right to nominate another Board Member. No second is required for a nomination.

Elections proceed by voting on nominees in the order in which they were nominated. Board Members first vote on the election of the first nominee. If that person does not receive a minimum of three (3) votes, then a vote is taken on the second Board Member nominated, and so on, until a Board Member receives three votes. If a nominee is elected, a vote is not taken on the remaining nominees since the position is filled. If no one is elected, nominations and voting are reopened, following the same procedures, until the position is filled.

The new Chairperson shall make appointments to each Standing Committee after the elections. The appointments shall be made no later than December 31<sup>st</sup> of each year.

CA PRC 5784.7 states the following with regard to election of officers:

- (a) Within 45 days after their first election and after each general district election or unopposed election, or at the beginning of each new term for members of an appointed board, the board of directors shall meet and elect its officers.
- (b) The officers of a board of directors are a chair and vice chair. A board of directors may create additional officers and elect members to those positions, provided that no member of a board of directors shall hold more than one office.



**Recommendation for the Board of Directors**

Elect a chairperson and vice chairperson following the procedures outlined above.

**Fiscal Impact**

N/A

**Attachments**

None

**SECTION: 9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

9.1 County Mitigation Fund, current balance \$537,166

9.2 City Mitigation Fund, current balance \$225,567

9.3 County of Placer – Treasurer’s Pooled Investment Report, October, 2023

Office of  
Tristan Butcher  
Treasurer-Tax Collector  
County of Placer

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## COUNTY OF PLACER

# TREASURER'S POOLED INVESTMENT REPORT

For the Month of October 31, 2023

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2976 Richardson Drive • Auburn, California 95603  
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

**PREFACE**

**Placer County Treasurer's Pooled Investment Report**

**October 31, 2023**

For the purpose of clarity, the following glossary of investment terms has been provided.

**Book Value** is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

**Par Value** is the principal amount of a security and the amount of principal that will be paid at maturity.

**Market Value** is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

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**Government Code 53646 Compliance Report**

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 588 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by \$398,345,900.05 in cash and investments maturing in the next 180 days.



Placer County

**General Fund  
Portfolio Management  
Portfolio Summary  
October 31, 2023**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
LGP	90,000,000.00	90,000,000.00	90,000,000.00	4.15	1	1	4.932	5.000
U.S. Treasury Coupons	595,000,000.00	566,796,641.31	583,246,862.54	26.87	1,186	729	2.679	2.717
mPower Placer - Long Term	3,315,974.47	3,154,046.16	3,321,071.97	0.15	7,341	4,717	4.068	4.144
Federal Agency Coupons	1,264,000,000.00	1,227,750,069.44	1,263,831,452.08	56.22	1,018	569	2.914	2.954
Collateralized Inactive Bank Deposits	20,000,000.00	20,000,000.00	20,000,000.00	0.92	1	1	4.438	4.500
Medium Term Notes	10,000,000.00	9,901,000.00	9,991,349.80	0.46	758	71	0.888	0.900
Negotiable Certificates of Deposit	75,000,000.00	74,965,250.00	75,000,000.00	3.46	279	104	5.573	5.651
Collateralized CDs	23,000,000.00	23,000,000.00	23,000,000.00	1.06	553	410	4.867	4.935
Commercial Paper Disc. -Amortizing	85,000,000.00	85,000,000.00	85,000,000.00	3.92	1	0	5.251	5.324
Local Agency Bond	8,580,306.04	8,303,434.25	8,580,306.04	0.40	8,015	5,699	2.778	2.817
mPower Placer	8,337,136.64	7,570,453.34	8,337,136.64	0.38	7,706	5,646	3.668	3.719
mPower - Folsom	429,225.47	408,435.99	429,225.47	0.02	7,683	4,806	3.260	3.305
<b>Investments</b>	<b>2,182,662,642.62</b>	<b>2,116,849,319.49</b>	<b>2,170,737,404.54</b>	<b>100.00%</b>	<b>1,005</b>	<b>588</b>	<b>3.148</b>	<b>3.191</b>

<b>Cash</b>								
Passbook/Checking (not included in yield calculations)	30,345,900.05	30,345,900.05	30,345,900.05		1	1	0.000	0.000
<b>Total Cash and Investments</b>	<b>2,213,008,542.67</b>	<b>2,147,195,219.54</b>	<b>2,201,083,304.59</b>		<b>1,005</b>	<b>588</b>	<b>3.148</b>	<b>3.191</b>

	October 31	Month Ending	Fiscal Year To Date
<b>Total Earnings</b>			
Current Year	5,746,059.06		22,759,843.01
Average Daily Balance	2,155,303,991.57		2,215,128,406.13
Effective Rate of Return	3.14%		3.05%

