

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, April 25, 2024 6:00 PM**

Board Members Present: Chairperson Scott Holbrook
Vice-Chairperson Sue Ingle
Director Jim Gray
Director H. Gordon Ainsleigh
Director Mike Lynch

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mike Scheele, Landscape Architect/Project Manager
Jesse Williams, Facilities & Grounds Manager
Mark Brunner, Recreation Services Manager
Cathy Warford, Recording Secretary

Absent: Caleb Porter, Youth Services Manager

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:10 PM by Chairperson Holbrook.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation from, Marketing & Customer Service Manager, Manouch Shirvanioun, to Customer Service Representative, Andie Leventin, as employee of the month for April, 2024.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by the Chairman Holbrook to move 8.4 Replacing Director Ainsleigh on the Policy Committee and 8.1 Fee Waiver Request for Placer High School Grade Night to right after the Consent Items and before 6.0 Administrator's and Department reports.

Roll Call Vote

Director Ainsleigh – No
Director Gray – No
Chairperson Holbrook – Yes
Vice-Chairperson Ingle - No
Director Lynch – No

1 - 4 Motion fails.

A second motion was made by the Director Lynch and seconded by Director Gray to move 8.1 Fee Waiver Request for Placer High School Grade Night and 8.4 Replacing

Director Ainsleigh on the Policy Committee to right after the Consent Items and before 6.0 Administrator's and Department reports.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Yes
Chairperson Holbrook – No
Vice-Chairperson Ingle - Yes
Director Lynch – Yes

4 - 1 Motion carries.

4.0 PUBLIC COMMENT

Chairperson Holbrook would like to bring Fee Waiver back to the May Policy Committee meeting.

5.0 CONSENT ITEMS

5.1 Review and approval of Minutes of the Board of Directors from March, 2024

5.2 Review of Cash Requirements for March, 2024 (Standing Finance Committee)

5.3 Resolution #2024-10: Transfer \$148,680 from the General Fund to the Future Capital Reserve funds for the sale of the 2 Skyridge modulars and 1 Auburn Elementary modular. (Standing Finance Committee)

A motion was made by Director Gray and seconded by Director Lynch to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Yes
Chairperson Holbrook – Yes
Vice-Chairperson Ingle - Yes
Director Lynch – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Fee Waiver Request for Placer High School Grad Night

A motion was made by Chairman Holbrook and seconded by Director Lynch to approve the Fee Waiver at 80% for the Placer High School Grad Night.

Roll Call Vote

Director Ainsleigh – No
Director Gray – No
Chairperson Holbrook – Yes
Vice-Chairperson Ingle - No
Director Lynch – No

1 – 4 Motion fails.

A second motion was made by Vice-Chairperson Ingle and seconded by Director Ainsleigh to approve the Fee Waiver at 85% for the Placer High School Grad Night.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – No
Chairperson Holbrook – Yes
Vice-Chairperson Ingle – Yes
Director Lynch – Yes

4 – 1 Motion passes.

8.2 Trading Gas Mower for Electric

A motion was made by Director Lynch and seconded by Vice-Chairperson Ingle to approve Trading Gas Mower for Electric.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Yes
Chairperson Holbrook – Yes
Vice-Chairperson Ingle - Yes
Director Lynch – Yes

5 – 0 Motion carries.

8.3 Review of Emergency action – Regional Park Sewer Lift Station Emergency Repairs

A motion was made by Director Lynch and seconded by Director Gray that there is still a need to continue the emergency action on the Regional Park sewer lift station for the

reason that the emergency work will not permit a delay resulting from a competitive solicitation for bids.

Director Ainsleigh – Yes
Director Gray – Yes
Chairperson Holbrook – Yes
Vice-Chairperson Ingle - Yes
Director Lynch – Yes

5 - 0 Motion carries.

8.4 Replacing Director Ainsleigh on the Policy Committee

A motion was made by Director Ainsleigh to return him to one of the committees. The motion died from a lack of a second.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

- 9.1 County Mitigation Fund, current balance \$710,000 – was not discussed.
- 9.2 City Mitigation Fund, current balance \$259,129 (Available Funds - \$22,930) – was not discussed.
- 9.3 Placer County Investment Report, January 31, 2024 – was not discussed.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION

None.

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned at 7:26 PM.

Cathy Warford
Board Secretary

April 30, 2024
Date