

**Auburn Area Recreation and Park District
Minutes of the Program, Personnel, Policy, Fee & Legal
Review Committee Meeting
Wednesday, December 10, 2025 at 12:30 PM
Canyon View Community Center
471 Maidu Drive
Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 12:34 PM.

ROLL CALL

Director Ainsleigh and Director Holbrook were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee as written.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.

Kurt Bertilson, Meadow Vista resident, would like at the next week's Board of Directors meeting that the Park Partners be recognized for all their hard work at the Meadow Vista Park. He also suggested that the Auburn Area Recreation and Park District set up a "Volunteer Recognition" at each Board of Directors meeting going forward.

4.0 BUSINESS

4.1 Approval of Minutes from the November, 2025 Program, Personnel, Policy, Fee & Legal Review Committee Meeting

The Policy Committee reviewed and approved the minutes from November 10, 2025, Program, Personnel, Policy, Fee & Legal Review Committee.

4.2 Approval of Legal Bills

The legal bill was approved.

4.3 Proposed Changes to the Youth Assistance Fund/Creation of a Community Assistance Fund

The Policy Committee sent a split recommendation to the Board.

Director Ainsleigh recommends making the following changes to the Youth Assistance Scholarship Fund:

All donations will be put in a single account wherein District applicants may receive up to \$300 per activity per child and Out-of-District applicants may receive up to 70% of aid. Requests for aid will be awarded based on the availability of funds. The maximum use for the scholarship is up to six scholarships per child, per year (twice per child per activity guide).

Director Ainsleigh also recommends changing the name on the new fund to the "Community Recreation Assistance Fund"

Director Holbrook recommends making the following changes to the Youth Assistance Scholarship Fund:

All donations will be put in a single account wherein District applicants may receive up to \$300 per child, per Activity Guide and Out-of-District applicants may receive up to 70% of aid. Requests for aid will be awarded based on the availability of funds.

4.4 Annual Investment Policy and Authority for Investment

The Policy Committee reviewed the Annual Investment Policy and Authority for Investment for a one-year period and sent a positive recommendation to the Board of Directors for review and approval.

4.5 Use of Artificial Intelligence (AI) Policy

The Policy Committee forwarded the proposed new AI policy to the Board of Directors with a positive recommendation, and further recommended that the item be placed on the Consent Calendar.

4.6 Memorial for Jim Ferris

The Policy Committee forwarded this item to the Board of Directors with a positive recommendation.

Discussion items:

None.

5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE MEETINGS

None.

6.0 ITEMS PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 1:13 PM.

Cathy Wingard
Board Secretary

Dec. 19, 2025
Date