  
 JONATHAN SCHMIDT, ASST. TREASURER-TAX COLLECTOR

**General Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**October 31, 2023**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
LGIP	22486	California Asset Mgmt'l Prog	90,013,253.35		90,000,000.00	90,000,000.00	90,000,000.00	5.000	5.000	1	
		Subtotal and Average	90,013,253.35		90,000,000.00	90,000,000.00	90,000,000.00	5.000	5.000	1	
<b>U.S. Treasury Coupons</b>											
91282CCG4	21124	U.S. TREASURY N/B		09/28/2021	5,000,000.00	4,840,650.00	4,993,020.78	0.250	0.476	227	06/15/2024
91282CBH3	20549	U. S. TREASURY COUPON		03/10/2021	10,000,000.00	9,023,800.00	9,906,617.03	0.375	0.773	822	01/31/2026
91282BJ3	20550	U. S. TREASURY COUPON		03/10/2021	10,000,000.00	9,707,000.00	10,118,001.97	1.875	0.443	304	08/31/2024
91282BZ52	20551	U. S. TREASURY COUPON		03/10/2021	10,000,000.00	9,526,200.00	10,100,861.96	1.375	0.559	457	01/31/2025
91282CAJ0	20553	U. S. TREASURY COUPON		03/11/2021	10,000,000.00	9,156,600.00	9,922,615.62	0.250	0.680	869	08/31/2025
91282CAB7	20556	U. S. TREASURY COUPON		03/11/2021	10,000,000.00	9,188,700.00	9,929,468.48	0.250	0.660	638	07/31/2025
91282CBH3	20557	U. S. TREASURY COUPON		03/11/2021	10,000,000.00	9,023,800.00	9,910,877.17	0.375	0.753	822	01/31/2026
91282CBQ3	20558	U. S. TREASURY COUPON		03/11/2021	10,000,000.00	9,021,900.00	9,934,874.31	0.500	0.786	850	02/28/2026
91282CBM2	20559	U. S. TREASURY COUPON		03/11/2021	10,000,000.00	9,848,100.00	9,994,896.71	0.125	0.302	106	02/15/2024
91282BZT0	20569	U. S. TREASURY COUPON		03/19/2021	10,000,000.00	9,254,300.00	9,935,938.52	0.250	0.662	577	05/31/2025
91282BZW3	20575	U. S. TREASURY COUPON		03/25/2021	10,000,000.00	9,223,400.00	9,939,276.87	0.250	0.621	607	06/30/2025
91282CAM3	20590	U. S. TREASURY COUPON		04/07/2021	10,000,000.00	9,128,900.00	9,906,260.02	0.250	0.749	699	09/30/2025
91282BY87	20591	U. S. TREASURY COUPON		04/07/2021	10,000,000.00	9,726,200.00	10,098,627.17	1.750	0.421	273	07/31/2024
91282BZT0	20600	U. S. TREASURY COUPON		04/09/2021	10,000,000.00	9,254,300.00	9,936,837.00	0.250	0.656	577	05/31/2025
91282CAB7	20601	U. S. TREASURY COUPON		04/09/2021	10,000,000.00	9,188,700.00	9,922,732.69	0.250	0.700	638	07/31/2025
91282CAB7	20612	U. S. TREASURY COUPON		04/15/2021	10,000,000.00	9,188,700.00	9,930,066.17	0.250	0.656	638	07/31/2025
91282CCC3	20670	U. S. TREASURY COUPON		05/20/2021	10,000,000.00	9,721,900.00	9,994,736.77	0.250	0.349	196	05/15/2024
91282CCL3	21049	U. S. TREASURY COUPON		08/06/2021	10,000,000.00	9,649,600.00	9,998,504.42	0.375	0.396	257	07/15/2024
91282CCL3	21059	U. S. TREASURY COUPON		08/13/2021	10,000,000.00	9,649,600.00	9,997,553.74	0.375	0.410	257	07/15/2024
91282CCL3	21061	U. S. TREASURY COUPON		08/13/2021	10,000,000.00	9,721,900.00	9,993,454.90	0.250	0.373	196	05/15/2024
91282CCL3	21140	U. S. TREASURY COUPON		10/08/2021	10,000,000.00	9,649,600.00	9,990,467.36	0.375	0.512	257	07/15/2024
91282CCL3	21152	U. S. TREASURY COUPON		10/19/2021	10,000,000.00	9,649,600.00	9,981,427.74	0.375	0.642	257	07/15/2024
91282CBE0	21178	U. S. TREASURY COUPON		11/02/2021	10,000,000.00	9,893,400.00	9,991,691.93	0.125	0.533	75	01/15/2024
91282CBE0	21190	U. S. TREASURY COUPON		11/09/2021	10,000,000.00	9,893,400.00	9,991,949.79	0.125	0.520	75	01/15/2024
91282CCL3	21196	U. S. TREASURY COUPON		11/10/2021	10,000,000.00	9,649,600.00	9,977,006.65	0.375	0.705	257	07/15/2024
91282CCC3	21219	U. S. TREASURY COUPON		12/02/2021	10,000,000.00	9,721,900.00	9,974,507.68	0.250	0.730	196	05/15/2024
91282CBE0	21242	U. S. TREASURY COUPON		12/13/2021	10,000,000.00	9,893,400.00	9,988,480.91	0.125	0.691	75	01/15/2024
91282CBE0	21296	U. S. TREASURY COUPON		01/11/2022	10,000,000.00	9,893,400.00	9,983,635.26	0.125	0.931	75	01/15/2024
91282CBE0	22209	U. S. TREASURY COUPON		11/09/2022	10,000,000.00	9,893,400.00	9,908,582.90	0.125	4.759	75	01/15/2024
91282CEY3	22473	U. S. TREASURY COUPON		04/21/2023	20,000,000.00	19,298,400.00	19,659,367.34	3.000	4.054	622	07/15/2025
91282BZAT7	22474	U. S. TREASURY COUPON		04/21/2023	20,000,000.00	16,231,200.00	18,805,718.85	1.500	3.799	1,018	08/15/2026
91282BZRT0	22475	U. S. TREASURY COUPON		04/21/2023	20,000,000.00	18,192,200.00	19,005,173.99	2.250	3.681	1,383	08/15/2027

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<b>U.S. Treasury Coupons</b>											
9128283W8	22476	U. S. TREASURY COUPON		04/21/2023	10,000,000.00	9,188,300.00	9,651,017.71	2.750	3.644	1,567	02/15/2028
91282CGG0	22558	U. S. TREASURY COUPON		06/12/2023	5,000,000.00	4,927,750.00	4,958,276.82	4.125	4.825	457	01/31/2025
9128283W8	22593	U. S. TREASURY COUPON		06/29/2023	20,000,000.00	18,376,600.00	18,908,911.42	2.750	4.161	1,567	02/15/2028
91282CFE6	22609	U. S. TREASURY COUPON		07/06/2023	10,000,000.00	9,658,200.00	9,685,039.72	3.125	5.002	653	08/15/2025
91282CHH7	22612	U. S. TREASURY COUPON		07/10/2023	10,000,000.00	9,828,976.23	9,909,500.63	4.125	4.614	957	06/15/2026
91282CGL9	22613	U. S. TREASURY COUPON		07/10/2023	10,000,000.00	9,782,800.00	9,846,977.92	4.000	4.722	837	02/15/2026
91282CEU1	22614	U. S. TREASURY COUPON		07/10/2023	20,000,000.00	19,324,475.96	19,399,889.19	2.875	4.968	592	08/15/2025
91282CFE6	22615	U. S. TREASURY COUPON		07/10/2023	15,000,000.00	14,487,300.00	14,557,022.08	3.125	4.882	653	08/15/2025
91282CEQ0	23052	U. S. TREASURY COUPON		08/28/2023	10,000,000.00	9,715,164.67	9,732,600.55	2.750	5.127	561	05/15/2025
91282CHU8	23055	U. S. TREASURY COUPON		08/28/2023	10,000,000.00	9,872,455.16	9,930,269.33	4.375	4.705	1,018	08/15/2026
91282CGE5	23116	U. S. TREASURY COUPON		10/16/2023	20,000,000.00	19,719,255.98	19,760,743.45	3.875	4.927	806	01/15/2026
91282CHM6	23117	U. S. TREASURY COUPON		10/16/2023	20,000,000.00	20,008,645.65	20,061,387.57	4.500	4.829	987	07/15/2026
912828X88	23118	U. S. TREASURY COUPON		10/16/2023	20,000,000.00	18,576,977.17	18,686,272.39	2.375	4.723	1,291	05/15/2027
9128284N7	23119	U. S. TREASURY COUPON		10/16/2023	20,000,000.00	18,635,225.00	18,810,682.53	2.875	4.642	1,657	05/15/2028
91282CGE5	23129	U. S. TREASURY COUPON		10/20/2023	10,000,000.00	9,863,839.95	9,841,951.23	3.875	5.137	806	01/15/2026
91282CHM6	23130	U. S. TREASURY COUPON		10/20/2023	10,000,000.00	10,009,214.13	9,975,047.13	4.500	5.073	987	07/15/2026
912828X88	23131	U. S. TREASURY COUPON		10/20/2023	15,000,000.00	13,936,605.16	13,885,052.96	2.375	5.014	1,291	05/15/2027
9128284N7	23132	U. S. TREASURY COUPON		10/20/2023	15,000,000.00	13,981,106.25	13,923,977.21	2.875	4.968	1,657	05/15/2028
		<b>Subtotal and Average</b>	<b>516,490,455.86</b>		<b>595,000,000.00</b>	<b>566,796,641.31</b>	<b>583,246,862.54</b>		<b>2.717</b>	<b>729</b>	
<b>mPower Placer - Long Term</b>											
2015NR-A	2015NR-A	mPower Placer		06/16/2015	862,741.56	816,275.16	862,741.56	4.000	3.999	4,323	09/02/2035
2015NR-BLT	2015NR-BLT	mPower Placer		09/02/2016	1,921,451.10	1,805,601.05	1,921,451.10	4.000	4.000	4,689	09/02/2036
72601FAC2	2018B	Public Finance Authority		06/28/2018	531,781.81	532,168.95	536,879.31	5.050	4.894	5,448	10/01/2038
		<b>Subtotal and Average</b>	<b>3,321,112.38</b>		<b>3,315,974.47</b>	<b>3,154,045.16</b>	<b>3,321,071.97</b>		<b>4.144</b>	<b>4,717</b>	
<b>Federal Agency Coupons</b>											
3133EMMN9	20473	FEDERAL FARM CREDIT BANK		01/15/2021	10,000,000.00	9,896,600.00	9,999,024.16	0.190	0.240	71	01/11/2024
3133EMNG3	20476	FEDERAL FARM CREDIT BANK		01/19/2021	10,000,000.00	9,885,700.00	9,999,689.44	0.230	0.244	79	01/19/2024
3133EMMG3	20498	FEDERAL FARM CREDIT BANK		01/29/2021	10,000,000.00	9,885,700.00	10,000,634.21	0.230	0.201	79	01/19/2024
3133EMMQ2	20500	FEDERAL FARM CREDIT BANK		01/29/2021	10,000,000.00	9,393,500.00	9,998,786.52	0.300	0.310	439	01/13/2025
3133EMYE6	20841	FEDERAL FARM CREDIT BANK		05/04/2021	10,000,000.00	9,041,200.00	9,994,983.33	1.000	1.021	915	05/04/2026
3133EMEM40	20894	FEDERAL FARM CREDIT BANK		06/04/2021	10,000,000.00	9,696,500.00	10,000,000.00	0.330	0.330	215	06/03/2024
3133EMEM40	20700	FEDERAL FARM CREDIT BANK		06/11/2021	10,000,000.00	9,696,500.00	10,000,000.00	0.330	0.330	215	06/03/2024
3133EMEM2U5	21068	FEDERAL FARM CREDIT BANK		08/19/2021	10,000,000.00	9,605,500.00	10,000,000.00	0.460	0.460	292	08/19/2024
3133EMZ70	21069	FEDERAL FARM CREDIT BANK		08/19/2021	10,000,000.00	9,303,800.00	9,993,579.14	0.480	0.531	467	02/10/2025

