

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, March 26, 2026, 6:00 PM**

Board Members Present: Director H. Gordon Ainsleigh
Vice-Chairperson Jim Gray
Director Scott Holbrook
Director Sue Ingle
Chairperson Mike Lynch

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Kasey Casl, Youth Services Manager
Jesse Williams, Facilities & Grounds Manager
Mark Brunner, Recreation Services
Manouch Shirvanioun, Customer Service/Marketing Manager
Cathy Warford, Recording Secretary

Absent: Mike Scheele, Landscape Architect/Project Manager

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:02 PM by Chairperson Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

Chairperson Lynch would like to move 8.1 Renaming Recreation Field after Carl Swain, 8.2 Placer High Grad Night Fee Waiver and 8.3 Amendment to MVCC Ground Lease to right after 4.0 Public Comment. He would also like 8.7 Project Contingencies to 8.1.

A motion was made by Director Holbrook and seconded by Vice-Chairperson Gray to approve the agenda as amended.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and approval of Minutes of the Board of Directors from February, 2026**
- 5.2 Review of Cash Requirements for February, 2026 (Standing Finance Committee)**
- 5.3 Review of Financial for February, 2026 (Standing Finance Committee)**
- 5.4 District Administrator Contract Amendment - COLA (Standing Finance Committee)**
- 5.5 COLA Wage Increase (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Ingle to approve the Consent Items as written.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports were provided to the Board under separate cover.

Director Ingle would like to thank Kahl Muscott and Kasey Casl for their help with the Annual Celebrity Chef event. Ninety caprese bites were brought to the event, and all were gone at the end of the night.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Renaming Recreation Field after Carl Swain

A motion was made by Vice-Chairperson Gray and seconded by Director Ingle to approve the Renaming Recreation Field after Carl Swain.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 – 0 Motion carries.

8.2 Placer High Grad Night Fee Waiver

A motion was made by Vice-Chairperson Gray and seconded by Director Ainsleigh to waive 80% of the applicable fees for Placer High School Grad Night – 2026.

Director Holbrook would like the Placer High Grad Night Fee Waiver to be brought back to the Policy Committee in May.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Abstain
Director Ingle - Yes
Chairperson Lynch – Yes

4 – 0 - 1 Motion carries.

8.3 Amendment to MVCC Ground Lease

A motion was made by Chairperson Lynch and seconded by Director Holbrook to extend the MVCC Ground Lease to June 30, 2058.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – No
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

4 – 1 Motion carries.

8.4 FY 2026-2027 Project List and Future Plan Update

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the FY 2026-2027 Project List and Future Plan Update.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 – 0 Motion carries.

8.5 Resolution #2026-05: Preliminary Budget for Fiscal Year 2026-2027

A motion was made by Director Holbrook and seconded by Vice-Chairperson Gray to approve Resolution #2026-05: Preliminary Budget for Fiscal Year 2026-2027.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – No
Director Ingle - Yes
Chairperson Lynch – Yes

4 – 1 Motion carries.

8.6 E-Bikes, speed limits and pathways at ARD

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve posting 5 MPH signs around the pathways at ARD.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 – 0 Motion carries.

8.7 Project Contingencies

A motion was made by Director Holbrook and seconded by Vice-Chairperson Gray to approve the Project Contingencies.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 – 0 Motion carries.

8.8 Amendment of the Obsolescence List

A motion was made by Director Holbrook and seconded by Director Ingle to approve the Amendment of the Obsolescence List.

Roll Call Vote

Director Ainsleigh – Yes

Vice-Chairperson Gray – No
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

4 – 1 Motion carries.

8.9 Purchase of New Solar Inverters for Recreation Park Solar

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the Purchase of New Solar Inverters for Recreation Park Solar.

Roll Call Vote

Director Ainsleigh – No
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

4 – 1 Motion carries.

8.10 CSDA Board of Directors call for Nomination – Seat C

A motion was made by Vice-Chairperson Gray and seconded by Director Ainsleigh to nominate Director Scott Holbrook for the Seat C position.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 – 0 Motion carries.

ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

- 9.1 Required Training and Certificates for the Board of Directors - was discussed. Director Ingle would like the training for the Board to be posted on the ARD website
- 9.2 County Mitigation Fund, current balance \$518,320 - was discussed.
- 9.3 City Mitigation total is \$395,368, with \$155,368 not encumbered - was discussed.
- 9.4 County of Placer as of January 31, 2026 – was discussed.
- 9.5 California CLASS Investment Fund as of February 28, 2026 - was discussed.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

Director Ingle is waiting for the Bocce Ball court to be repaired.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION -

13.1 Public Employee Performance Evaluation (Govt. Code §§ 54954.5, subd. (e), 54957.)

Title: District Administrator

14.0 OPEN SESSION Report/Action on or About Closed Session

None.

ADJOURNMENT

The meeting was adjourned at 7:27 PM.

Cathy Wayson
Board Secretary

April 9, 2026
Date