Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, June 25, 2026, 6:00 PM

Board Members Present:	Director H. Gordon Ainsleigh Vice-Chairperson Jim Gray Director Sue Ingle Chairperson Mike Lynch
Absent:	Director Scott Holbrook
Staff Present:	Kahl Muscott, District Administrator Michael Shumyater, Administrative Services Manager Mike Scheele, Landscape Architect/Project Manager Jesse Williams, Facilities & Grounds Manager Mark Brunner, Recreation Services Manager Kasey Casl, Youth Services Manager Manouch Shirvanioun, Customer Service/Marketing Manager Cathy Warford, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 PM by Chairperson Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation from Facility and Grounds Manager, Jesse Williams, to Facilities and Grounds Park Worker, Krystal Friel, as employee of the month for June 2026.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Vice-Chairperson Gray and seconded by Director Ainsleigh to approve the agenda as written.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Absent
Director Ingle - Yes
Chairperson Lynch – Yes

4 – 0 Motion carries.

4.0 PUBLIC COMMENT

Chairperson Lynch would like to add "City of Auburn Update" to the Board of Directors' Agenda under 4.0 Public Comment starting in July.

5.0 CONSENT ITEMS

5.1 Review and approval of Minutes of the Board of Directors from May, 2026

5.2 Review of Cash Requirements for April, 2026 (Standing Finance Committee)

5.3 Review of Preliminary April Financial (Standing Finance Committee)

5.4 Resolution Number #2026-10: Appointment of Financial Officer (Standing Finance Committee)

5.5 Resolution #2026-12 Indemnifying Placer County for Collection of Atwood III Assessments Indemnification Agreement (Acquisition & Development Committee)

A motion was made by Director Ingle and seconded by Vice-Chairperson Gray to approve the Consent Items as written.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook –Absent
Director Ingle - Yes
Chairperson Lynch – Yes

4 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Resolution Number 2026-09: Moving Residual Funds to the Placer Co. Future Capital Construction Fund, the Placer Co. Equipment Reserve Fund, and the UAL

A motion was made by Director Ainsleigh and seconded by Director Ingle to approve the Resolution Number 2026-09: Moving Residual Funds to the Placer Co. Future Capital Construction Fund, the Placer Co. Equipment Reserve Fund, and the UAL.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook –Absent
Director Ingle - Yes
Chairperson Lynch – Yes

4 – 0 Motion carries.

8.2 Resolution Number 2026-11, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2026 – 2027 for the Atwood Ranch III Landscaping & Lighting Assessment District

A motion was made by Vice-Chairperson Gray and seconded by Director Ingle to approve Resolution Number 2026-11, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2026 – 2027 for the Atwood Ranch III Landscaping & Lighting Assessment District.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Absent
Director Ingle - Yes
Chairperson Lynch – Yes

4 - 0 Motion carries.

8.3 Resolution #2026-13: Purchase of a New Infield Groomer

A motion was made by Director Ingle and seconded by Director Ainsleigh to approve Resolution #2026-13: Purchase of a New Infield.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Absent
Director Ingle - Yes
Chairperson Lynch – Yes

4 - 0 Motion carries.

ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

9.1 Required Training and Certificates for the Board of Directors - was discussed.
9.2 County Mitigation Fund, current balance $518,320 - was discussed.
9.3 City Mitigation total is $399,135, with $159,135 not encumbered - was discussed.
9.4 County of Placer Treasure's Pooled Investment Report as of April 30, 2026 – was discussed.
9.5 California CLASS Investment Fund as of May 31, 2026 - was discussed.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

Director Ainsleigh wanted to let the Board of Directors and Staff know that the circle of Redwood trees that he is caring for are doing nicely. He also wanted everyone to know that he will be supporting his friend this weekend, who wrote the book "Buckle Fever".

Director Ingle would like to let the Board of Directors and Staff know that she thought Party in the Park went very smoothly this year. She also wanted to let everyone know that she will be attending the Downtown Auburn July 4th Celebration. She will be giving away stress balls on July 4th at the ARD booth. The stress balls will be free.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION -

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

14.0 OPEN SESSION Report/Action on or About Closed Session

None.

CLOSED SESSION ADJOURNMENT

The meeting was adjourned at 6:55 PM

Cathy Warford
Board Secretary

July 7, 2026
Date