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3133EM3E0	21107	FEDERAL FARM CREDIT BANK		09/09/2021	10,000,000.00	9,293,400.00	9,997,893.55	0.610	0.624	569	05/23/2025
3133ELQ66	21260	FEDERAL FARM CREDIT BANK		12/17/2021	5,000,000.00	4,835,600.00	4,993,415.30	0.570	0.769	244	07/02/2024
3133ENLY4	21316	FEDERAL FARM CREDIT BANK		01/25/2022	10,000,000.00	9,889,200.00	10,000,000.00	1.040	1.040	85	01/25/2024
3133ENLY4	21326	FEDERAL FARM CREDIT BANK		02/02/2022	5,000,000.00	4,944,600.00	4,998,821.88	1.040	1.142	85	01/25/2024
3133ENLFS	21328	FEDERAL FARM CREDIT BANK		02/03/2022	5,000,000.00	4,949,450.00	4,996,863.21	0.900	1.198	78	01/18/2024
3133ENNES	21334	FEDERAL FARM CREDIT BANK		02/09/2022	5,000,000.00	4,940,900.00	5,000,000.00	1.230	1.230	100	02/09/2024
3133ENY87	22204	FEDERAL FARM CREDIT BANK		11/09/2022	10,000,000.00	9,998,900.00	10,000,000.00	5.050	5.050	8	11/09/2023
3130AKWA1	20499	FEDERAL HOME LOAN BANK		01/29/2021	10,000,000.00	9,384,700.00	9,999,230.64	0.320	0.326	448	01/22/2025
3130AKWV4	20503	FEDERAL HOME LOAN BANK		02/01/2021	10,000,000.00	9,014,300.00	9,999,101.22	0.500	0.504	820	01/29/2026
3130AKMR4	20508	FEDERAL HOME LOAN BANK		02/03/2021	10,000,000.00	9,394,400.00	9,998,168.78	0.330	0.345	441	01/15/2025
3130AKMR4	20509	FEDERAL HOME LOAN BANK		02/03/2021	10,000,000.00	9,394,400.00	9,998,168.78	0.330	0.345	441	01/15/2025
3130ALTH7	20579	FEDERAL HOME LOAN BANK		03/30/2021	10,000,000.00	9,562,200.00	10,000,000.00	0.510	0.510	334	09/30/2024
3130ALCV4	20609	FEDERAL HOME LOAN BANK		04/14/2021	10,000,000.00	9,043,600.00	9,961,015.60	0.750	0.923	846	02/24/2026
3130AMF23	20679	FEDERAL HOME LOAN BANK		05/26/2021	10,000,000.00	9,555,200.00	9,999,729.17	0.500	0.503	330	09/26/2024
3130AMPB2	20684	FEDERAL HOME LOAN BANK		05/28/2021	10,000,000.00	9,713,100.00	10,000,000.00	0.375	0.375	205	05/24/2024
3130AMHQB	20689	FEDERAL HOME LOAN BANK		06/01/2021	10,000,000.00	9,383,900.00	10,000,000.00	0.625	0.625	484	02/27/2025
3130AMHH8	20690	FEDERAL HOME LOAN BANK		06/01/2021	10,000,000.00	9,620,100.00	10,000,000.00	0.410	0.410	274	08/01/2024
3130AMXJ6	20722	FEDERAL HOME LOAN BANK		06/30/2021	10,000,000.00	9,550,200.00	10,000,000.00	0.500	0.542	334	09/30/2024
3130AMV66	21003	FEDERAL HOME LOAN BANK		07/02/2021	10,000,000.00	9,661,700.00	9,993,392.19	0.330	0.431	240	06/28/2024
3130AMZQ8	21004	FEDERAL HOME LOAN BANK		07/02/2021	10,000,000.00	9,596,600.00	9,999,080.40	0.510	0.521	303	08/30/2024
3130ANSM3	21080	FEDERAL HOME LOAN BANK		08/25/2021	10,000,000.00	9,670,400.00	10,000,000.00	0.400	0.400	237	06/25/2024
3130ANJD3	21083	FEDERAL HOME LOAN BANK		08/26/2021	5,000,000.00	4,510,700.00	5,000,000.00	0.800	0.730	1,029	08/26/2026
3130ANRX0	21084	FEDERAL HOME LOAN BANK		08/26/2021	5,000,000.00	4,505,650.00	5,000,000.00	1.250	1.000	1,029	08/26/2026
3130ANSM3	21090	FEDERAL HOME LOAN BANK		08/27/2021	5,000,000.00	4,835,200.00	5,000,000.00	0.400	0.400	237	06/25/2024
3130ANVS6	21092	FEDERAL HOME LOAN BANK		08/30/2021	10,000,000.00	8,925,700.00	10,000,000.00	1.000	1.001	1,029	08/26/2026
3130ANW22	21093	FEDERAL HOME LOAN BANK		08/30/2021	5,000,000.00	4,532,050.00	5,000,000.00	0.850	0.850	847	02/25/2026
3130ANYE4	21129	FEDERAL HOME LOAN BANK		09/30/2021	5,000,000.00	4,833,150.00	4,998,320.85	0.400	0.451	240	06/28/2024
3130AP3J2	21130	FEDERAL HOME LOAN BANK		09/30/2021	10,000,000.00	9,402,900.00	9,983,826.25	0.550	0.600	456	01/30/2025
3130APMK8	21202	FEDERAL HOME LOAN BANK		11/16/2021	5,000,000.00	4,794,500.00	4,996,911.76	0.750	0.822	320	09/16/2024
3130APUS2	21207	FEDERAL HOME LOAN BANK		11/22/2021	5,000,000.00	4,633,800.00	4,993,986.64	1.000	1.146	657	08/19/2025
3130APUN3	21215	FEDERAL HOME LOAN BANK		11/30/2021	4,000,000.00	3,595,440.00	4,000,000.00	1.250	1.250	1,031	08/28/2026
3130AQ885	21238	FEDERAL HOME LOAN BANK		12/10/2021	10,000,000.00	9,363,900.00	10,000,000.00	1.200	1.200	587	06/10/2025
3130AQC68	21252	FEDERAL HOME LOAN BANK		12/16/2021	15,000,000.00	14,852,100.00	15,000,000.00	0.760	0.760	76	01/16/2024
3130AQC67	21253	FEDERAL HOME LOAN BANK		12/16/2021	10,000,000.00	8,591,700.00	10,000,000.00	1.250	1.317	442	01/16/2025
3130AQC78	21256	FEDERAL HOME LOAN BANK		12/17/2021	5,000,000.00	4,522,350.00	5,000,000.00	1.330	1.488	989	07/17/2026
3130AQC81	21257	FEDERAL HOME LOAN BANK		12/17/2021	10,000,000.00	9,563,000.00	10,000,000.00	1.375	1.254	443	01/17/2025

