

CORRECTED

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, February 26, 2026, 6:00 PM**

Board Members Present: Director H. Gordon Ainsleigh. Director Ainsleigh arrived at 6:20 PM.
Vice-Chairperson Jim Gray
Director Scott Holbrook.
Director Sue Ingle
Chairperson Mike Lynch

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Kasey Casl, Youth Services Manager
Jesse Williams, Facilities & Grounds Manager
Mike Scheele, Landscape Architect/Project Manager
Mark Brunner, Recreation Services
Manouch Shirvanioun, Customer Service/Marketing Manager
Cathy Warford, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:02 PM by Chairperson Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Vice-Chairperson Gray and seconded by Director Ingle to approve the agenda as written.

Roll Call Vote

Director Ainsleigh – Absent
Vice-Chairperson Gray – Yes
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

4 – 0 Motion carries.

4.0 PUBLIC COMMENT

Patsy Lynch, Auburn resident, made a public comment that the Ashley Dog Park is always full.

5.0 CONSENT ITEMS

5.1 Review and approval of Minutes of the Board of Directors from January, 2026

5.2 Review of Cash Requirements for January, 2026 (Standing Finance Committee)

5.3 Review of Financial for January, 2026 (Standing Finance Committee)

CORRECTED

8.2 Amendments to the Administrative Services Manager Job Description

A motion was made by Director Holbrook and seconded by Director Ingle to go with what was recommended by the Staff on the Amendments to the Administrative Services Manager Job Description.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 – 0 Motion carries.

8.3 FIRST READING - Proposed ARD Ordinance #1 Amendment: Restriction of e-bike use in parks

No vote taken on this item. The Board of Directors recommended that this item be sent to the Policy Committee in March, 2026.

8.4 Public Hearing: ARD Vacant Positions Report (AB 2561)

A motion was made by Director Holbrook and seconded by Director Ingle that the Board of Directors reviewed the Public Hearing: ARD Vacant Positions Report (AB 2561), and a Public Hearing was not needed.

Roll Call Vote

Director Ainsleigh – No
Vice-Chairperson Gray – Yes
Director Holbrook – No
Director Ingle - Yes
Chairperson Lynch – Yes

3 – 2 Motion carries.

8.5 2026 ARD Friend of Recreation Award

A vote was taken, and it was decided that Kurt Bertilson will receive the 2026 Friend of Recreation Award.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 – 0 Motion carries.

CORRECTED

ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

- 9.1 26/27 Preliminary Project List and CIP - was discussed.
- 9.2 Project Contingency - was discussed.
- 9.3 County Mitigation Fund, current balance \$518,320 - was discussed.
- 9.4 City Mitigation total is \$394,097, with \$154,097 not encumbered - was discussed.
- 9.5 California CLASS as of January 31, 2026 - was discussed.

Starting in March 2026, Vice-Chairperson Gray would like to add Required Training and Certificates for the Board of Directors under Items for Discussion and Informational Items.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

Director Ingle thanked Kahl Muscott, District Administrator, for his update on the Bocce Ball courts.

Director Ainsleigh thanked Vice-Chairperson Gray for his comment regarding the Mother Lode Foundation.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION -

- 13.1 Public Employee Performance Evaluation (Govt. Code §§ 54954.5, subd. (e), 54957.)**

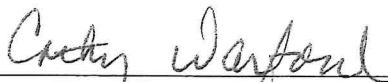
Title: District Administrator

14.0 OPEN SESSION Report/Action on or About Closed Session

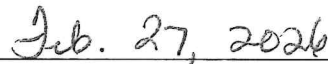
None.

ADJOURNMENT

The meeting was adjourned at 7:13 PM.



Board Secretary



Date