

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, August 27, 2026, 6:00 PM**

Board Members Present: Director H. Gordon Ainsleigh
Director Sue Ingle
Chairperson Mike Lynch

Absent: Vice-Chairperson Jim Gray
Director Scott Holbrook

Staff Present: Kahl Muscott, District Administrator
Michael Shumyater, Administrative Services Manager
Mike Scheele, Landscape Architect/Project Manager
Jesse Williams, Facilities & Grounds Manager
Mark Brunner, Recreation Services Manager
Kasey Casl, Youth Services Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Cathy Warford, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 PM by Chairperson Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation from Youth Services Manager, Kasey Casl, to Youth Services Program Leader I, Gabriel Dressen, as Employee of the Month for August 2026.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Ingle and seconded by Director Ainsleigh to approve the agenda as written.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Absent
Director Holbrook – Absent
Director Ingle - Yes
Chairperson Lynch – Yes

3 – 0 Motion carries.

Chairperson Lynch would like to amend the first motion and move Discussion Item 9.1 Meadow Vista Park Partners and Future Projects after 4.0 Public Comment.

A second motion was made by Director Ingle and seconded by Director Ainsleigh to approve moving Discussion Item 9.1 Meadow Vista Park Partners and Future Projects after 4.0 Public Comment.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Absent
Director Holbrook – Absent
Director Ingle - Yes
Chairperson Lynch – Yes

3 – 0 Motion carries.

4.0 PUBLIC COMMENT

Kurt Bertilson, Meadow Vista resident and part of Park Partners. He brought in a picture of the Meadow Vista area that he and others helped to restore and beautify. He spoke with Jesse Williams, ARD Facility and Grounds Manager, and they plan on meeting every month to see how the Park Partners and ARD could work together on projects.

5.0 CONSENT ITEMS

5.1 Review and approval of Minutes of the Board of Directors from July, 2026

5.2 Review of Cash Requirement for July, 2026 and ACH Payments for June and July, 2026 (Standing Finance Committee)

5.3 Review of June Financial (Standing Finance Committee)

A motion was made by Director Ainsleigh and seconded by Director Ingle to approve the Consent Items.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Absent
Director Holbrook – Absent
Director Ingle - Yes
Chairperson Lynch – Yes

3 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 District Administrator Contract Amendment – Review Merit Increase

A motion was made by Director Ingle and seconded by Director Ainsleigh to approve District Administrator Contract Amendment – Review Merit increase.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Absent
Director Holbrook – Absent
Director Ingle - Yes
Chairperson Lynch – Yes

3 – 0 Motion carries.

8.2 Recreation Park Gazebo – Options for Replacement

A motion was made by Director Ainsleigh and seconded by Director Ingle to approve Recreation Park Gazebo – Options for Replacement.

Roll Call Vote

Director Ainsleigh – Yes
Vice-Chairperson Gray – Absent
Director Holbrook – Absent
Director Ingle - Yes
Chairperson Lynch – Yes

3 – 0 Motion carries.

ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

- 9.1 Meadow Vista Park Partners and Future Projects – was discussed.
- 9.2 Required Training and Certificates for the Board of Directors – was discussed.
- 9.3 County Mitigation Fund, current balance \$518,320 – was discussed.
- 9.4 City Mitigation total is \$400,422, with \$160,422 not encumbered – was discussed.
- 9.5 County of Placer Treasurer's Pooled Investment Report, as of June 30, 2026 – was discussed.
- 9.6 California CLASS Investment Fund, as of July 31, 2026– was discussed.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

Director Ingle wanted to let the Board of Directors and Staff know that she had been contacted by Patrice Taylor, a Meadow Vista resident. Patrice is working with a contractor because there is a drainage issue at the Meadow Vista Arboretum. Director Ingle would like Jesse Williams, Facility and Grounds Manager, to check on the issue and give the Board of Directors and Staff an update in November.

Director Ingle volunteered as a representative to ARD to attend the Shockley Firewise Community meeting; the first meeting will be on September 19, 2026. She would like to discuss

the future of the property at the A&D Committee meeting in September, and she would it to go to the Board in September.

Director Ainsleigh and his wife take a walk around the Meadow Vista Park pond and cross a bridge. The area is in need of some work, and he would like to work with Mike Scheele, Landscape Architect/Project Manager, to see how they could improve the area, if possible.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION -

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

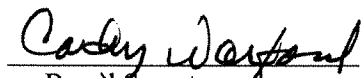
Title: District Administrator

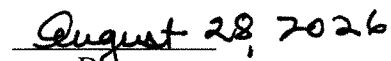
14.0 OPEN SESSION Report/Action on or About Closed Session

None.

CLOSED SESSION ADJOURNMENT

The meeting was adjourned at 6:47 PM


Board Secretary


Date