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date	
<b>Federal Agency Coupons</b>												
3130AQCJ0	21258	FEDERAL HOME LOAN BANK		12/17/2021	10,000,000.00	9,522,100.00	10,000,000.00	1.375	1.541	594	06/17/2025	
3130AQCL5	21259	FEDERAL HOME LOAN BANK		12/17/2021	15,000,000.00	14,368,050.00	15,000,000.00	1.250	1.023	443	01/17/2025	
3130AQCV3	21269	FEDERAL HOME LOAN BANK		12/22/2021	5,000,000.00	4,945,750.00	4,999,649.00	0.710	0.742	82	01/22/2024	
3130AQCN9	21283	FEDERAL HOME LOAN BANK		12/30/2021	10,000,000.00	9,456,400.00	10,000,000.00	1.000	1.000	456	01/30/2025	
3130AQFH1	21291	FEDERAL HOME LOAN BANK		01/05/2022	10,000,000.00	9,692,000.00	9,998,644.44	0.950	0.970	247	07/05/2024	
3130AQGT4	21311	FEDERAL HOME LOAN BANK		01/21/2022	5,000,000.00	4,742,450.00	4,987,096.42	1.100	1.320	439	01/13/2025	
3130AQFG3	21312	FEDERAL HOME LOAN BANK		01/21/2022	5,000,000.00	4,739,800.00	4,989,814.81	1.125	1.295	447	01/21/2025	
3130AQNB5	21318	FEDERAL HOME LOAN BANK		01/27/2022	5,000,000.00	4,785,100.00	4,998,451.39	1.750	1.442	453	01/27/2025	
3130ARNV9	21398	FEDERAL HOME LOAN BANK		04/29/2022	5,000,000.00	4,955,450.00	5,000,000.00	3.500	2.917	271	07/29/2024	
3130ATVJ3	22201	FEDERAL HOME LOAN BANK		11/07/2022	10,000,000.00	9,993,100.00	10,000,494.86	5.000	4.942	35	12/06/2023	
3130ATVC8	22216	FEDERAL HOME LOAN BANK		11/15/2022	10,000,000.00	9,964,000.00	10,020,693.15	4.875	4.520	226	06/14/2024	
3130ATND5	22217	FEDERAL HOME LOAN BANK		11/15/2022	5,000,000.00	4,954,200.00	4,994,435.68	4.375	4.510	317	09/13/2024	
3130ASZJ5	22218	FEDERAL HOME LOAN BANK		11/15/2022	5,000,000.00	4,938,150.00	4,977,274.65	4.000	4.570	301	08/28/2024	
3130AUGS7	22315	FEDERAL HOME LOAN BANK		01/18/2023	20,000,000.00	19,963,800.00	20,001,495.61	4.860	4.818	69	01/09/2024	
3130AUM92	22318	FEDERAL HOME LOAN BANK		01/19/2023	20,000,000.00	19,964,200.00	19,996,346.00	4.750	4.837	79	01/19/2024	
3130AUT20	22346	FEDERAL HOME LOAN BANK		02/06/2023	25,000,000.00	24,915,000.00	24,997,704.49	4.780	4.805	182	05/01/2024	
3130AUWX8	22360	FEDERAL HOME LOAN BANK		02/14/2023	10,000,000.00	9,974,500.00	10,000,000.00	4.960	4.966	188	05/07/2024	
3130AUWV0	22361	FEDERAL HOME LOAN BANK		02/14/2023	10,000,000.00	9,974,300.00	10,000,000.00	4.960	4.966	194	05/13/2024	
3130AUWZ3	22362	FEDERAL HOME LOAN BANK		02/14/2023	10,000,000.00	9,950,600.00	10,000,000.00	4.880	4.883	250	07/08/2024	
3130AUWY6	22363	FEDERAL HOME LOAN BANK		02/14/2023	10,000,000.00	9,948,900.00	10,000,000.00	4.880	4.883	257	07/15/2024	
3130AVBB7	22386	FEDERAL HOME LOAN BANK		03/06/2023	25,000,000.00	24,988,750.00	25,000,000.00	5.370	5.377	191	05/10/2024	
3130AVB92	22387	FEDERAL HOME LOAN BANK		03/03/2023	10,000,000.00	9,995,000.00	10,000,000.00	5.360	5.367	201	05/20/2024	
3130AVBA9	22388	FEDERAL HOME LOAN BANK		03/03/2023	10,000,000.00	9,994,900.00	10,000,000.00	5.360	5.367	209	05/28/2024	
3130AVG71	22413	FEDERAL HOME LOAN BANK		03/21/2023	15,000,000.00	14,850,750.00	15,000,000.00	4.150	4.154	254	07/12/2024	
3130AVG97	22414	FEDERAL HOME LOAN BANK		03/21/2023	15,000,000.00	14,849,100.00	15,000,000.00	4.180	4.184	261	07/19/2024	
3130AVJG8	22425	FEDERAL HOME LOAN BANK		03/28/2023	10,000,000.00	9,914,800.00	10,000,000.00	4.380	4.385	257	07/15/2024	
3130AVJA1	22428	FEDERAL HOME LOAN BANK		03/29/2023	20,000,000.00	19,837,600.00	20,000,000.00	4.400	4.405	250	07/08/2024	
3130AVJB9	22429	FEDERAL HOME LOAN BANK		03/29/2023	20,000,000.00	19,857,000.00	20,000,000.00	4.410	4.415	243	07/01/2024	
3130AVLS9	22441	FEDERAL HOME LOAN BANK		04/10/2023	25,000,000.00	24,781,000.00	25,000,000.00	4.285	4.290	247	07/05/2024	
3130AVLNO	22442	FEDERAL HOME LOAN BANK		04/10/2023	25,000,000.00	24,754,250.00	25,000,000.00	4.230	4.234	261	07/19/2024	
3130AVQ47	22460	FEDERAL HOME LOAN BANK		04/17/2023	25,000,000.00	24,775,500.00	25,000,000.00	4.400	4.404	295	08/22/2024	
3130AVQ62	22461	FEDERAL HOME LOAN BANK		04/17/2023	25,000,000.00	24,786,500.00	25,000,000.00	4.420	4.424	286	08/13/2024	
3130AVQ54	22462	FEDERAL HOME LOAN BANK		04/17/2023	25,000,000.00	24,795,000.00	25,000,000.00	4.440	4.445	279	08/06/2024	
3130AVWF5	22491	FEDERAL HOME LOAN BANK		05/03/2023	10,000,000.00	9,649,300.00	10,000,000.00	3.660	3.661	974	07/02/2026	
3130AVWEB	22492	FEDERAL HOME LOAN BANK		05/03/2023	10,000,000.00	9,768,300.00	10,000,000.00	4.000	3.961	609	07/02/2025	
3130AVWA6	22493	FEDERAL HOME LOAN BANK		05/03/2023	20,000,000.00	19,145,000.00	20,000,000.00	3.725	3.726	1,339	07/02/2027	

