

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA**

WEDNESDAY, JANUARY 21, 2026, 9:30 AM

**CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/81635400825>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 816 3540 0825 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities, and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Lynch ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the December 10, 2025, Acquisition & Development Meeting (Page 3)

Recommendation: Review and approve minutes.

Discussion items:

1. 2024 - 2025 Project Activity Report (Pages 4-7)

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Additional parking spaces at the Maidu office for disabled and handicapped drivers.

6.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM THE BOARD MEMBERS – PARK VISITS AND OBSERVATIONS

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

Jan 16, 2026
Date

11:30 AM
Time

Cathy Wayford
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Wednesday, December 10, 2025 at 10:00 AM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 10:01 AM.

ROLL CALL

Director Gray and Vice-Chairperson Lynch were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved as written.

3.0 PUBLIC COMMENT

None.

4.0 BUSINESS

4.1 Approval of Minutes from the November, 2025 Acquisition & Development Meeting

The Committee reviewed and approved the minutes from the November 10, 2025, Acquisition & Development Committee Meeting.

Discussion Items:

1. 2024 – 2025 Project Activity Report – this item was discussed.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

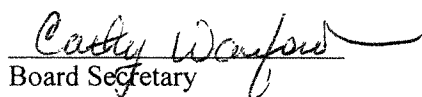
None.

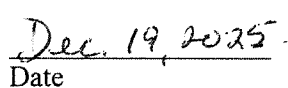
7.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM THE BOARD MEMBERS – PARK VISTS AND OBSERVATIONS

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 10:34 AM.


Board Secretary


Date

2025/2026 PROJECT ACTIVITY REPORT		UPDATED 01/14/26	
PROJECT	EST. COST	NOTES	EST. COMPLETED
PINK COLORED SECTIONS INDICATE NEW ACTIVITY			
RECREATION PARK			
Gym Roof Failure	TBD	The gym was opened up back to the public on Monday, December 1st. A small leak coming in from the roof ledger bolt penetrations was repaired. Project is complete and only punchlist and minor change order work remains. Staff continues to work with the contractor and district insurance team to help insure timely payments are being made and that expenses are applied correctly.	NOVEMBER 2025
North Playground	120,000.00	Play structure needs to be replaced and is planned as a Lower Grades (2-5 year old) design. Public voting and turnkey "vendor install" process will be used again. Project has been pushed out to next fiscal year.	SPRING 2026
North Playground ADA Path of Travel	30,000.00	Concrete walkway ADA path of travel has been re-designed to come off the NE corner of the gym by the splash pad instead of across the lawn. A separate, shorter non-ADA concrete path will be constructed to come off of the main asphalt path for parents with strollers. Staff is in process of finalizing the drawings for this work and will be obtaining budget pricing from a contractor prior to being officially put out to bid. Project has been pushed out to next fiscal year.	SPRING 2026
Wheelchair Swing Repair	3,000.00	Project completed. Contractors finished repairing the wheelchair swing again and staff has put up signage asking patrons to not overload the swing. Swing was damaged three times due to excessive weight being applied while swinging at top speed. Arc of swing was slightly reduced to further reduce chance of damage.	NOVEMBER 2025
Beggs Field Scoreboard Replacement	7,500.00	Staff has initiated the permit for this work through the City of Auburn and obtained the required structurally engineered post and footing designs. Staff is awaiting sponsor logos from Little League in order to place the order for the scoreboard.	JAN-MARCH 2026

