

**AUBURN AREA RECREATION AND PARK DISTRICT  
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA**

**MONDAY, JULY 21, 2025, 10:00 AM**

**CANYON VIEW COMMUNITY CENTER, BOARD ROOM  
471 MAIDU DRIVE  
AUBURN, CA**

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**1.0 CALL TO ORDER**

Gray \_\_\_\_ Lynch \_\_\_\_

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

**3.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

**4.0 BUSINESS**

**4.1 Approval of Minutes from the June 16, 2025, Acquisition & Development Meeting (Pages 3-4)**

**Recommendation:** Review and approve minutes.

**Discussion items:**

1. Ashley Memorial Dog Park (Pages 5-6)
2. Regional Park Pickleball and Tennis Courts French drain (Page 7)
3. 2024 - 2025 Project Activity Report (Pages 8-10)

**5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS**

1. Additional parking spaces at the Maidu office for disabled and handicapped drivers.
2. Lights at the Auburn Skatepark
3. Mount Vernon Property (Sale/Use for Co-housing)

**6.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM THE BOARD MEMBERS – PARK VISITS AND OBSERVATIONS**

None.

AUBURN AREA RECREATION AND PARK DISTRICT  
This agenda is hereby certified to have been posted as follows:

**ADJOURNMENT**

July 18, 2025  
Date

11:00 AM  
Time

Cathy Warford  
Secretary to the Board

**Auburn Area Recreation and Park District  
Minutes of the Acquisition & Development Committee Meeting  
Monday, June 16, 2025 at 10:00 AM  
Canyon View Community Center, Board Room  
471 Maidu Drive, Auburn, CA 95603**

**1.0 CALL TO ORDER**

The meeting of the Acquisition & Development Committee was called to order at 10:03 AM.

**ROLL CALL**

Director Gray and Vice-Chairperson Lynch were present.

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

The agenda was approved as written.

**3.0 PUBLIC COMMENT**

None.

**4.0 BUSINESS**

**4.1 Approval of Minutes from the May, 2025 Acquisition & Development Meeting**

Vice-Chairperson Lynch and Director Gray reviewed and approved the minutes from the May 19, 2025, Acquisition & Development Committee Meeting.

**4.2 Resolution Number 2025-16: A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2025 – 2026 for the Atwood Ranch III Landscaping & Lighting Assessment District**

Vice-Chairperson Lynch and Director Gray reviewed Resolution Number 2025-16: A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2025 – 2026 for the Atwood Ranch III Landscaping & Lighting Assessment District and are sending this item to the Board of Directors for review and consideration.

**4.3 Resolution #2025-18: Indemnifying Placer County for Collection of Atwood III Assessments**

Vice-Chairperson Lynch and Director Gray reviewed Resolution #2025-18: Indemnifying Placer County for Collection of Atwood III Assessments and are sending this item to Consent for the Board of Directors for review and approval.

**Discussion Items:**

1. 2024 – 2025 Project Activity Report– this item was discussed.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS**

1. Additional parking spaces at the Maidu office for disabled and handicapped drivers – this time was discussed.
2. Regional Park and Regional Park Community Center Naming – Vice-Chairperson Lynch would like this item to be removed.
3. Lights at the Auburn Skatepark – this item discussed.

Director Gray would like to add Mt. Vernon property (sale/use for co-housing) to July's items to be considered at future Acquisition and Development meetings.

**6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**7.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM THE BOARD MEMBERS – PARK VISTS AND OBSERVATIONS**

None.

**ADJOURNED**

As there was no further business, the meeting was adjourned at 10:59 AM.

Cory Weyford  
Board Secretary

June 23, 2025  
Date

## **Discussion Item #1: Cover sheet – Ashley Memorial Dog Park Discussion**

**Auburn Area Recreation and Park District (ARD) A&D Committee meeting July, 2025**

### **The Issue**

Shall the Auburn Area Recreation and Park District continue to have discussions about the Ashley Memorial Dog Park and related short-term and long-term maintenance?

### **Background**

ARD currently owns the Ashley Memorial Dog Park at Ashford Park. The Ashley Memorial Dog Park is approximately 1.7 acres in size. The Dog Park opened in April, 2008, funded through community donations of money and services, and from ARD funds. Maintenance of this park is done by ARD staff and volunteers with the Ashley Memorial Dog Park Foundation.

ARD staff have worked with the Foundation to make repairs to the turf over the years. These repairs have included re-seeding (with or without top dressing) and sod. The repairs work to varying degrees. Over the years, staff has struggled with trying to keep enough water on the turf vs. creating too-wet turf that leads to mud spots and loss of turf.

Recent discussions with the Foundation members and Dog Park users have occurred, and the following actions have taken place:

- A bucket with dirt and a scoop was added to the Dog Park, allowing users to fill in holes as they find them
- The rusted entry fence was replaced by Kathie Harris
- Staff and members of the Foundation met with a company that provides hydro-seeding. Their quote to hydro-seed the back half of the Dog Park was \$3,570. The representative from the hydro-seed company expressed that we could get just about equal results by broadcast (“hand”) seeding, although the hydro-seeding grass would most likely come in quicker.

Based on these discussions and the meeting with the hydro-seed company, ARD staff is proposing the following steps for maintenance this fall:

- 1) Close half the dog park this fall and perform the following maintenance:
  - a. Aerate the whole park
  - b. Seed/top-dress the back half
- 2) We plan on closing the entire park on October 15th while we aerate, seed and top-dress and put up the fencing for the back half. Once everything has been completed, we will open the front of the park back up

**Recommendation for the A&D Committee**

Review and discuss.

