

**Auburn Area Recreation and Park District  
Minutes of the Meeting of the Board of Directors  
Thursday, April 30, 2026, 6:00 PM**

**Board Members Present:** Director H. Gordon Ainsleigh  
Vice-Chairperson Jim Gray  
Director Scott Holbrook  
Director Sue Ingle  
Chairperson Mike Lynch

**Staff Present:** Kahl Muscott, District Administrator  
Mike Scheele, Landscape Architect/Project Manager  
Jesse Williams, Facilities & Grounds Manager  
Mark Brunner, Recreation Services Manager  
Kasey Casl, Youth Services Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Cathy Warford, Recording Secretary

**Absent:** Veona Galbraith, Administrative Services Manager

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:11 PM by Chairperson Lynch.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

Presentation from, Facility and Grounds Manager, Jesse Williams, to Senior Park Worker, Megan Frost, as employee of the month for April, 2026.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

None.

**Roll Call Vote**

Director Ainsleigh – Abstain  
Vice-Chairperson Gray – Yes  
Director Holbrook – Yes  
Director Ingle - Yes  
Chairperson Lynch – Yes

4 – 0 - 1 Motion carries.

**4.0 PUBLIC COMMENT**

None.

**5.0 CONSENT ITEMS**

**5.1 Review and approval of Special Minutes of the Board of Directors from March, 2026**

- 5.2 **Review and approval of Minutes of the Board of Directors from March, 2026**
- 5.3 **Review of Cash Requirements for March, 2026 (Standing Finance Committee)**
- 5.4 **Review of Financial – None this month.**
- 5.5 **Amendment of the Obsolescence List - Update (Standing Finance Committee)**
- 5.6 **District Personnel Policy proposed amendment – PTO Eligibility and Usage (Policy Committee)**
- 5.7 **Side Letter with Local 39 – PTO Eligibility and Usage (Policy Committee)**
- 5.8 **District Policy proposed amendment – Leave Policies (Policy Committee)**
- 5.9 **Amending ARD’s Refund Policy for Youth Services (Policy Committee)**

A motion was made by Director Holbrook and seconded by Director Ingle to approve the Consent Items as written.

**Roll Call Vote**

Director Ainsleigh – Yes  
Vice-Chairperson Gray – Yes  
Director Holbrook – Yes  
Director Ingle - Yes  
Chairperson Lynch – Yes

5 – 0 Motion carries.

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS**

None.

**8.0 NEW BUSINESS**

**8.1 Termination of the MOU between ARD and the Auburn Pickleball Club**

A motion was made by Director Holbrook and seconded by Director Ingle to approve the Termination of the MOU between ARD and the Auburn Pickleball Club.

**Roll Call Vote**

Director Ainsleigh – Yes  
Vice-Chairperson Gray – No  
Director Holbrook – Yes  
Director Ingle - Yes  
Chairperson Lynch – Yes

4 – 1 Motion carries.

**8.2 ARD Beggs Field Score Booth Tower Staircase Replacement Project – Additional Funding**

A motion was made by Director Holbrook and seconded by Vice-Chairperson Gray to approve the ARD Beggs Field Score Booth Tower Staircase Replacement Project – Additional Funding.

Director Ingle would like to have an item listed on the May Standing Finance Committee’s agenda to review the Future Cap Reserve Fund to have a better idea of what is coming out of the fund and to see whether the fund is solvent.

**Roll Call Vote**

Director Ainsleigh – No  
Vice-Chairperson Gray – Yes  
Director Holbrook – Yes  
Director Ingle - Yes  
Chairperson Lynch – Yes

4 - 1 Motion carries.

**8.3 Final Budget and Resolution #2026-07 for Fiscal Year 2026-2027**

A motion was made by Director Ingle and seconded by Director Ainsleigh to approve the Final Budget and Resolution #2026-07 for Fiscal Year 2026-2027.

**Roll Call Vote**

Director Ainsleigh – Yes  
Vice-Chairperson Gray – Yes  
Director Holbrook – No  
Director Ingle - Yes  
Chairperson Lynch – Yes

4 – 1 Motion carries.

**8.4 Proposed Fee Waiver Policy Amendment – Placer High Grad Night**

No motion was made; this item failed. The Board would like to keep the policy as is.

**8.5 Resolution #2026-08: Requesting Election Services from Placer County**

A motion was made by Director Holbrook and seconded by Director Ingle to approve Resolution #2026-08: Requesting Election Services from Placer County.

**Roll Call Vote**

Director Ainsleigh – Yes  
Vice-Chairperson Gray – Yes

Director Holbrook – Yes  
Director Ingle - Yes  
Chairperson Lynch – Yes

5 – 0 Motion carries.

#### **8.6 Selection of LAFCO Vacant Special District Commissioner**

A motion was made by Director Holbrook and seconded by Director Ingle to nominate Jennifer Knisley as the Placer LAFCO Special District Representative on the Commission.

#### **Roll Call Vote**

Director Ainsleigh – Yes  
Vice-Chairperson Gray – Yes  
Director Holbrook – Yes  
Director Ingle - Yes  
Chairperson Lynch – Yes

5 – 0 Motion carries.

#### **ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

- 9.1 Renaming Regional Park - was discussed.
- 9.2 Required Training and Certificates for the Board of Directors - was discussed.
- 9.3 County Mitigation Fund, current balance \$518,320 - was discussed.
- 9.4 City Mitigation total is \$395,368, with \$155,368 not encumbered - was discussed.
- 9.5 County of Placer Treasure's Pooled Investment Report as of February 28, 2026 – was discussed.
- 9.6 California CLASS Investment Fund as of March 31, 2026 - was discussed.

#### **10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

None.

#### **11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

#### **12.0 PUBLIC COMMENT**

None.

#### **ADJOURN**

The meeting was adjourned to a closed session at 7:05 PM

#### **13.0 CLOSED SESSION -**

##### **13.1 Anticipated Litigation**

Conference with Legal Counsel – Existing Litigation. (Gov. Code §§ 54954.5, subd. (c), 54956.9.)  
Name of Case: Mena

**13.2 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)**


**Title: District Administrator**

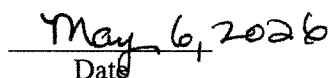
**14.0 OPEN SESSION Report/Action on or About Closed Session**

No reportable action.

**CLOSED SESSION ADJOURNMENT**

The meeting was adjourned at 7:17 PM

  
Board Secretary

  
Date