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**General Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365 Maturity	Days to Maturity	Maturity Date			
<b>Federal Agency Coupons</b>														
3130AVWC2	22494	FEDERAL HOME LOAN BANK		05/03/2023	10,000,000.00	9,500,500.00	10,000,000.00	3.615	3.616	1,524	01/03/2028			
3130AW2U3	22511	FEDERAL HOME LOAN BANK		05/16/2023	10,000,000.00	9,576,600.00	10,000,000.00	3.620	3.621	1,203	02/16/2027			
3130AVW2V1	22512	FEDERAL HOME LOAN BANK		05/16/2023	10,000,000.00	9,561,700.00	10,000,000.00	3.625	3.626	1,195	02/08/2027			
3130AW2W9	22513	FEDERAL HOME LOAN BANK		05/16/2023	10,000,000.00	9,567,700.00	10,000,000.00	3.635	3.636	1,188	02/01/2027			
3130AW7B0	22527	FEDERAL HOME LOAN BANK		05/23/2023	10,000,000.00	9,719,800.00	10,000,000.00	3.925	3.926	1,050	09/16/2026			
3130AW7C8	22528	FEDERAL HOME LOAN BANK		05/23/2023	10,000,000.00	9,716,600.00	10,000,000.00	3.920	3.921	1,057	09/23/2026			
3130AW7A2	22529	FEDERAL HOME LOAN BANK		05/23/2023	10,000,000.00	9,705,300.00	10,000,000.00	3.930	3.932	1,038	09/04/2026			
3130AW6Z8	22530	FEDERAL HOME LOAN BANK		05/23/2023	10,000,000.00	9,704,800.00	10,000,000.00	3.930	3.931	1,044	09/10/2026			
3130AW6X31	22531	FEDERAL HOME LOAN BANK		05/23/2023	10,000,000.00	9,832,000.00	10,000,000.00	4.180	4.182	677	09/08/2025			
3130AW6Y1	22532	FEDERAL HOME LOAN BANK		05/23/2023	10,000,000.00	9,830,000.00	10,000,000.00	4.180	4.182	671	09/02/2025			
3130AWFA3	22559	FEDERAL HOME LOAN BANK		06/12/2023	10,000,000.00	9,672,200.00	10,000,000.00	4.060	4.061	1,407	09/08/2027			
3130AWF56	22560	FEDERAL HOME LOAN BANK		06/12/2023	10,000,000.00	9,640,800.00	10,000,000.00	4.020	4.021	1,559	02/07/2028			
3130AWFB1	22565	FEDERAL HOME LOAN BANK		06/13/2023	10,000,000.00	9,676,700.00	10,000,000.00	4.070	4.071	1,400	09/01/2027			
3130AWFC9	22566	FEDERAL HOME LOAN BANK		06/13/2023	10,000,000.00	9,640,500.00	10,000,000.00	4.025	4.026	1,566	02/14/2028			
3130AWLA6	22600	FEDERAL HOME LOAN BANK		07/06/2023	15,000,000.00	14,918,550.00	15,000,000.00	4.905	4.907	642	08/04/2025			
3130AWLB4	22601	FEDERAL HOME LOAN BANK		07/06/2023	10,000,000.00	9,945,600.00	10,000,000.00	4.895	4.897	649	08/11/2025			
3130AWL57	22602	FEDERAL HOME LOAN BANK		07/06/2023	20,000,000.00	19,660,200.00	20,000,000.00	4.460	4.461	1,199	02/12/2027			
3130AWL73	22603	FEDERAL HOME LOAN BANK		07/06/2023	10,000,000.00	9,823,900.00	10,000,000.00	4.450	4.451	1,212	02/25/2027			
3130AWL81	22604	FEDERAL HOME LOAN BANK		07/06/2023	10,000,000.00	9,738,100.00	10,000,000.00	4.275	4.276	1,559	02/07/2028			
3130AWL65	22605	FEDERAL HOME LOAN BANK		07/06/2023	20,000,000.00	19,649,200.00	20,000,000.00	4.450	4.451	1,209	02/22/2027			
3130AWL99	22606	FEDERAL HOME LOAN BANK		07/06/2023	20,000,000.00	19,464,600.00	20,000,000.00	4.270	4.271	1,574	02/22/2028			
3130AWMN7	23031	FEDERAL HOME LOAN BANK		08/16/2023	20,000,000.00	19,596,869.44	20,039,835.60	4.375	4.430	1,682	06/09/2028			
3130AWWZ9	23032	FEDERAL HOME LOAN BANK		08/16/2023	10,000,000.00	9,831,700.00	10,000,000.00	4.500	4.502	1,322	06/15/2027			
3130AWX21	23033	FEDERAL HOME LOAN BANK		08/16/2023	10,000,000.00	9,738,300.00	10,000,000.00	4.480	4.480	1,378	08/10/2027			
3130AWX62	23034	FEDERAL HOME LOAN BANK		08/16/2023	10,000,000.00	9,735,900.00	10,000,000.00	4.470	4.470	1,373	08/05/2027			
3130AWX54	23035	FEDERAL HOME LOAN BANK		08/16/2023	10,000,000.00	9,751,800.00	10,000,000.00	4.495	4.497	1,317	06/10/2027			
3137EAX3	20417	FED HOME LOAN MORT CORP		12/15/2020	10,000,000.00	9,147,400.00	9,991,584.17	0.375	0.419	692	09/23/2025			
3134GXG57	20574	FED HOME LOAN MORT CORP		03/25/2021	10,000,000.00	9,682,700.00	9,999,902.41	0.430	0.432	230	06/18/2024			
3134GXHY3	21206	FED HOME LOAN MORT CORP		11/22/2021	5,000,000.00	4,465,150.00	4,943,548.88	0.750	1.190	965	06/23/2026			
3134GYBU5	22290	FED HOME LOAN MORT CORP		12/30/2022	20,000,000.00	19,892,200.00	20,000,000.00	5.000	5.000	268	07/26/2024			
3135GA5U1	20409	FEDERAL NATIONAL MORT. ASSOC.		12/14/2020	10,000,000.00	9,684,600.00	10,000,000.00	0.375	0.375	226	06/14/2024			
3135G05X7	20421	FEDERAL NATIONAL MORT. ASSOC.		12/15/2020	10,000,000.00	9,174,700.00	9,991,873.37	0.375	0.420	663	08/25/2025			
3135GAC90	20475	FEDERAL NATIONAL MORT. ASSOC.		01/15/2021	10,000,000.00	9,628,800.00	9,997,984.13	0.250	0.279	257	07/15/2024			
Subtotal and Average										1,264,000,000.00	1,227,750,059.44	1,263,831,452.08	2.954	569

