

**'AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA**

MONDAY, APRIL 15, 2024, 11:00 AM

**CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/81546459956>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 815 4645 9956 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities, and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Lynch ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the March 18, 2024, Acquisition & Development Meeting (Pages 3-4)

Recommendation: Review and approve minutes.

Discussion items:

1. 2023 - 2024 Project Activity Report (Pages 5-7)

2. Water bottle fill station at Recreation Park

4 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Regional Park and Regional Park Community Center Naming
2. Bill Misphey's Memorial Bench

5 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

April 12, 2024
Date

12:30 PM
Time

Cathy Wayford
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Monday, March 18, 2024 at 11:00 AM
Canyon View Community Center, board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 11:02 AM.

ROLL CALL

Director Gray was present. Director Lynch was absent.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee as written.

3.0 PUBLIC COMMENT

Gabriel “Gabe” Cottrell, Meadow Vista resident, gave a public comment in regard to the Meadow Vista Baseball and Soccer fields. Gabe would like the Auburn Area Recreation and Park District to provide additional help with 3 of the fields that need additional maintenance in the Meadow Vista area.

4.0 BUSINESS

4.1 Approval of Minutes from the February, 2024 Acquisition & Development Meeting

The Committee reviewed and approved the minutes from the February 21, 2024, Acquisition & Development Committee Meeting.

4.2 FY 2023/2024 PRELIMINARY Project List and Future Plan Update

Director Gray reviewed the 2023/2024 PRELIMINARY Project List and Future Plan Update and sent it to the Board of Directors for consideration and approval.

4.3 Resolution 2024-08: Accepting Grant Deed for the Atwood Ranch III Nature Preserve and Park (Lots B and C)

Director Gray reviewed Resolution 2024-08: Accepting Grant Deed for the Atwood Ranch III Nature Preserve and Park (Lots B and C) and sent it to the Board of Directors for consideration and approval.

Discussion Items:

1. Dog Run Area at Railhead Park – this item was discussed, no action taken.
2. 2024 Project Activity Report – this item was discussed.

3. Water bottle fill station at Recreation Park – this item was discussed.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Adding Second Set of Aluminum Bleachers at “B” Field – this item was discussed. Director Gray would like it removed from the list.
2. Regional Park and Regional Park Community Center Naming – this item was discussed, no action taken.
3. Bill Misphey’s Memorial Bench – this item was discussed, no action taken.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 12:11 PM.

Cathy Warford
Board Secretary

3/18/2024
Date

2024/2025 PROJECT ACTIVITY REPORT		UPDATED 4/12/24		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
RECREATION PARK				
Maintenance Shop Fire	0.00	Security cameras have been installed, upstairs insulation and drywall nearly complete. IT vendor needs to come back and finish the computer network wall plates. Wall and door paint colors have been chosen along with carpet tile color and style. Four layers of drywall fireproofing have been completed in the garage ceilings.	ONGOING	
Gym Locker Room Floors	25,000.00	Project has been freshly re-estimated and came in above the 25K cost threshold and so will need to be bid formally. This cannot be done before the pool opens on 2/5 so the project will need to be pushed out to Fall/Winter when the pool/locker rooms are not in use.	2024/2025	
Sewerline at back restroom	30,000.00	Quote for this project was received and came in over 25K so this project will need to be put out to formal bid. Staff will be preparing bid documents.	2024/2025	
Splash Pool Repair Part 2	46,000.00	Repairs are in progress.	2023/2024	
MEADOW VISTA PARK				
PH Pool Fence & Mowband	25,000.00	M-3 Construction was the lowest responsible bidder for this project. Contract documents have just been finished and the work is scheduled to begin Monday, 4/29.	2023/2024	
ASHFORD PARK				
OVERLOOK PARK				

2024/2025 PROJECT ACTIVITY REPORT		UPDATED 4/12/24	
PROJECT	EST. COST	NOTES	EST. COMPLETED
REGIONAL PARK & MARRIOTT MEADOWS SITE			
Marriot Meadows CD's and Park Construction Project (2021/22)	40,431.00	Dudek has been given the redline drawing set and is busy modifying the drawings to a better, 100% ready-to-bid project. Afterwards, the CD's will be given to Bothman Construction who have promised to provide a good new budget estimate for the district. UAIC has found more edits to make to the Nisenan/Ridgerunners signs signage but this is very close to being completed. Staff can now get a quote for the signage and will incorporate this into the revised cost estimate.	TBD
Re-Pave Park Drive and Parking Lot	80,000.00	Project is planned to be put out to formal bid this summer.	2024/2025
Plumbing Infrastructure	2,000.00	Contractor on board, this project next in line after Ashford Park.	Spring 2024
Pickleball/Tennis Court Crack Repairs	97,725.00	Contractors crack repair warranty work anticipated to begin in May.	Spring 2024
CVCC			
Bike Park - Construction (2015/2016) Fountain, signage, traffic control	4,800.00	Bike park sign footing holes and post setting will be done by staff in-house as schedules permit. Staff has been coordinating with PG&E on getting more soil donations. PG&E is planning on setting up a spoils yard here in Auburn and possibly dedicating one bin to ARD for Bike Park soil. Additional bike park repairs and construction will need to wait until PG&E obtains soil as it is too expensive to purchase and hard to find.	ONGOING
RAILHEAD PARK			

2024/2025 PROJECT ACTIVITY REPORT		UPDATED 4/12/24	
PROJECT	EST. COST	NOTES	EST. COMPLETED
		PINK COLORED SECTIONS INDICATE NEW ACTIVITY	
Parking Lot Repair/Re-seal (2022)	60,000.00	Staff obtained preliminary pricing from paving contractors for this work in 2022 and this pricing needs to be updated. Due to staff project workload, this work will need to wait until Fall if it can even be done this fiscal year.	2024/2025
New Irrigation Pump & Filter (2023)	80,000.00	Preliminary pump system quote has been received along with a draft work scope from Cornerstone Environmental. Installation estimate still needs to be received and then staff will be putting this out to formal bid.	2024/2025
WINCHESTER PARK			
SCHOOL PARK PRESERVE			
PICKLEBALL COURTS			
Three Pickleball Courts joint project with City of Auburn (2023)	60,000.00	Project work is underway. Asphalt demolition and removal has been completed. Trenching for light pole electrical and footings is underway, a concrete valley gutter is being added by change order, and subgrade and baserock compaction testing is to follow shortly. Asphalt and pickleball acrylic court surfacing will occur when temperature and moisture conditions are optimum.	Spring 2024
MULTI-PARK ITEMS			
Energy Efficient Upgrades (2021) Electrical and Plumbing scope additions	84,000.00	Staff has found a way to eliminate the manual operability of the light pole antennas by affixing a small clamp to the antennas. Staff is investigating how to mitigate excess glare from some of the Beggs Field light towers as complaint has been received from an adjacent neighbor. Warranty replacement work on two light fixtures, one at Regional basketball courts and one at Rec Park Pool, is underway.	Spring 2024
Fiscal Year Projects Total:	634,956.00		