Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, July 30, 2026, 6:00 PM

Board Members Present:	Director H. Gordon Ainsleigh Vice-Chairperson Jim Gray Director Scott Holbrook; Director Holbrook left at 7:40 PM Director Sue Ingle Chairperson Mike Lynch
Staff Present:	Kahl Muscott, District Administrator Michael Shumyater, Administrative Services Manager Mike Scheele, Landscape Architect/Project Manager Mark Brunner, Recreation Services Manager Kasey Casl, Youth Services Manager Cathy Warford, Recording Secretary
Absent:	Jesse Williams, Facilities & Grounds Manager Manouch Shirvanioun, Customer Service/Marketing Manager

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:11 PM by Chairperson Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation from Recreation Services Manager, Mark Brunner, to Robalos Coach, Cory Nix, as employee of the month for July 2026.

Presentation from Dominican University of California, Therapy Student, Molly Busby, ARD Playground Accessibility Report.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

Chairman Lynch would like to pull 5.5 MOU Policy from the Consent Items.

Director Ingle would like to move 8.2 Resolution #2026-15, Recommending Actions to be Taken by the Auburn Pickleball Club, to right after Public Comment.

A motion was made by Director Ainsleigh and Seconded by Director Ingle to pull 5.5 MOU Policy from the Consent Items and move 8.2 Resolution #2026-15, Recommending Actions to be Taken by the Auburn Pickleball Club, to right after Public Comment.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

Barbara wanted the Board of Directors and Staff to know that the Auburn Pickleball Club is working diligently to outline how the club will continue to work with ARD, such as monitor indoor players, schedule ball machine use, organize recreational and competitive pickleball play, provide instructions for new players, provide social and community events, and promote pickleball play.

5.0 CONSENT ITEMS

5.1 Review and approval of Minutes of the Board of Directors from June, 2026

5.2 Review of Cash Requirements for June, 2026 (Standing Finance Committee)

5.3 Review of May Financial (Standing Finance Committee)

5.4 Placer County Audit-Controller MOU (Standing Finance Committee)

5.5 MOU Policy Review (Policy Committee)

A motion was made by Director Ainsleigh and seconded by Vice-Chairperson Gray to approve 5.1 Review and Approval of Minutes of the Board of Directors from June 2026, 5.2 Review of Cash Requirements for June 2026, 5.3 Review of May Financials, and 5.4 Placer County Audit-Controller MOU.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook –Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 – 0 Motion carries.

A motion was made by Director Ingle and seconded by Director Ainsleigh to approve 5.5 MOU Policy Review with the Amendment.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook –Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Resolution Number 2026-14: ARD Ashford Park Culvert Replacement Project-Award of Contract

A motion was made by Vice-Chairperson Gray and seconded by Director Ainsleigh to approve Resolution Number 2026-14: ARD Ashford Park Culvert Replacement Project-Award of Contract.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook –Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 – 0 Motion carries.

8.2 Resolution Number 2026-15: Recommending Actions to be Taken by the Auburn Pickleball Club

A motion was made by Director Holbrook and seconded by Director Ingle to approve Resolution Number 2026-15: Recommending Actions to be Taken by the Auburn Pickleball Club.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

5 - 0 Motion carries.

8.3 Resolution #2026-16: Contract Approval for Recreation Park North Play Structure Replacement Project

A motion was made by Vice-Chairperson Gray and seconded by Director Ainsleigh to approve Resolution #2026-16: Contract Approval for Recreation Park North Play Structure Replacement Project.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – No

Director Ingle - Yes
Chairperson Lynch – Yes

4 – 1 Motion carries.

8.4 Fee Waiver Request for Foothills Quilters Guild

A motion was made by Director Holbrook and seconded by Vice-Chairperson Gray to approve the Fee Waiver Request for the Foothills Quilters Guild.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Yes
Director Holbrook – Yes
Director Ingle - Abstain
Chairperson Lynch – No

3 – 1 - 1 Motion carries.

8.5 Future Capital Construction and Equipment Reserve Minimum Balance Policy

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the Future Capital Construction and Equipment Reserve Minimum Balance Policy.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – No
Director Holbrook – Yes
Director Ingle - Yes
Chairperson Lynch – Yes

4 – 1 Motion carries.

ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

9.1 Required Training and Certificates for the Board of Directors - was discussed.
9.2 County Mitigation Fund, current balance $518,320 - was discussed.
9.3 City Mitigation total is $400,422, with $160,422 not encumbered - was discussed.
9.4 County of Placer Treasurer's Pooled Investment Report as of May 31, 2026 – was discussed.
9.5 California CLASS Investment Fund as of June 30, 2026 - was discussed.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

Vice-Chairperson Gray wanted to let the Board of Directors know that he will not be attending the August Board of Directors' meeting. He will be attending his son's wedding in San Francisco.

Chairperson Lynch wanted the Board of Directors and Staff to know that he received Jim Ferris' plaque to be hung outside of the Foothills Room. The remaining funds that were collected for Mr. Ferris are going to the Canyon Keepers.

Chairperson Lynch won a prize at the Auburn's Family Fourth Duck Derby.

Director Ainsleigh wanted the Board of Directors and Staff to know that the Auburn Theatre will be having its second big event.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION -

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

14.0 OPEN SESSION Report/Action on or About Closed Session

None.

CLOSED SESSION ADJOURNMENT

The meeting was adjourned at 7:46 PM

Cathy Warford
Board Secretary

August 5, 202b
Date