

**Auburn Area Recreation and Park District  
Meeting Minutes  
of the Standing Finance Committee  
Wednesday, March 20, 2024 at 1:00 PM  
Canyon View Community Center, Board Room  
471 Maidu Drive  
Auburn, California 95603**

**1.0 CALL TO ORDER**

The meeting of the Standing Finance Committee was called to order at 1:03 PM.

**ROLL CALL**

Director Lynch and Director Ingle were present.

**2.0 AGENDA REVIEW, CHANGES AND APPROVAL**

The agenda was approved by the Committee as written.

**3.0 PUBLIC COMMENT- This is the time wherein any person may comment on an item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.**

None.

**4.0 BUSINESS**

**4.1 Approval of Minutes from February, 2024 Standing Finance Meeting**

The Committee approved the minutes from the February 21, 2024 Standing Finance Meeting.

**4.2 Review of Cash Requirements for January, 2024**

The Committee approved the Cash Requirements for February and forwarded the Review of Cash Requirements for February, 2024, to the consent calendar for review and approval.

**4.3 Review of Financials for February, 2024**

The Committee approved the Financials for February and forwarded the Review of Financials for February, 2024, to the consent calendar for review and approval.

**4.4 Final Budget and Resolution #2024-05 for Fiscal year 2024/2025**

The Committee approved the Final Budget and Resolution #2024-05 for Fiscal Year 2024/2025 with minor adjustments as necessary and forwarded to the Board of Directors for review and approval.

**4.5 Final 2024-2025 Obsolescence List**

The Committee approved the Final 2024-2025 Obsolescence List and forwarded to the Board of Directors for review and approval.

**4.6 Resolution #2024-06 Transfer \$30,356 from the Equipment Reserves to the General Fund. The Sugar Pine Ridge Park Irrigation Pump install is completed.**

The Committee approved the Resolution #2024-06 Transfer \$30,356 from the Equipment Reserves to the General Fund and forwarded the item to the consent calendar for review and approval.

**4.7 Resolution #2024-07: Transfer \$41,622 from the COVID Relief Fund Reserves and \$29,869 from the Future Capital Reserve funds to the General Fund for the cost to complete the Ashford Park Plumbing upgrade for \$15,711, the Recreation Park Plumbing upgrade for \$15,000 and the Splash Pool Repairs for \$40,780.**

The Committee approved the Resolution #2024-07: Transfer \$41,622 from the COVID Relief Fund Reserves and \$29,869 from the Future Capital Reserve funds to the General Fund for the cost to complete the Ashford Park Plumbing upgrade for \$15,711, the Recreation Park Plumbing upgrade for \$15,000 and the Splash Pool Repairs for \$40,780 and forwarded the item to the consent calendar for review and approval.

**4.8 District Administrator Contract Amendment**

The Committee approved the District Administrator Contract Amendment and forwarded to the Board of Directors for review and approval.

**Discussion Items:**

1. County Mitigation Fund, current balance \$710,000 – was discussed.
2. City Mitigation Fund, current balance \$258,396 (Available Funds - \$13,396) – was discussed.
3. Placer County Investment Report, January 31, 2024 – was discussed.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE STANDING FINANCE MEETINGS**

None.

**6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

Electric Vehicle Charging Stations – no update on this item.

**ADJOURNED**

As there was no further business, the meeting was adjourned at 2:28 PM.

Cathy Warford  
Board Secretary

March 26, 2024  
Date