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Portfolio Management  
Portfolio Details - Investments  
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
<b>Collateralized Inactive Bank Deposits</b>											
SYS19055	19055	Five Star Bank - PIMMA			20,000,000.00	20,000,000.00	20,000,000.00	4.500	4.500	1	
		Subtotal and Average	20,000,000.00		20,000,000.00	20,000,000.00	20,000,000.00	4.500	4.500	1	
<b>Medium Term Notes</b>											
89236THU2	21246	TOYOTA MOTOR CREDIT		12/14/2021	10,000,000.00	9,901,000.00	9,991,349.80	0.450	0.900	71	01/11/2024
		Subtotal and Average	9,989,615.77		10,000,000.00	9,901,000.00	9,991,349.80	0.450	0.900	71	
<b>Negotiable Certificates of Deposit</b>											
0727MCB71	22342	BAYERISCHE LANDESBK NY		02/02/2023	15,000,000.00	14,962,350.00	15,000,000.00	5.230	5.303	117	02/26/2024
13606KYF7	22587	CANADIAN IMP BK COMM NY		06/27/2023	25,000,000.00	25,006,000.00	25,000,000.00	5.760	5.840	106	02/15/2024
85325VEJ5	22341	Standard Chartered Bank NY		02/02/2023	10,000,000.00	9,992,900.00	10,000,000.00	5.180	5.252	62	01/02/2024
85325VGC8	22588	Standard Chartered Bank NY		06/27/2023	25,000,000.00	25,004,000.00	25,000,000.00	5.750	5.830	111	02/20/2024
		Subtotal and Average	75,000,000.00		74,965,250.00	75,000,000.00	75,000,000.00	5.651	5.651	104	
<b>Collateralized CDs</b>											
SYS22579	22579	Five Star Bank - CD		06/20/2023	10,000,000.00	10,000,000.00	10,000,000.00	4.900	4.968	429	01/03/2025
SYS22580	22580	Five Star Bank - CD		06/20/2023	10,000,000.00	10,000,000.00	10,000,000.00	4.900	4.968	464	02/07/2025
SYS22468	22468	River City Bank		04/19/2023	3,000,000.00	3,000,000.00	3,000,000.00	4.650	4.715	170	04/19/2024
		Subtotal and Average	23,000,000.00		23,000,000.00	23,000,000.00	23,000,000.00	4.935	4.935	410	
<b>Commercial Paper Disc. -Amortizing</b>											
22533JUY15	23145	Credit Agricole CIB		10/31/2023	85,000,000.00	85,000,000.00	85,000,000.00	5.250	5.324	0	11/01/2023
		Subtotal and Average	89,507,668.82		85,000,000.00	85,000,000.00	85,000,000.00	5.324	5.324	0	
<b>Federal Agency Disc. -Amortizing</b>											
		Subtotal and Average	27,739,602.42								
<b>Local Agency Bond</b>											
SYS16098	16098	Ackerman School District		04/03/2017	5,135,862.35	5,096,485.69	5,135,862.35	2.800	2.800	4,902	04/03/2037
SYS17042	17042	Mid Placer Public School Trans		12/21/2017	188,647.37	189,450.44	188,647.37	2.850	2.850	1,511	12/21/2027
SYS18093	18093	Mid Placer Public School Trans		01/16/2019	571,478.19	581,789.37	571,478.19	3.000	3.000	1,903	01/16/2029
16115	16115	Newcastle Elementary SD		06/30/2017	2,581,953.75	2,332,919.15	2,581,953.75	2.800	2.800	8,642	06/30/2047
SYS19127	19127	Placer Hills Fire Protection		10/21/2019	102,364.38	102,789.60	102,364.38	3.000	3.000	355	10/21/2024
		Subtotal and Average	8,622,639.17		8,580,306.04	8,303,434.25	8,580,306.04	2.817	2.817	5,699	

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**General Fund**  
**Portfolio Management**  
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date	
<b>mPower Placer</b>												
2016NR-A	2016NR-A	mPower Placer		08/04/2016	3,077,068.47	2,669,930.77	3,077,068.47	3.000	3.042	5,054	09/02/2037	
2017 NR	2017 NR	mPower Placer		07/06/2017	20,461.32	17,579.24	20,461.32	3.000	3.042	5,419	09/02/2038	
2017 R	2017 R	mPower Placer		07/06/2017	23,514.16	20,202.10	23,514.16	3.000	3.042	5,419	09/02/2038	
2018 NR	2018 NR	mPower Placer		07/26/2018	40,832.91	33,561.55	40,832.91	4.500	4.563	5,784	09/02/2039	
2018 R	2018 R	mPower Placer		07/12/2018	101,419.95	98,163.36	101,419.95	4.500	4.563	5,784	09/02/2039	
2018 S-NR	18003	Pioneer Community Energy		08/09/2018	276,035.23	267,999.64	276,035.23	4.500	4.563	5,784	09/02/2039	
2017 S-NR	2017 S-NR	Pioneer Community Energy		09/28/2017	117,125.77	97,270.73	117,125.77	3.000	3.042	5,419	09/02/2038	
2017 S-R	2017 S-R	Pioneer Community Energy		07/06/2017	1,328,666.25	1,147,602.26	1,328,666.25	3.000	3.042	5,419	09/02/2038	
2018 S-R	2018 S-R	Pioneer Community Energy		07/12/2018	994,416.16	960,182.39	994,416.16	4.500	4.563	5,784	09/02/2039	
2019-20 NR	2019-20 NR	Pioneer Community Energy		07/18/2019	-0.01	-0.01	-0.01	4.500	4.563	6,150	09/02/2040	
2019-20 R-1	2019-20 R-1	Pioneer Community Energy		07/11/2019	780,001.57	748,646.29	780,001.57	4.500	4.563	6,150	09/02/2040	
2020-21 NR	2020-21 NR	Pioneer Community Energy		10/01/2020	0.00	0.00	0.00	4.500	4.563	0	09/02/2041	
2020-21 R1	2020-21 R1	Pioneer Community Energy		07/23/2020	717,521.68	687,213.56	717,521.68	4.500	4.563	6,515	09/02/2041	
2021-22 R1	2021-22 R1	Pioneer Community Energy		08/26/2021	800,222.86	769,676.75	800,222.86	4.500	4.563	6,880	09/02/2042	
2016S R-1	2016S R-1	Sierra Valley Energy Authority		01/26/2017	59,850.32	52,624.71	59,850.32	3.000	3.042	5,054	09/02/2037	
<b>Subtotal and Average</b>			<b>8,337,136.64</b>		<b>8,337,136.64</b>	<b>7,570,453.34</b>	<b>8,337,136.64</b>		<b>3.719</b>	<b>5,646</b>		
<b>mPower - Folsom</b>												
2016-IA3 #2	2016-IA3 #2	mPower Folsom		07/14/2016	79,750.64	75,066.32	79,750.64	2.750	2.788	5,054	09/02/2037	
2017-IA3 #3	2017-IA3 #3	mPower Folsom		07/27/2017	28,832.54	26,193.84	28,832.54	2.000	2.028	5,419	09/02/2038	
MFA-2 NR	IA2-NR	mPower Folsom		08/06/2015	0.00	0.00	0.00	3.500	3.549	0	09/02/2036	
MFA-3	MFA-3	mPower Folsom		09/01/2015	193,569.54	184,237.17	193,569.54	3.500	3.549	4,689	09/02/2036	
MFR-1	MFR-1	mPower Folsom		09/01/2015	127,072.75	122,936.66	127,072.75	3.500	3.549	4,689	09/02/2036	
<b>Subtotal and Average</b>			<b>429,225.47</b>		<b>408,435.99</b>	<b>429,225.47</b>	<b>429,225.47</b>		<b>3.305</b>	<b>4,806</b>		
<b>Total and Average</b>			<b>2,155,303,991.57</b>		<b>2,182,662,642.62</b>	<b>2,116,849,319.49</b>	<b>2,170,737,404.54</b>		<b>3.191</b>	<b>588</b>		

