

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, October 30, 2025 6:00 PM**

Board Members Present: Director H. Gordon Ainsleigh
Director Jim Gray
Director Scott Holbrook Director Holbrook departed at 7:06 PM.
Chairperson Sue Ingle
Vice-Chairperson Mike Lynch

Staff Present: Kahl Muscott, District Administrator
Mark Brunner, Recreation Services/Youth Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mike Scheele, Landscape Architect/Project Manager
Cathy Warford, Recording Secretary

Absent: Veona Galbraith, Administrative Services Manager

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:11 PM by Vice-Chairperson Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

Chairperson Ingle has requested to attend the Board of Directors meeting remotely due to her emergency appendectomy surgery. A vote was taken and permission granted to Chairperson Ingle to attend the October Board of Directors meeting remotely.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Abstain
Vice-Chairperson Lynch – Yes

3 – 0 - 1 Motion carries.

A motion was made by Director Holbrook and seconded by Director Gray to approve the agenda as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes

Chairperson Ingle - Yes
Vice-Chairperson Lynch – Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

Eric Chun provided an update on the Dewitt Theatre Restoration and a new non-profit “The Vision of 3”.

5.0 CONSENT ITEMS

5.1 Review and approval of Minutes of the Board of Directors from September, 2025

5.2 Review of Cash Requirements for September, 2025 (Standing Finance Committee)

5.3 Review of Financials for September, 2025 (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Gray to approve the Consent Items.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Chairperson Ingle - Yes
Vice-Chairperson Lynch – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Resolution #2025-26: A Resolution Supporting the Current Zoning at Mt. Vernon Park

A motion was made by Director Holbrook and seconded by Director Gray to approve Resolution #2025-26: A Resolution Supporting the Current Zoning at Mt. Vernon Park.

Roll Call Vote

Director Ainsleigh – Abstain

Director Gray – Yes
Director Holbrook – Yes
Chairperson Ingle - Yes
Vice-Chairperson Lynch – Yes

4 – 0 – 1 Motion carries.

8.2 PUBLIC HEARING: Proposed Fee Increases: Facility and Field Rentals; Public Swim (Resolution 2025-27)

A motion was made by Chairperson Ingle and seconded by Director Ainsleigh to approve PUBLIC HEARING: Proposed Fee Increases: Facility and Field Rentals; Public Swim (Resolution 2025-27).

Director Holbrook suggested that the Board might want to bring this item back next year for review.

Chairperson Ingle hated to see ARD raising prices but understood that ARD would not raise rates unless it was needed.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – No
Chairperson Ingle - Yes
Vice-Chairperson Lynch – Yes

4 – 1 Motion carries.

8.3 Resolution #2025-25: Mid-Year Budget Revision for Fiscal Year 2025-2026

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve Resolution #2025-25: Mid-Year Budget Revision for Fiscal Year 2025-2026.

Roll Call Vote

Director Ainsleigh – No
Director Gray – Yes
Director Holbrook – No
Chairperson Ingle - Yes
Vice-Chairperson Lynch – Yes

3 – 2 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

- 9.1 Proposed Board and Committee Meeting Schedule for November and December, 2025 – this item was discussed

9.2 Proposed ARD Policy Modification: Reusable, recyclable or compostable food containers and utensils – the Board would like this item to be brought back to the Policy Committee in November.

9.3 County Mitigation Fund, \$518,320 – this item was not discussed.

9.4 City Mitigation Fund, \$387,233, with \$147,233, that is not encumbered – this item was not discussed.

9.5 California CLASS as of September 30, 2025 – this item was not discussed.

9.6 Placer County Investment Report as of August 31, 2025 – this item was not discussed.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

Director Ainsleigh wanted to show the Board and Staff his Halloween costume which were Pink eyeglasses.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION

None.

14.0 OPEN SESSION Report/Action on or About Closed Session

None.

13.0 CLOSED SESSION

13.1 Public Employee Discipline/Dismissal/Release (Gov. Code, §§ 54954.5, subd. (e), 54957.)

13.2 Public Employee Performance Evaluation (Govt. Code §§ 54954.5, subd. (e), 54957.)

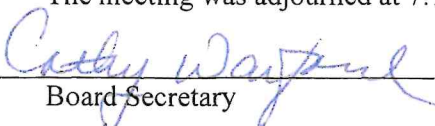
Title: District Administrator

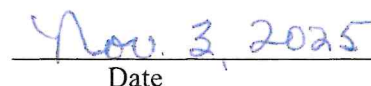
14.0 OPEN SESSION Report/Action on or About Closed Session

The Board came out of Closed Session at 7:10 PM and reported that the submitted layoff list was approved.

ADJOURNMENT

The meeting was adjourned at 7:11 PM.


Board Secretary


Date