

**` AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA
WEDNESDAY, JANUARY 17, 2024, 9:00 AM
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

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The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/89390900560>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 893 9090 0560 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities, and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Lynch ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the December 11, 2023, Acquisition & Development Meeting (Pages 3-4)

Recommendation: Review and approve minutes.

Discussion items:

1. 2023 - 2024 Project Activity Report (**Pages 5-9**)
2. Water bottle fill station at Recreation Park

4 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Adding Second Set of Aluminum Bleachers at "B" Field
2. Regional Park and Regional Park Community Center Naming
3. Bill Misphey's Memorial Bench

5 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

1/12/2024
Date

9:30 AM
Time

Cathy Waford
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Monday, December 11, 2023 at 9:00 AM
Recreation Park, Stella Room
123 Recreation Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 9:00 AM.

ROLL CALL

Director Lynch and Director Gray were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee as written.

3.0 PUBLIC COMMENT

None.

4.0 BUSINESS

4.1 Approval of Minutes from the November, 2023 Acquisition & Development Meeting

The Committee reviewed and approved the minutes from the November 13, 2023, Acquisition & Development Committee Meeting.

Discussion Items:

1. 2023 – 2024 Project Activity Report – this item was discussed.
2. Water bottle fill station at Recreation Park – this item was discussed.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Adding Second Set of Aluminum Bleachers at “B” Field – this item was discussed.
2. Regional Park and Regional Park Community Center Naming – this item was discussed
3. Bill Misphey’s Memorial Bench – this item was discussed.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

Director Gray, Director Lynch, Kahl Muscott, Mike Scheele and Jessie Williams did an inspection of the progress on the repairs to the Maintenance shop at Recreation Park.

ADJOURNED

As there was no further business, the meeting was adjourned at 9:21 AM.

Cathy Wayford
Board Secretary

December 18, 2023
Date

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 1/11/24	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
Driveway Asphalt Repair/Valve Box & Modular Bldgs. Courtyard Repair (2022)	22,500.00	Project was completed on 4/10/23.	Spring 2023
Day Camp Modular Buildings ADA Parking Improvements	19,000.00	Bollard ordered. Quote requested from previous installer to install new bollard and try to straighten out the railing that was dented by a car.	Summer 2023
Maintenance Shop Fire	0.00	Electrical conduits almost fully in, phone and WiFi are being coordinated prior to installation. Floor plan needed first. Security cameras (3) were forgotten in scope of work and are being added back to the insurance claim along with the cost of a portable restroom that will be needed by Placer High and other field users until the renovated restrooms are ready. Roof is being protected from rain until a break in the weather will allow roof work to continue.	ONGOING
Rec Shop Floor Reinforcement Project (2020)	50,000.00	The Building Code improvements the shop requires due to the fire will address these issues.	TBD
Gym Locker Room Floors	25,000.00	Project has been freshly re-estimated and came in above the 25K cost threshold and so will need to be bid formally. This cannot be done before the pool opens on 2/5 so the project will need to be pushed out to next fiscal year in Fall/Winter when the pool/locker rooms are not in use.	2024/2025
Sewerline at back restroom	30,000.00	Staff is in process of getting bids for this work.	2023/2024
Pool Deck Joint Repairs	13,912.00	Project completed.	2023/2024

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 1/11/24	
PROJECT	EST. COST	NOTES	EST. COMPLETED
		PINK COLORED SECTIONS INDICATE NEW ACTIVITY	
Pool Emergency Exits	0.00	Panic/emergency exit hardware has been installed. Signage to follow.	2023/2024
Plumbing Infrastructure	15,000.00	Work completed, punchlist to follow.	2023/2024
Splash Pool Repair Part 2	46,000.00	Repairs are in progress.	2023/2024
MEADOW VISTA PARK			
Pickleball Court Resurfacing	110,375.00	Project completed. Pickleball group in MV starting to raise funds for a possible new concrete bench area and new gate.	2023/2024
PH Pool Fence Mowband	25,000.00	Preliminary budget pricing is being sought from fencing contractors so staff will know if this project needs to go to formal bid or not. Project approval has been received from the Counth Health Department.	2023/2024
Plumbing Infrastructure	15,000.00	Contractor on board, this project next in line after Rec Park.	2023/2024
ASHFORD PARK			
Levee Repairs & Paving (2022)	65,500.00	The spillway vegetation and fencing/gate work have been completed however the vegetation removal may need to be re-done as it grew back so quickly. This will allow contractors access to the culvert and the ability to put together bids for the work. Project involves paving and so needs to be pushed out to next fiscal year. Scope needs to be re-determined as well.	2024/2025
OVERLOOK PARK			

