

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA**

WEDNESDAY, DECEMBER 10, 2025, 10:00 AM

**CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/87991411557>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 879 9141 1557 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities, and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Lynch ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the November 10, 2025, Acquisition & Development Meeting (Page 3)

Recommendation: Review and approve minutes.

Discussion items:

1. 2024 - 2025 Project Activity Report **(Pages 4-6)**

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Additional parking spaces at the Maidu office for disabled and handicapped drivers.

6.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM THE BOARD MEMBERS – PARK VISITS AND OBSERVATIONS

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

Dec. 5, 2025
Date

1:00pm
Time

Cathy Wagner
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Monday, November 10, 2025 at 10:00 AM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 10:00 AM.

ROLL CALL

Director Gray and Vice-Chairperson Lynch were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved as written.

3.0 PUBLIC COMMENT

None.

4.0 BUSINESS

4.1 Approval of Minutes from the October, 2025 Acquisition & Development Meeting

The Committee reviewed and approved the minutes from the October 20, 2025, Acquisition & Development Committee Meeting.

Discussion Items:

1. 2024 – 2025 Project Activity Report – this item was discussed.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

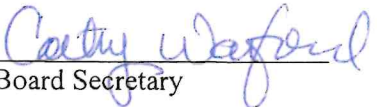
None.

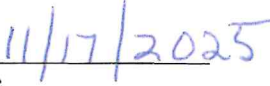
7.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM THE BOARD MEMBERS – PARK VISTS AND OBSERVATIONS

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 10:18 AM.


Board Secretary


Date

2025/2026 PROJECT ACTIVITY REPORT		UPDATED 12/4/25		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
PINK COLORED SECTIONS INDICATE NEW ACTIVITY				
RECREATION PARK				
Gym Roof Failure	TBD	The gym was opened up back to the public on Monday, December 1st as had been hoped. The solar panels are still in process of being re-installed on the roof and the contractor is cleaning up and dismantling their staging area. Final walk-through and punchlist procedure will be performed in the coming days. Known punchlist items include replacing some carpet damaged by rain in the Rec Center lobby and doing a final cleaning along the walls of the gym. One of the security cameras in the gym may have been damaged as well.	NOVEMBER 2025	
North Playground	120,000.00	Play structure needs to be replaced and is planned as a Lower Grades (2-5 year old) design. Public voting and turnkey "vendor install" process will be used again. Project has been pushed out to next fiscal year.	SPRING 2026	
North Playground ADA Path of Travel	30,000.00	Concrete walkway ADA path of travel has been re-designed to come off the NE corner of the gym by the splash pad instead of across the lawn. A separate, shorter non-ADA concrete path will be constructed to come off of the main asphalt path for parents with strollers. Staff is in process of finalizing the drawings for this work and will be obtaining budget pricing from a contractor prior to being officially put out to bid. Project has been pushed out to next fiscal year.	SPRING 2026	
Wheelchair Swing Repair	3,000.00	Contractors finished repairing the wheelchair swing again and staff has put up signage asking patrons to not overload the swing. Swing was damaged three times due to excessive weight being applied while swinging at top speed. Arc of swing was slightly reduced to further reduce chance of damage.	NOVEMBER 2025	
Beggs Field Scoreboard Replacement	7,500.00	Similar to the Meadow Vista ballfield improvements with Sierra Foothills little league, this is a partnership project with Auburn Little League. ARD has committed \$7500 towards the cost. With other projects being completed, staff has now been able to start this project and is currently refining the scoreboard quote and contacting structural engineer for footing and post design. Project will include permitting through the City of Auburn.	JAN-MARCH 2026	

Beggs Field Score Tower Stairs	28,000.00	Staff is putting together bid documents and drawings for this project and are planning on putting it out to bid in December.	JAN-MARCH 2026
MEADOW VISTA PARK			
Meadow Vista Park Ballfield		SFLL has reported that the scoreboard is working perfectly and that they will be installing the scoreboard protective netting, the dugout benches, and the concrete slabs for the snack shack/storage sheds soon. Staff has requested and hopes to receive updates on this work soon.	NOV. 2025?
ASHFORD PARK			
Levee Repair & Asphalt Pave to Garage	75,000.00	Staff hired an asphalt contractor to sawcut a clean edge along where the paving had been failing and filled it in with concrete. While this has not solved the problem of the pond water seeping under the pavement, it has addressed the safety issue of the tripping hazard at the surface. New asphalt paving work to the garage will be pushed out to next fiscal year for spring work when weather conditions are favorable.	WINTER 2025
OVERLOOK PARK			
REGIONAL PARK & MARRIOTT MEADOWS SITE			
Marriot Meadows CD's and Park Construction Project (2021/22)	TBD	Staff has been working with Placer County and is in process of electronically submitting the park drawings for the plan check and permitting process. Once plan check comments have been received they will be transmitted to the consultant for final changes. Then the set will be sent to contractor that offered to provide a current budget estimate for the work. This will be followed by making decisions about which elements of the park the grant money and ARD budget can afford to build and then the first phase of the project will be put out to bid.	WINTER/SPRING BID, CONSTRUCT SUMMER 2026
Marriot Meadows Park Fence Improvements Project		Project was completed on October 8. Staff has heard that the Deer Ridge community is very happy with the project.	SEPTEMBER 2025
Dry Creek Picnic Area Playground	125,000.00	Project was completed and opened back up to the public the day before Thanksgiving. This is a lower-grades play structure designed for 2-5 year olds but older kids can of course use it as well.	WINTER 2025

Pickleball/Tennis Courts	TBD	Courts will be monitored this winter for water damage and a long French drain project partially surrounding the courts has been added to the project list. When installed, it is hoped that this drainage system will remedy the suspected water intrusion under the paved surfaces.	2026/27 FISCAL YEAR
CVCC			
Bike Park - Construction (2015/2016) Fountain, signage, traffic control	4,800.00	Replacement signage has been received and prepped/reinforced. Contractor has been alerted that they are ready to be installed. Staff is awaiting schedule from contractor.	SEPT. 2025
RAILHEAD PARK			
Parking Lot Repair/Re-seal (2022)	150,000.00	Project completed.	JULY 2025
New Irrigation Pump & Filter (2023)	80,000.00	New pump has been installed/project completed at the end of April. Staff is monitoring the new radio control equipment that was installed to ensure that it is working properly as the previously installed antennas were not communicating properly. Staff will be getting quotes to enclose the new pump station with a chain link fence/gate to protect the new antenna.	APRIL 2025
WINCHESTER PARK			
Fiscal Year Projects Total:	623,300.00		