**Fiscal Impact**

The fiscal impact will depend on the donations received from the Ashley Memorial Dog Park Foundation and other Dog Park users. The costs for seeding half of the Dog Park, not including top-dressing is approximately \$1,000. The cost to add top-dressing is approximately \$2,000.

**Attachments**

None





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2025/2026 PROJECT ACTIVITY REPORT		UPDATED 7/17/25	
PROJECT	EST. COST	NOTES	EST. COMPLETED
PINK COLORED SECTIONS INDICATE NEW ACTIVITY			
RECREATION PARK			
Gym Roof Failure	TBD	Project is out to bid with opening date set for July 29 at 3PM. Staff and Engineering consultant have been compiling contractor questions and bidding department comments and issuing answers and revised drawings by addendum. The contractor is being given until Friday, November 28 to have the project fully completed and gym back open for public use. Engineers Estimate for the work is \$662,000.00.	NOVEMBER 2025
North Playground	120,000.00	Play structure needs to be replaced and is planned as a Lower Grades (2-5 year old) design. Public voting and turnkey "vendor install" process will be used again.	WINTER 2025
North Playground ADA Path of Travel	30,000.00	Concrete walkway ADA path of travel has been re-designed to come off the NE corner of the gym by the splash pad instead of across the lawn. A separate, shorter non-ADA concrete path will be constructed to come off of the main asphalt path for parents with strollers. Staff is in process of finalizing the drawings for this work and will be obtaining budget pricing from a contractor prior to being officially put out to bid.	SEPTEMBER 2025
Beggs Field Score Tower Stairs	28,000.00	Staff has researched and found a company that makes steel modular stair systems and have come up with a design to replace the existing wooden ones. Project will most likely be put out to bid in the fall for winter work and completion before Feb 2026 baseball season begins.	NOV./DEC. 2025
MEADOW VISTA PARK			
Meadow Vista Park Ballfield		SFLL has reported that the scoreboard is working perfectly and that they will be installing the scoreboard protective netting, the dugout benches, and the concrete slabs for the snack shack/storage sheds soon.	JUNE 2025
ASHFORD PARK			



<b>2025/2026 PROJECT ACTIVITY REPORT</b>		<b>UPDATED 7/17/25</b>	
<b>PROJECT</b>	<b>EST. COST</b>	<b>NOTES</b>	<b>EST. COMPLETED</b>
<b>PINK COLORED SECTIONS INDICATE NEW ACTIVITY</b>			
Levee Repair & Asphalt Pave to Garage	75,000.00	Levee repairs and asphalt paving from levee to garage.	OCTOBER 2025
<b>OVERLOOK PARK</b>			
<b>REGIONAL PARK &amp; MARRIOTT MEADOWS SITE</b>			
Marriot Meadows CD's and Park Construction Project (2021/22)	TBD	The park will be installed in phases and current plan is to have first phase go out to bid in Fall 2025 for bidding during the winter and construction starting in Spring 2026 after end of rainy season (typically post April 15). The district will not know what parts of the park can be installed in the first phase until after the contractor budget pricing comes in. The corrected and finalized project drawings and contract documents were finished and submitted to the district on July 14. Staff needs to review the package and prepare it for transmittal to the pricing contractor.	TBD
Marriot Meadows Park Fence Improvements Project		The fencing replacement work scheduled as part of the overall park development has been pulled out and pushed up in schedule. It will be done as the very first phase of the new park and involves removal of hundreds of feet of old failing barb wire fencing and replacing it with new corral style wood post & wire fence as well as ornamental tube steel fence. The wood post and wire fence will line the western edge of the park and the ornamental fence will line the northern property line. Staff has just finished putting this work out to bid and will be recommending award of contract to the low bidder EVT Builders of Elverta Ca. at the 7/31/25 Board Meeting.	
Dry Creek Picnic Area Playground	125,000.00	Play structure design submitted by Kompan tallied the most votes on this project. Staff is planning on awarding the contract after the County Mitigation Funds are confirmed and at the August meeting of the Board of Directors.	FALL 2025

<b>2025/2026 PROJECT ACTIVITY REPORT</b>		<b>UPDATED 7/17/25</b>		
<b>PROJECT</b>	<b>EST. COST</b>	<b>NOTES</b>	<b>EST. COMPLETED</b>	
		<b>PINK COLORED SECTIONS INDICATE NEW ACTIVITY</b>		
Pickleball/Tennis Court Crack Repairs	PAID	Contractor repaired the tennis courts at Regional and Meadow Vista Parks with the originally specified materials and did so under warranty.	SUMMER 2024-ORIGINAL INSTALL. REPAIRS ASAP	
<b>CVCC</b>				
Bike Park - Construction (2015/2016) Fountain, signage, traffic control	4,800.00	Bike park signage installation was completed but two signs were stolen prior to install. Staff is ordering replacements and when ready, the contractor will come back and put them in as well. ATA has abandoned the idea of demolishing the earthen pump track and replacing it with an asphalt paved design.	ONGOING	
<b>RAILHEAD PARK</b>				
Parking Lot Repair/Re-seal (2022)	150,000.00	Parking lot re-paving and striping project has been completed on the day before Fourth of July holiday.	JUNE 2025	
New Irrigation Pump & Filter (2023)	80,000.00	New pump has been installed/project completed at the end of April.	APRIL 2025	
<b>WINCHESTER PARK</b>				
<b>Fiscal Year Projects Total:</b>	<b>612,800.00</b>			