

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, January 25, 2024 6:00 PM**

Board Members Present: Director Jim Gray
Chairperson Scott Holbrook
Director H. Gordon Ainsleigh
Vice-Chairperson Sue Ingle
Director Mike Lynch

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Mark Brunner, Recreation Services Manager
Mike Scheele, Landscape Architect/Project Manager
Jesse Williams, Facilities & Grounds Manager
Caleb Porter, Youth Services Manager
Cathy Warford, Recording Secretary

Absent: Manouch Shirvanioun, Customer Service/Marketing Manager

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:14 PM by Chairperson Holbrook.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation from, District Administrator, Kahl Muscott, of a plaque to outgoing Chairman Jim Gray.

Presentation from, Facilities and Grounds Manager, Jesse Williams, to Senior Facility Maintenance Worker, Trent Carter, as employee of the month for January, 2024.

Presentation from, Youth Services Manager, Caleb Porter, to Program Leader III, Cindy Bell, for her 15 Years of Service to Auburn Area Recreation and Park District.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Lynch seconded by Vice-Chairperson Ingle to approve the agenda as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Yes
Chairperson Holbrook – Yes
Vice-Chairperson Ingle - Yes
Director Lynch – Yes

5 - 0 Motion carries.

8.0 NEW BUSINESS

8.1 Resolution #2024: ARD School Park Preserve Multi-Use Area Project-Award of Contract

A motion was made by Chairman Holbrook and seconded by Director Gray to approve Resolution #2024: ARD School Park Preserve Multi-Use Area Project-Award of Contract.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Yes
Chairperson Holbrook – Yes
Vice-Chairperson Ingle - Yes
Director Lynch – Yes

5 – 0 Motion carries.

8.2 Nomination for the LAFCO Special District Voting and Alternate Commissioner

A motion was made by Director Lynch and seconded by Chairperson Holbrook to approve nominating Director Ainsleigh to LAFCO Special District Selection Committee.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Yes
Chairperson Holbrook – Yes
Vice-Chairperson Ingle - Abstain
Director Lynch – Yes

4 – 0 - 1 Motion carries.

A second motion was made by Director Gray and seconded by Director Ainsleigh to approve nominating Director Ainsleigh to LAFCO Special District Selection Committee and to the Alternate seat.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Abstain
Chairperson Holbrook – Yes
Vice-Chairperson Ingle - Abstain
Director Lynch – Yes

3 – 0 - 2 Motion carries.

8.3 Policy Review, Possible Amendment – Resident Discounts/Out of District Fees for Facility Rentals

A motion was made by Chairperson Holbrook and seconded by Director Lynch to approve the new language for the Out of District Facility Use policy, with modifications. That new policy language will read “Non-profit organizations that serve the District shall be eligible for in-district fees/rates.

Director Ainsleigh – Yes
Director Gray – Yes
Chairperson Holbrook – Yes
Vice-Chairperson Ingle - No
Director Lynch – Yes

4 - 1 Motion carries.

The Board opted to send back to the Policy Committee the discussion/decision on the new fee for Out of District renters

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

- 9.1 Nomination Process for ARD’s Friend of Recreation Award – was discussed.
- 9.2 2023 Events P&L Review – was discussed.
- 9.3 County Mitigation Fund, current balance \$537,166 – was discussed.
- 9.4 City Mitigation Fund, current balance \$256,225 (Available Funds - \$24,892) – was not discussed.
- 9.5 Placer County Investment Report, November 30, 2023 – was not discussed.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION

None.

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned at 7:17 PM.

Cathy Warford
Board Secretary

2/14/2024
Date