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 1/11/24	
PROJECT	EST. COST	NOTES	EST. COMPLETED
Two Interpretive Signs (2022)	10,000.00	PINK COLORED SECTIONS INDICATE NEW ACTIVITY Bureau and other stakeholders need to be consulted, signage program needs to be developed, sign designs and locations needs to be established, signs need to be ordered and then quotes need to be obtained by contractors for installation. Project to be pushed out to next fiscal year.	2024/2025
REGIONAL PARK & MARRIOTT MEADOWS SITE			
Marriot Meadows CD's and Park Construction Project (2021/22)	40,431.00	Dudek has been given the redline drawing set and is busy modifying the drawings to a better, 100% ready-to-bid project. Afterwards, the CD's will be given to Bothman Construction who have promised to provide a good new budget estimate for the district. UAIC has found more edits to make to the Nisenan/Ridgerunners signs signage but this is very close to being completed. Staff can now get a quote for the signage and will incorporate this into the revised cost estimate.	TBD
Re-Pave Park Drive and Parking Lot	80,000.00	Project will be pushed out to next fiscal year. Formal bid.	2024/2025
Plumbing Infrastructure	2,000.00	Contractor on board, this project next in line after Meadow Vista Park.	Fall 2023
Pond Leak Investigation (2022)	0.00	Staff will be obtaining quotes from engineers to do this study as well as researching less intensive methods to stop the seepage through the pond levee. Not budeted this fiscal year.	2024/2025

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 1/11/24	
PROJECT	EST. COST	NOTES	EST. COMPLETED
		PINK COLORED SECTIONS INDICATE NEW ACTIVITY	
Pickleball/Tennis Court Crack Repairs	97,725.00	Additional cracks have appeared on the courts and appear to be along the edges of the tape applied to the previous cracks during the repairs. The contractor has been notified and will come back out to make repairs. The weather has to be warm and dry for a week or so and if this occurs this winter, they will come out. Otherwise, the repairs will need to wait until spring.	Spring 2024
CVCC			
Bike Park - Construction (2015/2016) Fountain, signage, traffic control	4,800.00	Numerous small bike park signs remain to be installed and the bike park volunteers have had many others prepared and installed around the park. It is anticipated that remaining signs will be installed with volunteer help later this spring/summer. The bike park builders and volunteers have repaired & replaced a large mound and extended the irrigation/watering line in the lower jump area.	ONGOING
RAILHEAD PARK			
Parking Lot Repair/Re-seal (2022)	60,000.00	Staff has obtained preliminary pricing from paving contractors for this work. This work will need to be pushed to next fiscal year.	2024/2025
New Irrigation Pump & Filter (2023)	80,000.00	Staff has obtained a pump form from a new vendor that is highly recommended by our installer Cornerstone Environmental (Watertronics). Field investigation needs to occur to fill in the form and get a quote.	2023/2024
WINCHESTER PARK			
Booster Pump & Filter Replacement (2022)	30,356.00	Payment/reimbursement was finally received from the vendor of the faulty pump. Project now fully complete.	Spring/Summer 2023

2023/2024 PROJECT ACTIVITY REPORT		UPDATED 1/11/24		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
SCHOOL PARK PRESERVE PICKLEBALL COURTS		PINK COLORED SECTIONS INDICATE NEW ACTIVITY		
Three Pickleball Courts joint project with City of Auburn (2023)	60,000.00	Mandatory pre-bid meeting was held on 1/11/24 and bids are scheduled to be opened on 1/18/24. Work is scheduled to begin in March.	Spring 2024	
MULTI-PARK ITEMS				
Energy Efficient Upgrades (2021) Electrical and Plumbing scope additions	84,000.00	To date, no solution to the newly discovered manual light pole controls has been offered by Centrica. District may end up having to rig something like epoxying a plastic chip on top of the control buttons to eliminate the manual operability.	Spring 2023	
Fiscal Year Projects Total:	986,599.00			