

**AUBURN AREA RECREATION AND PARK DISTRICT MEETING OF THE  
PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE AGENDA**

**WEDNESDAY, APRIL 17, 2024, 12:30 PM**

**CANYON VIEW COMMUNITY CENTER, BOARD ROOM  
AUBURN, CA**

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The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/83081661812>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 830 8166 1812 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities, and meetings, contact Kahl Muscott at (530) 537-2186 or [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) at least 48 hours in advance to request an auxiliary aid or accommodation.

**1.0 CALL TO ORDER**

Ingle \_\_\_\_\_ Holbrook \_\_\_\_\_

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

**3.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

**4.0 BUSINESS**

**4.1 Approval of Minutes from the March 20, 2024 Program, Personnel, Policy, Fee & Legal Review Committee Meeting**

**Recommendation:** Review and approve minutes.

**4.2 Approval of Legal Bills**

None.

**Discussion items:**

None.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY  
& FEE COMMITTEE MEETINGS**

None.

**6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**ADJOURNMENT**

AUBURN AREA RECREATION AND PARK DISTRICT  
This agenda is hereby certified to have been posted as follows:

April 12, 2024  
Date

12:30pm  
Time

Cathy Wainford  
Secretary to the Board

**Auburn Area Recreation and Park District  
Minutes of the Program, Personnel, Policy, Fee & Legal  
Review Committee Meeting  
Wednesday, March 20, 2024 at 12:30 PM  
Canyon View Community Center  
471 Maidu Drive  
Auburn, CA 95603**

**1.0 CALL TO ORDER**

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 12:32 PM.

**ROLL CALL**

Director Ainsleigh were present. Director Holbrook was absent.

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Ainsleigh to make 4.3 the last item on the agenda. He approved the rest of the agenda as written.

**3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.**

None.

**4.0 BUSINESS**

**4.1 Approval of Minutes from the February, 2024 Program, Personnel, Policy, Fee & Legal Review Committee Meeting**

Director Ainsleigh reviewed and approved the minutes from February 21, 2024, Program, Personnel, Policy, Fee & Legal Review Committee.

**4.2 Approval of Legal Bills**

None.

**4.3 COLA Wage Increase**

Director Ainsleigh reviewed the COLA Wage Increase. Director Ainsleigh would like to send COLA Wage Increase to the Board of Directors with a recommendation to increase all Park Workers by 3.2%.

**4.3 Proposed Fee Change – Out of District Fees for Facility Rentals**

Director Ainsleigh reviewed the Proposed Fee Change – Out of District Fees for Facility Rentals. Director Ainsleigh would like to send it to the Board of Directors to approve but would like his suggestion of Option A which is “A fee based on one-hours’ worth of rent for each particular room/facility.”

**Discussion items:**

1. Ashley Memorial Dog Park – closures due to rain or other issues. This item was discussed, Director Ainsleigh suggested that we close the park when necessary.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE MEETINGS**

None.

**6.0 ITEMS PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**ADJOURNED**

As there was no further business, the meeting was adjourned at 1:01 PM.

Cathy Warford  
Board Secretary

March 26, 2024  
Date