

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA**

WEDNESDAY, JULY 22, 2026, 9:30 AM

**CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/86058692372>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 860 5869 2372 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities, and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Lynch ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the June 17, 2026, Acquisition & Development Meeting (Pages 3-4)

Recommendation: Review and approve minutes.

Discussion items:

1. 2024 - 2025 Project Activity Report (Pages 5-7)

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM THE BOARD MEMBERS – PARK VISITS AND OBSERVATIONS

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

July 17, 2026
Date

10:30 Am
Time

Cathy Wayford
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Wednesday, June 17, 2026 at 9:30 AM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 9:30 AM.

ROLL CALL

Vice-Chairperson Gray and Chairperson Lynch were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved as written.

3.0 PUBLIC COMMENT

None.

4.0 BUSINESS

4.1 Approval of Minutes from the May 2026 Acquisition & Development Meeting

The Committee reviewed and approved the minutes from the May 20, 2026, Acquisition & Development Committee Meeting.

4.2 Resolution Number #2026-11, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2026 – 2027 for the Atwood Ranch III Landscaping & Lighting Assessment District

The Acquisition & Development Committee sent Resolution Number 2026-11, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2026 – 2027 for the Atwood Ranch III Landscaping & Lighting Assessment District to the Board of Directors for review and approval.

4.3 Resolution Number #2026-12, Indemnifying Placer County for Collection of Atwood III Assessments

The Acquisition & Development Committee sent Resolution Number #2026-12, Indemnifying Placer County for Collection of Atwood III Assessments, to Consent for review and approval by the Board of Directors.

4.3 FY 2026-2027 Project List and Future Plan Update

The Acquisition & Development Committee reviewed the FY 2026-2027 Project List and Future Plan Update.

Discussion Items:

1. Possible Locations for New Pickleball Courts – this item was discussed.
2. Recreation Park Flat Concrete Area – review – this item was discussed.
3. 2025 – 2026 Project Activity Report – this item was discussed.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM THE BOARD MEMBERS – PARK VISTS AND OBSERVATIONS

Should the lights be on all day long where the Solar Panels are, at CVCC?

ADJOURNED

As there was no further business, the meeting was adjourned at 10:17 AM.

Cathy Waford
Board Secretary

June 23, 2026
Date

2026/2027 PROJECT ACTIVITY REPORT		UPDATED 07/15/26	
PROJECT	EST. COST	NOTES	EST. COMPLETED
PINK COLORED SECTIONS INDICATE NEW ACTIVITY			
RECREATION PARK			
North Playground	120,000.00	Seven playground vendors submitted designs, website voting is underway and closes on Thursday, July 23. Staff is planning on recommending award of contract to the company that gets the most votes at the July 30 Board of Directors meeting.	FALL 2026
North Playground ADA Path of Travel	30,000.00	Concrete walkway ADA path of travel has been re-designed to come off the NE corner of the gym by the splash pad instead of across the lawn. A separate, shorter non-ADA concrete path may be constructed to come off of the main asphalt path for parents with strollers but this is being re-considered and may be removed from scope. Staff is in process of finalizing the drawings for this work and will be obtaining budget pricing from a contractor prior to being officially put out to bid. Project is planned to follow the playground replacement work.	SUMMER 2026
Beggs Field Scoreboard Replacement	7,500.00	Staff just learned that the scoreboard company has not yet received the sponsor logos for the scoreboard so the order has not even been placed. It was assumed that this took place back in May. Staff has reached back out to Auburn Little League for an update on the logos and their contractor.	SUMMER/FALL 2026
Beggs Field Score Tower Stairs	40,000.00	At the beginning of July staff learned that the lead time for the specified stair company has doubled from seven months to fourteen months. This will conflict with the Fall baseball season so Staff has asked the contractor to find a different stair company that can produce the staircase sooner at the same or lower cost. As of printing, the contractor was still exploring options.	AUGUST/SEPTEMBER 2026
Beggs Field Wall Guardrails	30,000.00	Guard railings need to be installed on retaining walls higher than 30". Parking lot and driveway to the "back 40".	WINTER/SPRING 2026/2027
New Irrigation Pump & Filter	100,000.00	Existing pump and filter need to be replaced. Massive old pressure tank needs removal and disposal as well if budget allows.	FALL/WINTER 2026
Utility Cart Garages & Chargers	60,000.00	Small garages with doors and charging outlets to be constructed in the Maintenance Yard (by the other garages) for the gator carts.	WINTER/SPRING 2026/2027

2026/2027 PROJECT ACTIVITY REPORT		UPDATED 07/15/26	
PROJECT	EST. COST	NOTES	EST. COMPLETED
PINK COLORED SECTIONS INDICATE NEW ACTIVITY			
MEADOW VISTA PARK			
Meadow Vista Park Ballfield		SFLL's contractors have just installed the two concrete pads for the sheds/snack sheds. Shed placement and dugout bench installation are the only items of work remaining. Sheds have been installed-staff is not sure about the dugout benches at this time.	TBD
ASHFORD PARK			
Spillway Repair & Asphalt Pave to Garage	100,000.00	The new asphalt paving work from spillway to the garage will be the first part of this work to go out to bid and is next on staff's list. Concrete spillway can be done in Fall/Winter as this work is not temperature dependent.	SUMMER/FALL 2026
Maintenance Garage Drive Entry Improvements	15,000.00	Project and punchlist work has been completed.	JUNE 2026
Pond Fill Culvert Sinkhole	TBD	Twenty one different companies showed up at the mandatory pre-bid site meeting on July 7. Bid opening was pushed out two days and will now occur at 3PM Thursday, July 16. Once the qualified low bidder is determined, staff will meet with the CAPRI insurance team and determine the next steps. If the bid is low enough, CAPRI will be providing the coverage (all costs need to total under 150K). If all costs end up over 150K this will raise the claim up into the districts excess insurer. Once determined, project will be brought to the board as soon as possible for award.	SUMMER 2026

2026/2027 PROJECT ACTIVITY REPORT		UPDATED 07/15/26		
PROJECT	EST. COST	NOTES	PINK COLORED SECTIONS INDICATE NEW ACTIVITY	EST. COMPLETED
OVERLOOK PARK				
REGIONAL PARK & MARRIOTT MEADOWS SITE				
Marriot Meadows CD's and Park Construction Project (2021/22)	TBD	The required Prop. 68 State of California Bond 2018 "incoming project" sign has been fabricated and installed. PCCP application with Placer County is still being worked on by the consultant. Staff should be getting an update on the final redline set of park construction drawings soon. Staff has nearly finalized the parks new water service coordination with Nevada Irrigation District. There will be two one-inch water meters, one domestic service, one irrigation service.		BID FALL/WINTER 2026, CONSTRUCT SPRING/SUMMER 2027
Pickleball/Tennis Courts	TBD	Courts will be monitored this winter for water damage and a long french drain project partially surrounding the courts has been added to the project list. When installed, it is hoped that this drainage system will remedy the suspected water intrusion under the paved surfaces. This french drain is proposed to be pushed out to 27/28 fiscal year due to workloads. A slip-sheet repair system, also on the project list, is now proposed to be pushed out to 28/29 fiscal year.		2027/28 FISCAL YEAR
CVCC				
Bike Park - Construction & Maintenance (2015/2016)	4,800.00	Two more dirt shipments have become required for the jump and trail sections of the park but the pump track work has been completed. ATA will reimburse ARD for the last 70 yards of soil and the second curb/sidewalk protection rentals.		SPRING 2026
RAILHEAD PARK				
WINCHESTER PARK				
Fiscal Year Projects Total:	507,300.00			