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**General Fund  
Portfolio Management  
Portfolio Details - Cash  
October 31, 2023**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to Maturity
<b>Cash at Bank</b>										
SYS00000	00000	PLACER COUNTY CASH			23,554,643.35	23,554,643.35	23,554,643.35		0.000	1
<b>Undeposited Receipts</b>										
SYS00000	00000	PLACER COUNTY CASH			6,791,256.70	6,791,256.70	6,791,256.70		0.000	1
		Average Balance	0.00							1
		Total Cash and Investments	2,155,303,991.57		2,213,000,542.67	2,147,195,219.54	2,201,083,304.59		3.191	588



**General Fund  
Summary by Issuer  
October 31, 2023**

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Ackerman School District	1	5,135,862.35	5,135,862.35	0.23	2.800	4,902
BAYERISCHE LANDESBK NY	1	15,000,000.00	15,000,000.00	0.68	5.303	117
Credit Agricole CIB	1	85,000,000.00	84,987,604.16	3.87	5.324	0
California Asset Mgm't Prog	1	90,000,000.00	90,000,000.00	4.10	5.000	1
CANADIAN IMP BK COMM NY	1	25,000,000.00	25,000,000.00	1.14	5.840	106
FEDERAL FARM CREDIT BANK	16	140,000,000.00	139,889,180.00	6.37	0.896	263
FEDERAL HOME LOAN BANK	91	1,049,000,000.00	1,048,687,345.40	47.74	3.321	621
FED HOME LOAN MORT CORP	4	45,000,000.00	44,880,400.00	2.04	2.546	431
FEDERAL NATIONAL MORT. ASSOC.	3	30,000,000.00	29,969,000.00	1.36	0.358	382
Five Star Bank - PIMMA	1	20,000,000.00	20,000,000.00	0.91	4.500	1
Five Star Bank - CD	2	20,000,000.00	20,000,000.00	0.91	4.958	447
Mid Placer Public School Trans	2	760,125.56	760,125.56	0.03	2.963	1,806
mPower Folsom	5	429,225.47	429,225.47	0.02	3.305	4,806
mPower Placer	7	6,047,489.47	6,047,489.47	0.28	3.519	4,854
Newcastle Elementary SD	1	2,581,953.75	2,581,953.75	0.12	2.800	8,642
Placer Hills Fire Protection	1	102,364.38	102,364.38	0.00	3.000	355
Public Finance Authority	1	531,781.81	542,417.45	0.02	4.894	5,448
Pioneer Community Energy	9	5,013,989.51	5,013,989.51	0.23	4.124	6,015
PLACER COUNTY CASH	2	30,345,900.05	30,345,900.05	1.38	0.000	1
River City Bank	1	3,000,000.00	3,000,000.00	0.14	4.715	170
Standard Chartered Bank NY	2	35,000,000.00	35,000,000.00	1.59	5.665	97
Sierra Valley Energy Authority	1	59,850.32	59,850.32	0.00	3.042	5,054
U.S TREASURY N/B	1	5,000,000.00	4,969,531.25	0.23	0.476	227

General Fund  
 Summary by Issuer  
 October 31, 2023

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
TOYOTA MOTOR CREDIT	1	10,000,000.00	9,907,690.00	0.45	0.900	71
U. S. TREASURY COUPON	49	590,000,000.00	574,231,435.47	26.14	2.736	733
<b>Total and Average</b>	<b>205</b>	<b>2,213,008,542.67</b>	<b>2,196,541,364.59</b>	<b>100.00</b>	<b>3.147</b>	<b>580</b>



