

AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA

MONDAY, JUNE 17, 2024, 11:00 AM

CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA

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The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/87990608754>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 879 9060 8754 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities, and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ___ Lynch ___

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the May 20, 2024, Acquisition & Development Meeting (Pages 3-4)

Recommendation: Review and approve minutes.

Discussion items:

1. 2023 - 2024 Project Activity Report (**Pages 5-8**)

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Regional Park and Regional Park Community Center Naming
2. Bill Misphey's Memorial Bench

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

7.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM THE BOARD MEMBERS – PARK VISITS AND OBSERVATIONS

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

June 14, 2024
Date

10:15 AM
Time

Cathy Weyand
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Monday, May 20, 2024 at 11:00 AM
Canyon View Community Center, board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 11:00 AM.

ROLL CALL

Director Gray and Director Lynch were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee as written.

3.0 PUBLIC COMMENT

None.

4.0 BUSINESS

4.1 Approval of Minutes from the April, 2024 Acquisition & Development Meeting

The Committee reviewed and approved the minutes from the April 15, 2024, Acquisition & Development Committee Meeting.

Discussion Items:

1. Discussion with First Serve Productions re: pickleball and tennis court surface repair – this item was not discussed.
2. 2024 Project Activity Report – this item was discussed.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Regional Park and Regional Park Community Center Naming – this item was not discussed.
2. Bill Misphey's Memorial Bench – this item was discussed.

6.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM THE BOARD MEMBERS – PARK VISTS AND OBSERVATIONS

- Director Gray mentioned that Veona Galbraith, Administrative Services Manager, did a really good job while Kahl Muscott was out of the office last week.

- Director Gray said he had gone to all the parks and thought they all looked good. He did mention that Regional Park by the maintenance area could use some attention.
- Director Lynch gave a few suggestions on creating better shading at Meadow Vista Park.

ADJOURNED

As there was no further business, the meeting was adjourned at 11:42 AM.

Cathy Warford
Board Secretary

May 23, 2024
Date

2024/2025 PROJECT ACTIVITY REPORT		UPDATED 6/13/24	
PROJECT	EST. COST	NOTES	EST. COMPLETED
PINK COLORED SECTIONS INDICATE NEW ACTIVITY			
RECREATION PARK Maintenance Shop Fire	0.00	All work has finally been completed and staff is in process of moving in furniture and building shelves and similar so the personnel move-in can take place. The two metal storage boxes are being moved closer to the shop to help with the unloading. Temp office trailer is scheduled to be removed the week of July 8th.	JULY 2024
Gym Locker Room Floors	25,000.00	Project has been freshly re-estimated and came in above the 25K cost threshold and so will need to be bid formally. This cannot be done before the pool opens on 2/5 so the project will need to be pushed out to Fall/Winter when the pool/locker rooms are not in use.	2024/2025
Sewerline at back restroom	30,000.00	In coordinating with the vendor who gave the budget estimate for this work, it was discovered that the approach could be changed. This would lower the budget estimate below 25K and would allow the district to get three quotes vs formal bid. Staff is setting up a meeting with the vendor to confirm revised scope and will then proceed to get three quotes.	2024/2025
Splash Pool Repair Part 2	46,000.00	Repairs are in progress.	2023/2024
MEADOW VISTA PARK			
PH Pool Fence & Mowband	25,000.00	Project has been completed.	MAY 2024

2024/2025 PROJECT ACTIVITY REPORT		UPDATED 6/13/24		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
PINK COLORED SECTIONS INDICATE NEW ACTIVITY				
ASHFORD PARK				
OVERLOOK PARK				
REGIONAL PARK & MARRIOTT MEADOWS SITE				
Marriot Meadows CD's and Park Construction Project (2021/22)	40,431.00	Update construction drawings have been received from the consultant. Staff will be cross checking with the redline set and getting updated cost estimates for all the site furnishings as time permits. Then sending to contractor for fresh pricing/cost estimate.		TBD
Re-Pave Park Drive and Parking Lot	80,000.00	Project will be broken into two phases as scope is too big for current budget amount. Phase 1 will be the thinner "throat" of roadway (Park Drive) as it comes into the park off of Galena Drive and extending into the wider arear parking lot about 100 feet. The existing asphalt is in terrible shape and so the scope is grinding it in place and re-paving instead of overlay paving. Staff has this project out to formal bid as of 6/12 with bid opening scheduled on 7/18. Project award anticipated at the 7/25 Board Meeting. Construction will involve roadway shutdown with illuminated message boards being placed at both ends of the work 7 days prior to construction alerting the public of the shutdown. Work will take up to 5 working days and is currently scheduled for the week of August 25th.		AUGUST 2024 PHASE ONE
Plumbing Infrastructure	2,000.00	Contractor on board, this project next in line after Ashford Park.		Spring 2024
Pickleball/Tennis Court Crack Repairs	97,725.00	Contractors crack repair warranty work now anticipated to begin in July.		Spring 2024

2024/2025 PROJECT ACTIVITY REPORT		UPDATED 6/13/24	
PROJECT	EST. COST	NOTES	EST. COMPLETED
PINK COLORED SECTIONS INDICATE NEW ACTIVITY			
CVCC			
Bike Park - Construction (2015/2016) Fountain, signage, traffic control	4,800.00	Bike park sign footing holes and post setting will be done by staff in-house as schedules permit. Staff has been coordinating with PG&E on getting more soil donations. PG&E is planning on setting up a spoils yard here in Auburn and possibly dedicating one bin to ARD for Bike Park soil. Additional bike park repairs and construction will need to wait until PG&E obtains soil as it is too expensive to purchase and hard to find.	ONGOING
RAILHEAD PARK			
Parking Lot Repair/Re-seal (2022)	60,000.00	Staff obtained preliminary pricing from paving contractors for this work in 2022 and this pricing needs to be updated. Due to staff project workload, this work will need to wait until Fall if it can even be done this fiscal year.	2024/2025
New Irrigation Pump & Filter (2023)	80,000.00	Scope and prelim pricing have been received. Project needs to wait until fall to go to formal bid when irrigation season has ended.	2024/2025
WINCHESTER PARK			
SCHOOL PARK PRESERVE			
PICKLEBALL COURTS			
Three Pickleball Courts joint project with City of Auburn (2023)	60,000.00	Project has been delayed by circumstances including the wheelchair lift concrete ADA landing needed to be installed up top in the court area before the asphalt paving could go in. This landing was just completed on Wednesday 6/12 and the paving work is scheduled for Friday 6/14. Court surfacing, posts and nets can then commence 14 days after the paving work is done. The City will be continuing with the wheelchair lift project concurrently likely followed closely by the tile mural project	Spring 2024

2024/2025 PROJECT ACTIVITY REPORT		UPDATED 6/13/24	
PROJECT	EST. COST	NOTES	EST. COMPLETED
PINK COLORED SECTIONS INDICATE NEW ACTIVITY			
MULTI-PARK ITEMS			
Energy Efficient Upgrades (2021) Electrical and Plumbing scope additions	84,000.00	Staff has received a 31K quote for light shields to mitigate excess glare on the James Field (only) lights. Both James and Beggs field lights were mentioned in the complaint received from an adjacent neighbor. Warranty replacement work on two light fixtures, one at Regional basketball courts and one at Rec Park Pool, is still underway.	Spring 2024
Fiscal Year Projects Total:	634,956.00		