

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA**

MONDAY, NOVEMBER 10, 2025, 10:00 AM

**CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/88423301347>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 884 2330 1347 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

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1.0 CALL TO ORDER

Gray ____ Lynch ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the October 20, 2025, Acquisition & Development Meeting (Pages 3-4)

Recommendation: Review and approve minutes.

Discussion items:

1. 2024 - 2025 Project Activity Report **(Pages 5-8)**

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Additional parking spaces at the Maidu office for disabled and handicapped drivers.

6.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM THE BOARD MEMBERS – PARK VISITS AND OBSERVATIONS

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

Nov. 6, 2025
Date

2:00pm
Time

Cathy Dayford
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Monday, October 20, 2025 at 10:00 AM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 10:13 AM.

ROLL CALL

Director Gray and Vice-Chairperson Lynch were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved as written.

3.0 PUBLIC COMMENT

Patsy Lynch, Auburn Resident, wanted the Public and ARD staff to know that the Ashley Memorial Dog Park is always full.

4.0 BUSINESS

4.1 Approval of Minutes from the September, 2025 Acquisition & Development Meeting

The Committee reviewed and approved the minutes from the September 15, 2025, Acquisition & Development Committee Meeting.

4.2 Resolution #2025-26: A Resolution Supporting the Current zoning at Mt. Vernon Park

The Committee reviewed Resolution #2025-26: A Resolution Supporting the Current zoning at Mt. Vernon Park and has sent the item to the Board of Directors with a recommendation to adopt Resolution #2025-26.

Discussion Items:

1. Bermuda Grass at the Dog Park – The Committee voted to not forward a recommendation to the Board of Directors. The Committee would like this item removed going forward.
2. 2024 – 2025 Project Activity Report – this item was discussed.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Additional parking spaces at the Maidu office for disabled and handicapped drivers – this item was not discussed.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

7.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM THE BOARD MEMBERS – PARK VISTS AND OBSERVATIONS

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 10:48 AM.

Cathy Wayford
Board Secretary

Oct. 20, 2025
Date

2025/2026 PROJECT ACTIVITY REPORT		UPDATED 11/6/25	
PROJECT	EST. COST	NOTES	EST. COMPLETED
PINK COLORED SECTIONS INDICATE NEW ACTIVITY			
RECREATION PARK			
Gym Roof Failure	TBD	Roof was sheathed and papered last week of October so it is now apparently water tight. The old gym flooring has been removed and all the thousands of staples manually cut off in preparation for the new flooring which is to start on Monday, 11/10. Staff has provided the flooring subcontractor (Boberg Hardwood Floors) with colors for the basketball, volley ball and pickleball striping as well as a sample of the ARD sticker that will be mounted in the center of the gym prior to finish being applied. Right now a subcontractor is blowing closed cell insulation foam into the underside of the roof and this will be followed with another thick layer of metallic surfaced batt insulation. Contractor is working diligently to meet the 12/1 deadline.	NOVEMBER 2025
North Playground	120,000.00	Play structure needs to be replaced and is planned as a Lower Grades (2-5 year old) design. Public voting and turnkey "vendor install" process will be used again. Project has been pushed out to next fiscal year.	SPRING 2026
North Playground ADA Path of Travel	30,000.00	Concrete walkway ADA path of travel has been re-designed to come off the NE corner of the gym by the splash pad instead of across the lawn. A separate, shorter non-ADA concrete path will be constructed to come off of the main asphalt path for parents with strollers. Staff is in process of finalizing the drawings for this work and will be obtaining budget pricing from a contractor prior to being officially put out to bid. Project has been pushed out to next fiscal year.	SPRING 2026
Wheelchair Swing Repair	3,000.00	Contractors finished repairing the wheelchair swing again and staff has put up signage asking patrons to not overload the swing. Swing was damaged three times due to excessive weight being applied while swinging at top speed. Arc of swing was slightly reduced to further reduce chance of damage.	NOVEMBER 2025

2025/2026 PROJECT ACTIVITY REPORT		UPDATED 11/6/25		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
		PINK COLORED SECTIONS INDICATE NEW ACTIVITY		
Beggs Field Score Tower Stairs	28,000.00	Staff has researched and found a company that makes steel modular stair systems and have come up with a design to replace the existing wooden ones. Project is planned to be put out to bid in the fall for winter work and hopefully completed before Feb 2026 baseball season begins.	JAN 2026	
MEADOW VISTA PARK				
Meadow Vista Park Ballfield		SFLL has reported that the scoreboard is working perfectly and that they will be installing the scoreboard protective netting, the dugout benches, and the concrete slabs for the snack shack/storage sheds soon. Staff has requested and hopes to receive updates on this work soon.	NOV. 2025?	
ASHFORD PARK				
Levee Repair & Asphalt Pave to Garage	75,000.00	Two projects have been pushed out so that this project can be moved up in priority. Staff will be meeting with a contractor to re-discuss this scope of work and get a new budget estimate. Work is planned to be done this winter weather permitting or at least bid this winter for early spring installation. It may make the most sense to repair the levee in concrete this winter and do the asphalt paving in the spring.	WINTER 2025	
OVERLOOK PARK				
REGIONAL PARK & MARRIOTT MEADOWS SITE				

2025/2026 PROJECT ACTIVITY REPORT		UPDATED 11/6/25		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
		PINK COLORED SECTIONS INDICATE NEW ACTIVITY		
Marriot Meadows CD's and Park Construction Project (2021/22)	TBD	Staff has been working with Placer County and is in process of electronically submitting the park drawings for the plan check and permitting process. Once plan check comments have been received they will be transmitted to the consultant for final changes. Then the set will be sent to contractor that offered to provide a current budget estimate for the work. This will be followed by making decisions about which elements of the park the grant money and ARD budget can afford to build and then the first phase of the project will be put out to bid.	WINTER/SPRING BID, CONSTRUCT SUMMER 2026	
Marriot Meadows Park Fence Improvements Project		Project was completed on October 8. Staff has heard that the Deer Ridge community is very happy with the project.	SEPTEMBER 2025	
Dry Creek Picnic Area Playground	125,000.00	Old structure has been removed and borders for the new structures have been set in place. Contractor is now auguring the holes for the new items and work is progressing quickly. New playground will be ready to open in the next two weeks.	WINTER 2025	
Pickleball/Tennis Courts	TBD	Courts will be monitored this winter for water damage and a long french drain project partially surrounding the courts has been added to the project list. When installed, it is hoped that this drainage system will remedy the suspected water intrusion under the paved surfaces.	2026/27 FISCAL YEAR	
CVCC				

2025/2026 PROJECT ACTIVITY REPORT		UPDATED 11/6/25	
PROJECT	EST. COST	NOTES	EST. COMPLETED
		PINK COLORED SECTIONS INDICATE NEW ACTIVITY	
Bike Park - Construction (2015/2016) Fountain, signage, traffic control	4,800.00	Replacement signage has been received and prepped/reinforced. Contractor has been alerted that they are ready to be installed. Staff is awaiting schedule from contractor.	SEPT. 2025
RAILHEAD PARK			
Parking Lot Repair/Re-seal (2022)	150,000.00	Project completed.	JULY 2025
New Irrigation Pump & Filter (2023)	80,000.00	New pump has been installed/project completed at the end of April. Staff is monitoring the new radio control equipment that was installed to ensure that it is working properly as the previously installed antennas were not communicating properly. Staff will be getting quotes to enclose the new pump station with a chain link fence/gate to protect the new antenna.	APRIL 2025
WINCHESTER PARK			
Fiscal Year Projects Total:	615,800.00		