Placer County

# General Fund Purchases Report Sorted by Fund - Fund October 1, 2023 - October 31, 2023

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment	Principal Purchase	Accrued at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
22533UX32	23101	1010	ACP	CACPNY	35,000,000.00	10/02/2023	10/03 - At Maturity	34,994,895.83		5.250	10/03/2023	5.251	0.00
63873KX36	23102	1010	ACP	NATXNY	40,000,000.00	10/02/2023	10/03 - At Maturity	39,994,166.67		5.250	10/03/2023	5.251	0.00
22533UX40	23103	1010	ACP	CACPNY	40,000,000.00	10/03/2023	10/04 - At Maturity	39,994,166.67		5.250	10/04/2023	5.251	0.00
63873KX44	23104	1010	ACP	NATXNY	40,000,000.00	10/03/2023	10/04 - At Maturity	39,994,166.67		5.250	10/04/2023	5.251	0.00
22533UX57	23105	1010	ACP	CACPNY	40,000,000.00	10/04/2023	10/05 - At Maturity	39,994,166.67		5.250	10/05/2023	5.251	0.00
63873KX51	23106	1010	ACP	NATXNY	45,000,000.00	10/04/2023	10/05 - At Maturity	44,993,437.50		5.250	10/05/2023	5.251	0.00
22533UX65	23107	1010	ACP	CACPNY	65,000,000.00	10/05/2023	10/06 - At Maturity	64,990,520.83		5.250	10/06/2023	5.251	0.00
63873KX69	23108	1010	ACP	NATXNY	100,000,000.00	10/05/2023	10/06 - At Maturity	99,985,416.66		5.250	10/06/2023	5.251	0.00
22533UXA6	23109	1010	ACP	CACPNY	70,000,000.00	10/06/2023	10/10 - At Maturity	69,959,166.66		5.250	10/10/2023	5.253	0.00
63873KXA0	23110	1010	ACP	NATXNY	70,000,000.00	10/06/2023	10/10 - At Maturity	69,959,166.66		5.250	10/10/2023	5.253	0.00
313384MV8	23111	1010	AFD	FHLBDN	140,000,000.00	10/10/2023	10/11 - At Maturity	139,979,466.67		5.260	10/11/2023	5.354	0.00
313384MW6	23112	1010	AFD	FHLBDN	140,000,000.00	10/11/2023	10/12 - At Maturity	139,979,466.67		5.260	10/12/2023	5.354	0.00
22533UXD0	23113	1010	ACP	CACPNY	70,000,000.00	10/12/2023	10/13 - At Maturity	69,989,791.66		5.250	10/13/2023	5.251	0.00
63873KXD4	23114	1010	ACP	NATXNY	70,000,000.00	10/12/2023	10/13 - At Maturity	69,989,791.66		5.250	10/13/2023	5.251	0.00
313384NA3	23115	1010	AFD	FHLBDN	165,000,000.00	10/13/2023	10/16 - At Maturity	164,927,674.99		5.260	10/16/2023	5.335	0.00
313384NB1	23120	1010	AFD	FHLBDN	85,000,000.00	10/16/2023	10/17 - At Maturity	84,987,580.55		5.260	10/17/2023	5.334	0.00
91282CGE5	23116	1010	TRC	UST	20,000,000.00	10/16/2023	01/15 - 07/15	19,556,250.00	195,855.98	3.875	01/15/2026	4.927	19,760,743.45
91282CHM6	23117	1010	TRC	UST	20,000,000.00	10/16/2023	01/15 - 07/15	19,831,250.00	227,445.65	4.500	07/15/2026	4.829	20,061,387.57
91282BX86	23118	1010	TRC	UST	20,000,000.00	10/16/2023	11/15 - 05/15	18,468,750.00	198,777.17	2.375	05/15/2027	4.723	18,686,272.39
9128284N7	23119	1010	TRC	UST	20,000,000.00	10/16/2023	11/15 - 05/15	18,566,250.00	240,625.00	2.875	05/15/2028	4.642	18,810,682.53
22533UXJ7	23121	1010	ACP	CACPNY	50,000,000.00	10/17/2023	10/18 - At Maturity	49,992,708.33		5.250	10/18/2023	5.251	0.00
63873KXJ1	23122	1010	ACP	NATXNY	50,000,000.00	10/17/2023	10/18 - At Maturity	49,992,708.33		5.250	10/18/2023	5.251	0.00
22533UXK4	23123	1010	ACP	CACPNY	50,000,000.00	10/18/2023	10/19 - At Maturity	49,992,708.33		5.250	10/19/2023	5.251	0.00
63873KXK8	23124	1010	ACP	NATXNY	55,000,000.00	10/18/2023	10/19 - At Maturity	54,991,979.16		5.250	10/19/2023	5.251	0.00
22533UXL2	23125	1010	ACP	CACPNY	50,000,000.00	10/19/2023	10/20 - At Maturity	49,992,708.33		5.250	10/20/2023	5.251	0.00
63873KXL6	23126	1010	ACP	NATXNY	70,000,000.00	10/19/2023	10/20 - At Maturity	69,989,791.66		5.250	10/20/2023	5.251	0.00
22533UXP3	23127	1010	ACP	CACPNY	30,000,000.00	10/20/2023	10/23 - At Maturity	29,986,875.00		5.250	10/23/2023	5.252	0.00
63873KXP7	23128	1010	ACP	NATXNY	30,000,000.00	10/20/2023	10/23 - At Maturity	29,986,875.00		5.250	10/23/2023	5.252	0.00
91282CGE5	23129	1010	TRC	UST	10,000,000.00	10/20/2023	01/15 - 07/15	9,735,937.50	102,139.95	3.875	01/15/2026	5.137	9,841,951.23
91282CHM6	23130	1010	TRC	UST	10,000,000.00	10/20/2023	01/15 - 07/15	9,854,667.50	110,614.13	4.500	07/15/2026	5.073	9,975,047.13
91282BX88	23131	1010	TRC	UST	15,000,000.00	10/20/2023	11/15 - 05/15	13,720,312.50	152,955.16	2.375	05/15/2027	5.014	13,885,052.96
9128284N7	23132	1010	TRC	UST	15,000,000.00	10/20/2023	11/15 - 05/15	13,729,687.50	185,156.25	2.875	05/15/2028	4.968	13,923,977.21

Portfolio PLCR  
NLI AC  
PU (PRF\_FU) 7.3.11  
Report Ver. 7.3.11



General Fund  
Purchases Report  
October 1, 2023 - October 31, 2023

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment	Principal Purchase	Accrued at Purchase	Rate at Purchas	Maturity Date	YTM	Ending Book Value
22533UJQ1	23133	1010	ACP	CACPNY	25,000,000.00	10/23/2023	10/24 - At Maturity	24,996,354.17		5.250	10/24/2023	5.251	0.00
63873KXQ5	23134	1010	ACP	NATXNY	20,000,000.00	10/23/2023	10/24 - At Maturity	19,997,083.33		5.250	10/24/2023	5.251	0.00
22533UJR9	23135	1010	ACP	CACPNY	25,000,000.00	10/24/2023	10/25 - At Maturity	24,996,354.17		5.250	10/25/2023	5.251	0.00
63873KXR3	23136	1010	ACP	NATXNY	25,000,000.00	10/24/2023	10/25 - At Maturity	24,996,354.17		5.250	10/25/2023	5.251	0.00
22533UJX7	23137	1010	ACP	CACPNY	25,000,000.00	10/25/2023	10/26 - At Maturity	24,996,354.17		5.250	10/26/2023	5.251	0.00
63873KXS1	23138	1010	ACP	NATXNY	40,000,000.00	10/25/2023	10/26 - At Maturity	39,994,166.67		5.250	10/26/2023	5.251	0.00
22533UJT5	23139	1010	ACP	CACPNY	35,000,000.00	10/26/2023	10/27 - At Maturity	34,994,895.83		5.250	10/27/2023	5.251	0.00
63873KXT9	23140	1010	ACP	NATXNY	35,000,000.00	10/26/2023	10/27 - At Maturity	34,994,895.83		5.250	10/27/2023	5.251	0.00
22533UJXW0	23141	1010	ACP	CACPNY	50,000,000.00	10/27/2023	10/30 - At Maturity	49,976,125.00		5.250	10/30/2023	5.252	0.00
63873KXW2	23142	1010	ACP	NATXNY	70,000,000.00	10/27/2023	10/30 - At Maturity	69,969,375.00		5.250	10/30/2023	5.252	0.00
22533UJXX6	23143	1010	ACP	CACPNY	65,000,000.00	10/30/2023	10/31 - At Maturity	64,990,520.83		5.250	10/31/2023	5.251	0.00
63873KXX0	23144	1010	ACP	NATXNY	65,000,000.00	10/30/2023	10/31 - At Maturity	64,990,520.83		5.250	10/31/2023	5.251	0.00
22533UJY15	23145	1010	ACP	CACPNY	85,000,000.00	10/31/2023	11/01 - At Maturity	84,987,604.16		5.250	11/01/2023	5.251	85,000,000.00
			Subtotal		2,295,000,000.00			2,287,975,126.32	1,421,569.29				209,945,114.47
			Total Purchases		2,295,000,000.00			2,287,975,126.32	1,421,569.29				209,945,114.47