2025/2026 PROJECT ACTIVITY REPORT		UPDATED 01/14/26		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
PINK COLORED SECTIONS INDICATE NEW ACTIVITY				
Beggs Field Score Tower Stairs	28,000.00	Staff has completed the drawings and specifications for this project and it is now officially out to formal bid. Engineers estimate is \$35,000 and the work includes demolition/removal of the existing wooden staircase, installation of a reinforced concrete pad to tie into existing and then constructing the new steel staircase system. Stairs will be very similar to the existing design/shape but will be steel, with baluster/handrail railings, partially closed riser bar grating stair treads with a Black Epoxy finish.	JAN-MARCH 2026	
MEADOW VISTA PARK				
Meadow Vista Park Ballfield		SFLL has reported that the scoreboard is working perfectly and that they will be installing the scoreboard protective netting, the dugout benches, and the concrete slabs for the snack shack/storage sheds soon. Staff has requested and hopes to receive updates on this work soon.	TBD	
ASHFORD PARK				
Spillway Repair & Asphalt Pave to Garage	75,000.00	Safety issue of the tripping hazard at the surface has been repaired and staff is working on a new concrete spillway design that will also incorporate a stem wall below to prevent the pond from undermining the pavement (as it currently is doing). New asphalt paving work from spillway to the garage will be pushed out to next fiscal year for spring work when weather conditions are favorable.	WINTER/SPRING 2026	
Pond Fill Culvert Sinkhole	TBD	With the last set of heavy rains the 36" culvert drainage pipe that helps feed the pond at Ashford Park has collapsed creating a large sinkhole in the turf area. The area has been fenced off and the hole has been covered. Staff contacted a general engineering contractor to help assess the situation and come up with a scope of repair work and budget estimate. After initial site visit it was determined that the entire culvert interior needs to be videotaped in order to see the condition of the pipe. The inlet for this approximately 300' long pipe is at the southeastern corner of the park, on the other side of the property line fence, and is covered in blackberry brambles. Staff is researching whether permission might be needed from the adjacent land owner first and whether or not this pipe sits in an easement, and if so, who owns the easement/pipe.	WINTER/SPRING 2026	

2025/2026 PROJECT ACTIVITY REPORT		UPDATED 01/14/26		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
		PINK COLORED SECTIONS INDICATE NEW ACTIVITY		
OVERLOOK PARK				
REGIONAL PARK & MARRIOTT MEADOWS SITE				
Marriot Meadows CD's and Park Construction Project (2021/22)	TBD	Project drawings have been submitted to the county and plan check fees have been paid. Staff is now awaiting plan check comments which should be received back in the next 2-3 weeks. Once plan check comments have been received they will be transmitted to the consultant for final changes. Then the set will be sent to contractor that offered to provide a current budget estimate for the work. This will be followed by making decisions about which elements of the park the grant money and ARD budget can afford to build and then the first phase of the project will be put out to bid.	WINTER/SPRING BID, CONSTRUCT SUMMER 2026	
Marriot Meadows Park Fence Improvements Project		Project was completed on October 8. Staff has heard that the Deer Ridge community is very happy with the project.	SEPTEMBER 2025	
Dry Creek Picnic Area Playground	125,000.00	Project was completed and opened back up to the public the day before Thanksgiving. This is a lower-grades play structure designed for 2-5 year olds but older kids can of course use it as well.	WINTER 2025	
Pickleball/Tennis Courts	TBD	Courts will be monitored this winter for water damage and a long french drain project partially surrounding the courts has been added to the project list. When installed, it is hoped that this drainage system will remedy the suspected water intrusion under the paved surfaces.	2026/27 FISCAL YEAR	

2025/2026 PROJECT ACTIVITY REPORT		UPDATED 01/14/26		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
		PINK COLORED SECTIONS INDICATE NEW ACTIVITY		
CVCC				
Bike Park - Construction & Maintenance (2015/2016)	4,800.00	Final bike park signs have been installed. Staff will be working with ATA and the Bike Park advocacy group to hire the earthwork contractor again to make earthen improvements to the pump track. Seeking and purchasing additional soil may be required. PG&E no-cost soil is not currently available.		SPRING 2026
RAILHEAD PARK				
Parking Lot Repair/Re-seal (2022)	150,000.00	Project completed.		JULY 2025
New Irrigation Pump & Filter (2023)	80,000.00	New pump has been installed/project completed at the end of April. Staff is monitoring the new radio control equipment that was installed to ensure that it is working properly as the previously installed antennas were not communicating properly. Staff will be getting quotes to enclose the new pump station with a chain link fence/gate to protect the new antenna.		APRIL 2025
WINCHESTER PARK				
Fiscal Year Projects Total:	623,300.00			